

Cavalier County Commission Proceedings

On July 18, 2023, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The meeting began with the Pledge of Allegiance. Chairman Stanley Dick called the meeting to order and proceeded as follows:

Dick asked if there were any changes to the agenda. Nick Moser made a motion to approve the agenda, seconded by David Zeis; motion carried. Greg Goodman made a motion to approve the minutes, seconded by Austin Lafrenz; motion carried.

Nick Moser discussed the proposed walking path that JDA is looking into developing to run south of the businesses along Highway 5 on the east side of Langdon. Moser explained that somebody would have to commit to mowing the sides of the walking path if it is developed and asked the commissioners if the county would be willing to commit to having the roadmen use the courthouse mower to mow it. The commission was in agreement to do so.

Craig Schommer and Matt Mitzel met with the commissioners to discuss a polling place in Munich for the 2024 elections. After discussing barriers and a number of things that could be done to assist voters in the Munich area, to include the possibility of adding a drop box, it was decided to table the decision. Angelo Mondragon, State's Attorney, stated he would like to research the legalities as well.

Cindy Stremick, Treasurer, met with the commissioners for a department update. The security of pledges at the county's financial institutions was reviewed, with the county being in a pledge pool of \$11,923,374 at Choice Financial; security pledges of \$8,076,513 at Farmers & Merchants State Bank; and the balance at the Bank of North Dakota covered under the \$250,000 FDIC insurance. **Greg Goodman made a motion to approve the security of pledges presented, seconded by Nick Moser, motion carried.**

Shane Gallagher, Sheriff, met with the commissioners and stated that he had an experienced applicant apply for the Sheriff Deputy position, and asked for approval to offer starting pay at the Deputy II or Sergeant level. The commissioners were in agreement.

Angelo Mondragon, State's Attorney, met with the commissioners and asked for approval to hire an Administrative Assistant to train with his current Administrative Assistant starting in September or October, with plans for the new hire to take over January 1st. The commissioners were in agreement with Mondragon's request to start the new hire at \$22-\$24/hour plus benefits, depending on prior experience, with Mondragon deciding when he wants to increase to the current salary.

The commissioners asked if there were any county officials interested in being the county's delegate at the NDACo conference this fall. Karen Kempert, Emergency Manager, stated she would be willing to do so. **Nick Moser made a motion to designate Karen Kempert as the county's NDACo delegate, seconded by Greg Goodman, motion carried.**

Updates the Drug and Alcohol testing policy were reviewed, to include changing the random testing pool to only include safety sensitive positions and employees that drive county vehicles and equipment. **Greg Goodman made a motion to strike the proposed addition to paragraph 3; and strike "may request that employee leave work for the remainder of the day" in #3 under PERSONS SUBJECT TO TESTING; both in Section 518; and change Section 519 to allow**

waiver of any of all prohibitions referred to, rather than just alcohol as presented; and approve the rest of the policy as presented, seconded by David Zeis, motion carried. Changes to the Policy Manual become effective immediately and employees will be required to sign off on the policy changes.

The funding request for 2024 from Devils Lake Basin was reviewed. **Austin Lafrenz made a motion to continue the assessment at \$.07/benefited acre for Devils Lake Basin, seconded by Nick Moser, motion carried.**

Terry Johnston, Road Supervisor, and Evan Estenton, Road Foreman, met with the commissioners. Johnston informed the commissioners that he reviewed motor grader prices on Sourcewell, and that it only shows what percentage of discount off of retail price. The commissioners asked Johnston and Estenson to get some retail quotes for motor graders.

New shop projects were discussed. Greg Goodman suggested pouring concrete this fall for the shop in Vang. **Austin Lafrenz made a motion to advertise for bids for a 60' X 80' building with concrete in Vang, seconded by David Zeis. A roll call vote was taken with all voting in favor.** Specs for the building/concrete will be put together for review at the next meeting. There was no update for the Langdon shop.

Broken pavement spots on the first mile of County 17 off Highway 5 were discussed. It was decided to cut out the broken pavement and have it repaired if one of the paving companies doing work in the area are able to do it.

