

## *Cavalier County Commission Proceedings*

On December 6, 2022, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The meeting began with the Pledge of Allegiance. Chairman Greg Goodman called the meeting to order and proceeded as follows:

Goodman asked if there were any changes to the agenda. Nick Moser made a motion to approve the agenda, seconded by David Zeis; motion carried. Austin Lafrenz made a motion to approve the minutes, seconded by Stanley Dick; motion carried.

**David Zeis made a motion to appoint Stanley Dick as Chairman, seconded by Nick Moser, motion carried. Nick Moser made a motion to appoint David Zeis as Vice Chairman, seconded by Austin Lafrenz, motion carried.**

The commissioners thanked Greg Goodman for his year as commission chairman. Nick Moser stated he had checked with Christie Motors on the pickup ordered in 2021, but to date had not received a response. There was discussion on whether to get new quotes for a pickup or SUV so they could get it ordered. It was decided to discuss it again at the next meeting.

**Greg Goodman made a motion to approve the 2021 State Audit, seconded by David Zeis, motion carried.**

**Austin Lafrenz made a motion to approve the 3-year contract with The Village for the Employee Assistance Program, seconded by Nick Moser, motion carried.**

**Nick Moser made a motion to abate the remaining back taxes on the following parcel purchased by Milton City and Langdon City: #47098000; #47190000; 60093000; seconded by Greg Goodman, motion carried.**

Karen Kempert, Emergency Manager, and Blain Johnson, Paramount Planning, met with the commissioners to review the purpose of the Hazard Mitigation Plan which is due for updating. Johnson explained the plan is required to be updated every 5 years for the county to be eligible for federal mitigation grants. Mitigation surveys were handed out to gather input for the updated plan.

**Nick Moser made a motion, seconded by Greg Goodman to re-appoint the following board members: Chuck Damschen and Van Howatt – Water Board; Devin Hursman – Weed Board; Lisa Buchweitz and Tim Kingzett – Soils Committee; Liz Sillers – Public Health Board; Doug Klein – Education Board, motion carried.**

Commissioners reviewed and updated assignment of departments, committees and boards. A Building Maintenance Committee was formed for county buildings and shops: Greg Goodman, Nick Moser, Josh Plummer, Evan Estenson and Kent Mikkelsen.

The commissioners re-visited the Water Board's request for the county to cost share 50% of the \$8,000 one-time cost for LiDAR software from Red River Water Resource. **Austin Lafrenz made a motion to cost share \$4,000 with the Water Board for LiDAR software, seconded by David Zeis, motion carried.** It was decided to pay the \$4,000 from Road & Bridge Fund.

David Zeis made a motion to transfer \$2,555.73 from Road & Bridge Fund to Road & Bridge Excess Levy Fund, seconded by Greg Goodman, motion carried. Austin Lafrenz made a motion to transfer \$3,950.35 from Road & Bridge Fund to Road & Bridge Equipment Replacement Fund, seconded by Greg Goodman, motion carried. Greg Goodman made a motion to transfer \$42,000.00 from Special County Highway Fund to Road & Bridge Fund, seconded by Nick Moser, motion carried. Nick Moser made a motion to transfer \$24,244.25 from Vanguard Receivables Fund to County General Fund, seconded by David Zeis, motion carried.

Terry Johnston, Road Supervisor, and Evan Estenson, Road Foreman, together with the Road Maintenance Operators, met with the commissioners for a department update. Johnston and Estenson then reviewed the road project updates from KLJ; gave an update on FEMA funding; and discussed additional bridge funding from DOT.

Josh Plummer, Maintenance, met with the commissioners and discussed some courthouse maintenance issues. The commissioners directed Plummer to proceed with his proposed maintenance.

David Zeis made a motion, seconded by Nick Moser to review and approve the following audit of claims; motion carried:

