

Cavalier County Commission Proceedings

On November 21, 2023, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session. Greg Goodman was not present. The meeting began with the Pledge of Allegiance. Chairman Stanley Dick called the meeting to order and proceeded as follows:

Dick asked if there were any changes to the agenda. Nick Moser made a motion to approve the agenda, seconded by David Zeis; motion carried. Austin Lafrenz made a motion to approve the minutes, seconded by Nick Moser; motion carried.

Stanley Dick updated the commissioners on the Water Board meeting he attended with Angelo Mondragon, State's Attorney, delivering the letter regarding the timeline for updating the drain assessment lists for 2024.

Sheldon Romfo, Road Supervisor, joined the commissioners to open bids for the storage building in Vang. Bids were received from Walhalla Building Center and Langdon Building Center. **Austin Lafrenz made a motion to reject all bids, seconded by Nick Moser, motion carried.** There was discussion on the location for the proposed storage building. Sheldon Romfo stated he would be willing to sell enough property to the county for the building. **Nick Moser made a motion to have Dan Fischer survey the property proposed by Sheldon Romfo and have Romfo bring a Purchase Agreement for the property once the survey is complete, seconded by David Zeis, motion carried.** **Nick Moser made a motion to have the two bidders re-bid the storage building in Vang excluding the liner package, seconded by Austin Lafrenz, motion carried.**

Engineering RFQ's for the Langdon shop were opened from the following: EAPC Architect/Moore Engineering; ICON Architect; Burns Architect; and KLJ Engineering. It was decided that the commissioners, Terry Johnston, and Sheldon Romfo would form an interview committee and schedule a meeting for the interviews.

Karen Kempert, Emergency Manager/911 Coordinator, met with the commissioners to discuss purchasing radios for the road department that will be compatible with the SORN which will become operational in 2024. Kempert proposed 16 radios, with cost estimates for both Kenwood and Motorola radios. Kempert explained that state legislative grant funding was available in the amount of \$24,000 for the 16 proposed radios, leaving the cost to the county between \$16,000 to \$21,000, depending which radios were purchased. **David Zeis made a motion to purchase 16 Motorola radios from Road & Bridge for the blades, trucks, Road Department office, Road Supervisor's vehicle, and Road Foreman's vehicle, seconded by Austin Lafrenz, motion carried.**

Austin Lafrenz made a motion to approve signing Domestic Violence & Abuse JAG application, seconded by Nick Moser, motion carried.

Nick Moser made a motion to approve signing the Safe Kids Grand Forks grant application with ND DOT, seconded by David Zeis, motion carried.

Shane Gallagher, Sheriff, met with the commissioners and presented a proposal for payment of the Back the Blue Grant funds received from the state to the full-time and part-time officers in his department. **David Zeis made a motion to approve the proposed bonuses, seconded by Nick Moser, motion carried.**

Shane Gallagher, Sheriff, then presented a letter of resignation as Sheriff to the commissioners, effective January 1, 2024. Gallagher stated he had accepted a position in the private sector, which he felt was best for both his health and family. The commissioners thanked Gallagher for his service and asked if he had a recommendation for appointment to Sheriff. Gallagher stated his recommendation would be Chief Deputy Sheriff, Matthew Wright. Wright was in attendance and the commissioners asked if he was interested in being appointed to the Sheriff position. Wright was in agreement. It was decided to put the appointment of Sheriff on the agenda for a future meeting.

Gallagher informed the commissioners that “Reign”, the new police K-9, was now in their department and would soon start working once it gets through the transitional period.

At 10:00 a.m. Nick Moser made a motion to recess the meeting for the Delinquent Tax Sale, seconded by David Zeis, motion carried. At 10:05 a.m. David Zeis made a motion to re-convene the commission meeting, seconded by Nick Moser, motion carried.

David Zeis made a motion, seconded by Nick Moser to review and approve the following audit of claims; motion carried:

