

Cavalier County Commission Proceedings

On June 4, 2024, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session. Nick Moser was only in attendance for a portion of the meeting. The meeting began with the Pledge of Allegiance. Chairman David Zeis called the meeting to order and proceeded as follows:

Zeis asked if there were any changes to the agenda. Greg Goodman made a motion to approve the agenda, seconded by Austin Lafrenz; motion carried. Stanley Dick made a motion to approve the minutes, seconded by Greg Goodman; motion carried.

Josh Plummer, Maintenance, and Doug Johnson, Up North Plumbing, met with the commissioners and explained that the drain pipes were plugged and needing to be replaced for two of the water fountains in the courthouse, which would require putting holes in the walls. The commissioners were in agreement to proceed with the one by Door 1, but to abandon the one on the east end if it isn't easily accessible.

Lisa Gellner, Auditor, and Cindy Stremick, Treasurer, discussed with the commissioners Parcel #46035000 in Loma City that was missed on the past tax sales. The commissioners decided to add the advertising fee to the amount owing on the parcel and proceed to advertise it for sale.

At 9:00 a.m. Stanley Dick made a motion to recess the commission meeting for the County Equalization hearing, seconded by Greg Goodman, motion carried. At 9:30 a.m. Greg Goodman made a motion to end the County Equalization hearing and reconvene the regular commission meeting, seconded by Stanley Dick, motion carried.

Stephanie Bata, Tax Director, reviewed her findings on the Water Board assessment lists with the commissioners. Bata stated that there are still many errors that were given to the Water Board last fall that still are not fixed, and that she is unsure about the list of parcels for the drains that were combined. The commissioners were in agreement that the drain assessments will not be put on the tax statements this year, and asked that the Water Board and Quentin Wenzel, their attorney, attend the next commission meeting. Shauna Schneider later joined the meeting to explain the small drains surrounding Mulberry Creek on the map she had created that have double assessments on them.

Lisa Gellner, Auditor, gave an overview of the new Defined Contribution retirement plan through NDPERS that will begin January 1, 2025. **Stanley Dick made a motion to pay both the employee and employer share, up to the maximum of 15.25% for the Defined Contribution retirement plan, depending on what the employee opts into, seconded by Nick Moser, motion carried.**

Stanley Dick made a motion to hire the NDSU Extension Agent position which will be vacant later in June, seconded by Greg Goodman, motion carried.

Nick Moser made a motion a motion to approve the Gaming Site Authorization for Langdon Country Club, seconded by Austin Lafrenz, motion carried.

Terry Johnson, Road Supervisor; Sheldon Romfo, Road Foreman; and Jeff Daley, KLLJ, met with the commissioners and reviewed an updated pavement improvement map. **Stanley Dick made a motion to approve hiring Braun Intertec to do pavement testing on County 17 and County 55 for the quoted amount of \$6,151.00, seconded by Austin Lafrenz, motion carried.**

Daley presented a contract for engineering services to obtain right of way easements for four bridge projects funded by DOT. Daley explained that three of the projects are fully funded by DOT and one is 80% funded by DOT, with the cost of securing easements being the county's expense. Greg Goodman asked if the Road Supervisor and State's Attorney could take care of the project and what the hourly rate is for KLJ to do it. Daley stated he would check on both and get back to the commissioners. No action was taken at this time.

David Zeis signed the contract with 3D Specialties for the bid amount previously accepted for the upcoming safety project.

Johnston asked the commissioners if they wanted to put a deadline on for the gravel projects when he reaches out to the contractors in the bid book for quotes. The commissioners decided a November 1, 2024 deadline should be requested, with the option to accept or reject any bids.

Romfo informed the commissioners that the summer oil crew had started; cement will soon be poured for the storage building in Vang; and that they would be starting work on the parking lot at the Langdon shop in the industrial park.

Nick Moser made a motion to transfer \$319.00 from Road & Bridge Fund to Road & Bridge Equipment Replacement Fund, seconded by Austin Lafrenz, motion carried.

Greg Goodman made a motion, seconded by Stanley Dick to review and approve the following audit of claims; motion carried:

104484	ERLING'S OIL, INC.	\$5,035.12	R&B
104485	ND STATE TREASURER	\$549.20	FEES
104486	ND PUBLIC EMPLOYEES RETIREMENT	\$119,730.08	HEALTH INS
104487	ND PUBLIC EMPLOYEES RETIREMENT	\$1,089.68	LIFE INS
104488	BUSINESS ESSENTIALS	\$12.49	ELECT
104489	UP NORTH PLUMBING LLC	\$352.28	MISC
104490	NDACS	\$50.00	AUD
104491	WALLACEBURG BOOKBINDING & MFG CO LTD	\$183.36	MISC
104492	ANITA BEAUCHAMP	\$115.28	CLERK
104493	RICARD PLUMBING, HEATING & COOLING, INC	\$435.00	MAINT
104494	COMPUTER EXPRESS	\$644.00	TX DIR
104495	MATTHEW-BENDER & CO. INC.	\$238.96	GEN
104496	STANLEY DICK	\$120.60	COMM
104497	FARMERS UNION OIL CO	\$173.40	MAINT
104498	VERIZON WIRELESS	\$112.38	R&B/WEED
104499	LANGDON HARDWARE & RENTAL	\$579.63	GEN/R&B
104500	ADVANCED BUSINESS METHODS	\$558.38	GEN/R&B
104501	SANFORD HEALTH OCC MED CLINIC	\$409.00	GEN/R&B
104502	KJS COMPUTER SERVICES	\$188.98	E-911
104503	FARMERS UNION OIL CO	\$3,451.97	SHERIFF
104504	UNIFORM CENTER	\$243.97	SHERIFF
104505	TOM SABO	\$135.00	SHERIFF
104506	KELLY SCHWARTZ	\$467.10	DISP

104507	SPORTS & SHIRTS	\$52.00	SHERIFF
104508	ADVANCED BUSINESS METHODS	\$193.74	SHERIFF
104509	D & B MOTORS, INC.	\$1,195.56	SHERIFF
104510	SPORTS & SHIRTS	\$90.00	DISP
104511	REDWOOD TOXICOLOGY LABORATORY, INC.	\$126.14	SHERIFF
104512	CLOSE CONSTRUCTION COMPANY, INC.	\$415.25	R&B
104513	MCCURDY, INC.	\$170.00	R&B
104514	NORTHEAST REGIONAL WATER	\$72.75	R&B
104515	LANGDON BLDG. CENTER	\$105.89	R&B
104516	BUTLER MACHINERY CO.	\$324.33	R&B
104517	RDO EQUIPMENT COMPANY	\$4,755.19	R&B
104518	DEERE CREDIT	\$6,375.00	R&B
104519	RICHARD'S WELDING, INC.	\$1,104.70	R&B
104520	FARMERS UNION OIL CO	\$3,875.02	R&B
104521	WALHALLA COOP OIL CO.	\$324.65	R&B
104522	CARQUEST OF LANGDON	\$1,250.66	R&B
104523	MIKKELSEN BROS CONST CO INC	\$2,394.00	R&B
104524	NAPA AUTO PARTS	\$19.98	R&B
104525	CAPITAL ONE TRADE CREDIT (MAC'S HARDWARE)	\$628.21	R&B
104526	DUBOIS OIL CO.,INC	\$3,146.04	R&B
104527	FARMERS UNION OIL OF DEVILS LAKE	\$729.37	R&B
104528	OTTER TAIL POWER CO	\$56.81	R&B
104529	KLJ ENGINEERING LLC	\$1,570.13	R&B
104530	RAZOR TRACKING, INC.	\$325.00	R&B
104531	POLAR COMMUNICATIONS	\$373.70	E-911
104532	ELECTRONIC COMMUNICATIONS INC.	\$2,095.00	E-911
104533	TALKPOINT TECHNOLOGIES, INC.	\$1,023.85	E-911
104534	TOM HARDY	\$30.38	VSO
104535	BAILEY REISER	\$216.41	NDSU EXT.
104536	SPORTYS	\$411.00	NDSU EX TR
104537	SPORTYS	\$180.00	NDSU EX TR
104538	NDSU - DEPT 3110	\$19.50	NDSU EXT.
104539	BAILEY REISER	\$180.00	NDSU EXT.
104540	UP NORTH PLUMBING LLC	\$1,328.00	WEED
104541	OTTER TAIL POWER CO	\$48.10	WEED
104542	FARMERS UNION OIL CO	\$585.77	WEED
104543	RICHARD'S WELDING, INC.	\$2,659.04	WEED
104544	JOSHUA SHORT	\$189.83	WEED
104545	MARCOTTE BUILDER'S SUPPLY CO.	\$58.50	SS
104546	HP INC	\$7,307.36	NVHSZ
104547	DOUGLAS MAZURU CHIMANGA	\$15,793.23	NVHSZ
104548	BIRCHWOOD	\$20,997.50	NVHSZ
104549	ADVANCED BUSINESS METHODS	\$400.72	NVHSZ
104550	D & B MOTORS, INC.	\$53.00	NVHSZ
104551	BIRCHWOOD	\$95.15	NVHSZ
104552	RORY JOHNSON	\$600.00	NVHSZ
104553	WINDWOOD ESTATES	\$923.14	NVHSZ
104554	XCEL ENERGY	\$36.28	NVHSZ

At 11:40 a.m., Austin Lafrenz made a motion to adjourn the meeting, seconded by Greg Goodman; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

David Zeis – Chairman

Attest: Lisa Gellner - Auditor