

## Cavalier County Commission Proceedings

On April 21, 2026, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session. Stanley Dick was not present. The meeting began with the Pledge of Allegiance. Chairman Austin Lafrenz called the meeting to order and proceeded as follows:

Lafrenz asked if there were any changes to the agenda. Greg Goodman made a motion to approve the agenda as presented, seconded by Nick Moser; motion carried. Nick Moser made a motion to approve the minutes, seconded by Shane Gallagher; motion carried.

Lisa Gellner, Auditor, informed the commissioners that there was a Planning and Zoning Board member wanting to be replaced. It was decided to publish an ad in the newspaper.

Terry Johnston, Road Supervisor; and Sheldon Romfo, Road Foreman; met with the commissioners, along with Wade Thompson from KLJ. The Resolution to Accept Bid for Bridge Project BRC-1013(061) was reviewed with the low bid in the amount of \$568,067.16 from Knife River Materials. **Nick Moser made a motion to approve the Resolution to Accept Bid, seconded by Greg Goodman, motion carried.** With only one engineering proposal on the Bridge Project BRC-1013(061) received, the commissioners proceeded to interview Wade Thompson from KLJ Engineering. **Based on the scoring from the interview, Nick Moser made a motion to accept the proposal from KLJ Engineering for BRC-1013(061), seconded by Shane Gallagher, motion carried.**

After reviewing the county's current hourly rates for blading and snow removal compared to the rates submitted from contractors for the bid book, **Greg Goodman made a motion to increase the county's hourly rate for both blading and snow removal to \$160/hour, effective May 1, 2026, seconded by Nick Moser, motion carried.** It was clarified that the truck plows would be billed at the same hourly rate. **Shane Gallagher made a motion to set the rate for the Road Groomer at \$100/hour, seconded by Greg Goodman, motion carried. Nick Moser made a motion to transfer \$15 of the \$160/hour billed for blading and snow removal; and \$10 of the \$100/hour billed for the Road Groomer; to the Road & Bridge Equipment Replacement Fund, seconded by Greg Goodman, motion carried.**

Lahni Stachler, NDSU Extension; and Angelo Mondragon, State's Attorney; gave the commissioners department updates. **Shane Gallagher made a motion to approve up to \$5,000.00 for continuing education requested by the State's Attorney which was not budgeted for, seconded by Nick Moser, motion carried.**

Anita Beauchamp, Clerk of Court, met with the commissioners to review the Funding Agreement for Clerk of District Court Services. **Nick Moser made a motion to approve the Funding Agreement, seconded by Shane Gallagher, motion carried.** Beauchamp also presented a proposed letter of support to the Clerk of the Supreme Court, requesting the Judgeship #6 be filled and the chambers be kept in the Northeast Judicial District. **Shane Gallagher made a motion to approve the letter, seconded by Nick Moser, motion carried.** Beauchamp discussed some scheduling conflicts they had in the Clerk of Court office and asked if the commissioners if they were okay with her office closing early on May 12<sup>th</sup>. The commissioners were in agreement.

**Nick Moser made a motion to approve the Walhalla Country Club Beer & Liquor License, seconded by Greg Goodman, motion carried.**

Shannon Duerr, JDA, met with the commissioners to review a proposed property tax exemption for single-family spec home developers, pursuant to NDCC 57-02-08(42). Duerr stated that JDA would assist with the outreach, application intake, and preliminary review of the application for the exemptions. **Greg Goodman made a motion to approve the Resolution as presented for property tax exemption for new single-family residential property held by builders pursuant to NDCC 57-02-08(42), seconded by Shane Gallagher, motion carried.** It was reiterated that the application for tax exemption needs to be approved prior to start of construction at a regular commission meeting.

Jeff Schneider, TR Waind Insurance, met with the commissioners to review the renewal of the NDIRF policy. The commissioners were in agreement with the changes compiled by Lisa Gellner, Auditor.

