

Cavalier County Commission Proceedings

On September 5, 2023, at 11:00 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The meeting began with the Pledge of Allegiance. Chairman Stanley Dick called the meeting to order and proceeded as follows:

Dick asked if there were any changes to the agenda. Austin Lafrenz made a motion to approve the agenda, seconded by Nick Moser; motion carried. David Zeis made a motion to approve the minutes, seconded by Austin Lafrenz; motion carried.

Polling location(s) for the 2024 elections were discussed. Craig Schommer, Paul Henderson, and Elsie Magnus participated in the discussion. Lisa Gellner, Auditor, presented some history on elections in Cavalier County, as well as measure results regarding mail-in elections from 2008. A roll call vote was taken on the following motion from the last commission meeting which resulted in a tie vote: ***Austin Lafrenz made a motion to have two polling locations (Langdon and Munich) for the 2024 elections, seconded for discussion by Greg Goodman.*** Nick Moser – no; Austin Lafrenz – yes; Greg Goodman – no; David Zeis – no; Stanley Dick – yes; Motion failed 3 to 2. **Greg Goodman made a motion to continue with one polling location at the Courthouse in Langdon, seconded by David Zeis.** A roll call vote was taken: Austin Lafrenz – no; Greg Goodman – yes; David Zeis – yes; Nick Moser – yes; Stanley Dick – no; Motion carried 3 to 2. It was reiterated that the polling place in Langdon is a “vote center”, which allows voters from all precincts to vote at one location. Paul Henderson, as Chairman of the Legislative District 9B Republican Party, submitted a written request for an additional precinct in Legislative District 9B of Cavalier County, pursuant to NDCC 16.1-04-01(2). Henderson was asked to follow up with proposed precinct boundaries and then the commissioners would put it on a future meeting agenda.

Josh Plummer, Maintenance, met with the commissioners and presented one proposal he received in response to his Call for Bids for landscaping around the courthouse and buildings. **Nick Moser made a motion to approve the entire proposal from OPP Construction (less mobilization) in the amount of \$24,200.00, seconded by Greg Goodman, motion carried.**

Terry Johnston, Road Supervisor, met with the commissioners and presented the contract with Gladen Construction for the culvert projects in Dresden and South Olga Townships.

The chip seal project on Highway 55 was discussed and it was decided that cold mix needed to be put in a spot on the east end.

.David Zeis made a motion to approve a culvert request between Sections 2 and 11 in Loam Township; and (2) culverts between Sections 9 & 10 of Harvey Township, with the Harvey Township culverts contingent on Terry Johnston’s inspection of the current culverts, seconded by Greg Goodman, motion carried.

Johnston informed the commissioners that he had been in contact with the dealerships regarding Sourcewell quotes for motor graders and that it will be on the agenda for the next meeting.

Shop updates: Greg Goodman stated he will be meeting with Angelo Mondragon, State’s Attorney, regarding the call for bids and specifications for the Vang shop. There was no updated on the Langdon shop. It was discussed that an update was needed from Langdon City on getting the property platted

and decided to the county; and the ad for an engineer for the project needed to be put together with the State's Attorney.

There was discussion on making the upcoming winter road maintenance training with NDLTAP mandatory for all operators. Greg Goodman requested review of the part-time seasonal snowplow operator job descriptions and pay next meeting. There was discussion on maintenance needed on the snowplow trucks.

Discussion followed on options for assisting the Road Supervisor with the FEMA paperwork in the future. Karen Kempert discussed the option of shifting Emergency Manager job duties. Greg Goodman and Terry Johnston had to leave the meeting, so it was decided to continue the discussion at another time and to review the job description for the Road Foreman and the plan for hiring at the next meeting.

David Zeis made a motion, seconded by Nick Moser, to sign a letter proposed by the North Central Planning Council to the Economic Development Administration regarding the good status of the Pembina Gorge Foundation CDBG Community Development Loan, motion carried.

Nick Moser made a motion to enter into a Joint Powers Agreement with NDACo for the collection of 911 fees on behalf of Cavalier County, which would create efficiency and ensure all companies are paying the required fees, seconded by Austin Lafrenz, motion carried.

Department updates were presented by Anita Beauchamp – Clerk of Court; Steph Bata – Tax Director; Vicki Kubat – Recorder; Jill Denault – NVHSZ; Steph Welsh – Public Health; Josh Short – Weed; Steve Anderson – VSO.

