

## Cavalier County Commission Proceedings

On January 24, 2024, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The meeting began with the Pledge of Allegiance. Chairman David Zeis called the meeting to order and proceeded as follows:

Zeis asked if there were any changes to the agenda. Stanley Dick made a motion to approve the agenda, seconded by Nick Moser; motion carried. Austin Lafrenz made a motion to approve the minutes, seconded by Greg Goodman; motion carried.

Sheldon Romfo, Road Foreman, informed the commissioners a gravel proposed gravel project map is being worked on; the insurance check was received for the 2016 Ford Expedition; bids will be opened next meeting to replace the Expedition; and he has been working with Langdon Building Center on the new building in Vang.

Bids were opened from Kevin Forest and Jason Spanier in response to an ad to purchase a shop in or around Langdon City. A meeting was noticed for the commissioners to tour the proposed shops at 11:00 AM on January 24, 2024, following items currently on the agenda. Discussion followed on current fund balances and funds that could be used to purchase a shop.

**Nick Moser made a motion to appoint Stanley Dick for a three-year term on the Northern Valley Social Service Zone Board, seconded by Greg Goodman, motion carried.**

**Nick Moser made a motion to amend the following 2023 expenditures: Federal Recovery Funds (ARPA) \$10,699.60; Farm to Market \$46.27 (abatements); R&B HB 1505 \$1,098,882.76; County Road \$17.87 (abatements); R&B Equipment Replacement \$40,762.00; 2022 FEMA \$1,374,204.07 (Federally funded); Human Service Zone \$258,692.29 (State funded); Weed Control \$20,665.80; Sheriff 24/7 Trust \$525.42; Emergency Manager Trust \$5,000; Document Preservation \$210.90; seconded by Austin Lafrenz, motion carried.**

Year-end financials/cash on hand were reviewed.

Cindy Stremick, Treasurer, met with the commissioners and gave a department update. Stremick also brought the following pledges: Choice Financial – pledge pool of \$134,000,000; Farmers & Merchants State Bank – security pledges of \$8,423,616; Horizon Financial – security pledges of \$3,585,000 and Bank of North Dakota being covered under the \$250,000 FDIC insurance. **Greg Goodman made a motion to accept and approve the security of pledges, seconded by Nick Moser, motion carried.**

The following department updates were presented: Jill Denault – NVHSZ; Vicki Kubat – County Recorder; Stephanie Bata – Tax Director; Anita Beauchamp – Clerk of Court; and Josh Short – Weed.

Stephanie Bata presented the commissioners a proposed mapping upgrade from Sidwell to assist with soil type valuation compliance for agricultural property. Bata stated the one-time cost for the upgrade is \$1,680, and proposed using her department's budgeted amount for GIS to pay for this program upgrade instead. The commissioners were in agreement.

**Nick Moser made a motion to approve the following resolution: *THEREFORE, BE IT RESOLVED that following the federal court ruling changing the legislative district lines for the 2024 election cycle, the Cavalier County Commission approves the establishment of precincts and polling locations for the 2024 election cycle as follows: Precinct 1 – Langdon City (Legislative District 15); Precinct 2 – Remainder of Legislative District 15; Precinct 3 – Legislative District 19; Polling Location – Cavalier County Memorial Courthouse for all Precincts; and Vote by Mail continue with the absentee ballot precinct located in the Cavalier County Memorial Courthouse, seconded by Stanley Dick, motion carried.***

Austin Lafrenz made a motion to transfer \$363.49 from VSO Fund to County General Fund, seconded by Nick Moser, motion carried. Greg Goodman made a motion to transfer \$5,771.19 from Farm to Market Fund to Road & Bridge Fund, seconded by Nick Moser, motion carried. Stanley Dick made a motion to transfer \$2,229.02 from County Road Fund to Road & Bridge Fund, seconded by Greg Goodman, motion carried. Greg Goodman made a motion to transfer \$7,531.35 from Road & Bridge Fund to Road & Bridge Equipment Replacement Fund, seconded by Stanley Dick, motion carried.

