

Cavalier County Commission Proceedings

On March 21, 2023, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The meeting began with the Pledge of Allegiance. Chairman Stanley Dick called the meeting to order and proceeded as follows:

Dick asked if there were any changes to the agenda. Nick Moser made a motion to approve the agenda, seconded by Greg Goodman; motion carried. Austin Lafrenz made a motion to approve the minutes, seconded by David Zeis; motion carried.

Stephanie Bata, Tax Director, as well as members of the Soils Committee met with the commissioners to discuss the new soils that were implemented by NRCS in the western portion of the county and the large number of value increase notices it created in taxation. Bata recommended, on behalf of the Soils Committee, that the PI on two of the soil types be lowered until another NRCS update is completed for the remainder of the county. Bata stated the Soils Committee would document a plan for the new NRCS soil type implementation once the entire county is updated, and Sidwell would have to make GIS updates with the updated soil valuations and re-upload it to the taxation program. The cost for Sidwell to do the update would be \$120/hour, estimated to take 4-6 hours. **Greg Goodman made a motion to incur the additional cost for Sidwell to implement the changes summarized above, seconded by David Zeis, motion carried.** There was brief discussion regarding the possibility of doing some of the GIS work in-house in the future, but still have Sidwell host the GIS soils information once the valuation schedule is established each year.

There was discussion on the proposed Langdon City property for the new shop. Moser stated that Angelo Mondragon, State's Attorney, and Quentin Wenzel, Langdon City Attorney, are working on getting an abstract put together and that Langdon City is willing to gift the property to Cavalier County. It was decided to wait until the property is acquired and surveyed before making the final decision on the shop design and advertising for building bids, hopefully by July or August. Greg Goodman stated he would work with Dan Fischer to get the property around the Vang shop surveyed.

Terry Johnston, Road Supervisor, Evan Estenson, Road Foreman, and Jeff Daley, KLJ, met with the commissioners and reviewed the bids on the following projects: *Mt. Carmel Dam Access Road* gravel project received one bid in the amount of \$252,174.80 with PI included from Gowan Construction, Inc. The bid came in below the engineer's estimate. **Nick Moser made a motion to accept the bid from Gowan Construction, Inc., seconded by David Zeis, motion carried.** *County 55 Chip Seal* received three bids, with the lowest bid from Morris Sealcoat & Trucking, Inc. in the amount of \$402,924.49. This bid was also below the engineer's estimate. **David Zeis made a motion to accept the bid from Morris Sealcoat & Trucking, Inc., seconded by Greg Goodman, motion carried.** There was discussion on the possibility of purchasing a payloader with snowblower to help with the snow push backs.

Karen Kempert, Emergency Manager/911 Coordinator, met with the commissioners to get approval of the Multi-Hazard Mitigation Plan that must be updated every five years to be eligible for various grants throughout the county. **Nick Moser made a motion to approve the Multi-Hazard Mitigation Plan, seconded by Austin Lafrenz, motion carried.**

Following Sheriff Fetsch's announcement that he will be retiring the end of June during the last commission meeting, the commissioners discussed appointing an interim Sheriff until the 2024

election. **Nick Moser made a motion to appoint Shane Gallagher as interim Sheriff effective July 1, 2023, with his salary the same as the current Sheriff, seconded by Greg Goodman, motion carried.** Gallagher accepted the appointment and thank the Commissioners for their support. The commissioners gave Gallagher the discretion to decide when he will hire to fill the open officer position. Gallagher was hopeful to fill the position and get training done before July 1st.

Nick Moser made a motion to approve the seasonal Beer & Liquor Licenses for the Langdon Country Club, seconded by David Zeis, motion carried.

Nick Moser informed the commission that NDACo is working on a salary comparison and that it will be provided to the salary committee for review once it is received. Moser stated they will not propose what any employee’s salary should be, but would give salary ranges to work with.

