

Cavalier County Commission Proceedings

On October 17, 2023, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The meeting began with the Pledge of Allegiance. Chairman Stanley Dick called the meeting to order and proceeded as follows:

Dick asked if there were any changes to the agenda. Nick Moser made a motion to approve the agenda, seconded by Greg Goodman; motion carried. Austin Lafrenz made a motion to approve the minutes, seconded by David Zeis; motion carried.

Katie Henry and Bailey Reiser, NDSU Extension, met with the commissioners for a department update. There was discussion on whether the county had a vehicle for NDSU Extension to use to save travel expense. It was suggested that Reiser check to see if the pickup at the Langdon shop is available to use for checking fields.

Darin Kaercher, Langdon City Commissioner, met with the commissioners regarding the development of the proposed lot for the new shop. Kaercher stated that Langdon City would need to find some grant funding to develop the lots and install water and sewer, and that would take at least a year. Kaercher stated that if the county brought a different plan for installing water and sewer just to the one lot, it was possible Langdon City would cost share the expense. It was decided not to use ARPA funds for the shop project due to the timeline. Various other options for the shop were discussed. A voucher was prepared to reimburse the ARPA fund for the preliminary engineering costs for the shop that had been paid to date from the ARPA fund.

Cindy Stremick, Treasurer, met with the commissioners for the tax sale pricing hearing. Stremick stated there were only two parcels left on the list for the tax sale. Nobody was in attendance for the hearing. Stremick informed the commissioners that during her Motor Vehicle audit she was informed that the courthouse is required to have a sign outside with Motor Vehicle on it. Ideas were discussed for a sign by the southwest entrance that identified both the courthouse and Motor Vehicle.

Terry Johnston, Road Supervisor, and Sheldon Romfo, Road Foreman, met with the commissioners and discussed mowing of county roads. Romfo confirmed that all county roads are supposed to be mowed by the operators in the fall.

Johnston stated that there was only interest by one engineering firm for the bridge project #BRJ-BRP-0010(055) in South Olga and Dresden Townships, which is 100% funded by DOT. An interview had been completed with KLJ Engineering for the project. **Greg Goodman made a motion to select KLJ Engineering for bridge project #BRJ-BRP-0010(055), seconded by Nick Moser, motion carried.**

Status of the current gravel projects were reviewed, as well as plans for gravel projects in 2024. An update was given on hiring for Road Maintenance positions in Langdon and Vang Districts, as well as Snowplow operator for the Osabrock District.

The following met with the commissioners for department updates: Shannon Duerr, JDA; Kensi Breyer, Water Board; and Angelo Mondragon, State's Attorney. Karen Kempert, Emergency Manager, submitted a written update, due to a scheduling conflict.

Nick Moser informed the commission that Steph Welsh, Public Health, will be applying for a grant that would allow for retention bonuses for the staff in her department for 2024-2027. Welsh requested approval to include retention bonuses for her Administrative Assistant, which would run through the county's payroll. It was explained that the proposed bonuses would be \$1,500.00 each year, given in November of each year and not in advance. The commissioners were in agreement to allow her to include the Administrative Assistant in the grant proposal.

Proposals submitted through Sourcewell for the purchase of motor grader(s) were reviewed. There was discussion on using the ARPA funds for the purchase. **Greg Goodman made a motion to purchase (2) CAT 150-15AWD motor graders from Butler for \$916,308.00, less \$77,375 trade in for the 2010 JD 770G and \$106,800 trade in for the 2011 140M CAT, with the balance owed of \$732,133.00 being paid with \$643,808.48 ARPA funds and \$88,324.52 R&B Equipment Replacement Funds, seconded by David Zeis. A roll call vote was taken, with all voting in favor.** Butler estimated delivery of the motor graders in April 2024.

Dan Fischer, Engineer, met with the commissioners on plans for the Langdon Shop. Fischer informed the commissioners that there was one bid from Mikkelsen Bros for the proposed dirt work on the Langdon City lot for the shop in the amount of \$67,760.00. It was decided to wait on any dirt work in light of the issues getting water and sewer installed. **Austin Lafrenz made a motion to have KLJ draft an RFQ for engineering to be published in the Walsh County Record and the Borderland Press, seconded by Nick Moser. All voted in favor except Greg Goodman, who was opposed.** Goodman stated he was not opposed to building the Langdon shop, but was not in agreement with proceeding with the engineering. Once the RFQ process is completed, it was decided to request bids for a shop that include land; and bids without land; both including the cost of installing water and sewer, to be completed by September 2024.