Stanley Dick made a motion, seconded by Austin Lafrenz to review and approve the following audit of claims; motion carried:

103399	ND PUBLIC EMPLOYEES RETIREMENT	\$1,116.10	LIFE INS
103400	ND PUBLIC EMPLOYEES RETIREMENT	\$121,772.60	HEALTH INS
103401	ND ASSOCIATION OF COUNTIES	\$430.26	FEES
103402	ND STATE TREASURER	\$16,659.56	FEES
103406	LEON HILTNER	\$227.53	ABATEMENT
103515	STANLEY DICK	\$78.60	COMM
103516	BORDERLAND PRESS, INC.	\$49.00	COMM
103517	BORDERLAND PRESS, INC.	\$130.65	COMM
103518	BORDERLAND PRESS, INC.	\$49.00	REC
103519	FARMERS UNION OIL CO	\$318.70	MAINT
	RICARD PLUMBING, HEATING & COOLING,		
103520	INC	\$512.50	MAINT
103521	SOFTWARE INNOVATIONS	\$9,900.00	AUD
103522	SOFTWARE INNOVATIONS	\$600.00	AUD
103523	PREMIUM WATERS, INC.	\$13.00	CLERK
103524	PREMIUM WATERS, INC.	\$119.07	MISC
103525	MORGAN PRINTING, INC.	\$359.66	COMM
	NATIONAL ASSOCIATION FOR COURT		
103526	MANAGEMENT	\$150.00	CLERK
103527	ECOLAB INC.	\$129.00	MAINT
103528	SIDWELL	\$5,310.00	TX DIR
103529	BUSINESS ESSENTIALS	\$29.29	CLERK
103530	BUSINESS ESSENTIALS	\$574.86	TX DIR
103531	ND ASSOCIATION OF COUNTIES	\$12.00	CLERK
103532	STEPHANIE BATA	\$149.00	TX DIR
103533	ND COUNTY AUDITORS ASSOCIATION	\$200.00	AUD
103534	WEST PAYMENT CENTER	\$321.41	STATE'S ATTY
103535	MCINTOSH COUNTY RECORDER/CLERK	\$28.67	REC
103536	CHAD HENDERSON	\$75.00	TX DIR
103537	LISA JACOBSON	\$75.00	TX DIR
103538	TIM KINGZETT	\$75.00	TX DIR
103539	MARK SCHNEIDER	\$75.00	TX DIR

103540	LANGDON CITY	\$369.50	GEN/R&B
103541	OTTER TAIL POWER CO	\$2,525.01	GEN/R&B
103542	UNITED COMMUNICATIONS	\$1,466.25	GEN/R&B/VSO
103543	MONTANA-DAKOTA UTILITIES	\$2,580.32	GEN/R&B
103544	CAVALIER COUNTY AUDITOR	\$74.91	GEN/WEED
103545	INFORMATION TECHNOLOGY DEPT.	\$4,534.69	GEN/E-911
103546	LANGDON HARDWARE & RENTAL	\$337.83	GEN/R&B
103547	GABE JOHNSTON	\$23.00	SHERIFF
103548	CHRISTIE MOTOR SALES, INC.	\$424.26	SHERIFF
103549	GALLS, LLC	\$276.69	SHERIFF
103550	MID-CONTINENT CABLE CO.	\$110.83	DISP
103551	ND STATE RADIO COMMUNICATIONS	\$240.00	SHERIFF
103552	BUSINESS ESSENTIALS	\$400.01	SHERIFF
103553	FARMERS UNION OIL CO	\$2,650.38	SHERIFF
103554	STONE'S MOBILE RADIO, INC.	\$99.98	SHERIFF
103555	ND ASSOCIATION OF COUNTIES	\$400.00	SHERIFF
103556	LANGDON PRAIRIE HEALTH	\$344.00	SHERIFF
103557	JP MORGAN CHASE BANK	\$388.29	SHERIFF
103558	PREMIUM WATERS, INC.	\$51.95	DISP
103559	UNIFORM CENTER	\$165.98	SHERIFF
103560	AT&T MOBILITY	\$903.08	SHERIFF
103561	BUSINESS ESSENTIALS	\$25.98	SHERIFF
103562	DEPARTMENT OF TRANSPORTATION CAPITAL ONE TRADE CREDIT (MAC'S HARDWARE)	\$3,039.46	R&B
103563		\$499.31	R&B
103564	JOHN DEERE FINANCIAL	\$349.80	R&B
103565	BUTLER MACHINERY CO.	\$9,073.52	R&B
103566	BUSINESS ESSENTIALS	\$121.45	R&B
103567	POMPS TIRE SERVICE INC	\$101.65	R&B
103568	UP NORTH OIL, INC.	\$48.84	R&B
103569	NDACE	\$150.00	R&B
103570	CARQUEST OF LANGDON	\$55.93	R&B
103571	FORCE AMERICA DISTRIBUTING, LLC	\$602.83	R&B
103572	VERIZON WIRELESS	\$110.73	R&B
103573	CHRISTIE MOTOR SALES, INC.	\$84.67	R&B
103574	DAHL TRUCK & AUTO	\$825.06	R&B
103575	RICHARD'S WELDING, INC.	\$900.00	R&B
103576	FARMERS UNION OIL CO	\$1,652.53	R&B
103577	ERLING'S OIL, INC.	\$181.35	R&B
103578	KLJ ENGINEERING LLC	\$3,798.37	HB1505
103579	SCHILL'S SHOP	\$48.84	R&B
103580	CAVALIER RURAL ELECTRIC CO-OP.	\$140.98	R&B
103581	FARMERS UNION OIL OF DEVILS LAKE	\$2,158.96	R&B
103582	WALHALLA COOP OIL CO.	\$311.19	R&B
103583	CLYDE FARM SERVICE & SUPPLY, INC.	\$257.00	R&B
103584	UNITED COMMUNICATIONS	\$43.10	EMG MGR
103585	VERIZON WIRELESS	\$47.50	EMG MGR
103586	NDTC	\$128.03	E-911