The updated proposal from Widmer Roel for the 2025 and 2026 audits was reviewed. **Greg Goodman made a motion to accept the proposal for the 2025 and 2026 audits from Widmer Roel, seconded by Shane Gallagher, motion carried.**

Greg Goodman updated the commissioners on the Tax Director position. Goodman stated that Paige Welsh had accepted the proposed offer for the Tax Director position, effective when she returns from leave on May 12. The commissioners agreed Welsh can work four days/week from home for her first two weeks until she is able to get daycare; and will start full-time after that, with one day per week working from home. It was also decided that Courtney Clouse's temporary pay increase would stay in effect through May and would be re-visited in June. **Greg Goodman made a motion to purchase a laptop for the Tax Director's office as quoted from Computer Express, seconded by Nick Moser, motion carried.**

The commissioners decided to cancel the May 5, 2026 commission meeting due to scheduling conflicts. Austin Lafrenz, Chairman, will approve vouchers for payment.

Nick Moser made a motion, seconded by Greg Goodman to review and approve the following audit of claims; motion carried:

|        |                                |            |              |
|--------|--------------------------------|------------|--------------|
| 109311 | CAVALIER RURAL ELECTRIC CO-OP. | \$498.22   | R&B          |
| 109312 | JP MORGAN CHASE BANK           | \$1,141.71 | GEN          |
| 109313 | NDAAO                          | \$730.00   | TX DIR       |
| 109321 | VISA                           | \$2,714.59 | NVHSZ        |
| 109322 | PREMIUM WATERS, INC.           | \$45.96    | CLERK        |
| 109323 | COMPUTER EXPRESS               | \$2,475.00 | MISC         |
| 109324 | WEST PAYMENT CENTER            | \$370.78   | STATE'S ATTY |
| 109325 | DOLLAR GENERAL -REGIONS 410526 | \$57.75    | GEN          |
| 109326 | BUSINESS ESSENTIALS            | \$267.83   | TX DIR       |
| 109327 | ANITA BEAUCHAMP                | \$2,750.00 | TX DIR       |
| 109328 | BUSINESS ESSENTIALS            | \$15.52    | AUD          |
| 109329 | COURTNEY CLOUSE                | \$125.00   | TX DIR       |
| 109330 | US IMAGING INC                 | \$9,996.57 | REC          |
| 109331 | AMERICAN LEGION POST 98        | \$210.00   | MAINT        |
| 109332 | PRESORT PLUS                   | \$2,646.34 | TX DIR/MISC  |
| 109333 | LISA GELLNER                   | \$72.42    | ELECT        |