100192	NELSON AUTO CENTER	\$ 42,951.40	SHERIFF
100193	CODE 4 SERVICES, INC.	\$ 21,280.77	SHERIFF
100194	CAVALIER COUNTY TREASURER	\$ 41,181.96	ESTIMATE TAX
100195	ND ASSOCIATION OF COUNTIES	\$ 457.58	FEES
100196	ND STATE TREASURER	\$ 2,671.38	FEES
100197	ND PUBLIC EMPLOYEES RETIREMENT	\$ 109,319.62	HEALTH INS
100287	MORGAN PRINTING, INC.	\$ 2,021.17	COMM
100289	NICK MOSER	\$ 110.00	COMM
100290	SOFTWARE INNOVATIONS	\$ 13,000.00	MISC
100292	QUADIENT FINANCE USA, INC	\$ 2,000.00	MISC
100293	QUADIENT FINANCE USA, INC	\$ 1,000.00	MISC
100294	MOSTAD INSURANCE SERVICES	\$ 858.00	MISC
100295	FARMERS UNION OIL CO	\$ 107.16	MAINT
100296	WEST PAYMENT CENTER	\$ 267.84	STATE'S ATTY
100297	US IMAGING INC	\$ 2,980.00	RECORDER
100298	PAUL LIEBERSBACH	\$ 36.25	ELECT
100299	WALLACEBURG BOOKBINDING & MFG. CO. LTD.	\$ 267.68	MISC
100300	JOSH PLUMMER	\$ 360.00	MAINT
100301	FRANKIE STREMICK	\$ 360.00	ELECT
100302	LISA GELLNER	\$ 360.00	ELECT
100303	SHANE PETERSON	\$ 45.00	ZONING BOARD
100304	ELSIE MAGNUS	\$ 45.00	ZONING BOARD
100305	AUSTIN LAFRENZ	\$ 45.00	ZONING BOARD
100306	CAROL GOODMAN	\$ 45.00	ZONING BOARD
100307	BILL HARDY	\$ 45.00	ZONING BOARD
100308	JIM RADEMACHER	\$ 45.00	ZONING BOARD
100309	NICK MOSER	\$ 45.00	ZONING BOARD
100310	PAUL HENDERSON	\$ 45.00	ZONING BOARD
100311	BUSINESS ESSENTIALS	\$ 159.81	TX DIR
100312	COMPUTER EXPRESS	\$ 3,097.99	GEN

100313	ACCUSOURCE	\$	16.00	CLERK
100314	BUSINESS ESSENTIALS	\$	200.00	CLERK
100315	BUSINESS ESSENTIALS	\$	198.44	CLERK
100316	BAILEY SCHRADER	\$	153.50	PUBLIC HEALTH
100317	PAIGE GELLNER	\$	470.00	TX DIR
100318	THE VILLAGE FAMILY SERVICE CENTER	\$	1,260.00	MISC
100319	BUSINESS ESSENTIALS	\$	914.90	GEN
100320	THE BORDERLAND PRESS	\$	1,733.83	GEN/R&B
100321	ADVANCED BUSINESS METHODS	\$	569.99	GEN/F-M
100322	VERIZON WIRELESS	\$	110.16	F-M/R&B/WEED
100323	MONTANA-DAKOTA UTILITIES	\$	2,165.16	GEN/R&B
100324	TYLER TECHNOLOGIES, INC.	\$	4,215.86	REC
100325	LANGDON CITY	\$	337.95	GEN/R&B
100326	QUALITY PRINTING	\$	42.45	SHERIFF
100327	KJS COMPUTER SERVICES	\$	818.15	SHERIFF
100328	CODE 4 SERVICES, INC.	\$	291.21	SHERIFF
100329	BRUCE WIRTH	\$	105.00	SHERIFF
100330	CARQUEST OF LANGDON	\$	284.08	SHERIFF/R&B
100331	LANGDON HARDWARE & RENTAL	\$	97.86	SHERIFF/R&B
100332	CODE 4 SERVICES, INC.	\$	1,083.65	SHERIFF
100333	AT&T MOBILITY	\$	862.90	SHERIFF
100334	HACTC	\$	2,214.00	SHERIFF
100335	ADVANCED BUSINESS METHODS	\$	186.56	SHERIFF
100336	SPORTS & SHIRTS	\$	81.00	DISP
100337	MOTOROLA SOLUTIONS INC	\$	23.62	SHERIFF
100338	POST BOARD	\$	45.00	SHERIFF
100339	CODE 4 SERVICES, INC.	\$	2,332.45	SHERIFF
100340	BALCO UNIFORM CO. INC.	\$	214.86	SHERIFF
100341	FARMERS UNION OIL CO	\$	3,116.97	SHERIFF
100342	HACTC	\$	3.39	SHERIFF
100343	JANELLE BATA	\$	30.00	SHERIFF
100344	GALLS, LLC	\$	294.09	SHERIFF
100345	CHRISTIE MOTOR SALES, INC.	\$	407.62	SHERIFF/R&B
100346	CODE 4 SERVICES, INC.	\$	12,549.98	SHERIFF
100347	CAVALIER COUNTY MVD	\$	11.50	SHERIFF
100348	BRUCE WIRTH	\$	37.50	R&B
100349	TIM DOWNS	\$	240.00	R&B
100350	RICK ROSTVET	\$	360.00	R&B
100351	EVAN ESTENSON	\$	270.00	R&B
100352	SHELDON ROMFO	\$	360.00	R&B
100353	SHAWN HALL	\$	360.00	R&B
100354	MUNICH ELEVATOR & OIL CO.	\$	586.33	R&B
100355	VALLEY TRUCK PARTS & SERVICE INC	\$	437.28	R&B
100356	NORTHEAST REGIONAL WATER	\$	69.10	R&B
100357	MARCOTTE BUILDER'S SUPPLY CO.	\$	225.92	R&B
100358	KLJ ENGINEERING LLC	\$	7,450.00	R&B
100359	RDO EQUIPMENT COMPANY	\$	3,504.92	R&B
100360	RICHARD'S WELDING, INC.	\$	7,123.20	R&B