103587	POLAR COMMUNICATIONS	\$373.70	E-911
103588	UNITED COMMUNICATIONS	\$207.36	E-911
103589	POLAR COMMUNICATIONS	\$91.20	E-911
103590	FARMERS UNION OIL CO	\$35.75	VSO
103591	FOUNDATION OUTDOOR GROUP	\$164.62	NDSU EX TR
103592	BORDERLAND PRESS, INC.	\$49.00	NDSU EXT.
103593	CAVALIER COUNTY AUDITOR	\$209.34	NDSU EXT.
103594	UNITED COMMUNICATIONS	\$52.29	NDSU EXT.
103595	NDSU EXT OFFICE - AG BUDGET OFFICE	\$13,642.76	NDSU EXT.
103596	NDSU - DEPT 3110	\$163.00	NDSU EXT.
103597	BUSINESS ESSENTIALS	\$40.87	NDSU EXT.
103598	NDAAEA - ATTN PENNY NESTER, TREAS	\$75.00	NDSU EXT.
103599	BISMARCK RAMKOTA HOTEL	\$288.90	WEED
103600	JOSHUA SHORT	\$432.18	WEED
103601	BUSINESS ESSENTIALS	\$85.68	WEED
103602	MONTANA-DAKOTA UTILITIES	\$110.11	WEED
103603	BUSINESS ESSENTIALS	\$265.80	WEED
103604	LANGDON CITY	\$112.81	SS
103605	OTTER TAIL POWER CO	\$139.83	SS
103606	BUSINESS ESSENTIALS	\$83.88	SS
103607	ST ALPHONSUS SCHOOL	\$207.79	SS
103608	CONNIE KASTE	\$208.00	NVHSZ
103609	NDACo RESOURCES GROUP	\$21,888.00	NVHSZ
103610	QUILL CORPORATION	\$74.63	NVHSZ
103611	INFORMATION TECHNOLOGY DEPT.	\$148.70	NVHSZ
103612	DHS-AGING SERVICES	\$50.00	NVHSZ
103613	CAVALIER COUNTY HEALTH	\$100.00	NVHSZ
103614	PEMBINA COUNTY HIGHWAY DEPT	\$647.57	NVHSZ
103615	WALSH COUNTY HIGHWAY DEPT	\$387.99	NVHSZ
103616	WINDWOOD ESTATES	\$882.50	NVHSZ
103617	XCEL ENERGY	\$38.11	NVHSZ
103618	NORTH WEST YOUTH ASSESSMENT CENTER	\$2,600.00	NVHSZ
103619	ARAMARK	\$113.50	NVHSZ
103620	LEEVERS FOODS	\$51.07	NVHSZ
103621	CARL HOFFARTH	\$120.00	NVHSZ
103622	LANGDON HARDWARE & RENTAL	\$28.99	NVHSZ
103623	MINNKOTA	\$41.30	NVHSZ
103624	DOCU SHRED INC.	\$57.00	NVHSZ
103625	COUNTY OF GRAND FORKS	\$2,600.00	NVHSZ
103626	LERNA PAULSON	\$41.92	NVHSZ
103627	JEANETTE JOHNSON	\$31.00	NVHSZ
103628	JENNY JOHNSON	\$945.00	NVHSZ
103629	RORY JOHNSON	\$600.00	NVHSZ

At 11:15 a.m. the commissioners proceeded to tour shops in Langdon City industrial park which they opened bids on earlier in the meeting. Commissioners will discuss the tours at the next commission meeting. No decisions were made.

At 11:50 a.m. the shop tours were complete and the meeting ended.

*Board of Commissioners  
Cavalier County, North Dakota*

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David Zeis – Chairman

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Attest: Lisa Gellner - Auditor