|        |                                 |              |                 |
|--------|---------------------------------|--------------|-----------------|
| 109334 | UNDERGROUND VAULTS & STORAGE    | \$225.60     | DOC PRES        |
| 109335 | MONTANA-DAKOTA UTILITIES        | \$1,754.76   | GEN/R&B         |
| 109336 | UNITED COMMUNICATIONS           | \$1,769.44   | GEN/R&B/VSO     |
| 109337 | LANGDON HARDWARE & RENTAL       | \$1,051.54   | GEN/R&B         |
| 109338 | OTTER TAIL POWER CO             | \$2,861.72   | GEN/R&B         |
| 109339 | LANGDON CITY                    | \$499.25     | GEN/R&B         |
| 109340 | GABE JOHNSTON                   | \$77.51      | SHERIFF         |
| 109341 | FINEST AUTO BODY & GLASS, LLC   | \$1,026.06   | SHERIFF         |
| 109342 | ADVANCED BUSINESS METHODS       | \$204.22     | SHERIFF         |
| 109343 | AT&T MOBILITY                   | \$1,486.78   | SHERIFF         |
| 109344 | COMPUTER EXPRESS                | \$575.00     | SHERIFF         |
| 109345 | ND STATE RADIO COMMUNICATIONS   | \$240.00     | SHERIFF         |
| 109346 | JOSH JOHANSEN                   | \$149.00     | SHERIFF         |
| 109347 | MOSTAD INSURANCE SERVICES       | \$50.00      | DISP            |
| 109348 | BUTLER MACHINERY CO.            | \$370,813.91 | R&B             |
| 109349 | KLJ ENGINEERING LLC             | \$50,656.11  | PRAIRIE DOG/R&B |
| 109350 | DALLAS WITZEL                   | \$875.00     | R&B             |
| 109351 | RAZOR TRACKING, INC.            | \$318.21     | R&B             |
| 109352 | RYAN DOMRES                     | \$180.00     | R&B             |
| 109353 | SHAWN AMUNDSON                  | \$180.00     | R&B             |
| 109354 | ADAM WEBER                      | \$180.00     | R&B             |
| 109355 | STEVE AMES                      | \$180.00     | R&B             |
| 109356 | LANGDON FIRE EQUIPMENT          | \$669.00     | R&B             |
| 109357 | UNITED COMMUNICATIONS           | \$115.87     | E-911           |
| 109358 | UNITED COMMUNICATIONS           | \$54.90      | EMG MGR         |
| 109359 | AMBER WITZEL                    | \$100.05     | EMG MGR         |
| 109360 | AMBER WITZEL                    | \$166.75     | EMG MGR         |
| 109361 | VERIZON WIRELESS                | \$39.52      | EMG MGR         |
| 109362 | BUSINESS ESSENTIALS             | \$236.09     | EMG MGR         |
| 109363 | TYRONE JOHNSON                  | \$400.40     | VSO             |
| 109364 | CLUBHOUSE HOTEL & SUITES        | \$297.00     | VSO             |
| 109365 | TOM HARDY                       | \$11.00      | VSO             |
| 109366 | FARMERS UNION OIL CO            | \$239.35     | VSO             |
| 109367 | NDSU EXT                        | \$14,598.47  | NDSU EXT.       |
| 109368 | SPORTYS                         | \$238.00     | NDSU EX TR      |
| 109369 | LEEVERS FOODS                   | \$50.00      | NDSU EX TR      |
| 109370 | JADYN KLINDT                    | \$115.00     | WEED            |
| 109371 | ADAM HENDERSON                  | \$115.00     | WEED            |
| 109372 | STEVE RATZLAFF                  | \$115.00     | WEED            |
| 109373 | CHRIS OLSON                     | \$115.00     | WEED            |
| 109374 | DEVIN HURSMAN                   | \$115.00     | WEED            |
| 109375 | COY BATA                        | \$115.00     | WEED            |
| 109376 | GREG HOFFMAN                    | \$115.00     | WEED            |
| 109377 | MONTANA-DAKOTA UTILITIES        | \$141.13     | SS              |
| 109378 | OTTER TAIL POWER CO             | \$170.71     | SS              |
| 109379 | LANGDON CITY                    | \$117.00     | SS              |
| 109380 | PEMBINA COUNTY SHERIFF'S OFFICE | \$15.00      | NVHSZ           |
| 109381 | VERIZON WIRELESS                | \$1,796.18   | NVHSZ           |

|        |                              |             |       |
|--------|------------------------------|-------------|-------|
| 109382 | PEMBINA COUNTY HIGHWAY DEPT  | \$510.05    | NVHSZ |
| 109383 | BJORNSON OIL CO              | \$67.50     | NVHSZ |
| 109384 | DAKOTA BUSINESS SOLUTIONS    | \$10.00     | NVHSZ |
| 109385 | DOCU SHRED INC.              | \$57.10     | NVHSZ |
| 109386 | SPECIALIZED SITTERS          | \$220.00    | NVHSZ |
| 109387 | WALSH COUNTY HIGHWAY DEPT    | \$245.07    | NVHSZ |
| 109388 | NICOLE NIELSEN               | \$980.00    | NVHSZ |
| 109389 | VESTIS                       | \$142.80    | NVHSZ |
| 109390 | THE JACOB CENTER             | \$1,500.00  | NVHSZ |
| 109391 | INFORMATION TECHNOLOGY DEPT. | \$79.20     | NVHSZ |
| 109392 | CARL HOFFARTH                | \$240.00    | NVHSZ |
| 109393 | ASKEW FUNERAL HOMES          | \$10,500.00 | NVHSZ |
| 109394 | PREMIUM WATERS, INC.         | \$85.91     | NVHSZ |
| 109395 | TERRI MACHART                | \$279.00    | NVHSZ |
| 109396 | JEANETTE JOHNSON             | \$58.00     | NVHSZ |

At 11:00 a.m., Shane Gallagher made a motion to adjourn the meeting, seconded by Nick Moser; motion carried.

*Board of Commissioners  
Cavalier County, North Dakota*

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Austin Lafrenz – Chairman

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Attest: Lisa Gellner - Auditor