

Cavalier County Commission Proceedings

On March 5, 2024, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The meeting began with the Pledge of Allegiance. Chairman David Zeis called the meeting to order and proceeded as follows:

Zeis asked if there were any changes to the agenda. Greg Goodman added “Assessor fees” to the agenda during open discussion and made a motion to approve the agenda with that addition, seconded by Nick Moser; motion carried. Nick Moser made a motion to approve the minutes, seconded by Austin Lafrenz; motion carried.

Karen Kempert, Emergency Manager/911 Coordinator, met with the commissioners during open discussion and informed them that she was invited to represent rural areas at a 911 cyber security conference in San Diego, CA, with all expenses paid for by CISA. There were no objections to Kempert attending.

Stephanie Bata, Tax Director, met with the commissioners to discuss assessor fees/billing to townships. It was decided that Bata would have the State’s Attorney review NDCC and the ND State Tax Commissioner guide for assessors.

Terry Johnston, Road Supervisor; and Sheldon Romfo, Road Foreman; met with the commissioners and reviewed the road project update from KLJ. A map of past and future proposed gravel projects was also reviewed.

Romfo discussed the possible purchase of locker shelving from Kevin Landsem, as detailed in his bid for the shop. **Stanley Dick made a motion to purchase the lockers and shelving for \$2,500 and the hoist for \$5,000, seconded by Nick Moser, motion carried.** These items were added to the Purchase Agreement prepared by Angelo Mondragon, State’s Attorney. Other details in the Purchase Agreement were reviewed and a closing on the purchase of the shop from Kevin Landsem was set for April 2, 2024 at the commission meeting. **Austin Lafrenz made a motion to approve the Purchase Agreement, seconded by Stanely Dick. A roll call vote was taken, with all members voting “yes” with the exception of Greg Goodman, who abstained from voting due to a conflict of interest, motion carried.**

Sheldon Romfo discussed the sale of a 1999 Chevy Tahoe no longer in use with the commissioners. It was decided that it would be advertised for sale in the newspaper.

Greg Goodman made a motion to continue the Clerk of Court contract with the state, seconded by Nick Moser, motion carried.

Nick Moser made a motion to appoint Kari Phillips and Courtney Clouse as Inspectors for the 2024 elections, seconded by Austin Lafrenz, motion carried.

Stanley Dick made a motion to transfer \$625,000.00 from County General Fund, with \$100,000.00 of the transfer being from the indirect Social Service zone funds in the County General Fund, to Road and Bridge Fund for the purchase of the Langdon shop, seconded by Greg Goodman. A roll call vote was taken with all members voting “yes”, motion carried.

The 2022 Cavalier County Audit was reviewed. It was decided to discuss the Water Board audit findings with all of the Water Board at an upcoming commission meeting. **Greg Goodman made a motion to approve the 2022 audit, seconded by Austin Lafrenz, motion carried.**

Greg Goodman made a motion, seconded by Stanley Dick to review and approve the following audit of claims; motion carried:

103860	SOUTH DRESDEN TWP. TREASURER	\$5,814.00	FEMA
103861	NELSON AUTO CENTER	\$43,069.92	R&B
103862	CHOICE FINANCIAL GROUP	\$1,555,870.00	INVESTED CD
103863	GORDON TOWNSHIP CLERK/TREASURER	\$18,145.80	FEMA
103864	CAVALIER COUNTY AUDITOR	\$1,999.20	FEMA
103865	FREMONT TOWNSHIP	\$24,026.95	FEMA
103866	CAVALIER COUNTY AUDITOR	\$9,877.00	FEMA
103867	INTERNAL REVENUE SERVICE	\$77,310.87	PAYROLL
103869	ND PUBLIC EMPLOYEES RETIREMENT	\$7,843.00	PAYROLL
103870	NATIONWIDE RETIREMENT SOLUTION	\$1,400.00	PAYROLL
103871	AFLAC	\$2,118.00	PAYROLL
103872	DELTA DENTAL OF MINNESOTA	\$4,327.68	PAYROLL
103873	STANDARD INSURANCE COMPANY	\$762.44	PAYROLL
103874	CAVALIER COUNTY MVD	\$11.50	R&B
103875	ND PUBLIC EMPLOYEES RETIREMENT	\$51,171.12	PAYROLL
	DD COUNTY GENERAL	\$155,439.49	PAYROLL
	DD NDSU EXT	\$3,685.00	PAYROLL
	DD NVHSZ	\$129,963.79	PAYROLL
	DD VSO	\$1,662.88	PAYROLL
	DD ROAD & BRIDGE	\$51,090.00	PAYROLL
	DD WEED	\$3,900.00	PAYROLL
103876	ND PUBLIC EMPLOYEES RETIREMENT	\$116,842.62	HEALTH INS
103877	ND PUBLIC EMPLOYEES RETIREMENT	\$1,050.04	LIFE INS
103878	NDPSE - MATHCOUNTS	\$75.00	AUD
103879	OFFICE OF STATE AUDITOR	\$17,589.75	MISC
103880	VANGUARD APPRAISALS, INC	\$6,250.00	TX DIR
103881	SIDWELL	\$138.92	TX DIR
103882	MID AMERICAN RESEARCH CHEMICAL	\$1,128.75	MAINT
103883	GLENN'S APPLIANCE CENTER	\$33.90	MAINT
103884	MOSTAD INSURANCE SERVICES	\$178.00	MISC
103886	BUSINESS ESSENTIALS	\$3,029.00	ELECT
103887	GLOBAL SAFETY NETWORK	\$822.72	GEN/NVHSZ
103888	PREMIUM WATERS, INC.	\$108.89	MISC
103889	WEST PAYMENT CENTER	\$321.41	STATE'S ATTY
103890	DOCU SHRED INC.	\$60.19	MISC
103891	NICK MOSER	\$139.36	COMM
103892	SANFORD HEALTH OCC MEDICINE CLINIC	\$315.00	GEN/NVHSZ
103893	LANGDON CITY	\$395.04	GEN/R&B
103894	ADVANCED BUSINESS METHODS	\$558.38	GEN/R&B
103895	LANGDON HARDWARE & RENTAL	\$532.63	GEN/R&B
103896	STREICHER'S	\$74.99	SHERIFF

