

Cavalier County Commission Proceedings

On April 1, 2025, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session. Shane Gallagher was not in attendance. The meeting began with the Pledge of Allegiance. Chairman Nick Moser called the meeting to order and proceeded as follows:

Moser asked if there were any changes to the agenda. Greg Goodman made a motion to approve the agenda as presented, seconded by Austin Lafrenz; motion carried. Stanley Dick made a motion to approve the minutes, seconded by Greg Goodman; motion carried.

Terry Johnston, Road Supervisor; and Sheldon Romfo, Road Foreman; met with the commissioners to review current road projects. Gravel and equipment bid books were handed out by Terry Johnston. There was discussion on a right of way easement for the bridge project south of Milton. The commissioners gave Nick Moser permission to approve right of way paperwork, if needed, before the April 11th bid opening. The commissioners decided not to do any pavement testing with Braun Intertec when they are in the area. Funding and requirements for various bridge classifications was discussed.

Austin Lafrenz made a motion to approve a culvert request for a culvert between Sections 25 and 26 in Huron Township, contingent on Terry Johnston's inspection and approval, seconded by Greg Goodman, motion carried.

Bids to install electrical in the new building in Vang were reviewed. **Greg Goodman made a motion to approve the low bid from State Side Electric LLC in the amount of \$16,600.00, seconded by Stanley Dick, motion carried.**

There was discussion on various types of dust control through the gorge on County 55 after it is graveled this summer.

Romfo reported that cameras had been installed at the shops and asked who should have access to the cameras. The commissioners requested Johnston and Romfo have access, as well as each operator have access to the shop they work out of, if possible.

Matt Wright, Sheriff, met with the commissioners and requested to increase the monthly guarantee of hours for the part-time benefited fill-in dispatch position from 80 hours per month to 150-160 hours per month, based on job performance and the willingness of the current employee to take on more responsibility during shifts. Wright suggested that if the position opened in the future, the number of guaranteed hours would be reviewed again. **Stanley Dick made a motion to increase the hourly guarantee to 150 hours per month at an estimated cost of \$4,104 per year, seconded by Austin Lafrenz, motion carried.**

Wright also discussed the issues his department has been having with radio communication while waiting for SIRN to be implemented. Wright informed the commissioners that his department is temporarily using FirstNet radios that cost \$8/month. Later in the meeting the commissioners discussed the timeline for implementing SIRN in Cavalier County with Karen Kempert and Amber Schneider in the Emergency Management department. The commissioners asked to be kept in the loop and stated they would be willing to reach out to the state if needed to move the implementation along.

Greg Goodman made a motion to approve a Gaming Site Authorization for the Pembina Gorge Foundation, seconded by Austin Lafrenz, motion carried.

Stanley Dick made a motion to approve a proxy vote for Lyle Bopp to represent counties on the NDIRF board, seconded by Greg Goodman, motion carried.

Department updates were given by the following: Paula Cunningham – Water Board; Angelo Mondragon – State’s Attorney; Shannon Duerr – JDA; Karen Kempert and Amber Schneider – Emergency Management; Katie Henry – NDSU Extension; and Josh Plummer – Maintenance.

Steph Welsh, Public Health, met with the commissioners to discuss the current measles outbreak in the US and to implement a plan if a potential measles case were to come into their office. Welsh suggested that a sign be posted at all entrances of the courthouse to alert the public of the possible exposure. Welsh also suggested that the commissioners urge staff to check their vaccination records for the measles so they are prepared if there was an outbreak. The commissioners were in agreement with both suggestions, but wanted it to be clear in the email to employees it would be entirely optional for them to check their vaccination records.

The commissioners instructed that the voucher to United Communications for cameras at the shops be paid from the LATCF fund.

