

Cavalier County Commission Proceedings

On February 3, 2026, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The meeting began with the Pledge of Allegiance. Chairman Austin Lafrenz called the meeting to order and proceeded as follows:

Lafrenz asked if there were any changes to the agenda. Nick Moser made a motion to approve the agenda as presented, seconded by Shane Gallagher; motion carried. Shane Gallagher made a motion to approve the minutes, seconded by Stanley Dick; motion carried.

At 8:45 a.m. Nick Moser made a motion to recess the meeting and open the hearing to amend the Floodplain Management Ordinance, seconded by Greg Goodman, motion carried. At 8:55 a.m. Greg Goodman made a motion to close the hearing and reconvene the commission meeting, seconded by Stanley Dick, motion carried.

Nick Moser made a motion to approve the Resolution to amend the Floodplain Management Ordinance to comply with SB 2027, seconded by Stanley Dick, motion carried. The amended ordinance will be filed in the Emergency Manager's office, as the county's appointed Floodplain Manager.

Jeff Daley, KLJ; Terry Johnston, Road Supervisor; and Sheldon Romfo, Road Foreman; met with the commissioners to review current road projects.

Right-of-Way easements for the County 55 drainage project through the gorge were discussed. Jeff Daley presented a proposed contract for KLJ to obtain the easements, with an estimated expense of \$57,000. The commissioners decided to have KLJ prepare the documents and have Johnston and Romfo work with the landowners to get the paperwork signed.

Sourcewell bids for a motor grader were reviewed from RDO and Butler. **Greg Goodman made a motion to table any decision on purchasing a motor grader until loan rates are received from local banks, seconded by Stanley Dick, motion carried.** The commissioners also discussed the possibility of purchasing two motor graders.

Department updates were presented by the following: Vicki Kubat – Recorder; Stephanie Bata – Tax Director; Anita Beauchamp – Clerk of Court; Tyrone Johnson – VSO; Matt Wright – Sheriff; and Jill Denault – NVHSZ.

Stephanie Bata informed the commissioners during her department updated that she had taken another job and would be leaving her position as Tax Equalization Director at the end of February. **Greg Goodman made a motion to add advertising the Tax Equalization Director position to the end of the agenda, seconded by Nick Moser, motion carried. Greg Goodman made a motion to put the Help Wanted ad in the newspaper for the Tax Equalization Director, seconded by Nick Moser, motion carried.** It was decided that Greg Goodman and Austin Lafrenz would handle the hiring process and bring a recommendation to the commission before hiring.

Greg Goodman made a motion, seconded by Stanley Dick to review and approve the following audit of claims; motion carried:

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|--------|-------------------------------------|--------------|-------------|
| 108748 | VERIZON WIRELESS | \$1,308.67 | NVHSZ |
| 108749 | VISA | \$587.30 | NVHSZ |
| 108750 | SECRETARY OF STATE | \$36.00 | AUD |
| 108759 | DOMESTIC VIOLENCE & ABUSE CENTER | \$2,913.30 | MISC |
| 108760 | UP NORTH OIL, INC | \$1,513.92 | R&B |
| 108761 | ND PUBLIC EMPLOYEES RETIREMENT | \$1,142.48 | LIFE INS |
| 108762 | ND PUBLIC EMPLOYEES RETIREMENT | \$141,130.58 | HEALTH INS |
| 108763 | OFFICE OF STATE AUDITOR | \$6,000.00 | MISC |
| 108764 | NACM | \$150.00 | CLERK |
| 108765 | DOCU SHRED INC. | \$62.21 | CLERK |
| 108766 | BORDERLAND PRESS, INC. | \$49.00 | AUD |
| 108767 | SOFTWARE INNOVATIONS | \$600.00 | AUD |
| 108768 | LISA GELLNER | \$35.00 | AUD |
| 108769 | BORDERLAND PRESS, INC. | \$98.00 | REC/TAX DIR |
| 108770 | OLSON & ASSOCIATES | \$260.00 | MISC |
| 108771 | UP NORTH PLUMBING LLC | \$1,963.54 | MAINT |
| 108772 | FARMERS UNION OIL CO | \$367.60 | MAINT |
| 108773 | MONTANA-DAKOTA UTILITIES | \$3,099.45 | MAINT |
| 108774 | LANGDON HARDWARE & RENTAL | \$118.86 | MAINT |
| 108775 | BUSINESS ESSENTIALS | \$114.98 | AUD |
| 108776 | ADVANCED BUSINESS METHODS | \$591.37 | CLERK |
| 108777 | ND ASSOCIATION OF COUNTIES | \$400.00 | SHERIFF |
| 108778 | D & B MOTORS, INC. | \$100.79 | SHERIFF |
| 108779 | ND SHERIFF & DEPUTIES ASSOCIATION | \$400.00 | SHERIFF |
| 108780 | SIGN IT | \$250.00 | SHERIFF |
| 108781 | BORDERLAND PRESS, INC. | \$51.20 | SHERIFF |
| 108782 | FARMERS UNION OIL CO | \$2,267.60 | SHERIFF |
| 108783 | BUTLER MACHINERY CO. | \$6,944.13 | R&B |
| 108784 | RAZOR TRACKING, INC. | \$325.00 | R&B |
| 108785 | UP NORTH GARAGE DOORS & MORE | \$594.20 | R&B |
| 108786 | NORTHEAST REGIONAL WATER | \$63.00 | R&B |
| 108787 | JOHN DEERE FINANCIAL | \$911.24 | R&B |
| 108788 | D & B MOTORS, INC. | \$3,247.64 | R&B |
| 108789 | SHELDON ROMFO | \$198.00 | R&B |
| 108790 | WALHALLA COOP OIL CO. | \$344.61 | R&B |
| 108791 | NAPA AUTO PARTS | \$348.10 | R&B |
| 108792 | UP NORTH OIL, INC | \$723.06 | R&B |
| 108793 | RDO EQUIPMENT COMPANY | \$6,194.41 | R&B |
| 108794 | FARMERS UNION OIL CO | \$4,702.89 | R&B |
| 108795 | MAC'S HARDWARE | \$409.24 | R&B |
| 108796 | APCO INTERNATIONAL INC. | \$2,000.00 | E-911 |
| 108797 | ND EMERGENCY MANAGEMENT ASSOCIATION | \$50.00 | EMG MGR |
| 108798 | OFFICE OF THE ADJUTANT GENERAL | \$1,647.52 | E-911 |
| 108799 | AMBER WITZEL | \$381.35 | EMG MGR |
| 108800 | BORDERLAND PRESS, INC. | \$49.00 | NDSU EXT. |
| 108801 | ADVANCED BUSINESS METHODS | \$224.21 | NDSU EXT. |
| 108802 | LAHNI STACHLER | \$369.03 | NDSU EXT. |
| 108803 | NDSU - DEPT 3110 | \$200.00 | NDSU EX TR |

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| 108804 | MONTANA-DAKOTA UTILITIES | \$212.56 | WEED |
| 108805 | OTTER TAIL POWER CO | \$58.64 | WEED |
| 108806 | JOSH SHORT | \$850.00 | WEED |
| 108807 | LANGDON HARDWARE & RENTAL | \$27.98 | WEED |
| 108808 | SYLVAN DALE RANCH | \$498.54 | WEED |
| 108809 | OTTER TAIL POWER CO | \$158.53 | SS |
| 108810 | MONTANA-DAKOTA UTILITIES | \$205.74 | SS |
| 108811 | SCHUMACHER & SONS | \$77.00 | NVHSZ |
| 108812 | ADVANCED BUSINESS METHODS | \$458.83 | NVHSZ |
| 108813 | ND ASSOCIATION OF COUNTIES | \$12,795.84 | NVHSZ |
| 108814 | DALES BODY SHOP | \$755.13 | NVHSZ |
| 108815 | QUALITY SPECIALTY PRODUCTS & PRINTING | \$246.55 | NVHSZ |
| 108816 | RORY JOHNSON | \$600.00 | NVHSZ |
| 108817 | ND STATE TREASURER | \$14,774.90 | FEES |

At 11:20 a.m. Greg Goodman made a motion to adjourn the meeting, seconded by Nick Moser; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Austin Lafrenz – Chairman

Attest: Lisa Gellner - Auditor