103897	LAKE REGION LAW ENFORCEMENT CENTER	\$2,790.00	SHERIFF
103898	COMPUTER EXPRESS	\$575.00	SHERIFF
103899	PREMIUM WATERS, INC.	\$59.93	DISP
103900	INTOXIMETERS, INC	\$100.00	SHERIFF TR
103901	ADVANCED BUSINESS METHODS	\$193.74	SHERIFF
103902	BUSINESS ESSENTIALS	\$93.57	SHERIFF
103903	BALCO UNIFORM CO. INC.	\$128.00	SHERIFF
103904	QUALITY INN	\$192.60	SHERIFF
103905	AT&T MOBILITY	\$988.76	SHERIFF
103906	TRANSITIONS LLC	\$710.00	SHERIFF
103907	CARQUEST OF LANGDON	\$299.12	R&B
103908	RDO EQUIPMENT COMPANY	\$7,287.46	R&B
103909	KEVIN LANDSEM	\$67,000.00	R&B
103910	SHAWN AMUNDSON	\$90.45	R&B
103911	SHAWN AMUNDSON	\$111.06	R&B
103912	D & B MOTORS, INC.	\$517.36	R&B
103913	WALHALLA COOP OIL CO.	\$590.81	R&B
103914	HIGH PLAINS EQUIPMENT	\$102.00	R&B
103915	H. E. EVERSON CO	\$295.40	R&B
103916	FARMERS UNION OIL OF DEVILS LAKE	\$2,613.71	R&B
103917	DAHL TRUCK & AUTO	\$216.78	R&B
103918	SIGN IT	\$285.00	R&B
103919	NORTHEAST REGIONAL WATER	\$63.75	R&B
103920	DEPARTMENT OF TRANSPORTATION	\$464.31	R&B
103921	JOHN DEERE FINANCIAL	\$245.88	R&B
103922	RAZOR TRACKING, INC.	\$325.00	R&B
103923	KLJ ENGINEERING LLC	\$3,250.00	R&B
103924	AGRICULTURE COMMUNICATIONS	\$150.00	NDSU EXT.
103925	ADVANCED BUSINESS METHODS	\$204.97	NDSU EXT.
103926	BUSINESS ESSENTIALS	\$37.28	NDSU EXT.
103927	KATIE HENRY	\$77.72	NDSU EXT.
103928	BAILEY REISER	\$152.76	NDSU EXT.
103929	THE EDUCATION STORE	\$397.14	NDSU EX TR
103930	MONTANA-DAKOTA UTILITIES	\$116.48	WEED
103931	OTTER TAIL POWER CO	\$49.03	WEED
103932	LANGDON CITY	\$121.50	SS
103933	MONTANA-DAKOTA UTILITIES	\$146.93	SS
103934	PEACE GARDEN DENTAL	\$140.27	NVHSZ
103935	WINDWOOD ESTATES	\$984.81	NVHSZ
103936	IVERSON-KASSIAN FUNERAL SERVICES	\$3,500.00	NVHSZ
103937	ACCUSOURCE HR, INC.	\$182.11	NVHSZ
103938	WALSH COUNTY HIGHWAY DEPT	\$334.81	NVHSZ
103939	AUSTIN FUNERAL HOME	\$3,500.00	NVHSZ
103940	ASKEW FUNERAL HOMES	\$3,500.00	NVHSZ
103941	ADVANCED BUSINESS METHODS	\$400.72	NVHSZ
103942	INFORMATION TECHNOLOGY DEPT.	\$25.00	NVHSZ
103943	BUSINESS ESSENTIALS	\$224.67	NVHSZ
103944	MAGGIE MILLER	\$152.69	NVHSZ

103945	LERNA PAULSON	\$46.23	NVHSZ
103946	RORY JOHNSON	\$600.00	NVHSZ
103947	LUKE ALBRECHT	\$935.68	ABATEMENT
103949	BYRON TOWNSHIP CLERK/TREASURER	\$5,006.50	FEMA
103950	BANNER TOWNSHIP CLERK/ TREASURER	\$8,529.75	FEMA

At 11:40 a.m., Nick Moser made a motion to adjourn the meeting, seconded by Greg Goodman; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

David Zeis – Chairman

Attest: Lisa Gellner - Auditor