

Cavalier County Commission Proceedings

On January 31, 2023, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The meeting began with the Pledge of Allegiance. Chairman Stanley Dick called the meeting to order and proceeded as follows:

Dick asked if there were any changes to the agenda. Austin Lafrenz made a motion to approve the agenda, seconded by Greg Goodman; motion carried. Nick Moser made a motion to approve the minutes, seconded by David Zeis; motion carried.

Josh Plummer, Maintenance, met with the commissioners to discuss installing key pad locks on the vault/storage room doors. **David Zeis made a motion to approve the installation of key pad locks on the vault/storage room doors, seconded by Nick Moser, motion carried.**

Greg Fetsch, Sheriff, and Shane Gallagher, Chief Deputy Sheriff, met with the commissioners and reviewed their department year-end report.

David Zeis made a motion, seconded by Austin Lafrenz, to re-appoint Stephanie Welsh to the NVHSZ board, motion carried.

The commissioners decided it will be mandatory for the motor grader operators to be present at the County Township Officers Association meeting. Date for the meeting has not yet been set.

Terry Johnston, Road Supervisor, and Evan Estenson, Road Foreman, met with the commissioners. Comp time balances were reviewed. There was discussion on whether seasonal part-time snowplow operators should be paid their monthly guaranteed salary if they are out of the area. **Nick Moser made a motion to deduct one-half of the monthly salary guarantee if a seasonal snowplow operator is out of the area for two consecutive weeks and no salary if the operator is out of the area for four consecutive weeks, seconded by Austin Lafrenz, motion carried.** Estenson discussed a snowplow driver that was injured on the job and it was decided to continue to pay the operator the monthly guaranteed salary.

Greg Goodman informed the commissioners that Dan Fischer is working on the engineering specs for the Langdon shop and that he will run it by the State's Attorney before advertising for bids. There was discussion on adding specs for floor heat for the Langdon shop. There was also discussion on options for the Vang shop. Funding options for the shop(s) were discussed.

Angelo Mondragon, State's Attorney, met with the commissioners and reviewed the proposed blading contract for townships and cities. There was discussion on how to handle the \$10/hour for blading that has been transferred from Road & Bridge Fund into the R&B Equipment Replacement Fund in the past. **Greg Goodman made a motion to transfer 8% of amounts paid for blading contracts to the Road & Bridge Equipment Replacement Fund, seconded by David Zeis, motion carried.**

Cindy Stremick, Treasurer, met with the commissioners to review fund balances and interest rate investment options. It was decided to invest the following amounts: \$1,500,000.00 from County General Fund; \$1,500,000.00 from Prairie Dog Fund; \$500,000 from ARPA (COVID Recovery) Fund. **Austin Lafrenz made a motion to invest \$1,500,000.00 in a 12 month CD at Horizon Financial Bank, \$1,500,000.00 in a 12-month CD at Choice Bank, and \$500,000.00 in a 12-month CD at Farmers & Merchants State Bank, seconded by David Zeis. Motion was amended to add that**

the 12-month CD at Horizon Financial Bank would be pending a Pledge of Securities being received and approved from Horizon Financial Bank, amended motion seconded by David Zeis. A roll call vote was taken: David Zeis-No; Nick Moser-No; Austin Lafrenz-Yes; Stanley Dick-No. Greg Goodman abstained due to a conflict of interest. Motion failed 3 to 1.

Nick Moser made a motion to invest \$1,500,000.00 in a 12-month CD at Choice Bank; and \$2,000,000.00 in 12-month CD's at Horizon Financial Bank, pending a Pledge of Securities being received and approved from Horizon, seconded by David Zeis. A roll call vote was taken: Nick Moser-Yes; Austin Lafrenz-No; David Zeis-No; Stanley Dick-No. Greg Goodman abstained due to a conflict of interest. Motion failed 3 to 1.

Austin Lafrenz made a motion to invest \$3,500,000.00 in 12-month CD's at Horizon Financial Bank, pending a Pledge of Securities being received and approved from Horizon, seconded by Nick Moser. A roll call vote was taken with all voting "Yes". Greg Goodman abstained due to a conflict of interest. Motion carried 4 to 0.

David Zeis made a motion to approve an Agreement to Defer Payment of Principal and Interest for the Pembina Gorge Foundation CDBG Loan, deferring payments to September 15, 2023, seconded by Austin Lafrenz, motion carried.

