

Cavalier County Commission Proceedings

On December 7, 2021, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The meeting began with the Pledge of Allegiance. Chairman Austin Lafrenz called the meeting to order and proceeded as follows:

Lafrenz asked if there were any changes to the agenda. Nick Moser made a motion to approve the agenda, seconded by Stanley Dick; motion carried. David Zeis made a motion to approve the minutes, seconded by Greg Goodman; motion carried.

Commission Reorganization: Nick Moser made a motion to appoint Greg Goodman as Commission Chairman and Stanley Dick as Commission Vice Chairman, seconded by David Zeis, motion carried.

Greg Goodman took over as chairman of the meeting. The commission meeting schedule for 2022 was reviewed. **Nick Moser made a motion to approve the meeting schedule, seconded by Austin Lafrenz, motion carried.**

The commission thanked Austin Lafrenz for his year as commission chair.

Nick Moser made a motion to designate that portion of Cavalier County in Legislative District 9B as Precinct 1; and that portion in Legislative District 19 as Precinct 2; with one polling place at the Cavalier County Memorial Courthouse for the 2022 elections, seconded by David Zeis, motion carried. The commissioners agreed the county would continue doing Vote by Mail.

Bids were opened for the 2016 Chevy Impala. One bid was received from Francis and Marian Hoffarth in the amount of \$4,000.00. No motion was made to accept the bid. Hoffarths made two more offers. **Nick Moser made a motion to accept the offer in the amount of \$12,000.00, seconded by Stanley Dick, motion carried.**

Nick Moser made a motion to approve the following board appointments: Water Board – Bob Blake; Weed Board – Chris Olson, Steve Ratzlaff, and Mark Schneider; Soils Committee – Lisa Jacobson; Public Health District Board – Michele Schommer; Planning & Zoning Board – William Hardy, Carol Goodman, and Shane Peterson; Education Board – Dawn Roppel; Library Board – Sandra Brooks, seconded by Stanley Dick, motion carried. Stanley Dick made a motion to appoint the following to the JDA board: Lawrence Henry, Nick Moser, Mark Busse, Elsie Magnus, Clint Eskilsen, and David Monson, seconded by David Zeis, motion carried. Nick Moser and Greg Goodman abstained from the vote, due to conflicts of interest.

Anita Beauchamp, Clerk of Court, met with the commissioners and stated that she did not budget to apply for the Court Facilities Grant, but wanted to apply to replace the ballasts in all the Clerk of Court/Judge offices, and law library, estimated at \$3,545.00 county matching funds. **David Zeis made a motion to apply for the grant, seconded by Nick Moser, motion carried.**

The commissioners reviewed the list of boards, committees, districts, and departments they are designated to. The Auditor was moved to Greg Goodman and the Road Supervisor was moved to David Zeis. Austin Lafrenz volunteered for the Domestic Violence board. **Austin Lafrenz made a motion to approve the list with the changes made, seconded by Nick Moser, motion carried.**

Greg Fetsch, Sheriff, met with the commissioners and requested \$2,000 in ARPA funds for each of his employees, based on a proposal done in Grand Forks County. Greg Goodman explained that there were possible changes coming from the feds that would expand what the funds could be used for, so the committee was waiting until January to meet again. Fetsch also informed the commissioners that he hired Dana Gerlach, who would be starting in January.

Nick Moser made a motion to transfer \$70,000.00 from County Road Fund to Road & Bridge Fund, seconded by David Zeis, motion carried. Austin Lafrenz made a motion to transfer \$690.91 from Road & Bridge Fund to Road & Bridge Excess Levy Fund, seconded by Stanley Dick, motion carried. David Zeis made a motion to transfer \$1,200.00 from Road & Bridge Fund to Road & Bridge Equipment Replacement Fund, seconded by Nick Moser, motion carried. Stanley Dick made a motion to transfer \$69.09 from Road & Bridge Fund to Road & Bridge Equipment Replacement Fund, seconded by Nick Moser, motion carried.

The commissioners discussed the closing of the Cavalier County Republican, the county's official newspaper. Scott Stewart, State's Attorney, joined the meeting and discussed future transition to the Borderland Press once it qualifies to be the official newspaper. **Nick Moser made a motion to table the official newspaper designation until Scott Stewart is able to research if the Borderland Press qualifies to be on the ballot for the next election, seconded by Austin Lafrenz, motion carried.**

Karen Kempert, Emergency Manager/911 Coordinator, met with the commissioners and requested to participate in the Building Resilient Infrastructure and Communities (BRIC) Program to assist with the cost of updating the county's Multi-hazard Mitigation Plan, which qualifies the county to apply for various grants. Kempert explained that the county would have a 25% local match and that in-kind contributions would be allowable to cover the county's share. **Nick Moser made a motion to approve participation in BRIC Program for updating the Multi-hazard Mitigation Plan and approve the county's obligation for 25% local match, seconded by David Zeis, motion carried.**