Shane Gallagher, Sheriff, met with the commissioners for a department update. Gallagher explained that there was a need for more office space in his department, as well as a better location for an interview room. Gallagher suggested possibly looking into remodeling the jail. Options for updating the HVAC system were also discussed.

Josh Plummer, Maintenance, met with the commissioners for a department updated. Discussion continued on options for updating the HVAC system for the Sheriff's Department.

David Zeis made a motion to transfer \$793.63 from Road & Bridge Fund to Road & Bridge Equipment Replacement Fund, seconded by Nick Moser, motion carried.

Austin Lafrenz made a motion, seconded by Greg Goodman to review and approve the following audit of claims; motion carried:

102677	FARMERS UNION OIL OF DEVILS LAKE	\$4,731.92	R&B
102678	COMMUNITY CARES OPTIONS, LLC	\$21,210.00	NVHSZ
102679	CAVALIER COUNTY AUDITOR	\$30,940.00	FEMA
102680	MORGAN PRINTING, INC.	\$215.07	COMM
102681	LISA GELLNER	\$363.50	AUD
102682	RADISSON HOTEL BISMARCK	\$192.60	COMM
102683	OFFICE OF STATE AUDITOR	\$8,000.00	MISC
102684	JUNQUE DECOR	\$362.90	MAINT
102685	QUADIANT FINANCE USA, INC	\$1,000.00	MISC
102686	ECOLAB	\$129.00	MAINT
102687	SIDWELL	\$3,300.00	TX DIR
102688	BUSINESS ESSENTIALS	\$5.00	TX DIR
102689	WEST PAYMENT CENTER	\$321.41	STATE'S ATTY
102690	FARMERS UNION OIL CO	\$536.55	MAINT
102691	BUSINESS ESSENTIALS	\$139.00	CLERK
102692	PREMIUM WATERS, INC.	\$27.98	CLERK
102693	R. SCOTT STEWART	\$95.63	STATE'S ATTY
102694	SANFORD HEALTH OCC MED CLINIC	\$315.00	SS/GEN
102695	PREMIUM WATERS, INC.	\$108.89	MISC

