

## *Cavalier County Commission Proceedings*

On September 17, 2024, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The meeting began with the Pledge of Allegiance. Chairman David Zeis called the meeting to order and proceeded as follows:

Zeis asked if there were any changes to the agenda. With no changes to the agenda, Austin Lafrenz made a motion to approve the agenda, seconded by Nick Moser; motion carried. Nick Moser made a motion to approve the minutes, seconded by Stanley Dick; motion carried.

**Nick Moser made a motion to approve a Raffle Permit and BINGO permit for the Pembina Gorge Foundation, seconded by Austin Lafrenz, motion carried.**

Jeff Daley, KLJ; Terry Johnston, Road Supervisor; and Sheldon Romfo, Road Foreman; met with the commissioners to review current road projects. **Nick Moser made a motion to rescind the motion to pay the construction engineering for the County 6 overlay project to be completed in 2025 from the Prairie Dog Fund, with the county interviewing and receiving bids for the construction engineering made at the September 3, 2024 meeting; and instead utilize federal aid for the construction engineering for the County 6 overlay project, with the county's share bring 20%, motion seconded by Stanley Dick, motion carried.**

The commissioners discussed a possible emergency declaration for road damage due to the excess rainfall in the past few days. Karen Kempert, Emergency Manager, checked with surrounding counties and reported back to the commissioners that they did not have any damage to report. It was decided that townships would be advised to document damages and turn the documentation in to Terry Johnston, Road Supervisor, in case there would be an emergency declaration in the future.

The commissioners reviewed the currently hourly rate of \$140/hr. for snow removal. No change was made to the rate.

There was discussion on comp time balances and the status on cameras in the shops. Romfo stated he would meet with the employees that were not getting their comp time balance used. Pay and expectations for the seasonal snowplow positions was discussed. It was decided to put it on the commission agenda and get the operators to meet with the commissioners to discuss it.

**At 10:00 a.m. Nick Moser made a motion to recess the commission meeting for the 2025 budget hearing, seconded by Austin Lafrenz, motion carried. At 10:20 a.m. Nick Moser made a motion to re-convene the meeting, seconded by Stanley Dick, motion carried. Greg Goodman made a motion to approve the 2025 budget with no changes from the preliminary budget approval, seconded by Nick Moser, motion carried.**

**Nick Moser made a motion to approve a letter of support for the Munich City Sanitary Sewer Rehabilitation project, seconded by Stanley Dick, motion carried.**

**Greg Goodman made a motion to add the Pembina Gorge Foundation Beer and Liquor License to the agenda, seconded by Austin Lafrenz, motion carried.**

The Water Board drain assessments were discussed. Greg Goodman stated he talked to the Water Board at their meeting today and that they would be taking clarifying the assessment amounts for the drains. Goodman also stated that if there were any conflicting amounts, the amount on the certification submitted would be used.

Anita Beauchamp, Clerk of Court, met with the commissioners for a department update.

Angelo Mondragon, State’s Attorney, met with the commissioners and reviewed the current Northern Valley Human Service Zone plan with the commissioners. Mondragon stated that the plan needed to be signed by Cavalier County in order for it to be valid; that it was needing to be updated and the concerns about liability and hosting fees be addressed in the new plan. Mondragon stated he would be in attendance at the meeting in Cavalier with the Pembina and Walsh County commissioners, the state, and the zone board.

**Nick Moser made a motion to approve the Beer and Liquor License for the Pembina Gorge Foundation, seconded by Greg Goodman, motion carried.**

Bruce Roder and Brian Hardy, Water Board members, joined the meeting and stated that they had fixed the drain assessment amounts with the Tax Director’s office and Treasurer. The Water Board members stated they would be interviewing for an office manager. Stanley Dick stressed the importance of oversight by the Water Board.

Austin Lafrenz made a motion to transfer \$2,535.50 from Road & Bridge Fund to Road & Bridge Equipment Replacement Fund, seconded by Nick Moser, motion carried.

Greg Goodman made a motion, seconded by Nick Moser to review and approve the following audit of claims; motion carried:

105152	ND PUBLIC EMPLOYEES RETIREMENT	\$117,687.56	HEALTH INS
105153	ND PUBLIC EMPLOYEES RETIREMENT	\$1,070.84	LIFE INS
105154	ND STATE TREASURER	\$236.52	FEES
105155	CAVALIER COUNTY	\$28,547.25	2022 FEMA ROAD
105156	FARMERS UNION OIL OF DEVILS LAKE	\$1,598.82	R&B
105157	QUADIANT FINANCE USA, INC	\$2,000.00	MISC
105158	ECOLAB INC.	\$135.45	MAINT
105159	LANGDON AREA CHAMBER OF COMMERCE	\$210.00	COMM
105160	STEPHANIE BATA	\$408.53	TX DIR
105161	PREMIUM WATERS, INC.	\$36.97	CLERK
105162	FARMERS UNION OIL CO	\$283.40	MAINT
105163	BORDERLAND PRESS, INC.	\$475.58	COMM
105164	DACOTAH PAPER CO.	\$112.49	MAINT
105165	BUSINESS ESSENTIALS	\$26.94	REC
105166	WEST PAYMENT CENTER	\$359.98	STATE'S ATTY
105167	MOSTAD INSURANCE SERVICES	\$315.00	MISC
105168	RAMADA BY WYNDHAM BISMARCK	\$288.90	TX DIR
105169	PRESORT PLUS	\$2,344.91	TREAS
105170	LISA GELLNER	\$28.86	ELECT
105171	BUSINESS ESSENTIALS	\$53.36	TREAS
105172	UNITED COMMUNICATIONS	\$1,601.17	GEN/R&B/VSO

