

## Commissioners Proceedings

On October 19, 2021, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The meeting began with the Pledge of Allegiance. Chairman Austin Lafrenz called the meeting to order and proceeded as follows:

Lafrenz asked if there were any changes to the agenda. Greg Goodman made a motion to approve the agenda, seconded by Nick Moser; motion carried. David Zeis made a motion to approve the minutes, seconded by Nick Moser; motion carried.

**Stanley Dick made a motion, seconded by David Zeis to form an ARPA funds committee consisting of Austin Lafrenz (Commissioner), Greg Goodman (Commissioner), Karen Kempert (Emg Manager), Shannon Duerr (JDA), a member of the Langdon City Commission, and a member from the Munich City Commission, motion carried.** Lisa Gellner, Auditor, stated she would contact the members. The commissioners stated they wanted to committee to discuss needs in the community and report back to the commissioners.

Karen Kempert, Emergency Manager/911 Coordinator met with the commissioners for a department update.

Greg Fetsch, Sheriff, met with the commissioners for a department update. There was discussion on updates needed for the jail, as well as requirements that would they would be faced with in upcoming jail inspections. With the current call volume and number of prisoners, Fetsch stated he needed two more dispatchers so there is backup help with prisoners. Fetsch informed the commissioners that the idea of a joint three-county jail with Cavalier, Pembina, and Walsh has been discussed and that he would like the commissioners to have somebody at the next meeting. David Zeis and Nick Moser stated they would be willing to attend. The commissioners directed Fetsch to go ahead and get any jail maintenance items taken care of in the meantime.

The commissioners met with Terry Girodat, Maintenance, and Josh Plummer. **Nick Moser made a motion, seconded by Stanley Dick, to hire Josh Plummer for the Courthouse Maintenance position effective January 1, 2022, motion carried.** Jill Denault, NVHSZ, explained that they currently have a contract with Josh Plummer, and requested that Josh continue to do the 4-6 hours cleaning/maintenance at the Social Service office in Langdon. It was decided to let Plummer try it as part of his hours in January and see if he is able to get both done, and NVHSZ would reimburse the county \$600/month toward Plummer's salary. Commissioners stated they would re-visit this if Plummer is putting in more than 40 hours and accruing comp time.

Katie Henry, NDSU Extension; Kensi Breyer, Water Board; met with the commissioners for department updates.

Scott Stewart, State's Attorney, discussed the opioid lawsuit with the commissioners and stated the Attorney General is encouraging all political subdivisions to register for the lawsuit and that the county would most likely be asked to donate the small amount received from the lawsuit back to the state to help with the cost of treatment facilities. **Stanley Dick made a motion to have Scott Stewart register Cavalier County for the opioid lawsuit, seconded by David Zeis, motion carried.**

Stewart was asked to look into when a vote is required for the commissioners to borrow matching funds through the BND, how long the funds can be borrowed for, as well as if there is a limit they can borrow from a local bank versus BND.

Stewart informed the commissioners that a city with delinquent special assessments on a delinquent tax parcel, does have 30 days from date of notice to purchase the parcel, and can do so prior to the delinquent tax sale. The commissioners stated they wanted to let Langdon City know that they had this option on one of the delinquent tax sale parcels.

Terry Johnston, Road Supervisor, met with the commissioners and reviewed KLJ's estimate of \$417,000 for a 4" gravel lift on the Mt. Carmel Dam road. **Stanley Dick made a motion, seconded by Nick Moser, to have KLJ apply for SRF funding for a 4" gravel lift on the Mt. Carmel Dam road, motion carried.** It was decided wait on starting any design engineering and see if it was required in order to apply for SRF funding.

The 3" gravel lift and drainage project on County 55 through the gorge was discussed. **Stanley Dick made a motion to have KLJ begin the design engineering on the 3" gravel lift and drainage project on County 55 through the gorge, seconded by Greg Goodman, motion carried.**

Storage for the oil distributor was discussed. Lafrenz stated he would check if he had any storage units and a couple other options were discussed.

Johnston informed the commissioners that a culvert on the county line was rusted out and was being replaced by Close Construction. Johnston stated that he had just finished the self-certification for the FEMA funds now that they have all been distributed.

The gravel/machinery bid books was discussed. It was decided to have a meeting with the contractors to discuss bidding larger quantities of gravel for longer stretches of road; quality/PI of the gravel; as well as reporting/verification of quantity. Meeting was planned for November 16<sup>th</sup> at 1:30 p.m., followed by the semi-annual meeting with the roadmen.

Greg Goodman requested that the commissioners go on a tour of the roads/culverts/buildings on the east side of the county on October 28<sup>th</sup>, leaving the courthouse at 8:30 a.m. Commissioners were hopeful they would be able to set up a date to do the same on the west side of the county.

The idea of purchasing a heavy-duty trailer to haul cutting edges was discussed, as well as the possibility of purchasing a pay loader.