David Zeis made a motion, seconded by Nick Moser to review and approve the following audit of claims; motion carried:

102037	ND ASSOCIATION OF COUNTIES	\$439.95	FEES
102038	ND STATE TREASURER	\$2,497.92	FEES
102079	ERLING'S OIL, INC.	\$2,589.02	R&B
102086	STANLEY DICK	\$214.84	COMM
102087	NICK MOSER	\$277.72	COMM
102088	NDAAO	\$420.00	TX DIR
102089	PREMIUM WATERS, INC.	\$108.89	MISC
102090	RADISSON HOTEL BISMARCK	\$88.20	AUD
102091	ECOLAB	\$129.00	MAINT
102092	INFORMATION TECHNOLOGY DEPT.	\$4,479.74	GEN/E-911
102093	OTTER TAIL POWER CO	\$3,008.91	GEN/R&B
102094	UNITED COMMUNICATIONS	\$1,428.87	GEN/R&B/VSO
102095	NDPOA	\$300.00	SHERIFF
102096	TONY PALLOTTA	\$2,000.00	SHERIFF
102097	AT&T MOBILITY	\$885.98	SHERIFF
102098	PREMIUM WATERS, INC.	\$35.95	DISP
102099	BUSINESS ESSENTIALS	\$129.58	SHERIFF
102100	MID-CONTINENT CABLE CO.	\$110.83	DISP
102101	JP MORGAN CHASE BANK	\$50.83	SHERIFF
102102	HACTC	\$13.37	SHERIFF
102103	CHRISTIE MOTOR SALES, INC.	\$2,199.78	SHERIFF
102104	ROLETTE CO SHERIFF'S OFFICE	\$170.00	SHERIFF

102105	STREICHER'S	\$39.98	SHERIFF
102106	BREAD PAN	\$70.00	SHERIFF
102107	BUSINESS ESSENTIALS	\$33.49	SHERIFF
102108	HITS, INC.	\$350.00	SHERIFF
102109	BALCO UNIFORM CO. INC.	\$121.00	SHERIFF
102110	NORTH DAKOTA APCO	\$250.00	DISP
102111	SPORTS & SHIRTS	\$71.00	DISP
102112	DOT	\$51,881.29	R&B
102113	RAZOR TRACKING, INC.	\$64.49	R&B
102114	SHAWN AMUNDSON	\$196.50	R&B
102115	ND DEPT OF ENV QUALITY	\$900.00	MISC
102116	MUNICH ELEVATOR & OIL CO.	\$227.86	R&B
102117	CAVALIER RURAL ELECTRIC CO-OP.	\$130.18	R&B
102118	BUTLER MACHINERY CO.	\$20,895.88	R&B
102119	CLOSE CONSTRUCTION	\$751.25	R&B
102120	CLOSE CONSTRUCTION	\$21,027.75	R&B
102121	FARMERS UNION OIL OF DL	\$1,559.10	R&B
102122	HANNAH GARBAGE FUND	\$450.00	R&B
102123	UNITED COMMUNICATIONS	\$35.58	EMG MGR
102124	UNITED COMMUNICATIONS	\$209.54	E-911
102125	VERIZON WIRELESS	\$47.38	EMG MGR
102126	NDTC	\$128.03	E-911
102127	BUSINESS ESSENTIALS	\$252.15	VSO
102128	UNITED COMMUNICATIONS	\$54.14	NDSU EXT.
102129	JOHN DEERE FINANCIAL	\$1.22	WEED
102130	UNITED COMMUNICATIONS	\$115.99	WEED
102131	LANGDON FIRE EQUIPMENT	\$194.57	SS
102132	LANGDON CITY	\$113.95	SS
102133	ARAMARK	\$105.09	SS
102134	OTTER TAIL POWER CO	\$171.71	SS
102135	PREMIUM WATERS, INC.	\$51.95	SS
102136	VISA	\$3,342.82	SS/NVHSZ
102137	COMMUNITY CARES OPTIONS	\$12,600.00	NVHSZ
102138	TAMMY MCMILLAN	\$147.38	NVHSZ
102139	LERNA PAULSON	\$19.00	NVHSZ
102140	NATIVE AMERICAN TRAINING INST	\$520.00	NVHSZ
102141	WALSH COUNTY HIGHWAY DEPT	\$442.71	NVHSZ
102142	DBGR	\$506.00	NVHSZ
102143	JAYNE BROWN	\$85.00	NVHSZ
102144	ASHLEY'S LEARN PLAY CHILDCARE	\$298.00	NVHSZ
102145	WINDWOOD ESTATES	\$852.50	NVHSZ
102146	SEIP DRUG LTC	\$73.24	NVHSZ
102147	PEMBINA COUNTY HIGHWAY DEPT	\$933.16	NVHSZ
102148	INFORMATION TECHNOLOGY DEPT.	\$135.95	SS/NVHSZ
102149	TERRI MACHART	\$63.00	NVHSZ
102150	ANN WEST	\$50.00	NVHSZ
102151	KAREN ANDERSON	\$61.14	NVHSZ
102152	DEBRA FRASER	\$50.00	NVHSZ
102153	STANLEY DICK	\$160.04	NVHSZ

102154 AMY KRAM

\$50.00 NVHSZ

At 11:45 a.m., Austin Lafrenz made a motion to adjourn the meeting, seconded by Greg Goodman; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Stanley Dick – Chairman

Attest: Lisa Gellner - Auditor