

Cavalier County Commission Proceedings

On June 6, 2023, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The meeting began with the Pledge of Allegiance. Chairman Stanley Dick called the meeting to order and proceeded as follows:

Dick asked if there were any changes to the agenda. Nick Moser made a motion to approve the agenda, seconded by David Zeis; motion carried. Greg Goodman made a motion to approve the minutes, seconded by David Zeis; motion carried.

After a review of the monthly financials and some open discussion, **at 9:00 a.m. David Zeis made a motion to recess the regular commission meeting to County Equalization, seconded by Austin Lafrenz, motion carried. At 10:00 a.m. Nick Moser made a motion to adjourn County Equalization and re-convene the regular commission meeting, motion carried.**

Terry Johnston, Road Supervisor; Evan Estenson, Road Foreman; and Jeff Daley, K LJ; met with the commissioners. Load limits were discussed and it was decided to remove the load limit signs. An update on current road projects was reviewed. Johnston informed the commissioners that the proposed Safety Project was approved for 2024, at an estimated county cost share of \$14,383.00 plus engineering; and DOT cost \$129,444.00. It was decided to interview engineers for upcoming DOT bridge projects during the next commission meeting.

Langdon shop project update: waiting for the property to be surveyed; Langdon City will pay for the survey; Lafrenz stated he would see if he can get the project entered on the US Treasury site; **Nick Moser made a motion to add Dan Fischer to the meeting agenda at 11:30 a.m., seconded by David Zeis, motion carried.**

David Zeis made a motion to increase mowing liens to \$125/half mile for county road right of ways that are not mowed at least once in the month of July, seconded by Greg Goodman, motion carried.

Austin Lafrenz made a motion to approve the Equipment Operator I; II; III classifications as presented by Estenson, seconded by Nick Moser, motion carried.

Shane Gallagher, Chief Deputy Sheriff, met with the commissioners to discuss transitioning the full-time officers from the NDPERS Main Plan to the NDPERS Public Safety Retirement Plan. **David Zeis made a motion for Cavalier County to affirm to ND Public Employees Retirement System that Cavalier County is formed pursuant to NDCC 11-01 and is neither a non-profit corporation nor a for-profit corporation, to join the NDPERS Pubic Safety Defined Benefit Retirement Plan and offer the plan to all eligible employees of Cavalier County, seconded by Greg Goodman, motion carried.** It was decided that this transition would happen as soon as the required enrollment information can be completed with NDPERS and that the County will continue to contribute both the employer and employee contribution amounts.

Employee Cost of Living Adjustment (COLA) for 2024 was discussed. Shane Gallagher, Chief Deputy Sheriff, presented a proposed 6% COLA increase based on inflation rates. Nick Moser stated he wanted to make adjustments for positions that were under the median in the NDACo salary comparison. **Austin Lafrenz made a motion to increase the Administrative Assistant position in for Public Health to the 2022 median as set forth in the NDACo salary comparison and give a 6% COLA increase for 2024, seconded by Greg Goodman, motion carried. A roll call vote was taken: Greg Goodman-yes; David Zeis-yes; Nick Moser-no; Austin Lafrenz-yes; Stanley Dick-no; Motion carried 3 to 2.**

Vicki Kubat visited with the commissioners about the possibility of closing the courthouse on Monday, July 3rd. The commissioners were in agreement and clarified that the roadmen would also be given the day off.

Dan Fischer met with the commissioners to review progress on the surveying, drawing, and preliminary/conceptual engineering for the Langdon shop, as well as surveying the property around the shop in Vang. Fischer stated the survey in Vang was complete and he would be working with Langdon City to get that property surveyed and annexed. Langdon City will pay the cost for surveying and annexing that property. **Greg Goodman made a motion to approve the rough draft shop drawing as presented by Dan Fischer, seconded by Nick Moser, motion carried.** Fischer stated he will work on specs and an ad for dirt work for the Langdon Shop and bring it to the July 6th meeting.

The Fire & Tornado insurance policy for the coming year was reviewed by the commissioners.

