

## *Cavalier County Commission Proceedings*

On April 18, 2023, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The meeting began with the Pledge of Allegiance. Chairman Stanley Dick called the meeting to order and proceeded as follows:

Dick asked if there were any changes to the agenda. Nick Moser made a motion to approve the agenda, seconded by David Zeis; motion carried. Austin Lafrenz made a motion to approve the minutes, seconded by Greg Goodman; motion carried.

Greg Fetsch, Sheriff, and Shane Gallagher, Chief Deputy Sheriff, met with the commissioners for a department update.

Stanley Dick discussed his expenses to attend the National Association of Counties (NACo) conference in Austin, TX. Dick explained that the ND Association of Counties Commissioners Association would pay up to \$1,500 of his expense and Towner County is willing to pay up to \$1,000. **Greg Goodman made a motion for the county to pay up to \$1,500 of Dick's expenses to attend the NACo Conference, seconded by David Zeis, motion carried. Stanley Dick abstained from voting on the motion.**

Greg Goodman informed the commissioners that the north wall of the Vang shop has rotted out and discussed the possibility of putting an ad out for bids on a wood building once Dan Fischer is done surveying.

Local contractors that did push backs and snow blowing for the county met with the commissioners to discuss possible ways to reduce the amount of push backs in the future. A number of ideas were mentioned and the commissioners thank the contractors for helping with the tremendous amount of snow this winter. Plans to advertise for graveling longer stretches of county roads this summer were discussed.

Terry Johnston, Road Supervisor; Evan Estenson, Road Foreman; and Jeff Daley, KLJ, met with the commissioners. The contracts for the County 55 seal coat project and the Mt. Carmel Dam access road gravel project were signed, as well as construction engineering contracts with KLJ for both projects. Daley informed the commissioners that they are working on scheduling a pre-construction meeting for the County 45 box culvert project, hoping to begin the project the end of May. Johnston stated KLJ was the only engineer that submitted for the DOT bridge projects, but an interview was still required. The total 2022 county and township road damages approved by FEMA were \$1,974,548.17.

Nick Moser discussed progress on acquiring the Langdon City property for the new shop. Once the State's Attorney and Langdon City Attorney pget the property transferred the county will be able to proceed with an ad for bids on the building.

Lisa Gellner, Auditor, and Terry Johnston, Road Supervisor, discussed the recent legislative snow removal relief funding that was approved. The county is in the process of submitting expenses on behalf of townships that have responded to the email that were sent out. Johnston and Gellner will reach out to townships that have not responded this week. Deadline for early submittal is April 30<sup>th</sup>. The commissioners were in agreement not to submit for townships that have not responded and/or brought in bills to submit.

Updated salary analysis info was reviewed from NDACo. The info will be sent out to all department heads for review before the salary committee meets.

Karen Kempert met with the commissioners and suggested signing an Emergency Flood Declaration in anticipation of the upcoming weather forecast. **Greg Goodman made a motion to approve the proposed Emergency Flood Declaration, seconded by Austin Lafrenz, motion carried.**

Nick Moser made a motion, seconded by David Zeis to review and approve the following audit of claims; motion carried:

|        |                                |             |              |
|--------|--------------------------------|-------------|--------------|
| 101478 | THE BORDERLAND PRESS           | \$325.56    | COMM         |
| 101479 | CUMMINS SALES & SERVICE        | \$536.76    | MAINT        |
| 101480 | SAMSON ELECTRIC LTD.           | \$15,223.37 | MAINT        |
| 101481 | SAMSON ELECTRIC LTD.           | \$13,400.00 | CLERK        |
| 101482 | PREMIUM WATERS, INC.           | \$117.88    | MISC         |
| 101483 | WEST PAYMENT CENTER            | \$267.84    | STATE'S ATTY |
| 101484 | FARMERS UNION OIL CO           | \$230.96    | MAINT        |
| 101485 | DAKOTA BUSINESS SOLUTIONS      | \$360.95    | MISC         |
| 101486 | BUSINESS ESSENTIALS            | \$11.78     | TREAS        |
| 101487 | MORGAN PRINTING, INC.          | \$283.55    | COMM         |
| 101488 | QUADIENT LEASING USA, INC.     | \$1,000.00  | MISC         |
| 101489 | PREMIUM WATERS, INC.           | \$90.98     | CLERK        |
| 101490 | DACOTAH PAPER CO.              | \$58.60     | MAINT        |
| 101491 | ECOLAB PEST                    | \$129.00    | MAINT        |
| 101492 | OTTER TAIL POWER CO            | \$2,754.23  | MAINT/R&B    |
| 101493 | INFORMATION TECHNOLOGY DEPT.   | \$4,479.74  | GEN/E-911    |
| 101494 | CHRISTIE MOTOR SALES, INC.     | \$657.87    | SHERIFF/R&B  |
| 101495 | UNITED COMMUNICATIONS          | \$1,406.87  | GEN/R&B/VSO  |
| 101496 | FARMERS UNION OIL CO           | \$2,303.97  | SHERIFF      |
| 101497 | APPLIED CONCEPTS, INC          | \$118.75    | SHERIFF      |
| 101498 | JP MORGAN CHASE BANK           | \$300.14    | SHERIFF      |
| 101499 | STREICHER'S                    | \$342.96    | SHERIFF      |
| 101500 | PREMIUM WATERS, INC.           | \$59.93     | DISP         |
| 101501 | MID-CONTINENT CABLE CO.        | \$110.83    | DISP         |
| 101502 | HACTC                          | \$307.01    | SHERIFF      |
| 101503 | GALLS, LLC                     | \$169.87    | SHERIFF      |
| 101504 | SAMSON ELECTRIC LTD.           | \$552.08    | SHERIFF      |
| 101505 | LEEVEES FOODS                  | \$9.54      | SHERIFF      |
| 101506 | ND STATE RADIO COMMUNICATIONS  | \$526.00    | SHERIFF      |
| 101507 | FARMERS UNION OIL CO           | \$9,042.30  | R&B          |
| 101508 | RAMSEY SERVICE AND REPAIR INC. | \$4,740.00  | R&B          |
| 101509 | BUTLER MACHINERY CO.           | \$6,757.20  | R&B          |
| 101510 | DALGLIESH ENTERPRISES          | \$1,100.00  | R&B          |
| 101511 | DAHL TRUCK & AUTO              | \$3,492.16  | R&B          |
| 101512 | FARMERS & MERCHANTS STATE BANK | \$51,514.58 | R&B          |
| 101513 | CAVALIER RURAL ELECTRIC CO-OP. | \$132.37    | R&B          |
| 101514 | UNITED COMMUNICATIONS          | \$36.67     | EMG MGR      |
| 101515 | VERIZON WIRELESS               | \$47.37     | EMG MGR      |
| 101516 | UNITED COMMUNICATIONS          | \$201.84    | E-911        |
| 101517 | NDTC                           | \$128.03    | E-911        |
| 101518 | JANE HAYEN                     | \$150.65    | NDSU EXT.    |

