

Cavalier County Commission Proceedings

On September 19, 2023, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session. Greg Goodman was not in attendance. The meeting began with the Pledge of Allegiance. Chairman Stanley Dick called the meeting to order and proceeded as follows:

Dick asked if there were any changes to the agenda. Austin Lafrenz made a motion to approve the agenda, seconded by Nick Moser; motion carried. David Zeis made a motion to approve the minutes from the last two commission meetings, seconded by Nick Moser; motion carried.

Terry Johnston, Road Supervisor, met with the commissioners and informed them that a major structure south of Osnabrock would have to be closed due to not passing inspection. Johnston stated the structure would qualify as a federal bridge funding project.

Johnston informed the commissioners that a Road Maintenance Operator in District 1 had requested to take 6 weeks of annual leave in December/January. The commissioners suggested checking with other operators in the area to see if they are willing to help cover the snow removal and see if the part-time snowplow operators would be returning for the season. The commissioners asked Johnston to update them at the next meeting.

Snowplow operator hours were reviewed, as well as their pay for the upcoming season. Johnston stated that the snowplow operators need to be in direct contact with the motor grader operators and need to be out plowing after it snows. Lafrenz agreed to work on a pay proposal for snowplow operators and bring it to the next meeting. Johnston stated he would check on the status of the new v-plows that were ordered for the snowplow trucks.

Shop updates: A draft call for bids/specs for a new building in Vang with wording included from Angelo Mondragon, State's Attorney, was reviewed. It was decided to review it again at the next meeting. Mondragon informed the commissioners that Langdon City is in the process of approving the annexation for the new subdivision Dan Fischer created, which includes the lot for the new shop, and that he drafted the Warranty Deed to Cavalier County for Langdon City's approval once the annexation is complete. Mondragon stated he would work with Dan Fischer to put together an RFQ for an engineer for the project.

Nick Moser made a motion to transfer \$5,154.32 from Road & Bridge Fund to Road & Bridge Equipment Replacement Fund, seconded by David Zeis, motion carried.

At 10:00 a.m. David Zeis made a motion to recess the meeting for the 2024 budget hearing, seconded by Nick Moser, motion carried. At approximately 10:20 a.m. Austin Lafrenz made a motion to close the budget hearing and re-convene the commission meeting. **Austin Lafrenz made a motion to approve Cavalier County's 2024 Budget as published without any changes, seconded by Nick Moser, motion carried.**

Motor Grader bids were requested with Sourcewell cooperative purchasing program being utilized. Sealed bids were received from Butler, RDO, and General Equipment. Various options were reviewed from each vendor, as well as trade-in and warranty options. The commissioners decided to review the bids and put it on the agenda again for the next commission meeting.

Sandy Shively, North Central Planning, met with the commissioners and presented a proposed clarification letter to the Economic Development Administration (EDA) in Denver, CO, explaining the County's position if the Pembina Gorge Foundation were to default payment on their CDBG loan and acknowledging EDA's Notice of Federal Interest that will be filed. **David Zeis made a motion to approve signing the proposed letter, seconded by Nick Moser, motion carried.**

David Zeis made a motion, seconded by Nick Moser to review and approve the following audit of claims; motion carried:

102527	ANNA JEAN OLSON	\$1,544.64	ABATEMENT
102529	CAVALIER COUNTY AUDITOR	\$17,971.55	FEMA
102530	WEST PAYMENT CENTER	\$321.41	STATE'S ATTY
102532	STEPHANIE BATA	\$368.74	TX DIR
102533	STANLEY DICK	\$172.92	COMM
102534	DAVID J. ZEIS	\$132.31	COMM
102535	PRESORT PLUS	\$2,609.07	TREAS
102536	LANGDON AREA CHAMBER OF COMMERCE	\$210.00	COMM
102537	DACOTAH PAPER CO.	\$830.25	MAINT
102538	TRI-STATE PAVING INC	\$1,275.00	MAINT
102539	OFFICE OF STATE AUDITOR	\$9,200.00	MISC
102540	ECOLAB	\$129.00	MAINT
102541	QUADIANT FINANCE USA, INC	\$1,000.00	MISC
102542	QUADIANT LEASING USA, INC.	\$977.10	MISC
102543	BUSINESS ESSENTIALS	\$198.44	TREAS
102544	BUSINESS ESSENTIALS	\$328.96	TX DIR
102545	BUSINESS ESSENTIALS	\$304.82	AUD
102546	BUSINESS ESSENTIALS	\$160.09	CLERK
102547	PREMIUM WATERS, INC.	\$195.79	MISC
102548	PREMIUM WATERS, INC.	\$27.98	CLERK
102549	COMPUTER EXPRESS	\$1,316.88	GEN/VSO
102550	UNITED COMMUNICATIONS	\$934.13	GEN/R&B/VSO
102551	OTTER TAIL POWER CO	\$2,370.07	GEN/R&B
102552	INFORMATION TECHNOLOGY DEPT.	\$4,518.49	GEN/E-911
102553	GABE JOHNSTON	\$58.00	SHERIFF
102554	JOHN METZGER	\$65.10	SHERIFF
102555	POST BOARD	\$90.00	SHERIFF
102556	SPORTS & SHIRTS	\$183.25	SHERIFF
102557	MOSTAD INSURANCE SERVICES	\$50.00	DISP
102558	BUSINESS ESSENTIALS	\$65.66	SHERIFF
102559	PREMIUM WATERS, INC.	\$65.92	DISP
102560	ND SECRETARY OF STATE	\$36.00	DISP
102561	MOSTAD INSURANCE SERVICES	\$50.00	DISP
102563	JP MORGAN CHASE BANK	\$260.98	SHERIFF
102564	CHRISTIE MOTOR SALES, INC.	\$156.39	SHERIFF
102565	DOLLAR GENERAL -REGIONS 410526	\$113.00	SHERIFF
102566	UNIFORM CENTER	\$299.96	SHERIFF
102567	ROLETTE COUNTY SHERIFF'S OFFICE	\$425.00	SHERIFF
102568	MID-CONTINENT CABLE CO.	\$110.83	DISP

102569	BALCO UNIFORM CO. INC.	\$249.29	SHERIFF
102570	HACTC	\$23.25	SHERIFF
102571	BUTLER MACHINERY CO.	\$6,470.42	R&B
102572	CLOSE CONSTRUCTION	\$5,022.18	R&B
102573	ERLING'S OIL, INC.	\$246.56	R&B
102574	CAVALIER RURAL ELECTRIC CO-OP.	\$132.35	R&B
102575	NEWMAN SIGNS	\$1,801.83	R&B
102576	DAHL TRUCK & AUTO	\$47.98	R&B
102577	NDTC	\$128.03	E-911
102578	VERIZON WIRELESS	\$47.46	EMG MGR
102579	UNITED COMMUNICATIONS	\$35.01	EMG MGR
102580	UNITED COMMUNICATIONS	\$209.13	E-911
102581	POLAR COMMUNICATIONS	\$373.70	E-911
102582	LEEVEES FOODS	\$35.34	NDSU EX TR
102583	BUSINESS ESSENTIALS	\$19.99	NDSU EXT.
102584	UNITED COMMUNICATIONS	\$52.58	NDSU EXT.
102585	LEO URLAUB	\$798.00	WEED
102586	UNITED COMMUNICATIONS	\$115.99	WEED
102587	JOSHUA SHORT	\$374.76	WEED
102588	OTTER TAIL POWER CO	\$126.52	SS
102589	PREMIUM WATERS, INC.	\$24.98	SS
102590	LANGDON CITY	\$113.95	SS
102591	NICOLE RUST	\$219.10	NVHSZ
102592	LERNA PAULSON	\$31.44	NVHSZ
102593	THE BORDERLAND PRESS	\$76.05	NVHSZ
102594	DBGR	\$1,578.00	NVHSZ
102595	COMMUNITY CARES OPTIONS, LLC	\$11,760.00	NVHSZ
102596	WINDWOOD ESTATES	\$852.50	NVHSZ
102597	INFORMATION TECHNOLOGY DEPT.	\$133.70	NVHSZ
102598	WALSH COUNTY HIGHWAY DEPT	\$278.47	NVHSZ
102599	ANITA BEAUCHAMP	\$8.50	CLERK

At 11:15 a.m., Austin Lafrenz made a motion to adjourn the meeting, seconded by Nick Moser; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Stanley Dick – Chairman

Attest: Lisa Gellner - Auditor