David Zeis made a motion, seconded by Greg Goodman to review and approve the following audit of claims; motion carried:

101739	VERIZON WIRELESS	\$1,350.46	SS/NVHSZ
101740	TONIA OLSON	\$590.00	MISC
101749	ERLING'S OIL, INC.	\$1,052.88	R&B
101750	FARMERS UNION OIL OF DEVILS LAKE	\$3,047.59	R&B
101753	MOSTAD INSURANCE SERVICES	\$1,344.00	VSO
101754	ND PUBLIC EMPLOYEES RETIREMENT	\$107,236.86	HEALTH INS
101755	ND STATE TREASURER	\$2,683.75	FEES
101756	ND ASSOCIATION OF COUNTIES	\$458.19	FEES
101767	NICK MOSER	\$151.96	COMM
101768	DAVID J. ZEIS	\$81.88	COMM
101769	STANLEY DICK	\$117.90	COMM
101770	DACOTAH PAPER CO.	\$656.99	MAINT
101771	SANFORD HEALTH OCC MED CLINIC	\$129.00	MISC
101772	WEST PAYMENT CENTER	\$267.84	STATE'S ATTY
101773	SHILICE LARSEN	\$500.00	STATE'S ATTY
101774	THE BORDERLAND PRESS	\$231.05	COMM
101775	FARMERS UNION OIL CO	\$159.10	MAINT
101776	BUSINESS ESSENTIALS	\$14.92	AUD
101777	HR COLLABORATIVE	\$50.00	AUD
101778	DOCU SHRED INC.	\$59.46	MISC
101779	HR COLLABORATIVE	\$50.00	AUD

101780	MORGAN PRINTING, INC.	\$421.58	COMM
101781	PAIGE GELLNER	\$48.83	TX DIR
101782	VERIZON WIRELESS	\$110.22	R&B/WEED
101783	MOSTAD INSURANCE SERVICES	\$8,040.00	SS/GEN/WEED
101784	GLOBAL SAFETY NETWORK	\$922.94	GEN/NVHSZ
101785	ADVANCED BUSINESS METHODS	\$559.30	GEN/R&B
101786	LANGDON HARDWARE & RENTAL	\$680.72	GEN/R&B
101787	LANGDON CITY	\$363.02	GEN/R&B
101788	CARQUEST OF LANGDON	\$199.79	GEN/R&B
101789	MONTANA-DAKOTA UTILITIES	\$1,083.36	GEN/R&B
101790	HACTC	\$2,550.00	SHERIFF
101791	ADVANCED BUSINESS METHODS	\$186.56	SHERIFF
101792	AT&T MOBILITY	\$908.94	SHERIFF
101793	BUSINESS ESSENTIALS	\$66.28	SHERIFF
101794	GALLS, LLC	\$261.66	SHERIFF
101795	CARDIO PARTNERS INC.	\$62.00	SHERIFF
101796	IDEMIA IDENTITY & SECURITY USA LLC	\$3,045.00	SHERIFF
101797	LEEVERS FOODS	\$24.36	SHERIFF
101798	LEXIPOL, LLC	\$593.28	SHERIFF
101799	ELECTRIC COMMUNICATIONS INC	\$1,995.00	SHERIFF
101800	FARMERS UNION OIL CO	\$3,313.61	SHERIFF
101801	D & B MOTORS	\$165.44	SHERIFF
101802	STREICHER'S	\$93.98	SHERIFF
101803	CAVALIER COUNTY AUDITOR	\$44,557.00	FEMA
101804	CAVALIER COUNTY AUDITOR	\$7,012.50	FEMA
101805	MARCOTTE BUILDER'S SUPPLY CO.	\$19.00	R&B
101806	FARMERS UNION OIL CO	\$2,847.81	R&B
101807	FARMERS UNION OIL OF DEVILS LAKE	\$933.34	R&B
101808	CAPITAL ONE TRADE CREDIT (MAC'S HARDWARE)	\$677.57	R&B
101809	STEIN AUTO BODY, INC.	\$1,251.89	R&B
101810	NORTHEAST REGIONAL WATER	\$65.44	R&B
101811	JOHN DEERE FINANCIAL	\$1,200.72	R&B
101812	BUSINESS ESSENTIALS	\$218.43	R&B
101813	HOFFARTH OIL COMPANY	\$3,126.87	R&B
101814	KLJ ENGINEERING LLC	\$3,133.69	R&B/HB1505
101815	RAZOR TRACKING, INC.	\$325.00	R&B
101816	MIKKELSEN BROS. CONSTRUCTION	\$7,500.80	R&B
101817	RDO EQUIPMENT COMPANY	\$10,339.94	R&B
101818	DEPARTMENT OF TRANSPORTATION	\$248.00	R&B
101819	WITZEL CONSTRUCTION LLC	\$67,148.81	R&B
101820	ND EMA	\$90.00	EMG MGR
101821	MOTOROLA SOLUTIONS INC	\$4,353.30	EMG MGR
101822	KAREN KEMPERT	\$655.28	EMG MGR
101823	POLAR COMMUNICATIONS	\$373.70	E-911
101824	FARMERS UNION OIL CO	\$255.98	VSO
101825	KATIE HENRY	\$564.32	NDSU EXT.
101826	BUSINESS ESSENTIALS	\$92.58	NDSU EXT.
101827	KATIE HENRY	\$235.70	NDSU EXT.