|        |                              |            |           |
|--------|------------------------------|------------|-----------|
| 101519 | LANGDON POST OFFICE          | \$63.00    | NDSU EXT. |
| 101520 | CAVALIER COUNTY AUDITOR      | \$212.07   | NDSU EXT. |
| 101521 | KATIE HENRY                  | \$83.84    | NDSU EXT. |
| 101522 | UNITED COMMUNICATIONS        | \$61.98    | NDSU EXT. |
| 101523 | CLUBHOUSE HOTEL & SUITES     | \$352.80   | VSO       |
| 101524 | THE BORDERLAND PRESS         | \$129.00   | VSO       |
| 101525 | CAVALIER COUNTY MVD          | \$11.50    | VSO       |
| 101526 | STEVE ANDERSON               | \$346.62   | VSO       |
| 101527 | AGTERRA TECHNOLOGIES, INC    | \$700.00   | WEED      |
| 101528 | LEEVEERS FOODS               | \$25.76    | SS        |
| 101529 | PREMIUM WATERS, INC.         | \$42.96    | SS        |
| 101530 | ARAMARK                      | \$94.54    | SS        |
| 101531 | CARL HOFFARTH                | \$210.00   | SS        |
| 101532 | OTTER TAIL POWER CO          | \$142.24   | SS        |
| 101533 | LANGDON CITY                 | \$112.05   | SS        |
| 101534 | LERNA PAULSON                | \$45.85    | NVHSZ     |
| 101535 | JILL DENAULT                 | \$45.50    | NVHSZ     |
| 101536 | TAMMY MCMILLAN               | \$168.99   | NVHSZ     |
| 101537 | ANN WEST                     | \$50.00    | NVHSZ     |
| 101538 | DEBRA FRASER                 | \$50.00    | NVHSZ     |
| 101539 | LAVERNE DOYLE                | \$50.00    | NVHSZ     |
| 101540 | AMY KRAM                     | \$50.00    | NVHSZ     |
| 101541 | HOLLY FETSCH                 | \$46.51    | NVHSZ     |
| 101542 | PEMBINA COUNTY HIGHWAY DEPT  | \$853.29   | NVHSZ     |
| 101543 | AMY CHALLY                   | \$713.00   | NVHSZ     |
| 101544 | COMFORT INN HOTEL JAMESTOWN  | \$4,039.60 | NVHSZ     |
| 101545 | HANNAH WILLIAMS              | \$80.00    | NVHSZ     |
| 101546 | WALSH COUNTY HIGHWAY DEPT    | \$423.05   | NVHSZ     |
| 101547 | INFORMATION TECHNOLOGY DEPT. | \$135.95   | SS/NVHSZ  |
| 101548 | SUSAN K. (FETSCH) CROCKETT   | \$50.89    | NVHSZ     |
| 101549 | CAVALIER COUNTY HEALTH       | \$50.00    | NVHSZ     |
| 101550 | VISA                         | \$567.41   | NVHSZ     |
| 101551 | VERIZON WIRELESS             | \$1,352.46 | SS/NVHSZ  |
| 101552 | COMPUTER EXPRESS             | \$1,300.00 | MISC      |
| 101553 | BUSINESS ESSENTIALS          | \$79.99    | SHERIFF   |
| 101554 | STREICHER'S                  | \$2,769.87 | SHERIFF   |

At 11:35 a.m., Nick Moser made a motion to adjourn the meeting, seconded by Austin Lafrenz; motion carried.

*Board of Commissioners  
Cavalier County, North Dakota*

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Stanley Dick – Chairman

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Attest: Lisa Gellner - Auditor