105173	OTTER TAIL POWER CO	\$2,753.11	MAINT/R&B
105174	LANGDON CITY	\$472.03	MAINT/R&B
105175	VERIZON WIRELESS	\$119.33	R&B/WEED
105176	INFORMATION TECHNOLOGY DEPT.	\$4,674.39	GEN/E-911
105177	JP MORGAN CHASE BANK	\$223.35	SHERIFF
105178	LEXIPOL, LLC	\$1,384.32	SHERIFF
105179	PEMBINA COUNTY SHERIFF	\$810.00	SHERIFF
105180	FARMERS UNION OIL CO	\$4,642.04	SHERIFF
105181	PREMIUM WATERS, INC.	\$63.93	DISP
105182	LAKE REGION LAW ENFORCEMENT CENTER	\$3,763.49	SHERIFF
105183	BUSINESS ESSENTIALS	\$103.53	SHERIFF
105184	CHRISTIE MOTOR SALES, INC.	\$211.48	SHERIFF
105185	JOHN METZGER	\$762.17	SHERIFF
105186	AT&T MOBILITY	\$1,191.18	SHERIFF
105187	SIGN IT	\$133.75	SHERIFF
105188	POST BOARD	\$45.00	SHERIFF
105189	ERLING'S OIL, INC.	\$103.01	R&B
105191	WALHALLA COOP OIL CO.	\$198.49	R&B
105192	DAHL TRUCK & AUTO	\$623.69	R&B
105193	RICHARD'S WELDING, INC.	\$151.00	R&B
105194	FARMERS UNION OIL CO	\$6,461.63	R&B
105195	CAVALIER RURAL ELECTRIC CO-OP.	\$466.67	R&B
105196	CLOSE CONSTRUCTION COMPANY, INC.	\$2,788.50	R&B
105197	WITZEL CONSTRUCTION LLC	\$44,770.50	R&B
105198	KIMBALL MIDWEST	\$575.75	R&B
105200	CLOSE CONSTRUCTION COMPANY, INC.	\$33,101.00	R&B
105201	MIKKELSEN BROS CONST CO INC	\$295,493.10	R&B
105202	DEPARTMENT OF TRANSPORTATION	\$399.07	R&B
105203	DEPARTMENT OF TRANSPORTATION	\$318.69	R&B
105204	LANGDON BLDG. CENTER	\$95,218.37	R&B
105205	BREAD PAN	\$60.00	EMG MGR
105206	KAREN KEMPERT	\$414.05	EMG MGR
105207	EVERSPRING SUITES	\$288.90	EMG MGR
105208	UNITED COMMUNICATIONS	\$117.16	E-911
105209	UNITED COMMUNICATIONS	\$42.97	EMG MGR
105210	VERIZON WIRELESS	\$47.53	EMG MGR
105211	FARMERS UNION OIL CO	\$88.07	VSO
105212	ADVANCED BUSINESS METHODS	\$204.97	NDSU EXT.
105213	BUSINESS ESSENTIALS	\$5.43	NDSU EXT.
105214	KATIE HENRY	\$37.18	NDSU EX TR
105215	KATIE HENRY	\$458.28	NDSU EXT.
105216	UNITED COMMUNICATIONS	\$55.08	NDSU EXT.
105217	FARMERS UNION OIL CO	\$435.63	WEED
105218	GERALD URLAUB	\$611.00	WEED
105219	MARCOTTE BUILDER'S SUPPLY CO.	\$257.96	SS
105220	LANGDON CITY	\$115.00	SS
105221	PEMBINA COUNTY SHERIFF	\$80.00	NVHSZ
105222	WALSH COUNTY HIGHWAY DEPT	\$298.59	NVHSZ

105223	INFORMATION TECHNOLOGY DEPT.	\$68.75	NVHSZ
105224	CEDAR INN - CAVALIER	\$97.01	NVHSZ
105225	PREMIUM WATERS, INC.	\$29.97	NVHSZ
105226	QUILL CORPORATION	\$58.07	NVHSZ
105227	LEEVEES FOODS	\$29.55	NVHSZ
105228	BUSINESS ESSENTIALS	\$415.36	NVHSZ
105229	TOLLEFSON FUNERAL HOME	\$3,500.00	NVHSZ
105230	US POSTAL SERVICES	\$29.20	NVHSZ
105231	LIFE SKILLS AND TRANSITION CENTER	\$100.00	NVHSZ
105232	MINNKOTA	\$47.20	NVHSZ
105233	LERNA PAULSON	\$83.75	NVHSZ
105234	KLJ ENGINEERING LLC	\$20,542.54	R&B

At 12:00 p.m., Greg Goodman made a motion to adjourn the meeting, seconded by Nick Moser; motion carried.

*Board of Commissioners  
Cavalier County, North Dakota*

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David Zeis – Chairman

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Attest: Lisa Gellner - Auditor