

Cavalier County Commission Proceedings

On August 7, 2024, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The meeting began with the Pledge of Allegiance. Chairman David Zeis called the meeting to order and proceeded as follows:

Zeis asked if there were any changes to the agenda. Stanley Dick made a motion to approve the agenda, seconded by Greg Goodman; motion carried. Greg Goodman made a motion to approve the minutes, seconded by Nick Moser; David Zeis abstained from voting on the motion due to the fact that he was not in attendance at the meeting the minutes pertained to; motion carried.

Stanley Dick informed the commission that NDSU Extension had hired Lahni Stachler and that she will be starting in January 2025.

Steph Welsh, Public Health, updated the commissioners on the status of training/certification for employee drug and alcohol testing. Welsh explained that her office is now certified for drug testing collections, but that they are still working on training to get certified for breath alcohol testing. Welsh informed the commissioners that the county would most likely need to purchase a breathalyzer, due to the fact that only law enforcement can be certified on the breathalyzer available in the Sheriff's Department. The commissioners asked Welsh to find out what the cost would be. It was decided that the Sheriff's Department would coordinate with Public Health and do the non-DOT breath alcohol tests for the current random draw of employees and send any employees requiring DOT breath alcohol testing to a certified testing facility until Public Health is certified.

Cindy Stremick, Treasurer, met with the commissioners regarding the renewal of the Motor Vehicle contract with ND DOT. Stremick explained there were no changes to the contract and that it is a 5-year contract which begins in 2025. **Nick Moser made a motion to approve renewal of the Motor Vehicle contract, seconded by Austin Lafrenz, motion carried.**

A funding request from Red River Basin was reviewed by the commissioners. **Nick Moser made a motion to deny the request for funding, seconded by Greg Goodman, motion carried.** Zeis stated he would sign a letter to Red River Basin informing them of the decision.

Bob Simmons, Simmons Multimedia, met with the commissioners and proposed that his company pay for microphones, software, etc. which would be used to record commission meetings. Simmons stated this would allow his employee to listen to the meetings at another time for media coverage. It was decided that Lisa Gellner, Auditor, would run Simmons' proposal for equipment/software by the county's contracted IT for review.

Austin Lafrenz made a motion to transfer \$1,584.00 from Road and Bridge Fund to Road & Bridge Equipment Replacement Fund, seconded by Greg Goodman, motion carried.

The commissioners reviewed the preliminary budget figures for the county. There was discussion on the levy request for Water Board. It was decided to leave the Water Board's full levy request in the preliminary budget and review it again before final budget approval. It was decided to proceed with "Option 2" for the Road & Bridge budget, which included additional chip seal projects and with additional funds transferred from Special County Highway Fund. **Greg Goodman made a motion to**

approve the “Option 2” budget as presented and levy 39 mills for County General, seconded by Stanley Dick, motion carried.

Terry Johnston, Road Supervisor; Sheldon Romfo, Road Foreman; and Jeff Daley, KLJ; met with the commissioners to review current road projects. Daley presented an hourly contract to acquire right-of-way for bridge projects near Osnabrock and Hannah, with an estimated cost of \$19,800. Daley explained that right-of-way acquisition is not included in the ND DOT funding for the projects. **Greg Goodman made a motion to approve the contract, seconded by Austin Lafrenz, motion carried.**

Nick Moser was not in attendance for the remainder of the meeting.

Stanley Dick made a motion to approve a culvert request from South Olga Township for an additional 48”X40’ culvert between Sections 12 and 13, seconded by Austin Lafrenz, motion carried. Johnston informed the commissioners that the culvert request had already been approved by the Water Board.

The commissioners reviewed the summary of road maintenance operator hours for July. There was discussion on possibly installing cameras at all shops, inside and out. The commissioners asked for quotes from Computer Express and United Communications.