101828	BAILEY REISER	\$404.14	NDSU EXT.
101829	ADVANCED BUSINESS METHODS	\$197.72	NDSU EXT.
101831	UNITED COMMUNICATIONS	\$56.63	NDSU EXT.
101832	COLE PAPERS, INC.	\$79.60	NDSU EXT.
101833	LANGDON CITY	\$1,455.00	WEED
101834	OTTER TAIL POWER CO	\$45.27	WEED
101835	CARQUEST OF LANGDON	\$195.01	WEED
101836	LANGDON HARDWARE & RENTAL	\$36.90	WEED
101837	SPORTS & SHIRTS	\$411.50	WEED
101838	MONTANA-DAKOTA UTILITIES	\$91.55	WEED
101839	LANGDON BLDG. CENTER	\$25.63	WEED
101840	UNITED COMMUNICATIONS	\$115.99	WEED
101841	FARMERS UNION OIL CO	\$30.00	WEED
101842	MORGAN PRINTING, INC.	\$23.54	WEED
101843	JOSHUA SHORT	\$158.51	WEED
101844	US POSTAL SERVICES	\$178.00	SS
101845	MONTANA-DAKOTA UTILITIES	\$89.74	SS
101846	ADVANCED BUSINESS METHODS	\$260.13	SS
101847	D & B MOTORS	\$69.78	SS
101848	RORY JOHNSON	\$600.00	SS
101849	MADISON PRITCHARD	\$128.38	NVHSZ
101850	LERNA PAULSON	\$32.10	NVHSZ
101851	SUSAN K. (FETSCH) CROCKETT	\$85.89	NVHSZ
101852	COMFORT INN BISMARCK	\$264.60	NVHSZ
101853	BROOKS FUNERAL HOME	\$2,600.00	NVHSZ
101854	COMMUNITY CARE OPTION	\$4,140.00	NVHSZ
101855	NATIVE AMERICAN TRAINING INSTITUTE	\$1,040.00	NVHSZ
101856	COUNTY OF GRAND FORKS	\$396.00	NVHSZ
101857	JILL DENAULT	\$112.35	NVHSZ
101858	TAMMY MCMILLAN	\$137.55	NVHSZ
101859	ACCUSOURCE	\$125.50	NVHSZ
101860	VISA	\$5,827.85	NVHSZ
101861	BUSINESS ESSENTIALS	\$38.79	NDSU EXT.

At 12:30 p.m., Greg Goodman made a motion to adjourn the meeting, seconded by Nick Moser; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Stanley Dick – Chairman

Attest: Lisa Gellner - Auditor