Austin Lafrenz made a motion, seconded by Nick Moser to review and approve the following audit of claims; motion carried:

102411	MORRIS SEALCOAT & TRUCKING, INC.	\$369,448.29	HB1505
102412	LANGDON TOWNSHIP TREASURER	\$26,616.99	FEMA
102413	VERIZON WIRELESS	\$1,356.85	NVHSZ
102414	EVAN ESTENSON	\$240.00	R&B
102422	VISA	\$4,411.39	NVHSZ
102423	HARVEY TOWNSHIP CLERK/TREASURER	\$30,243.17	FEMA
102424	CAVALIER COUNTY AUDITOR	\$42,262.00	FEMA
102425	ERLING'S OIL, INC.	\$1,641.07	R&B
102426	CAVALIER COUNTY AUDITOR	\$53,528.75	FEMA
102427	ND PUBLIC EMPLOYEES RETIREMENT	\$118,040.20	HEALTH INS
102428	ND STATE TREASURER	\$2,675.96	FEES
102429	ND ASSOCIATION OF COUNTIES	\$456.52	FEES
102430	SOFTWARE INNOVATIONS	\$8,280.00	GEN
102431	NICK MOSER	\$268.55	COMM
102432	RAMKOTA HOTEL	\$441.00	TX DIR
102433	MATTHEW-BENDER & CO. INC.	\$72.60	GEN
102434	GLENN'S APPLIANCE CENTER	\$99.39	MAINT
102435	THE BORDERLAND PRESS	\$58.00	MAINT
102436	FARMERS UNION OIL CO	\$198.08	MAINT
102437	DOCU SHRED INC.	\$60.74	MISC

102438	SHILICE LARSEN	\$500.00	STATE'S ATTY
102439	FONTAINE LAW OFFICE	\$450.00	STATE'S ATTY
102440	MID AMERICAN RESEARCH CHEMICAL	\$1,104.27	MAINT
102441	PRIA	\$60.00	REC
102442	NORTH RISK PARTNERS	\$500.00	MISC
102443	LANGDON HARDWARE & RENTAL	\$303.38	GEN/R&B
102444	MORGAN PRINTING, INC.	\$223.33	GEN/R&B
102445	VERIZON WIRELESS	\$111.55	R&B/WEED
102446	MONTANA-DAKOTA UTILITIES	\$161.03	GEN/R&B
102447	ADVANCED BUSINESS METHODS	\$541.83	GEN/R&B
102448	LANGDON CITY	\$360.74	GEN/R&B
102449	COMPUTER EXPRESS	\$739.40	GEN/VSO
102450	STONE'S MOBILE RADIO, INC.	\$324.00	SHERIFF
102451	ND SECRETARY OF STATE	\$36.00	DISP
102452	MATT WRIGHT	\$85.59	SHERIFF
102453	BALCO UNIFORM CO. INC.	\$208.01	SHERIFF
102454	FARMERS UNION OIL CO	\$2,644.42	SHERIFF
102455	LANGDON BLDG. CENTER	\$5.74	SHERIFF
102456	D & B MOTORS	\$119.48	SHERIFF
102457	SPORTS & SHIRTS	\$94.00	DISP
102458	ADVANCED BUSINESS METHODS	\$186.56	SHERIFF
102459	STREICHER'S	\$1,585.01	SHERIFF
102460	HACTC	\$32.12	SHERIFF
102461	SPORTS & SHIRTS	\$161.00	DISP
102462	AT&T MOBILITY	\$868.76	SHERIFF
102463	HACTC	\$2,635.00	SHERIFF
102464	GALLS, LLC	\$137.94	SHERIFF
102465	LEEVERS FOODS	\$21.54	SHERIFF
102466	RAZOR TRACKING, INC.	\$325.00	R&B
102467	C & L ELECTRIC, LLC	\$342.10	R&B
102468	CLYDE FARM SERVICE & SUPPLY	\$940.00	R&B
102469	KLJ ENGINEERING LLC	\$13,526.94	HB1505/R&B
102470	CLOSE CONSTRUCTION	\$12,316.75	R&B
102471	CLOSE CONSTRUCTION	\$49,152.00	R&B
102472	CLOSE CONSTRUCTION	\$44,730.00	R&B
102473	DEPARTMENT OF TRANSPORTATION	\$4,703.97	R&B
102474	CARQUEST OF LANGDON	\$175.24	R&B
102475	FARMERS UNION OIL CO	\$918.75	R&B
102476	LANGDON FIRE EQUIPMENT	\$60.00	R&B
102477	RDO EQUIPMENT COMPANY	\$11,781.14	R&B
102478	JOHN DEERE FINANCIAL	\$62.76	R&B
102479	CAPITAL ONE TRADE CREDIT	\$123.95	R&B
102480	WALHALLA COOP OIL CO.	\$135.66	R&B
102481	GOWAN CONSTRUCTION, INC.	\$210,028.98	R&B
102482	CAVALIER COUNTY WATER BOARD	\$10,106.00	R&B
102483	VALLEY TRUCK PARTS & SERVICE INC	\$352.48	R&B
102484	FARMERS UNION OIL OF DEVILS LAKE	\$2,963.66	R&B
102485	NORTHEAST REGIONAL WATER	\$63.61	R&B

