

Cavalier County Commission Proceedings

On October 3, 2023, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The meeting began with the Pledge of Allegiance. Chairman Stanley Dick called the meeting to order and proceeded as follows:

Dick asked if there were any changes to the agenda. Austin Lafrenz made a motion to approve the agenda, seconded by Greg Goodman; motion carried. Austin Lafrenz made a motion to approve the minutes, seconded by Nick Moser; motion carried.

Josh Plummer, Maintenance, met with the commissioner to review a quote in the amount of \$9,540.00 from Samson Electric to wire outlets and lights in the north meeting room to the Public Health generator so the room would continue to be operational during a power outage. There was discussion on the use of the room for elections and if it were needed as a shelter in the event of a major power outage. **David Zeis made a motion to approve the wiring project, seconded by Greg Goodman, motion carried.**

Cindy Stremick, Treasurer, met with the commissioners and reviewed the list of delinquent tax properties. **Nick Moser made a motion to put the starting bid on all properties at the amount owed plus the 2023 estimate taxes, seconded by Greg Goodman, motion carried.**

Dan Fischer met with the commissioners and presented an updated elevation drawing for the new shop. The commissioner asked Fischer to request bids from the local contractors in the current bid book for the site preparation on the property for the Langdon shop, with the work completed this fall if the weather permits. Fischer stated he would prepare an RFQ for selection of an engineering or architect for the engineering on the building, which would need to be published in the newspaper.

Terry Johnston, Road Supervisor, and Sheldon Romfo, Road Foreman, met with the commissioners. The commissioners congratulated Romfo on being hired as the Road Foreman. Jeff Daley, KLJ, reviewed the progress on various road projects.

Requests for two culverts in Minto Township were reviewed (both in Section 1). **David Zeis made a motion to approve the culvert request, seconded by Austin Lafrenz, motion carried.**

After making a few changes to the draft call for bids and list of specs for the Vang storage building, **Austin Lafrenz made a motion to advertise for bids for the Vang storage building, seconded by Greg Goodman, motion carried.**

Nick Moser made a motion to increase the rate for snow removal to \$140/hour, seconded by Austin Lafrenz, motion carried.

Pay for the seasonal Snowplow Operators was discussed. **Greg Goodman made a motion to set the base pay at \$850/month for up to 40 hours; 20 hours minimum required each month; and hourly rate of \$32.00/hour for any additional time worked over 40 hours in the month; effective November through April; seconded by Nick Moser, motion carried.** Johnston informed the commissioners that all operators planned to return, but the operator out of District 3 would be gone the month of February. **Nick Moser made a motion to advertise for a snowplow operator in District 3, seconded by Austin Lafrenz, motion carried.**

Annual leave request for the Road Maintenance Operator in District 1 was discussed. **David Zeis made a motion to approve Gene Feil's request to take 6 weeks of annual leave in December/January, seconded by Nick Moser. All voted in favor except Greg Goodman was opposed, motion carried.**

The start date and salary for the newly hired Road Foreman was discussed. It was decided that the start date would be October 1, 2023, with the salary set at \$5,137/month until the Road Maintenance Operator position is filled in District 5, then the monthly salary would increase to the 2024 budgeted amount of \$5,694/month and

the position would then be classified as Exempt (the adjustment and 6% salary increase slated for January 2024 would be given early, with no additional increase in January).

Motor grader proposals through Sourcewell were discussed. Salesmen from Butler, RDO, and General Equipment were in attendance. After much discussion, it was decided that a committee would be formed to review the proposals and financing options. The following were put on the committee: Terry Johnston, Sheldon Romfo, Greg Goodman (financing quotes), and Stanley Dick.

Nick Moser made a motion to approve Raffle Permits for Frost Fire and Friends of Our Lady's Preservation Society, seconded by David Zeis, motion carried.

Greg Goodman made a motion to appoint Amanda Buchweitz and Steph Bata as ND State Fair Delegates, seconded by David Zeis, motion carried.

Nick Moser made a motion, seconded by David Zeis to review and approve the following audit of claims; motion carried:

