

## *Cavalier County Commission Proceedings*

On June 20, 2023, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session. David Zeis was not present. The meeting began with the Pledge of Allegiance. Chairman Stanley Dick called the meeting to order and proceeded as follows:

Dick asked if there were any changes to the agenda. Nick Moser made a motion to approve the agenda, seconded by Austin Lafrenz; motion carried. Austin Lafrenz made a motion to approve the regular commission meeting minutes, seconded by Greg Goodman; motion carried. Nick Moser made a motion to approve the County Equalization minutes, seconded by Greg Goodman; motion carried.

Lisa Gellner, Auditor, informed the commissioners that the county received \$27,319.83 on behalf of the townships for early season snow removal reimbursement from SB 2183, based on historical data submitted to ND Dept of Emergency Services. Once the full season snow removal reimbursements come, the county will disburse the funds to the townships.

**Nick Moser made a motion to approve a Gaming Site Authorization for the Langdon Country Club, seconded by Austin Lafrenz, motion carried.**

**Nick Moser made a motion to re-appoint LeRoy Gasner and Sina Lawson to the Library Board, based on recommendation by the Library Board, seconded by Austin Lafrenz, motion carried.**

The 6% COLA increase for 2024, as well as the increase in health insurance premium was reviewed. It was decided not to revisit the prior motion being David Zeis was not in attendance to present his concern. Departments were instructed to put the 6% increases in their budgets and changes would be made during the budget process, if needed.

Terry Johnston, Road Supervisor, met with the commissioners. Sealed quotes for five gravel maintenance projects were reviewed. **Nick Moser made a motion to accept all five lowest quotes which were submitted by Mikkelsen Bros, seconded by Greg Goodman. Nick Moser amended his motion to accept the following bids: Project 1 – County 12 - \$102,240 (Mikkelsen Bros); Project 2 – County 24 - \$208,800 (Close Construction); Project 3 – County 23 - \$106,800 (Mikkelsen Bros); Project 4 – County 33 - \$79,200 (Mikkelsen Bros); Project 5 – County 39 - \$129,600 (Mikkelsen Bros), amended motion seconded by Greg Goodman. A roll call vote was taken with all in attendance voting “yes”.** It was decided to pay for the gravel maintenance projects from the HB 1505 Fund and FEMA reimbursements. If addition funds are needed, the remainder will be paid for from the Prairie Dog Fund.

Johnston provided the commissioners with historical data on FEMA reimbursements. There was discussion on engineering costs on projects that require engineering. The commissioners asked Johnston to work on a list of projects for the 2024 budget.

Shops update: There was discussion on progress with both the Langdon and Vang shops. Lafrenz stated he will be putting the Langdon shop project on the ARPA website this week. Goodman stated that the property around the Vang shop has been surveyed and Sheldon Romfo is working on getting quotes for a new building. Moser stated he talked to Langdon City about water and sewer lines for the new Langdon shop and they are working with their engineers on that. Langdon City is waiting for the survey to be completed on the property before the property can be transferred to the county. The

commissioners asked that Dan Fisher bring his bill to date to the next meeting when he presents the specs and request for bids for dirt work for the Langdon shop.

Representatives from Butler Machinery, General Equipment, and RDO met with the commissioners to review current motor grader models available from their companies. The commissioners stated they would like to advertise for bids this fall, with the intention to purchase two new motor graders.

In response to the county's RFP in the newspaper, the commissioners interviewed Collins Engineering and KLJ Engineering for the following DOT funded bridge projects: BRC-1013(061), PCN 23970 and BRJ-0010(058), PCN 23979. The interview questions were scored by each commissioner and tallied to determine which engineer would be selected. **Based on the scores tallied, Greg Goodman made a motion to award the projects to KLJ Engineering, seconded by Nick Moser, motion carried.**

Austin Lafrenz made a motion, seconded by Nick Moser to review and approve the following audit of claims; motion carried:

101871	INFORMATION TECHNOLOGY DEPT.	\$4,479.74	GEN/E-911
101872	QUADIENT LEASING USA, INC.	\$977.10	MISC
101873	SOFTWARE INNOVATIONS	\$550.00	AUD
101874	ECOLAB	\$129.00	MAINT
101875	QUADIENT FINANCE USA, INC	\$2,000.00	MISC
101876	AMERICAN LEGION POST 98	\$50.00	MAINT
101877	MORGAN PRINTING, INC.	\$233.26	COMM
101878	COMPUTER EXPRESS	\$5,118.99	GEN
101879	PREMIUM WATERS, INC.	\$124.87	MISC
101880	UNITED COMMUNICATIONS	\$1,448.59	GEN/R&B/VSO
101881	CHRISTIE MOTOR SALES, INC.	\$1,722.44	SHERIFF
101882	GALLS, LLC	\$44.08	SHERIFF
101883	HACTC	\$13.37	SHERIFF
101884	ROLETTE COUNTY SHERIFF'S OFFICE	\$1,615.00	SHERIFF
101885	SHANE GALLAGHER	\$67.40	SHERIFF
101886	MID-CONTINENT CABLE CO.	\$110.83	DISP
101887	AT&T MOBILITY	\$906.68	SHERIFF
101888	LA QUINTA INN BY WYNDHAM BISMARCK	\$264.60	SHERIFF
101889	JP MORGAN CHASE BANK	\$539.66	SHERIFF
101890	KJS COMPUTER SERVICES	\$165.00	SHERIFF
101891	HACTC	\$2,635.00	SHERIFF
101892	PROFESSIONAL DEVELOPMENT ACADEMY LLC	\$1,000.00	SHERIFF
101893	JODY M. GIRODAT	\$161.15	DISP
101894	OTTER TAIL POWER CO	\$2,454.91	MAINT/R&B
101895	CLARK GRAVEL & CONST. INC.	\$2,864.50	R&B
101896	KLJ ENGINEERING LLC	\$3,597.37	HB1505
101897	NORMAN ECONOMY	\$100.00	R&B
101898	CAVALIER RURAL ELECTRIC CO-OP.	\$103.54	R&B
101899	ERLING'S OIL, INC.	\$227.95	R&B
101900	CLOSE CONSTRUCTION	\$4,491.36	R&B
101901	VERIZON WIRELESS	\$47.37	EMG MGR
101902	NDTC	\$128.03	E-911

101903	UNITED COMMUNICATIONS	\$207.02	E-911
101904	APCO INTERNATIONAL	\$2,244.00	E-911
101905	UNITED COMMUNICATIONS	\$35.76	EMG MGR
101906	UNITED COMMUNICATIONS	\$55.22	NDSU EXT.
101907	MUD HOLE CUSTOM TACKLE, INC.	\$285.65	NDSU EX TR
101908	NDSU - DEPT 3110	\$8.28	NDSU EXT.
101909	KATIE HENRY	\$30.00	NDSU EXT.
101910	BAILEY REISER	\$30.00	NDSU EXT.
101911	BUSINESS ESSENTIALS	\$129.99	NDSU EXT.
101912	CURTIS STEINOLFSON	\$20.05	VSO
101913	FARMERS UNION OIL CO	\$173.03	VSO
101914	ADAM HENDERSON	\$115.00	WEED
101915	JADYN KLINDT	\$115.00	WEED
101916	MARK SCHNEIDER	\$115.00	WEED
101917	DEVIN HURSMAN	\$115.00	WEED
101918	GREG HOFFMAN	\$115.00	WEED
101919	CHRIS OLSON	\$115.00	WEED
101920	JOHN DEERE FINANCIAL	\$674.08	WEED
101921	PUKLICH CHEVROLET, INC.	\$2,000.00	WEED
101922	VERNON GORNOWICZ	\$1,000.00	WEED
101923	STEVE RATZLAFF	\$115.00	WEED
101924	DACOTAH PAPER CO.	\$267.76	SS
101925	ARAMARK	\$94.54	SS
101926	LANGDON CITY	\$113.19	SS
101927	OTTER TAIL POWER CO	\$157.19	SS
101928	PREMIUM WATERS, INC.	\$42.96	SS
101929	WALSH COUNTY AUDITOR	\$69,585.27	MISC
101930	PEMBINA COUNTY AUDITOR/TREAS	\$34,148.81	MISC
101931	JAYNE BROWN	\$271.93	NVHSZ
101932	CONNIE KASTE	\$184.50	NVHSZ
101933	CHRISTINA GOSSELIN	\$116.22	NVHSZ
101934	TOLLEFSON FUNERAL HOME	\$1,965.00	NVHSZ
101935	LANGDON HARDWARE & RENTAL	\$26.99	NVHSZ
101936	INFORMATION TECHNOLOGY DEPT.	\$140.95	SS/NVHSZ
101937	MADISON PRITCHARD	\$20.75	NVHSZ
101938	WALSH COUNTY HIGHWAY DEPT	\$377.07	NVHSZ
101939	BROOK & ARIC ANDERSON	\$50.49	NVHSZ
101940	QUALITY SPEC PRODUCTS	\$222.25	NVHSZ
101941	ALL EMBRACING HOME CARE	\$88.64	NVHSZ
101942	AMY CHALLY	\$298.00	NVHSZ
101943	VISA	\$2,014.20	SS/NVHSZ
101944	VERIZON WIRELESS	\$1,360.33	SS/NVHSZ
101945	COMMUNITY CARES OPTIONS	\$13,920.00	NVHSZ

At 2:30 p.m. Nick Moser made a motion to adjourn the meeting, seconded by Austin Lafrenz; motion carried.

*Board of Commissioners  
Cavalier County, North Dakota*

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Stanley Dick – Chairman

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Attest: Lisa Gellner - Auditor