Nick Moser made a motion, seconded by Greg Goodman to review and approve the following audit of claims; motion carried:

DD	COUNTY GENERAL	\$148,796.34	JANUARY PAYROLL
DD	NDSU EXT	\$3,476.00	JANUARY PAYROLL
DD	NVHSZ	\$118,003.70	JANUARY PAYROLL
DD	VSO	\$1,377.50	JANUARY PAYROLL
DD	R&B	\$46,540.00	JANUARY PAYROLL
DD	WEED	\$3,596.63	JANUARY PAYROLL
100760	CAVALIER COUNTY MOTOR VEHICLE	\$5.00	R&B
100769	MONTANA-DAKOTA UTILITIES	\$275.16	SS
100770	VISA	\$297.30	SS/NVHSZ
100771	VISA	\$1,047.17	NVHSZ
100772	VERIZON WIRELESS	\$1,406.66	SS/NVHSZ
100773	ALL EMBRACING HOME CARE	\$21,138.63	NVHSZ
100816	NICK MOSER	\$189.95	COMM
100817	R. SCOTT STEWART	\$55.00	STATE'S ATTY
100818	THE BORDERLAND PRESS	\$98.00	GEN
100819	THE BORDERLAND PRESS	\$77.70	COMM
100820	MORGAN PRINTING, INC.	\$246.10	COMM
100821	SHILICE LARSEN	\$1,000.00	STATE'S ATTY
100822	OLSON & ASSOCIATES	\$340.00	SS/GEN
100823	THOMPSON'S GLASS & PAINT CO.	\$3,520.00	MAINT
100824	LEEVEES FOODS	\$24.73	AUD
100825	SOFTWARE INNOVATIONS	\$850.00	TREAS
100826	ND CLERK OF COURT ASSOCIATION	\$100.00	CLERK
100827	ND COUNTY RECORDERS ASSOCIATION	\$200.00	REC
100828	ADVANCED BUSINESS METHODS	\$559.30	GEN/R&B
100829	BUSINESS ESSENTIALS	\$540.63	GEN/WEED

100830	MONTANA-DAKOTA UTILITIES	\$3,806.14	GEN/R&B
100831	PARAMOUNT PLANNING GROUP, LLC	\$15,000.00	EMG MGR
100833	MOCIC	\$100.00	SHERIFF
100834	CORDICO, INC	\$1,999.00	SHERIFF
100835	D & B MOTORS	\$234.19	SHERIFF
100836	MOSTAD INSURANCE SERVICES	\$50.00	DISP
100837	THE BORDERLAND PRESS	\$141.00	DISP
100838	HACTC	\$2,542.00	SHERIFF
100839	HACTC	\$39.53	SHERIFF
100840	ADVANCED BUSINESS METHODS	\$186.56	SHERIFF
100841	ND ASSOCIATION OF COUNTIES	\$400.00	SHERIFF
100842	CARQUEST OF LANGDON	\$425.26	R&B
100843	KLJ ENGINEERING LLC	\$3,472.28	HB1505/R&B
100844	OHMA ELECTRIC LLC	\$1,471.14	R&B
100845	DEPARTMENT OF TRANSPORTATION	\$343.29	R&B
100846	NORTHEAST REGIONAL WATER	\$67.88	R&B
100847	SIGN IT	\$450.00	R&B
100848	FARMERS UNION OIL OF DEVILS LAKE	\$4,101.67	R&B
100849	WALHALLA BUILDING CENTER	\$7.99	R&B
100850	JOHN DEERE FINANCIAL	\$819.08	R&B
100851	TIM DOWNS	\$139.51	R&B
100852	ND STATE RADIO COMMUNICATIONS	\$1,621.48	E-911
100853	POLAR COMMUNICATIONS	\$373.70	E-911
100854	BAILEY REISER	\$30.00	NDSU EXT.
100855	BAILEY REISER	\$663.23	NDSU EXT.
100856	XEROX CORPORATION	\$183.28	NDSU EXT.
100857	NDSU EXT	\$13,160.48	NDSU EXT.
100858	THE BORDERLAND PRESS	\$49.00	NDSU EXT.
100859	KATIE HENRY	\$30.00	NDSU EXT.
100860	CURTIS STEINOLFSON	\$26.00	VSO
100861	THE BORDERLAND PRESS	\$172.00	VSO
100862	MONTANA-DAKOTA UTILITIES	\$327.03	WEED
100863	OTTER TAIL POWER CO	\$53.73	WEED
100864	ADVANCED BUSINESS METHODS	\$260.13	SS
100865	NDACO RESOURCES GROUP, INC	\$35.00	SS
100866	ARAMARK	\$94.54	SS
100867	JILL DENAULT	\$155.77	NVHSZ
100868	KIM RUDE	\$38.52	NVHSZ
100869	INTOXIMETERS, INC	\$100.00	SHERIFF TR

At 11:30 a.m., Austin Lafrenz made a motion to adjourn the meeting, seconded by Greg Goodman; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Stanley Dick – Chairman

Attest: Lisa Gellner - Auditor