102600	VISA	\$779.84	NVHSZ
102601	VERIZON WIRELESS	\$1,359.40	SS/NVHSZ
102610	EAST ALMA TOWNSHIP CLERK/TREASURER	\$43,957.75	FEMA RD
102611	CAVALIER COUNTY AUDITOR	\$35,578.45	FEMA RD
102612	CAVALIER COUNTY AUDITOR	\$2,635.00	FEMA RD
102613	US IMAGING INC	\$7,000.00	RECORDER
102614	ND PUBLIC EMPLOYEES RETIREMENT	\$120,082.72	HEALTH INS
102615	ND ASSOCIATION OF COUNTIES	\$499.24	FEES
102616	ND STATE TREASURER	\$2,659.38	FEES
102617	JOB SERVICE OF NORTH DAKOTA	\$1,839.24	QUARTERLY
102618	SOUTH DRESDEN TWP. TREASURER	\$37,842.00	FEMA RD
102619	NICK MOSER	\$220.08	COMM
102620	MORGAN PRINTING, INC.	\$241.82	COMM
102621	GLOBAL SAFETY NETWORK	\$378.00	SS/GEN
102622	MATTHEW-BENDER & CO. INC.	\$915.57	GEN
102623	RAMADA BY WYNDHAM BISMARCK	\$196.00	TX DIR
102624	WAGNER CONST AND REMODELING LLC	\$435.44	MAINT
102625	THE BORDERLAND PRESS	\$123.00	STATE'S ATTY
102626	SHILICE LARSEN	\$500.00	STATE'S ATTY
102627	COMPUTER EXPRESS	\$2,725.00	MISC
102628	LISA GELLNER	\$433.04	AUD
102629	LANGDON HARDWARE & RENTAL	\$381.41	GEN/R&B
102630	MONTANA-DAKOTA UTILITIES	\$234.49	GEN/R&B
102631	ACCUSOURCE HR	\$126.25	STATE'S ATTY/NVHSZ
102632	MORGAN PRINTING, INC.	\$696.57	GEN/R&B
102633	THE BORDERLAND PRESS	\$476.01	GEN/R&B
102634	ND STATE TAX COMMISSIONER	\$2,878.22	QUARTERLY
102635	BROWNELLS	\$668.95	SHERIFF
102636	APCO INTERNATIONAL, INC	\$1,785.00	SHERIFF
102637	HACTC	\$2,635.00	SHERIFF
102638	KJS COMPUTER SERVICES	\$800.91	SHERIFF
102639	BURKE COUNTY SHERIFF'S OFFICE	\$1,000.00	SHERIFF
102640	SHANE GALLAGHER	\$225.00	SHERIFF

102641	JODY M. GIRODAT	\$299.65	DISP
102642	AT&T MOBILITY	\$901.88	SHERIFF
102643	D & B MOTORS	\$171.70	SHERIFF
102644	MATTHEW WRIGHT	\$375.65	SHERIFF
102645	INTOXIMETERS, INC	\$100.00	SHERIFF TR
102646	KJS COMPUTER SERVICES	\$117.67	SHERIFF
102647	GALLS, LLC	\$89.27	SHERIFF
102648	SCHROEDER FURNITURE	\$1,699.00	SHERIFF
102649	LANGDON FIRE EQUIPMENT	\$260.00	SHERIFF
102650	NORTHEAST REGIONAL WATER	\$64.83	R&B
102651	RAZOR TRACKING, INC.	\$325.00	R&B
102652	CLOSE CONSTRUCTION COMPANY, INC.	\$42,178.50	R&B
102653	JOHN DEERE FINANCIAL	\$1,116.68	R&B
102654	KLJ ENGINEERING LLC	\$9,595.93	HB1505
102655	LANGDON FIRE EQUIPMENT	\$182.00	R&B
102656	CLYDE FARM SERVICE & SUPPLY, INC.	\$336.00	R&B
102657	SWANSTON EQUIPMENT CORP	\$1,461.92	R&B
102658	MIKKELSEN BROS CONST CO INC	\$7,266.00	R&B
102659	WALHALLA COOP OIL CO.	\$59.68	R&B
102660	GOWAN CONSTRUCTION, INC	\$10,082.38	R&B
102661	MORRIS SEALCOAT & TRUCKING, INC	\$11,277.23	HB1505
102662	MAC'S HARDWARE	\$287.43	R&B
102664	MORGAN PRINTING, INC.	\$45.10	R&B
102665	SHELDON ROMFO	\$542.83	R&B
102666	KAREN KEMPERT	\$655.28	EMG MGR
102667	POLAR COMMUNICATIONS	\$373.70	E-911
102668	TOM HARDY	\$11.00	VSO
102669	CAVALIER COUNTY AUDITOR	\$4.92	WEED
102670	MONTANA-DAKOTA UTILITIES	\$21.75	WEED
102671	MONTANA-DAKOTA UTILITIES	\$21.75	SS
102672	RORY JOHNSON	\$600.00	SS
102673	ARAMARK	\$105.09	SS
102674	QUILL CORPORATION	\$58.77	SS
102675	D & B MOTORS	\$146.53	SS
102676	COUNTY OF GRAND FORKS	\$2,080.00	NVHSZ

At 12:15 p.m., Austin Lafrenz made a motion to adjourn the meeting, seconded by Nick Moser; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Stanley Dick – Chairman

Attest: Lisa Gellner - Auditor