Terry Johnston, Road Supervisor, met with the commissioners and reviewed the KLJ project status report. Johnston informed the commissioners he received bills from the Water Board for culverts installed in the North Loma Drain and that the county's 40% obligation totaled \$5,106.40 owed to the Water Board. **Stanley Dick made a motion to approve payment to the Water Board, seconded by David Zeis, motion carried.** Johnston stated that he was notified by DOT that after inspections were completed, a bridge between Sections 28 and 33 in South Olga Township had to be closed. Johnston was hopeful that in the spring they could remove some of the dirt/gravel on the bridge to reduce the over burden so it could be re-opened. Overlay options from KLJ for County 6 were discussed. No decision was made. Project options were discussed for the state ARPA funds the county would be receiving designated to roads. Plans for the 2022 gravel budget were discussed. The commissioners approved strobe lights for the top of the blades to make them more visible. There was discussion on communication between the snowplow and motor grader operators. Johnston stated he would be having a meeting with some of the operators.

Greg Goodman reviewed purchase/lending options he received in a letter from Scott Stewart. Goodman stated he had checked with Craig Swenson and Walhalla Building Center to get estimates to repair/update the Vang shop. It was estimated to cost anywhere from \$50,000 to \$100,000, but there were too many unknowns to confirm what it would cost. A new steel building was quoted at \$400,000 finish; \$200,000 unfinished. It was decided to put it on the agenda for the next meeting and possibly look into a lease to purchase if it was decided to proceed.

Austin Lafrenz made a motion, seconded by Nick Moser to review and approve the following audit of claims; motion carried:

97409	HOME OF ECONOMY	\$23.21	R&B
97410	KEVIN MIKKELSEN	\$43.96	F-M
97411	COMPUTER EXPRESS	\$1,200.00	MISC
97412	VERIZON WIRELESS	\$1,666.59	SS/NVHSZ
97413	MONTANA-DAKOTA UTILITIES	\$117.31	SS
97425	ND PUBLIC EMPLOYEES RETIREMENT	\$118,200.12	HEALTH INS
97426	DUBOIS OIL CO.,INC	\$2,597.76	R&B
97428	ND COUNTY COMMISSION ASSOC	\$1,650.00	COMM
97429	LANGDON HARDWARE & RENTAL	\$775.19	GEN/R&B
97430	BUSINESS ESSENTIALS	\$371.69	CLERK
97431	ND ASSOCIATION OF COUNTIES	\$8,816.00	MISC
97432	LANGDON CITY	\$343.98	GEN/R&B
97433	QUADIENT FINANCE USA, INC	\$1,700.00	MISC
97434	BUSINESS ESSENTIALS	\$19.08	CLERK
97435	COMPUTER EXPRESS	\$1,367.00	MAINT
97436	BLUE 360 MEDIA LLC	\$77.75	STATE'S ATTY
97437	GLENN'S APPLIANCE CENTER	\$107.04	MAINT
97438	FARMERS UNION OIL CO	\$82.01	MAINT
97439	JOSH PLUMMER	\$1,350.00	MAINT
97440	BUSINESS ESSENTIALS	\$236.46	TREAS
97441	THE SIDWELL COMPANY	\$5,292.00	TX DIR
97442	MATTHEW-BENDER & CO. INC.	\$343.46	GEN
97443	COMPUTER EXPRESS	\$908.00	CLERK
97444	JACLYN NYE	\$125.99	TX DIR
97445	ADVANCED BUSINESS METHODS	\$666.90	GEN/F-M
97446	COUNTRY MEDIA, INC.	\$720.15	GEN
97447	BUSINESS ESSENTIALS	\$30.37	ELECT
97448	INFORMATION TECHNOLOGY DEPT.	\$40,093.29	GEN/E-911
97449	VERIZON WIRELESS	\$153.40	MAIN/F-M/R&B/WEED
97450	TYLER TECHNOLOGIES, INC.	\$4,015.00	RECORDER
97451	MONTANA-DAKOTA UTILITIES	\$1,988.90	GEN/R&B
97452	BOB BARKER COMPANY, INC.	\$29.55	SHERIFF
97453	MID-CONTINENT CABLE CO.	\$102.24	SHERIFF
97454	BAYCOM, INC	\$2,673.00	SHERIFF
97455	SPORTS & SHIRTS	\$140.00	DISP
97456	ADVANCED BUSINESS METHODS	\$275.69	SHERIFF
97457	US FOODS, INC.	\$71.97	SHERIFF
97458	QUALITY PRINTING	\$42.00	SHERIFF
97459	ZEE MEDICAL SERVICE	\$154.10	SHERIFF
97460	JOHN METZGER	\$62.18	SHERIFF
97461	BLUE 360 MEDIA LLC	\$152.49	SHERIFF
97462	STONE'S MOBILE RADIO, INC.	\$1,071.74	SHERIFF
97463	LEXIPOL, LLC	\$3,701.82	SHERIFF
97464	LEEVEERS FOODS	\$34.42	SHERIFF
97465	FARMERS UNION OIL CO	\$1,632.24	SHERIFF
97466	SENIOR MEALS AND SERVICES	\$294.00	SHERIFF

