

## Cavalier County Commission Proceedings

On April 7, 2026, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The meeting began with the Pledge of Allegiance. Chairman Austin Lafrenz called the meeting to order and proceeded as follows:

Lafrenz asked if there were any changes to the agenda. Shane Gallagher made a motion to approve the agenda as presented, seconded by Nick Moser; motion carried. Stanley Dick made a motion to approve the minutes, seconded by Nick Moser; motion carried.

Terry Johnston, Road Supervisor; and Sheldon Romfo, Road Foreman; joined the meeting, along with Brandon Downs to discuss the installation of drain tile along County 13. Downs explained that he would like to run electricity and drain tile through County 13 in two locations between Sections 17 and 18 of Moscow Township. Downs asked who would pay for replacing the culvert if it was needing replacement. The commissioners agreed they would pay for the culvert if it was rusted out. **Stanley Dick made a motion to allow Downs to install drain tile and electricity through County 13 and restore the road to the original condition or better, seconded by Nick Moser, motion carried.**

Gravel and equipment bid books were compiled and handed out by Johnston. There was discussion on trying out the new Road Groomer; dust control options on County 55 through the gorge; hiring for the Oil Crew; as well as the bid opening for the upcoming chip seal projects. The hours for the road operators were reviewed.

The following gave department updates to the commissioners: Amber Witzel - Emergency Manager/911 Coordinator; Karen Kempert - Water Board; Shannon Duerr – JDA. Austin Lafrenz asked Duerr for more information on tax incentives for new housing construction.

Duerr also discussed the Energy Efficiency Community Block Grant for Frost Fire, which allows local government to apply on behalf of a non-profit facility in their jurisdiction. Duerr stated her office would be willing to assist Frost Fire with the application process and administration of the grant. **Nick Moser made a motion to designate Frost Fire as the county's eligible non-profit recipient for the EECB Grant Program, seconded by Shane Gallagher.**

Greg Goodman made a motion to transfer \$3,531.00 from Road & Bridge Fund to Road & Bridge Equipment Replacement Fund, seconded by Nick Moser, motion carried.

**Greg Goodman made a motion to submit a proxy vote for Nathan Svihovec on the NDIRF Board, seconded by Nick Moser, motion carried.**

The courthouse kitchen remodel bids were opened. **Greg Goodman made a motion to accept the low bid from Walhalla Building Center in the amount of \$14,330.00; seconded by Stanley Dick, motion carried.**

Matt Wright reviewed the Grand Forks County Jail Agreement with the commissioners. **Nick Moser made a motion to approve the Jail Agreement, seconded by Shane Gallagher, motion carried.**

The audit proposal from a private firm was reviewed. It was decided to share a copy of the proposal with the component units and reach out to ask about the proposed fees.

Greg Goodman stated that the interview was completed for the Tax Director position and they were now prepared to make an offer on the position. **Stanley Dick made a motion to offer the base pay at 90% of what the former Tax Director was receiving, with a 6-month review, and increasing to 95-100% at 6 months if the certification for Tax Director is completed, seconded by Greg Goodman. All voted in favor, with the exception of Shane Gallagher, voting “no”. Motion carried 4 to 1.**

**Greg Goodman made a motion to approve the county paying for Courtney Clouse to take classes to be a certified Assessor, seconded by Nick Moser, motion carried.**

Shane Gallagher made a motion, seconded by Greg Goodman to review and approve the following audit of claims; motion carried:

109227	VERIZON WIRELESS	\$1,308.67	NVHSZ
109228	VISA	\$928.85	NVHSZ
109231	NDPERS	\$138,777.00	HEALTH INS
109232	NDPERS	\$1,131.68	LIFE INS
109233	UNITED COMMUNICATIONS	\$1,754.35	GEN/R&B/VSO
109234	STANLEY DICK	\$174.00	COMM
109235	ND STATE TREASURER	\$2,795.21	FEES
109237	ADVANCED BUSINESS METHODS	\$591.37	GEN/R&B
109238	COMPUTER EXPRESS	\$878.00	COMM
109239	BORDERLAND PRESS, INC.	\$595.41	COMM
109240	TERRI JOHNSON	\$250.00	STATE'S ATTY
109241	SOFTWARE INNOVATIONS	\$9,900.00	AUD
109242	BUSINESS ESSENTIALS	\$371.57	TX DIR
109243	UNDERGROUND VAULTS & STORAGE	\$2,253.60	DOC PRES
109244	GLENN'S APPLIANCE CENTER	\$25.99	MAINT
109245	MATTHEW-BENDER & CO. INC.	\$226.81	GEN
109246	FRANKIE STREMICK	\$508.50	AUD
109247	BUSINESS ESSENTIALS	\$275.84	TREAS/REC
109248	CAVALIER COUNTY AUDITOR	\$36.61	EMG MGR/WEED
109249	FARMERS UNION OIL CO	\$357.00	MAINT
109250	DOCU SHRED INC.	\$62.81	MISC
109251	VICKI KUBAT	\$97.15	REC
109252	ITD	\$6,321.17	GEN/E-911
109253	GALLS, LLC	\$43.66	SHERIFF
109254	FARMERS UNION OIL CO	\$3,003.42	SHERIFF
109255	GRAND FORKS COUNTY	\$753.83	SHERIFF
109256	PREMIUM WATERS, INC.	\$118.37	DISP
109257	D & B MOTORS, INC.	\$204.10	SHERIFF
109258	MATT WRIGHT	\$34.40	SHERIFF
109259	ADVANCED BUSINESS METHODS	\$204.22	SHERIFF
109260	DAKOTA ANIMAL CARE, INC	\$45.00	SHERIFF K-9
109261	MAC'S HARDWARE	\$152.97	R&B
109262	RUNNING SUPPLY INC	\$33.60	R&B
109263	WALHALLA COOP OIL CO.	\$290.19	R&B

