

Commissioners Proceedings

On November 2, 2021, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The meeting began with the Pledge of Allegiance. Chairman Austin Lafrenz called the meeting to order and proceeded as follows:

Lafrenz asked if there were any changes to the agenda. Nick Moser made a motion to approve the agenda, seconded by David Zeis; motion carried. Nick Moser made a motion to approve the minutes for October 18 and October 28, seconded by Greg Goodman; motion carried.

Katie Henry, NDSU Extension, met with the commissioners and requested reimbursement for her cell phone. Henry explained that the expense was included in the budget for 2022 and for 2021 she would be receiving the reimbursement the former extension agent would have received. **David Zeis made a motion to reimburse Katie Henry \$30/month for use of her cell phone effective October 1, 2021, seconded by Stanley Dick, motion carried.** Henry updated the commission on progress with hiring a county extension agent, hoping to possibly fill the position in December.

Steph Welsh, Public Health, met with the commissioners and discussed updates to septic tank regulations/inspection requirements. Welsh also discussed the new "Living Local" apps that the state was rolling out for Langdon City, Munich City, and Cavalier County, which would be used for community events. Cost of the apps would be covered by state grant dollars for two years minimum.

Karen Kempert, Emergency Manager/911 Coordinator, met with the commissioners via phone conference for an update on the ARPA committee. **Nick Moser made a motion to add Lawrence Henry, Langdon City Commission; and Craig Schommer, Munich City Commission, to the ARPA committee, seconded by Stanley Dick, motion carried.** Kempert stated she would set up a meeting with Terry Traynor to review ARPA allowable uses.

Cindy Stremick, Treasurer, jointed the meeting for the delinquent tax sale appraisal hearing. Stremick explained that the parcels in Alsen City and Langdon City had 2021 liens that needed to be added to the purchase price. Quentin Wenzel was in attendance on behalf of Langdon City and stated that Langdon City did not plan to purchase the parcel they had the delinquent special assessments on. **Nick Moser made a motion to approve the updated list of delinquent tax sale appraisals/selling prices, seconded by Stanley Dick, motion carried.**

Terry Johnston, Road Supervisor, and Jeff Daley, KLJ, met with the commissioners and reviewed road/bridge projects. William Hardy was in attendance and discussed water that goes over the road in the Darling Hill. Johnston stated that re-channeling the river requires approval from ND Game & Fish and/or the Corps of Engineers.

The County 55 gravel/drainage project was discussed. The possibility of re-aligning the road where the coulee was sliding was discussed. Daley stated he would reach out to the landowner(s) to see if this was a possibility. **Greg Goodman made a motion to approve the contract amendment with KLJ for the County 55 project, seconded by Nick Moser, motion carried.**

Daley stated he would be putting the application together for SRF funding on the Mt. Carmel Dam road to review at the next meeting.

Johnston presented a proposed bid sheet for gravel. There was discussion on discounted pricing for a bulk order of cutting edges, but it was decided that there were enough on hand for now. It was decided to wait until spring to tour the west side of the county roads/bridges/shops. There was brief discussion on maintenance needed at the Vang and Osabrock shops. After moving out of the Sarles shop effective November 1st, **Greg Goodman made a motion to sell the fuel tank at the Sarles shop to Kyle McConnell and Espen Dalgliesh for \$500.00, seconded by David Zeis, motion carried.**

There was discussion on there not being enough space for the 2016 Impala stored in the Search & Rescue building. It was decided to put it on the agenda for the next commission meeting to discuss possibility selling it.

Greg Goodman made a motion to transfer \$76,000.00 from County Road Fund to Road & Bridge Fund, seconded by Stanley Dick, motion carried. Greg Goodman made a motion to transfer \$5,178.29 from Road & Bridge Fund to Road & Bridge Excess Levy Fund, seconded by Nick Moser, motion carried. David Zeis made a motion to transfer \$517.83 from Road & Bridge Fund to Road & Bridge Equipment Replacement Fund, seconded by Stanley Dick, motion carried. Nick Moser made a motion to transfer \$1,015.00 from Road & Bridge Fund to Road & Bridge Equipment Replacement Fund, seconded by Greg Goodman, motion carried.