Greg Goodman made a motion, seconded by Austin Lafrenz to review and approve the following audit of claims; motion carried:

104835	VERIZON WIRELESS	\$1,353.56	NVHSZ
104836	VISA	\$925.75	NVHSZ
104844	DOMESTIC VIOLENCE & ABUSE CENTER	\$1,345.87	GRANT PASS THRU
104845	BIRCHWOOD	\$23,667.50	NVHSZ
104846	FARMERS UNION OIL OF DEVILS LAKE	\$2,200.13	R&B
104847	ND STATE TREASURER	\$126.49	FEES
104848	ND PUBLIC EMPLOYEES RETIREMENT	\$117,687.56	HEALTH INS
104849	ND PUBLIC EMPLOYEES RETIREMENT	\$1,071.12	LIFE INS
104850	DUBOIS OIL CO.,INC	\$3,133.44	R&B
104851	DACOTAH PAPER CO.	\$1,398.59	MAINT
104852	VANGUARD APPRAISALS, INC	\$275.00	TX DIR
104853	FARMERS UNION OIL CO	\$436.43	MAINT
104854	UP NORTH PLUMBING LLC	\$1,294.95	MAINT
104855	CINDY STREMICK	\$299.20	TREAS
104856	SIGN IT	\$45.48	TX DIR
104857	COMPUTER EXPRESS	\$1,400.00	MISC
104858	WEST PAYMENT CENTER	\$359.98	STATE'S ATTY
104859	BORDERLAND PRESS, INC.	\$104.06	COMM
104860	PRIA	\$60.00	REC
104861	MATTHEW-BENDER & CO. INC.	\$449.07	GEN
104862	BUSINESS ESSENTIALS	\$101.56	ELECT
104863	LANGDON HARDWARE & RENTAL	\$712.44	GEN/R&B
104864	CHRISTIE MOTOR SALES, INC.	\$2,638.31	SHERIFF/R&B
104865	INFORMATION TECHNOLOGY DEPT.	\$4,674.39	GEN/E-911
104866	LANGDON CITY	\$513.04	GEN/R&B

104867	BORDERLAND PRESS, INC.	\$937.58	COMM/R&B
104868	VERIZON WIRELESS	\$110.89	R&B/WEED
104869	ADVANCED BUSINESS METHODS	\$558.38	GEN/R&B
104870	MONTANA-DAKOTA UTILITIES	\$229.39	GEN/R&B
104871	PREMIUM WATERS, INC.	\$59.93	DISP
104872	FARMERS UNION OIL CO	\$3,073.83	SHERIFF
104873	ADVANCED BUSINESS METHODS	\$193.74	SHERIFF
104874	REDWOOD TOXICOLOGY LABORATORY, INC.	\$45.86	SHERIFF
104875	LANGDON BLDG. CENTER	\$33.09	SHERIFF
104876	D & B MOTORS, INC.	\$360.70	SHERIFF
104877	LAKE REGION LAW ENFORCEMENT CENTER	\$8,326.27	SHERIFF
104878	COMPUTER EXPRESS	\$575.00	SHERIFF
104879	BUTLER MACHINERY CO.	\$380,779.00	ARPA
104880	KLJ ENGINEERING LLC	\$18,833.90	HB1505/R&B
104881	WALHALLA COOP OIL CO.	\$211.24	R&B
104882	NORTHEAST REGIONAL WATER	\$73.50	R&B
104883	JOHN DEERE FINANCIAL	\$250.60	R&B
104884	NEWMAN SIGNS	\$2,362.28	R&B
104885	CLOSE CONSTRUCTION COMPANY, INC.	\$20,884.50	R&B
104886	ND DEPT OF TRANSPORTATION	\$1,342.11	R&B
104887	ND DEPT OF TRANSPORTATION	\$4,232.17	R&B
104888	ND ONE CALL, INC.	\$1.50	R&B
104889	WITZEL CONSTRUCTION LLC	\$36,775.60	R&B
104890	FARMERS UNION OIL CO	\$2,549.70	R&B
104891	SWANSTON EQUIPMENT CORP	\$1,444.84	R&B
104892	CLOSE CONSTRUCTION COMPANY, INC.	\$30,564.00	R&B
104893	BUTLER MACHINERY CO.	\$9,368.60	R&B
104894	RAZOR TRACKING, INC.	\$325.00	R&B
104895	NAPA AUTO PARTS	\$143.04	R&B
104896	CARQUEST OF LANGDON	\$481.35	R&B
104897	JEBRO INC.	\$31,335.00	R&B
104898	RDO EQUIPMENT COMPANY	\$6,809.69	R&B
104899	CLARK GRAVEL & CONST. INC.	\$29,824.55	R&B
104900	CAVALIER RURAL ELECTRIC CO-OP.	\$412.69	R&B
104902	MIKKELSEN BROS CONST CO INC	\$5,908.00	R&B
104903	CAPITAL ONE TRADE CREDIT (MAC'S HARDWARE)	\$66.25	R&B
104904	FARMERS UNION OIL OF DEVILS LAKE	\$969.74	R&B
104905	ERLING'S OIL, INC.	\$215.00	R&B
104906	DAHL TRUCK & AUTO	\$3,483.39	R&B
104907	HIGH PLAINS EQUIPMENT	\$1,855.08	R&B
104908	MIKKELSEN BROS CONST CO INC	\$25,890.60	R&B
104909	UNDERGROUND VAULTS & STORAGE	\$201.60	DOC PRES
104910	KAREN KEMPERT	\$574.91	EMG MGR
104911	ND ASSOC. OF CO./TRIBAL VSO	\$120.00	VSO
104912	FARMERS UNION OIL CO	\$62.95	VSO
104913	TYLER TECHNOLOGIES, INC.	\$449.00	VSO
104914	NDSU EXT	\$15,354.07	NDSU EXT.