97467	CHRISTIE MOTOR SALES, INC.	\$103.81	SHERIFF
97468	CAVALIER COUNTY WATER BOARD	\$5,106.40	R&B
97469	CAVALIER RURAL ELECTRIC CO-OP.	\$91.33	R&B
97470	JOHN DEERE FINANCIAL	\$805.80	R&B
97471	NORTHEAST REGIONAL WATER	\$63.00	R&B
97472	D & B MOTORS	\$25.40	R&B
97473	RDO EQUIPMENT COMPANY	\$484.02	R&B
97474	RICHARD'S WELDING, INC.	\$5,874.30	R&B
97475	MARCOTTE BUILDER'S SUPPLY CO.	\$42.99	R&B
97476	CARQUEST OF LANGDON	\$275.45	R&B
97477	ERLING'S OIL, INC.	\$102.45	R&B
97478	DAHL TRUCK & AUTO	\$4,943.78	R&B
97479	HOME OF ECONOMY	\$27.99	R&B
97480	MIKKELSEN BROS. CONSTRUCTION	\$2,192.00	R&B
97481	HOFFARTH OIL COMPANY	\$3,091.88	R&B
97482	FARMERS UNION OIL CO	\$1,682.17	F-M/R&B
97483	RAZOR TRACKING, INC.	\$300.00	R&B
97484	CAPITAL ONE TRADE CREDIT	\$327.27	R&B
97485	UNITED COMMUNICATIONS	\$35.60	EMG MGR
97486	NDEMA, KARLA GERMANN	\$100.00	EMG MGR
97487	ND 911 ASSOCIATION	\$50.00	EMG MGR
97488	POLAR COMMUNICATIONS	\$373.70	E-911
97489	NATIONAL EMERGENCY NUMBER ASSOC	\$142.00	EMG MGR
97490	NEAFCS	\$115.00	NDSU EXT.
97491	KATIE HENRY	\$30.00	NDSU EXT.
97492	BREAD PAN	\$88.75	NDSU EX TR
97493	BUSINESS ESSENTIALS	\$42.45	NDSU EXT.
97494	NDAE4-HYW	\$100.00	NDSU EXT.
97495	KATIE HENRY	\$459.29	NDSU EXT.
97496	MONTANA-DAKOTA UTILITIES	\$89.64	WEED
97497	OTTER TAIL POWER CO	\$35.82	WEED
97498	LANGDON CITY	\$111.57	SS
97499	CHAMBER OF COMMERCE	\$3,000.00	X-MAS CHEER
97500	ADVANCED BUSINESS METHODS	\$254.67	SS
97501	BUSINESS ESSENTIALS	\$42.79	SS
97502	QUILL CORPORATION	\$109.99	SS
97503	ARAMARK	\$78.13	SS
97504	CARL HOFFARTH	\$125.00	SS
97505	JOSH PLUMMER	\$600.00	SS
97506	D & B MOTORS	\$76.95	SS
97507	AMY KRAM	\$50.00	NVHSZ
97508	DAVID J. ZEIS	\$50.00	NVHSZ
97509	DEBRA FRASER	\$50.00	NVHSZ
97510	LAVERNE DOYLE	\$50.00	NVHSZ
97511	KAREN ANDERSON	\$50.00	NVHSZ
97512	STANLEY DICK	\$83.60	NVHSZ
97513	ANN WEST	\$50.00	NVHSZ
97514	INDEPENDENT DOCTORS, P.C.	\$18.28	NVHSZ

97515	COMMUNITY VIOLENCE INTERVENTION CENTER	\$2,216.00	NVHSZ
97516	LEA AND ROBERT BLACKBURN	\$615.42	NVHSZ
97517	AMANDA GALARZA	\$760.00	NVHSZ
97518	DIANE FOSSUM	\$150.00	NVHSZ
97519	S&A, INC.	\$200.00	NVHSZ
97520	BREAD PAN	\$82.00	NVHSZ
97521	MORGAN PRINTING	\$144.00	NVHSZ
97522	THE CAVALIER CHRONICLE	\$121.50	NVHSZ
97523	ACCUSOURCE	\$105.75	NVHSZ

At 12:15 p.m., Nick Moser made a motion to adjourn the meeting, seconded by Austin Lafrenz; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Greg Goodman – Chairman

Attest: Lisa Gellner - Auditor