Austin Lafrenz made a motion to transfer \$20,416.27 from Road & Bridge Fund to Cities, seconded by Greg Goodman, motion carried.

David Zeis made a motion, seconded by Nick Moser to review and approve the following audit of claims; motion carried:

101279	CAVALIER COUNTY AUDITOR	\$142,647.06	FEMA
101280	CAVALIER COUNTY WATER BOARD	\$5,166.81	FEMA
101281	BILLINGS TOWNSHIP CLERK/TEASURER	\$41,807.68	FEMA
101282	EAST ALMA TOWNSHIP CLERK/TREASURER	\$53,970.92	FEMA
101283	MT CARMEL TOWNSHIP CLERK/TREASURER	\$83,503.15	FEMA
101284	MONTROSE TOWNSHIP CLERK/TREASURER	\$40,830.68	FEMA
101285	NEKOMA TOWNSHIP TREASURER	\$47,259.83	FEMA
101286	OSFORD TOWNSHIP CLERK/TREASURER	\$42,165.34	FEMA
101287	PERRY TOWNSHIP TREASURER	\$48,516.09	FEMA
101288	SEIVERT TOWNSHIP CLERK/TREASURER	\$36,191.12	FEMA
101289	SOUTH DRESDEN TWP. TREASURER	\$40,274.05	FEMA
101290	WATERLOO TOWNSHIP CLERK/TREASURER	\$20,547.14	FEMA
101291	WEST HOPE TOWNSHIP CLERK/TREASURER	\$5,741.54	FEMA
101292	GLOBAL SAFETY NETWORK	\$232.00	MISC
101293	MOSCOW TOWNSHIP CLERK/TREASURER	\$16,919.68	FEMA
101294	INTERNAL REVENUE SERVICE	\$69,268.79	PAYROLL
101302	MID AMERICAN RESEARCH CHEMICAL	\$1,234.17	MAINT
101303	MARK SCHNEIDER	\$75.00	TX DIR
101304	CHAD HENDERSON	\$75.00	TX DIR
101305	LISA BUCHWEITZ	\$75.00	TX DIR
101306	LISA JACOBSON	\$75.00	TX DIR
101307	ECOLAB PEST	\$129.00	MAINT
101308	DAKOTA BUSINESS SOLUTION	\$110.99	MISC
101309	LANGDON FIRE EQUIPMENT	\$35.00	MAINT
101310	SIDWELL	\$452.30	TX DIR
101311	PREMIUM WATERS, INC.	\$27.98	CLERK
101312	FRANKIE STREMICK	\$352.88	AUD
101313	LA QUINTA INN BY WYNDHAM BISMARCK	\$176.40	COMM
101314	MORGAN PRINTING, INC.	\$239.68	COMM