Greg Goodman made a motion, seconded by Stanley Dick to review and approve the following audit of claims; motion carried:

106604	ERLING'S OIL, INC.	\$1,448.96	R&B
106607	ND PUBLIC EMPLOYEES RETIREMENT	\$121,772.60	HEALTH INS
106608	ND PUBLIC EMPLOYEES RETIREMENT	\$1,196.84	LIFE INS
106609	ND STATE TREASURER	\$3,871.63	FEES
106610	UNITED COMMUNICATIONS	\$7,523.00	LATCF
106611	NICK MOSER	\$282.80	COMM
106612	STANLEY DICK	\$460.60	COMM
106613	DOCU SHRED INC.	\$58.66	MISC
106614	DAKOTA BUSINESS SOLUTION	\$256.00	MISC
106615	DENNIS BEAUCHAMP	\$219.77	CLERK
106616	BUSINESS ESSENTIALS	\$119.25	TX DIR
106617	BUSINESS ESSENTIALS	\$87.25	CLERK
106618	WORKFORCE SAFETY & INSURANCE	\$250.00	CLERK
106619	SIDWELL	\$4,290.00	TX DIR
106620	BORDERLAND PRESS, INC.	\$481.60	GEN/R&B
106621	VERIZON WIRELESS	\$110.78	R&B/WEED
106622	MONTANA-DAKOTA UTILITIES	\$2,365.60	GEN/R&B
106623	ADVANCED BUSINESS METHODS	\$575.07	GEN/R&B
106624	GABE JOHNSTON	\$50.00	SHERIFF
106625	GUARDIAN FLEET SAFETY	\$3,434.34	SHERIFF
106626	D & B MOTORS, INC.	\$250.04	SHERIFF
106627	SCHROEDER FURNITURE	\$759.99	SHERIFF
106628	ADVANCED BUSINESS METHODS	\$198.91	SHERIFF
106629	BUSINESS ESSENTIALS	\$31.11	SHERIFF

106630	KLJ ENGINEERING LLC	\$17,919.24	PRAIRIE DOG/R&B
106631	JOHN DEERE FINANCIAL	\$367.14	R&B
106632	MIKKELSEN BROS CONST CO INC	\$2,012.50	R&B
106633	LANGDON BLDG. CENTER	\$26.50	R&B
106634	RAZOR TRACKING, INC.	\$325.00	R&B
106635	DMC WEAR PARTS LLC	\$9,106.24	R&B
106636	CLOSE CONSTRUCTION COMPANY, INC.	\$337.75	R&B
106637	NORTHEAST REGIONAL WATER	\$96.00	R&B
106638	AMBER SCHNEIDER	\$159.60	EMG MGR
106639	BUSINESS ESSENTIALS	\$17.58	NDSU EXT.
106640	ADVANCED BUSINESS METHODS	\$215.86	NDSU EXT.
106641	BUSINESS ESSENTIALS	\$9.80	NDSU EXT.
106642	NDSU - DEPT 3110	\$139.15	NDSU EXT.
106643	OTTER TAIL POWER CO	\$3.46	WEED
106644	JOSHUA SHORT	\$373.80	WEED
106645	MONTANA-DAKOTA UTILITIES	\$177.43	WEED
106646	OTTER TAIL POWER CO	\$135.03	SS
106647	MONTANA-DAKOTA UTILITIES	\$169.57	SS
106648	ADVANCED BUSINESS METHODS	\$441.06	NVHSZ
106649	BIRCHWOOD	\$193.82	NVHSZ
106650	HEIDI HILLEBRAND	\$113.40	NVHSZ
106651	JILL DENAULT	\$121.09	NVHSZ
106652	QUADIENT FINANCE USA, INC	\$500.00	NVHSZ
106653	RAPE CRISIS & ABUSE CTR OF FARGO-MOORHEAD	\$76.25	NVHSZ
106654	THE CAVALIER CHRONICLE	\$185.16	NVHSZ
106655	D&K GROCERY	\$53.57	NVHSZ
106656	RORY JOHNSON	\$600.00	NVHSZ

At 11:20 a.m., Austin Lafrenz made a motion to adjourn the meeting, seconded by Greg Goodman; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Nick Moser – Chairman

Attest: Lisa Gellner - Auditor