Stanley Dick made a motion, seconded by Greg Goodman to review and approve the following audit of claims; motion carried:

97248	ND PUBLIC EMPLOYEES RETIREMENT	\$114,647.92	HEALTH INS
97251	STANLEY DICK	\$156.80	COMM
97252	COMPUTER EXPRESS	\$1,200.00	MISC
97253	CUMMINS SALES & SERVICE	\$858.91	MAINT
97254	THE SIDWELL COMPANY	\$60.00	TX DIR
97255	LANGDON HARDWARE & RENTAL	\$20.94	GEN
97256	NORTH RISK PARTNERS	\$500.00	MISC
97257	ACCUSOURCE	\$56.29	MAINT
97258	BUSINESS ESSENTIALS	\$202.05	GEN/F-M
97259	JOSH PLUMMER	\$1,249.25	MAINT
97260	BUSINESS ESSENTIALS	\$79.41	TX DIR
97261	DARYLS LOCKSMITH SHOP	\$30.00	MAINT
97262	STEPHANIE BATA	\$284.48	TX DIR
97263	AMERICAN LEGION POST 98	\$40.00	MAINT
97264	ADVANCED BUSINESS METHODS	\$672.67	GEN/F-M
97265	KLJ ENGINEERING LLC	\$12,936.03	F-M
97266	MONTANA-DAKOTA UTILITIES	\$679.79	GEN/R&B
97267	VERIZON WIRELESS	\$153.55	GEN/F-M/R&B/WEED
97268	NATIONAL SHERIFFS ASSOCIATION	\$68.00	SHERIFF
97269	CHRISTIE MOTOR SALES, INC.	\$70.81	SHERIFF
97270	BUSINESS ESSENTIALS	\$58.22	SHERIFF
97271	ADVANCED BUSINESS METHODS	\$474.61	SHERIFF
97272	US FOODS, INC.	\$120.63	SHERIFF
97273	ADVANCED BUSINESS METHODS	\$275.69	SHERIFF
97274	TRITECH SOFTWARE SOLUTIONS	\$6,449.63	DISP
97275	BUSINESS ESSENTIALS	\$42.69	SHERIFF
97276	APCO INTERNATIONAL	\$72.00	DISP
97277	HIGH POINT NETWORKS, LLC	\$145.00	SHERIFF
97278	GALLS, LLC	\$104.19	SHERIFF
97279	DUBOIS OIL CO.,INC	\$2,520.90	R&B
97280	RAZOR TRACKING, INC.	\$300.00	R&B
97281	HOFFARTH OIL COMPANY	\$1,470.00	R&B
97282	LANGDON FIRE EQUIPMENT	\$179.00	R&B
97283	MIKKELSEN AGGREGATES OF ROLLA	\$8,460.00	F-M
97284	CLOSE CONSTRUCTION	\$9,739.91	R&B
97285	NORTHEAST REGIONAL WATER	\$63.00	R&B
97286	WITZEL CONSTRUCTION LLC	\$5,043.00	R&B

97287	TRAILS END GARAGE DOOR	\$371.43	R&B
97288	NEWMAN SIGNS	\$388.84	R&B
97289	JOHN DEERE FINANCIAL	\$382.98	R&B
97290	MIKKELSEN BROS. CONSTRUCTION	\$1,138.80	R&B
97291	WALHALLA COOP OIL CO.	\$54.74	R&B
97292	NDSU EXT	\$12,103.12	NDSU EXT.
97293	XEROX CORPORATION	\$243.24	NDSU EXT.
97294	NORTH DAKOTA STATE UNIVERSITY - DEPT 3110	\$15.28	NDSU EXT.
97295	KATIE HENRY	\$14.95	NDSU EX TR
97296	CURTIS STEINOLFSON	\$77.28	VSO
97297	TOM HARDY	\$32.00	VSO
97298	VICTOR HECK	\$30.95	VSO
97299	OTTER TAIL POWER CO	\$34.42	WEED
97300	MARCOTTE BUILDER'S SUPPLY CO.	\$3,582.38	WEED
97301	NDWCA	\$425.00	WEED
97302	MONTANA-DAKOTA UTILITIES	\$52.77	WEED
97303	JOSHUA SHORT	\$77.28	WEED
97304	ADVANCED BUSINESS METHODS	\$254.67	SS
97305	ARAMARK	\$78.13	SS
97306	MONTANA-DAKOTA UTILITIES	\$42.46	SS
97307	JOSH PLUMMER	\$600.00	SS
97308	QUILL CORPORATION	\$142.95	SS
97309	JILL DENAULT	\$40.88	NVHSZ
97310	AMUNDSON FUNERAL HOME	\$1,965.00	NVHSZ
97311	COMMUNITY VIOLENCE INTERVENTION CENTER	\$1,385.00	NVHSZ
97312	AMANDA GALARZA	\$300.00	NVHSZ
97313	R.P.A.	\$50.00	NVHSZ
97314	CONNIE KASTE	\$139.47	NVHSZ

At 11:36 a.m., Greg Goodman made a motion to adjourn the meeting, seconded by Nick Moser; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Austin Lafrenz – Chairman

Greg Goodman – Vice Chairman

Stanley Dick

David Zeis

Nick Moser

Attest: Lisa Gellner - Auditor