101315	MORGAN PRINTING, INC.	\$1,717.35	GEN/R&B
101316	STANLEY DICK	\$147.37	COMM
101317	NICK MOSER	\$596.05	COMM
101318	PREMIUM WATERS, INC.	\$108.89	MISC
101319	QUADIENT LEASING USA, INC.	\$977.10	MISC
101320	BUSINESS ESSENTIALS	\$190.45	TX DIR
101321	COMPUTER EXPRESS	\$3,063.00	GEN
101322	EXPRESSWAY SUITES	\$88.20	AUD
101323	GLOBAL SAFETY NETWORK	\$734.94	SS/GEN
101324	OTTER TAIL POWER CO	\$2,846.70	GEN/R&B
101325	UNITED COMMUNICATIONS	\$1,454.19	GEN/R&B/VSO
101326	UNDERGROUND VAULTS & STORAGE	\$201.60	RECORDER
101327	DEPARTMENT OF HUMAN SERVICES	\$234.85	SHERIFF
101328	LORRETTA BARTLEY	\$43.65	SHERIFF
101329	JP MORGAN CHASE BANK	\$260.83	SHERIFF
101330	MID-CONTINENT CABLE CO.	\$110.83	DISP
101331	PREMIUM WATERS, INC.	\$74.92	DISP
101332	AT&T MOBILITY	\$886.96	SHERIFF
101333	CODE 4 SERVICES, INC.	\$1,573.65	SHERIFF
101334	HACTC	\$2,380.00	SHERIFF
101335	DALGLIESH ENTERPRISES	\$2,200.00	R&B
101336	BUTLER MACHINERY CO.	\$5,221.97	R&B
101337	WALHALLA BUILDING CENTER	\$59.88	R&B
101338	PLUMMER CONSTRUCTION	\$3,525.00	R&B
101339	NICHOLAS LILL	\$120.00	R&B
101340	ERIC RODER	\$150.00	R&B
101341	STEVE AMES	\$180.00	R&B
101342	SHAWN AMUNDSON	\$150.00	R&B
101343	JAMES RADEMACHER	\$120.00	R&B
101344	POMPS TIRE SERVICE INC	\$3,269.44	R&B
101345	ERLING'S OIL, INC.	\$320.05	R&B
101346	ERLING'S OIL, INC.	\$7,161.88	R&B
101347	JOHN DEERE FINANCIAL	\$304.90	R&B
101348	NEWMAN SIGNS	\$349.00	R&B
101349	FARMERS UNION OIL OF DEVILS LAKE	\$4,064.99	R&B
101350	FARMERS UNION OIL OF DEVILS LAKE	\$5,539.04	R&B
101351	KAREN KEMPERT	\$570.72	EMG MGR
101352	VERIZON WIRELESS	\$47.40	EMG MGR
101353	QUALITY INN	\$176.40	EMG MGR
101354	BAILEY REISER	\$290.82	NDSU EXT.
101355	KATIE HENRY	\$37.99	NDSU EXT.
101356	COMPUTER EXPRESS	\$519.99	WEED
101357	LANGDON CITY	\$113.95	SS
101358	RORY JOHNSON	\$600.00	SS
101359	OTTER TAIL POWER CO	\$143.06	SS
101360	PREMIUM WATERS, INC.	\$33.97	SS
101361	BUSINESS ESSENTIALS	\$399.33	SS
101362	DACOTAH PAPER CO.	\$176.39	SS

101363	QUILL CORPORATION	\$111.30	SS
101364	ARAMARK	\$94.54	SS
101365	CARL HOFFARTH	\$210.00	SS
101366	VERIZON WIRELESS	\$1,418.93	SS/NVHSZ
101367	RISE AND SHINE RESIDENTIAL CARE	\$40,740.00	NVHSZ
101368	HP INC	\$12,877.76	NVHSZ
101369	SUSAN K. (FETSCH) CROCKETT	\$50.89	NVHSZ
101370	MOUNTAIN PLAINS YOUTH SERVICES	\$5,544.00	NVHSZ
101371	BEST WESTERN HARVEST INN & SUITES	\$2,028.85	NVHSZ
101372	S&A, INC.	\$240.00	NVHSZ
101373	BJORNSON OIL CO	\$60.00	NVHSZ
101374	INFORMATION TECHNOLOGY DEPT.	\$135.95	SS/NVHSZ
101375	SUSAN K. (FETSCH) CROCKETT	\$62.00	NVHSZ
101376	JAYNE BROWN	\$206.73	NVHSZ
101377	VISA	\$4,827.11	SS/NVHSZ

Following the Cavalier County Township Officer’s Annual Meeting, a number of township officers were in attendance to discuss the Blading Contract that was approved prior and sent out to the townships and cities. After much discussion and various ideas brought forward, **Nick Moser made a motion to modify the Blading Contract, seconded by Greg Goodman, motion carried.** Evan Estenson, Road Foreman, was instructed to modify the contact and bring a revised version to the next commission meeting for review.

At 12:25 p.m., Greg Goodman made a motion to adjourn the meeting, seconded by Nick Moser; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Stanley Dick – Chairman

Attest: Lisa Gellner - Auditor