102696	STANLEY DICK	\$512.21	COMM
102697	INFORMATION TECHNOLOGY DEPT.	\$4,502.29	GEN/E-911
102698	VERIZON WIRELESS	\$121.76	R&B/WEED
102699	UNITED COMMUNICATIONS	\$2,392.79	GEN/R&B/VSO
102700	CHRISTIE MOTOR SALES, INC.	\$618.72	SHERIFF/R&B
102701	LANGDON CITY	\$359.97	GEN/R&B
102702	OTTER TAIL POWER CO	\$2,394.01	GEN/R&B
102703	JP MORGAN CHASE BANK	\$1,708.87	SHERIFF
102704	BALCO UNIFORM CO. INC.	\$421.34	SHERIFF
102705	GALLS, LLC	\$182.99	SHERIFF
102706	BROWNELLS	\$147.79	SHERIFF
102707	MID-CONTINENT CABLE CO.	\$110.83	DISP
102708	PEMBINA COUNTY SHERIFF	\$3,600.00	SHERIFF
102709	QUALITY SPEC PRODUCTS	\$39.05	DISP
102710	AT&T MOBILITY	\$914.42	SHERIFF
102711	BALCO UNIFORM CO. INC.	\$122.00	SHERIFF
102712	SHANE GALLAGHER	\$74.01	SHERIFF
102713	UNIFORM CENTER	\$150.98	SHERIFF
102714	FARMERS UNION OIL CO	\$3,449.88	SHERIFF
102715	PREMIUM WATERS, INC.	\$41.95	DISP
102716	HACTC	\$339.17	SHERIFF
102717	ND STATE RADIO COMMUNICATIONS	\$240.00	SHERIFF
102718	HACTC	\$2,500.00	SHERIFF
102719	LITTLE FALLS MACHINE, INC.	\$51,950.00	R&B/R&B EQUIP
102720	CAVALIER COUNTY AUDITOR	\$10,699.60	R&B
102721	INTERSTATE POWER SYSTEMS	\$632.19	R&B
102722	DEPARTMENT OF TRANSPORTATION	\$732.05	R&B
102723	BUTLER MACHINERY CO.	\$6,190.41	R&B
102724	TRI-STATE PAVING INC	\$26,860.00	R&B
102725	SHAWN HALL	\$128.81	R&B
102726	FARMERS UNION OIL CO	\$2,963.26	R&B
102727	ERLING'S OIL, INC.	\$242.18	R&B
102728	CAVALIER RURAL ELECTRIC CO-OP.	\$134.27	R&B
102729	VALLEY TRUCK PARTS & SERVICE INC	\$167.68	R&B
102730	DAHL TRUCK & AUTO	\$1,200.84	R&B
102731	DUBOIS OIL CO.,INC	\$4,628.88	R&B
102732	PARK RIVER IMPLEMENT LLC	\$1,392.98	R&B
102733	NEWMAN SIGNS	\$2,362.28	R&B
102734	KAREN KEMPERT	\$334.05	EMG MGR
102735	UNITED COMMUNICATIONS	\$38.08	EMG MGR
102736	UNITED COMMUNICATIONS	\$205.05	E-911
102737	NDTC	\$128.03	E-911
102738	STEVE ANDERSON	\$510.39	VSO
102739	FARMERS UNION OIL CO	\$257.80	VSO
102740	BAYMONT BY WYNDHAM	\$288.90	VSO
102741	HOFFARTH STEAM CLEAN	\$186.50	NDSU EXT.
102742	HOFFARTH STEAM CLEAN	\$82.30	NDSU EX TR
102743	BAILEY REISER	\$67.47	NDSU EXT.

102744	BAILEY REISER	\$30.00	NDSU EXT.
102745	KATIE HENRY	\$39.30	NDSU EXT.
102746	NDSU EXT	\$11,368.95	NDSU EXT.
102747	NDAE4-HWY	\$100.00	NDSU EXT.
102748	CAVALIER COUNTY AUDITOR	\$212.93	NDSU EXT.
102749	ADVANCED BUSINESS METHODS	\$197.72	NDSU EXT.
102750	KATIE HENRY	\$30.00	NDSU EXT.
102751	UNITED COMMUNICATIONS	\$52.09	NDSU EXT.
102752	NDWCA	\$475.00	WEED
102753	LANGDON HARDWARE & RENTAL	\$28.48	WEED
102754	OTTER TAIL POWER CO	\$53.55	WEED
102755	ED STREMICK	\$500.00	WEED
102756	MICHAEL JOHNSON	\$235.40	WEED
102757	FARMERS UNION OIL CO	\$1,619.14	WEED
102758	KIM RUDE	\$42.78	SS
102759	SIGN IT	\$411.95	SS
102760	LANGDON HARDWARE & RENTAL	\$18.99	SS
102761	QUILL CORPORATION	\$74.63	NVHSZ
102762	LANGDON CITY	\$113.19	SS
102763	WINDWOOD ESTATES	\$852.50	NVHSZ
102764	MORGAN PRINTING, INC.	\$370.50	NVHSZ
102765	TOLLEFSON FUNERAL HOME	\$3,500.00	NVHSZ
102766	INFORMATION TECHNOLOGY DEPT.	\$138.70	SS/NVHSZ
102767	PEMBINA COUNTY HIGHWAY DEPT	\$482.80	NVHSZ
102768	GLOBAL SAFETY NETWORK	\$37.80	NVHSZ
102769	BUSINESS ESSENTIALS	\$441.56	NVHSZ
102770	WALSH COUNTY HIGHWAY DEPT	\$383.84	NVHSZ
102771	TAMMY MCMILLAN	\$125.11	NVHSZ
102772	LERNA PAULSON	\$47.82	NVHSZ
102773	ANNA JEAN OLSON	\$1,373.48	ABATEMENT

At 12:15 p.m., Greg Goodman made a motion to adjourn the meeting, seconded by Nick Moser; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Stanley Dick – Chairman

Attest: Lisa Gellner - Auditor