104915	ADVANCED BUSINESS METHODS	\$204.97	NDSU EXT.
104916	BUSINESS ESSENTIALS	\$62.49	NDSU EXT.
104917	JOSHUA SHORT	\$37.52	WEED
104918	MONTANA-DAKOTA UTILITIES	\$29.91	WEED
104919	JAMES BELANUS	\$208.00	WEED
104920	FARMERS UNION OIL CO	\$1,007.25	WEED
104921	UNITED COMMUNICATIONS	\$107.99	WEED
104922	LANGDON CITY	\$25.00	WEED
104923	OTTER TAIL POWER CO	\$48.95	WEED
104924	JOSHUA SHORT	\$18.40	WEED
104925	JOSHUA SHORT	\$48.24	WEED
104926	JOSHUA SHORT	\$32.83	WEED
104927	OTTER TAIL POWER CO	\$183.83	SS
104928	MONTANA-DAKOTA UTILITIES	\$29.91	SS
104929	LANGDON FIRE EQUIPMENT	\$80.00	SS
104930	VESTIS	\$113.50	NVHSZ
104931	T R WAIND INSURANCE AGENCY	\$153.00	NVHSZ
104932	LEEVERS FOODS	\$23.46	NVHSZ
104933	LERNA PAULSON	\$89.11	NVHSZ
104934	KIM RUDE	\$73.41	NVHSZ
104935	D & B MOTORS, INC.	\$148.52	NVHSZ
104936	JILL DENAULT	\$121.69	NVHSZ
104937	DIANA LAXDAL	\$20.00	NVHSZ
104938	LORI SCHLIEVE	\$96.00	NVHSZ
104939	PEMBINA COUNTY AUDITOR/TREAS	\$1,104.99	NVHSZ
104940	ADVANCED BUSINESS METHODS	\$400.72	NVHSZ
104941	WINDWOOD ESTATES	\$858.14	NVHSZ
104942	XCEL ENERGY	\$22.80	NVHSZ
104943	BUSINESS ESSENTIALS	\$162.19	NVHSZ
104944	NICOLE NIELSEN	\$1,960.00	NVHSZ
104945	WALSH COUNTY HIGHWAY DEPT	\$358.60	NVHSZ
104946	MORGAN PRINTING, INC.	\$35.40	NVHSZ
104947	DACOTAH PAPER CO.	\$400.60	NVHSZ
104948	MIKE'S REPAIR, INC.	\$301.97	NVHSZ
104949	RORY JOHNSON	\$600.00	NVHSZ
104950	STEIN AUTO BODY, INC.	\$2,633.78	R&B

At 12:00 p.m., Austin Lafrenz made a motion to adjourn the meeting, seconded by Greg Goodman; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

David Zeis – Chairman

Attest: Lisa Gellner - Auditor