102910	ERLING'S OIL, INC.	\$887.70	R&B
102911	HEIDI LEMAIRE PROPERTIES	\$1,700.00	NVHSZ
102912	MT CARMEL TOWNSHIP CLERK/TREASURER	\$85,574.60	FEMA
102920	PREMIUM WATERS, INC.	\$101.97	CLERK
102921	STUTSMAN COUNTY	\$150.00	STATE'S ATTY
102922	ANITA BEAUCHAMP	\$148.70	CLERK
102923	BUSINESS ESSENTIALS	\$346.99	CLERK
102924	BUSINESS ESSENTIALS	\$77.44	CLERK
102925	R. SCOTT STEWART	\$1,603.80	STATE'S ATTY
102926	ADVANCED BUSINESS METHODS	\$2,285.00	ELECT
102927	COMPUTER EXPRESS	\$1,300.00	MISC
102928	BUSINESS ESSENTIALS	\$28.66	REC
102929	ND ASSOCIATION OF COUNTIES	\$1,415.00	GEN
102930	LANGDON BLDG. CENTER	\$671.37	MAINT
102931	DOCU SHRED INC.	\$60.71	MISC
102932	ND COUNTY COMMISSION ASSOC	\$1,725.00	COMM
102933	SAMSON ELECTRIC LTD.	\$100.28	MAINT
102934	ECOLAB	\$129.00	MAINT
102935	STANLEY DICK	\$325.99	COMM
102936	MORGAN PRINTING, INC.	\$270.71	TREAS
102937	MONTANA-DAKOTA UTILITIES	\$1,315.81	GEN/R&B
102938	OTTER TAIL POWER CO	\$1,970.26	GEN/R&B
102939	MORGAN PRINTING, INC.	\$329.56	GEN/R&B
102940	UNITED COMMUNICATIONS	\$1,469.86	GEN/R&B/VSO
102941	DOLLAR GENERAL -REGIONS 410526	\$31.00	SHERIFF
102942	BLUE 360 MEDIA LLC	\$161.33	SHERIFF
102943	BUSINESS ESSENTIALS	\$49.61	SHERIFF
102944	SAMSON ELECTRIC LTD.	\$95.00	SHERIFF
102945	JP MORGAN CHASE BANK	\$682.15	GEN/R&B

102946	STREET COP TRAINING	\$450.00	SHERIFF
102947	TOM SABO	\$405.00	SHERIFF
102948	ADVANCED BUSINESS METHODS	\$186.56	SHERIFF
102949	APCO INTERNATIONAL, INC.	\$375.00	DISP
102950	KJS COMPUTER SERVICES	\$325.42	SHERIFF TR
102951	AT&T MOBILITY	\$902.88	SHERIFF
102953	HACTC	\$255.00	SHERIFF
102954	SPORTS & SHIRTS	\$366.00	DISP
102955	PREMIUM WATERS, INC.	\$41.95	DISP
102956	HACTC	\$43.46	SHERIFF
102957	FINEST AUTO BODY & GLASS LLC	\$745.75	SHERIFF
102958	BUTLER MACHINERY CO.	\$49,776.75	R&B
102959	GOWAN CONSTRUCTION, INC	\$5,643.88	R&B
102960	ERLING'S OIL, INC.	\$42.68	R&B
102961	CAVALIER RURAL ELECTRIC CO-OP.	\$132.89	R&B
102962	ERLING'S OIL, INC.	\$369.06	R&B
102963	JOHN DEERE FINANCIAL	\$230.61	R&B
102964	WALHALLA COOP OIL CO.	\$185.42	R&B
102965	KAREN KEMPERT	\$144.10	EMG MGR
102966	UNITED COMMUNICATIONS	\$35.13	EMG MGR
102967	VERIZON WIRELESS	\$47.49	EMG MGR
102968	UNITED COMMUNICATIONS	\$204.52	E-911
102969	NDTC	\$128.03	E-911
102970	ARAMARK	\$105.09	SS
102971	LANGDON CITY	\$113.57	SS
102972	QUALITY SPEC PRODUCTS	\$18.00	SS
102973	CARL HOFFARTH	\$150.00	SS
102974	DACOTAH PAPER CO.	\$175.54	SS
102975	OTTER TAIL POWER CO	\$110.78	SS
102976	ADVANCED BUSINESS METHODS	\$260.13	SS
102977	PREMIUM WATERS, INC.	\$70.93	SS
102978	HOLLY FETSCH	\$92.36	NVHSZ
102979	WINDWOOD ESTATES	\$852.50	NVHSZ
102980	MELISSA HILTNER	\$144.00	NVHSZ
102981	INFORMATION TECHNOLOGY DEPT.	\$143.70	SS/NVHSZ
102982	AUSTIN FUNERAL HOME	\$3,500.00	NVHSZ
102983	PREVENT CHILD ABUSE NORTH DAKOTA	\$149.00	NVHSZ
102984	TRITECH SOFTWARE SYSTEMS	\$7,449.33	DISP/E-911

At 10:35 a.m., Austin Lafrenz made a motion to adjourn the meeting, seconded by Nick Moser; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Stanley Dick – Chairman

Attest: Lisa Gellner - Auditor