David Zeis made a motion, seconded by Greg Goodman to review and approve the following audit of claims; motion carried:

97170	DOMESTIC VIOLENCE & ABUSE CENTER	\$1,299.97	MISC
97171	MID AMERICAN RESEARCH CHEMICAL	\$320.09	MAINT
97172	PREMIUM WATERS, INC.	\$29.49	CLERK
97173	SOFTWARE INNOVATIONS	\$7,500.00	TREAS
97174	PREMIUM WATERS, INC.	\$111.49	MISC
97175	COUNTRY MEDIA, INC.	\$515.97	GEN
97176	ND SAFETY COUNCIL	\$1,863.26	MISC
97177	DOCU SHRED INC.	\$38.85	MISC
97178	NDSDA	\$200.00	SHERIFF

97179	BUSINESS ESSENTIALS	\$57.56	SHERIFF
97180	PREMIUM WATERS, INC.	\$35.49	DISP
97181	MID-CONTINENT CABLE CO.	\$102.24	SHERIFF
97182	UNIFORM CENTER	\$201.00	SHERIFF
97183	LINDSEY GELLNER	\$750.00	SHERIFF/DISP
97184	SECRETARY OF STATE	\$36.00	DISP
97185	AT&T MOBILITY	\$610.20	SHERIFF
97186	DANIELLE LINDSETH	\$186.79	SHERIFF
97187	ERLING'S OIL, INC.	\$757.50	R&B
97188	MUNICH ELEVATOR & OIL CO.	\$408.77	R&B
97189	STEIN AUTO BODY, INC.	\$1,483.05	R&B
97190	CLARK GRAVEL & CONST. INC.	\$1,029.24	R&B
97191	BUTLER MACHINERY CO.	\$2,835.48	R&B
97192	NDTC	\$128.03	E-911
97193	BUSINESS ESSENTIALS	\$318.97	EMG MGR
97194	BUSINESS ESSENTIALS	\$386.24	EMG MGR
97195	VERIZON WIRELESS	\$47.50	EMG MGR
97196	FARMERS UNION OIL CO	\$259.89	VSO
97197	LARRY PENGILLY	\$115.00	WEED
97198	INTEGRATED WEED CONTROL	\$4,595.00	WEED
97199	KARRY KRAHN	\$352.70	WEED
97200	JOHN DEERE FINANCIAL	\$1,461.23	WEED
97201	STEVE RATZLAFF	\$115.00	WEED
97202	GREG HOFFMAN	\$115.00	WEED
97203	ALLEN KINGZETT	\$115.00	WEED
97204	DEVIN HURSMAN	\$115.00	WEED
97205	OTTER TAIL POWER CO	\$144.11	SS
97206	QUALITY PRINTING	\$84.00	SS
97207	PREMIUM WATERS, INC.	\$36.49	SS
97208	D & B MOTORS	\$105.25	SS
97209	LANGDON CITY	\$110.45	SS
97210	SUSAN K. (FETSCH) CROCKETT	\$50.89	NVHSZ
97211	MICHELLE MANLEY	\$19.85	NVHSZ
97212	TAMMY MCMILLAN	\$484.96	NVHSZ
97213	AMY KRAM	\$50.00	NVHSZ
97214	DAVID J. ZEIS	\$50.00	NVHSZ
97215	DEBRA FRASER	\$50.00	NVHSZ
97216	JANNE MYRDAL	\$82.48	NVHSZ
97217	JILL DENAULT	\$39.76	NVHSZ
97218	LAVERNE DOYLE	\$91.44	NVHSZ
97219	KAREN ANDERSON	\$59.52	NVHSZ
97220	QUILL CORPORATION	\$154.09	NVHSZ
97221	AMANDA GALARZA	\$400.00	NVHSZ
97222	PRAIRIE ST JOHN'S	\$42,180.00	NVHSZ
97223	VERIZON WIRELESS	\$1,688.78	SS
97224	VISA	\$481.51	NVHSZ
97225	LIPP, CARLSON, WITUCKI & ASSOC	\$50.00	NVHSZ
97226	VISA	\$703.81	NVHSZ

97227	DAKOTA EAST TROPHY & ENGRAVING	\$7.95	NVHSZ
97228	WALSH COUNTY HIGHWAY DEPT	\$278.82	NVHSZ
97229	COUNTRY MEDIA, INC.	\$186.00	NVHSZ
97230	BUSINESS ESSENTIALS	\$68.96	NVHSZ
97231	PEMBINA COUNTY HIGHWAY DEPT	\$400.50	NVHSZ
97232	INFORMATION TECHNOLOGY DEPT.	\$157.30	SS
97233	S&A, INC.	\$320.00	NVHSZ
97234	ESSENTIA HEALTH	\$1,278.00	NVHSZ

At 12:06 p.m., Nick Moser made a motion to adjourn the meeting, seconded by Greg Goodman; motion carried.

*Board of Commissioners  
Cavalier County, North Dakota*

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Austin Lafrenz – Chairman

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Greg Goodman – Vice Chairman

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Stanley Dick

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David Zeis

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Nick Moser

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Attest: Lisa Gellner - Auditor