100361	FARMERS UNION OIL CO	\$ 7,630.41	F-M/R&B
100362	LANGDON BLDG. CENTER	\$ 148.80	R&B
100363	FARMERS UNION OIL OF DEVILS LAKE	\$ 5,136.56	R&B
100364	WALHALLA COOP OIL CO.	\$ 42.13	R&B
100365	MIKKELSEN BROS. CONSTRUCTION	\$ 5,791.00	F-M/R&B
100366	CAPITAL ONE TRADE CREDIT (MAC'S HARDWARE)	\$ 289.08	R&B
100367	DAHL TRUCK & AUTO	\$ 2,777.31	R&B
100368	HOME OF ECONOMY	\$ 88.99	R&B
100369	KNDK	\$ 177.00	R&B
100370	EVERBLADES INC.	\$ 1,040.00	R&B
100371	KENT MIKKELSEN	\$ 360.00	R&B
100372	RAZOR TRACKING, INC.	\$ 325.00	R&B
100373	CAVALIER COUNTY WATER BOARD	\$ 8,324.48	R&B
100374	MOTOROLA SOLUTIONS INC	\$ 7,955.00	E-911
100375	MOTOROLA SOLUTIONS INC	\$ 8,464.50	ARPA
100376	ND 911 ASSOCIATION	\$ 100.00	EMG MGR
100377	POLAR COMMUNICATIONS	\$ 373.70	E-911
100378	NATIONAL EMERGENCY NUMBER ASSOC	\$ 147.00	EMG MGR
100379	BUSINESS ESSENTIALS	\$ 344.67	EMG MGR
100380	BUSINESS ESSENTIALS	\$ 772.89	EMG MGR
100381	ND EMA	\$ 50.00	EMG MGR
100382	NDSU - DEPT 3110	\$ 86.25	NDSU EXT.
100383	XEROX CORPORATION	\$ 294.46	NDSU EXT.
100384	FARMERS UNION OIL CO	\$ 63.46	VSO
100385	OTTER TAIL POWER CO	\$ 38.55	WEED
100386	LANGDON CITY	\$ 102.62	WEED
100387	KEN JENNINGS	\$ 1,000.00	WEED
100388	MONTANA-DAKOTA UTILITIES	\$ 157.39	WEED
100389	NDWCA	\$ 450.00	WEED
100390	UNITED COMMUNICATIONS	\$ 115.99	WEED
100391	RICHARD'S WELDING, INC.	\$ 830.00	WEED
100392	ARAMARK	\$ 85.94	SS
100393	MONTANA-DAKOTA UTILITIES	\$ 170.49	SS
100394	OTTER TAIL POWER CO	\$ 153.64	SS
100395	DACOTAH PAPER CO.	\$ 68.85	SS
100396	ADVANCED BUSINESS METHODS	\$ 260.13	SS
100397	MARCOTTE BUILDER'S SUPPLY CO.	\$ 235.00	SS
100398	CHAMBER OF COMMERCE	\$ 3,000.00	CHRISTMAS CHEER
100399	QUILL CORPORATION	\$ 224.44	SS
100400	ACCUSOURCE	\$ 63.75	NVHSZ
100401	S&A, INC.	\$ 80.00	NVHSZ
100402	WALSH COUNTY HIGHWAY DEPT	\$ 677.43	NVHSZ
100403	AUSTIN FUNERAL HOME	\$ 1,900.00	NVHSZ
100404	ALL EMBRACING HOME CARE	\$ 13,123.26	NVHSZ
100405	CNA SURETY	\$ 50.00	NVHSZ
100406	INFORMATION TECHNOLOGY DEPT.	\$ 146.95	SS/NVHSZ
100407	RORY JOHNSON	\$ 600.00	SS

At 12:45 p.m., Austin Lafrenz made a motion to adjourn the meeting, seconded by Nick Moser; motion carried.

*Board of Commissioners  
Cavalier County, North Dakota*

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Stanley Dick – Chairman

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Attest: Lisa Gellner - Auditor