109264	FARMERS UNION OIL CO	\$6,831.32	R&B
109265	UP NORTH OIL, INC	\$2,082.00	R&B
109266	RDO EQUIPMENT COMPANY	\$2,777.70	R&B
109267	RICHARD'S WELDING, INC.	\$870.00	R&B
109268	NORTHEAST REGIONAL WATER	\$63.00	R&B
109269	JOHN DEERE FINANCIAL	\$483.72	R&B
109270	MONTANA-DAKOTA UTILITIES	\$2,764.37	GEN/R&B
109271	RAZOR TRACKING, INC.	\$325.00	R&B
109272	AUTO VALUE OF LANGDON	\$701.17	R&B
109273	BUTLER MACHINERY CO.	\$2,833.34	R&B
109274	WITZEL CONSTRUCTION LLC	\$6,540.00	GEN/R&B
109275	DAHL TRUCK & AUTO	\$1,921.20	R&B
109276	FINEST AUTO BODY & GLASS, LLC	\$352.50	R&B
109277	FARMERS UNION OIL DEVILS LAKE	\$5,312.65	R&B
109278	ERLING'S OIL, INC.	\$1,236.24	R&B
109279	DUBOIS OIL CO.,INC	\$5,875.03	R&B
109280	VERIZON WIRELESS	\$104.51	R&B/WEED
109281	AMBER WITZEL	\$81.20	EMG MGR
109282	AMBER WITZEL	\$150.00	EMG MGR
109283	LEEVEFS FOODS	\$192.26	NDSU EX TR
109284	BUSINESS ESSENTIALS	\$103.95	NDSU EXT.
109285	LAHNI STACHLER	\$381.45	NDSU EXT.
109286	UNITED COMMUNICATIONS	\$60.84	NDSU EXT.
109287	BUSINESS ESSENTIALS	\$54.99	NDSU EXT.
109288	CAVALIER COUNTY AUDITOR	\$335.60	NDSU EXT.
109289	ADVANCED BUSINESS METHODS	\$224.21	NDSU EXT.
109290	TYRONE JOHNSON	\$80.15	VSO
109291	OTTER TAIL POWER CO	\$55.51	WEED
109292	EVERSPRING SUITES	\$110.00	WEED
109293	MONTANA-DAKOTA UTILITIES	\$191.34	WEED
109294	JOSHUA SHORT	\$510.80	WEED
109295	FORESTRY SUPPLIERS	\$1,037.83	WEED
109296	BUSINESS ESSENTIALS	\$215.30	WEED
109297	AGTERRA TECHNOLOGIES, INC	\$1,200.00	WEED
109298	MONTANA-DAKOTA UTILITIES	\$193.93	SS
109299	OTTER TAIL POWER CO	\$156.43	SS
109300	HOLLY FETSCH	\$194.38	NVHSZ
109301	RORY JOHNSON	\$600.00	NVHSZ
109302	DIANA LAXDAL	\$38.50	NVHSZ
109303	MINNKOTA	\$90.00	NVHSZ
109304	ADVANCED BUSINESS METHODS	\$459.03	NVHSZ
109305	HANSONS AUTO & IMPLEMENT INC	\$4,289.36	NVHSZ
109306	QUADIENT FINANCE USA, INC	\$190.44	NVHSZ
109307	BIRCHWOOD CHEVROLET	\$152.20	NVHSZ
109308	DEBBIE PRESTENG	\$50.79	NVHSZ
109309	LIBERTY BUSINESS SYSTEMS, INC	\$76.33	NVHSZ
109310	MADSYN ZAHRADKA PETERSON	\$1,054.00	NVHSZ

At 11:40 a.m., Nick Moser made a motion to adjourn the meeting, seconded by Stanley Dick; motion carried.

*Board of Commissioners  
Cavalier County, North Dakota*

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Austin Lafrenz – Chairman

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Attest: Lisa Gellner - Auditor