

Cavalier County Commission Proceedings

On June 3, 2025, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session. Nick Moser was not in attendance. The meeting began with the Pledge of Allegiance. Vice Chairman Austin Lafrenz called the meeting to order and proceeded as follows:

Lafrenz asked if there were any changes to the agenda. Shane Gallagher made a motion to approve the agenda as presented, seconded by Greg Goodman; motion carried. Shane Gallagher made a motion to approve the minutes, seconded by Greg Goodman; motion carried.

Greg Goodman made a motion to approve a Gaming Site Authorization for Langdon Country Club, seconded by Stanley Dick, motion carried.

Stanley Dick made a motion to transfer \$1,474.00 from Road & Bridge Fund to Road & Bridge Equipment Replacement Fund, seconded by Shane Gallagher, motion carried.

At 9:00 a.m. Shane Gallagher made a motion to recess the meeting for County Equalization, seconded by Stanley Dick, motion carried. At 10:05 a.m. Shane Gallagher made a motion to adjourn County Equalization and reconvene the commission meeting.

Terry Johnston, Road Supervisor; and Sheldon Romfo, Road Foreman; met with the commissioners to review current road projects. Johnston reported that the paving project on County 17 was underway and that excess millings are being piled at the county shop in Langdon. Romfo reported that the summer oil crew has started. Romfo also reported that there were townships in District 2 that asked him to address an operator issue with the commissioners. Romfo stated he would be meeting with the employee. The commissioners requested an update at the next commission meeting.

Proposed salary increases for the 2026 budget were discussed. After much discussion, **Greg Goodman made a motion for a 3% increase for budgetary purposes only, subject to final budget approval, seconded by Shane Gallagher. All voted in favor with the exception of Stanley Dick, motion carried 3 to 1.**

Lisa Gellner, Auditor, reviewed a proposal from US Imaging with the commissioners to scan old commission meeting minutes to PDF format. Gellner explained that the quote was at a discounted rate being US Imaging will be in the courthouse doing a project for the County Recorder. **Stanley Dick made a motion to approve the proposal in the amount of \$4,647.90, seconded by Shane Gallagher, motion carried.**

Amber Schneider, Emergency Manager/E-911 Coordinator, met with the commissioners to present a proposed Section 504 Grievance Policy, which the county is required to have in place in order to qualify for federal grants. **Greg Goodman made a motion to approve the policy, seconded by Shane Gallagher, motion carried.**

Stanley Dick made a motion, seconded by Shane Gallagher to review and approve the following audit of claims; motion carried:

106982	VISA	\$3,287.50	NVHSZ
106983	VERIZON WIRELESS	\$1,365.40	NVHSZ

106984	ND STATE TREASURER	\$356.21	FEES
106985	ND PUBLIC EMPLOYEES RETIREMENT	\$121,772.60	HEALTH INS
106986	ND PUBLIC EMPLOYEES RETIREMENT	\$1,196.84	LIFE INS
106987	STANLEY DICK	\$96.60	COMM
106988	UNITED COMMUNICATIONS	\$858.90	MAINT
106989	ANITA BEAUCHAMP	\$193.20	CLERK
106990	DOCU SHRED INC.	\$58.58	MISC
106991	MATTHEW-BENDER & CO. INC.	\$220.45	GEN
106992	FARMERS UNION OIL CO	\$104.05	MAINT
106993	LANGDON HARDWARE & RENTAL	\$957.05	GEN/R&B
106994	ADVANCED BUSINESS METHODS	\$575.07	GEN/R&B
106995	BORDERLAND PRESS, INC.	\$1,190.12	GEN/R&B/VSO
106996	VERIZON WIRELESS	\$110.73	R&B/WEED
106997	SANFORD HEALTH OCC MED CLINIC	\$444.00	GEN/R&B
106998	MATTHEW WRIGHT	\$55.86	SHERIFF
106999	JOHN METZGER	\$39.77	SHERIFF
107000	AT&T MOBILITY	\$1,279.84	SHERIFF
107001	APCO INTERNATIONAL INC.	\$1,333.28	DISP
107002	ADVANCED BUSINESS METHODS	\$198.91	SHERIFF
107003	HANSEL HEATING & AIR LLC	\$4,800.00	SHERIFF
107004	D & B MOTORS, INC.	\$664.98	SHERIFF
107005	STALKER RADR	\$2,845.00	SHERIFF
107006	STATE SIDE ELECTRIC LLC	\$16,600.00	LATCF
107007	UNITED COMMUNICATIONS	\$2,085.00	LATCF
107008	DEPARTMENT OF TRANSPORTATION	\$1,773.17	PRAIRIE DOG
107009	LANGDON BLDG. CENTER	\$171.58	R&B
107010	TEAM LAB	\$1,007.50	R&B
107011	FARMERS UNION OIL CO	\$4,071.06	R&B
107012	BUTLER MACHINERY CO.	\$1,398.43	R&B
107013	RDO EQUIPMENT COMPANY	\$4,055.74	R&B
107014	CLYDE FARM SERVICE & SUPPLY, INC.	\$3,029.00	R&B
107015	NORTHEAST REGIONAL WATER	\$105.00	R&B
107016	RAZOR TRACKING, INC.	\$325.00	R&B
107017	MIKKELSEN BROS CONST CO INC	\$13,107.50	R&B
107018	BUSINESS ESSENTIALS	\$88.98	R&B
107019	ELECTRONIC COMMUNICATIONS INC	\$2,199.75	E-911
107020	KAREN KEMPERT	\$154.00	EMG MGR
107021	SCHROEDER FURNITURE	\$2,586.14	NDSU EXT.
107022	CANDLEWOOD SUITES FARGO	\$198.00	NDSU EXT.
107023	LAQUINTA INN & SUITES	\$220.00	NDSU EXT.
107024	BUSINESS ESSENTIALS	\$64.50	NDSU EXT.
107025	ADVANCED BUSINESS METHODS	\$215.86	NDSU EXT.
107026	FARMERS UNION OIL CO	\$129.82	WEED
107027	OTTER TAIL POWER CO	\$50.58	WEED
107028	FARMERS UNION OIL CO	\$76.86	VSO
107029	OTTER TAIL POWER CO	\$176.15	SS
107030	MONTANA-DAKOTA UTILITIES	\$71.46	SS
107031	HEIDI HILLEBRAND	\$119.00	NVHSZ

107032	NICOLE RUST	\$70.00	NVHSZ
107033	HANSONS AUTO & IMPLEMENT INC	\$408.14	NVHSZ
107034	VESTIS	\$118.03	NVHSZ
107035	WALSH COUNTY HIGHWAY DEPT	\$402.27	NVHSZ
107036	COUNTY OF GRAND FORKS	\$6,955.00	NVHSZ
107037	MERCEDES HALE-RAY	\$168.00	NVHSZ
107038	ADVANCED BUSINESS METHODS	\$493.89	NVHSZ
107039	RORY JOHNSON	\$600.00	NVHSZ

At 11:25 a.m., Greg Goodman made a motion to adjourn the meeting, seconded by Shane Gallagher; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Nick Moser – Chairman

Attest: Lisa Gellner - Auditor