102486	MIKKELSEN BROS. CONSTRUCTION	\$221,353.00	HB1505/R&B
102487	VERIZON WIRELESS	\$47.38	EMG MGR
102488	PENGUIN COMMUNICATIONS, LLC	\$2,880.00	EMG MGR
102489	FARMERS UNION OIL CO	\$258.45	VSO
102490	BUSINESS ESSENTIALS	\$75.47	NDSU EXT.
102491	KATIE HENRY	\$70.74	NDSU EXT.
102492	BAILEY REISER	\$317.02	NDSU EXT.
102493	ADVANCED BUSINESS METHODS	\$197.72	NDSU EXT.
102494	KATIE HENRY	\$30.00	NDSU EXT.
102495	BAILEY REISER	\$30.00	NDSU EXT.
102496	MARCOTTE BUILDER'S SUPPLY CO.	\$50.00	WEED
102497	MOSTAD INSURANCE SERVICES	\$1,082.00	WEED
102498	JOHN DEERE FINANCIAL	\$115.10	WEED
102499	GERALD URLAUB	\$442.00	WEED
102500	PUKLICH CHEVROLET, INC	\$82,519.50	WEED
102501	MONTANA-DAKOTA UTILITIES	\$46.50	WEED
102502	FARMERS UNION OIL CO	\$354.54	WEED
102503	LANGDON HARDWARE & RENTAL	\$197.62	WEED
102504	OTTER TAIL POWER CO	\$41.58	WEED
102505	OTTER TAIL POWER CO	\$123.70	SS
102506	RORY JOHNSON	\$600.00	SS
102507	KIM RUDE	\$59.90	SS
102508	QUILL CORPORATION	\$75.36	SS
102509	MONTANA-DAKOTA UTILITIES	\$24.75	SS
102510	ADVANCED BUSINESS METHODS	\$260.13	SS
102511	ARAMARK	\$105.09	SS
102512	ASKEW FUNERAL HOMES	\$1,900.00	NVHSZ
102513	ND HUMAN SERVICE ZONE DIRECTORS ASSN	\$200.00	NVHSZ
102514	COMMUNITY CARES OPTIONS	\$13,440.00	NVHSZ
102515	THE BORDERLAND PRESS	\$315.00	NVHSZ
102516	THE CAVALIER CHRONICLE	\$199.50	NVHSZ
102517	MORGAN PRINTING, INC.	\$331.50	NVHSZ
102518	HOLLY FETSCH	\$47.82	NVHSZ
102519	LAVERNE DOYLE	\$50.00	NVHSZ
102520	STANLEY DICK	\$50.00	NVHSZ
102521	JANNE MYRDAL	\$50.00	NVHSZ
102522	ANN WEST	\$50.00	NVHSZ
102523	AMY KRAM	\$50.00	NVHSZ
102524	JILL DENAULT	\$93.97	NVHSZ
102525	KENT MIKKELSEN	\$270.00	R&B
102526	JEFF & BETTY VIKAN	\$114.36	ABATEMENT

At 2:25 p.m., David Zeis made a motion to adjourn the meeting, seconded by Nick Moser; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Stanley Dick – Chairman

Attest: Lisa Gellner - Auditor