

Commissioners Proceedings

On October 7, 2021, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. Meeting was moved to Thursday due to NDACo conference. The meeting began with the Pledge of Allegiance. Chairman Austin Lafrenz called the meeting to order and proceeded as follows:

Lafrenz asked if there were any changes to the agenda. Nick Moser made a motion to approve the agenda, seconded by Stanley Dick; motion carried. Nick Moser made a motion to approve the minutes, seconded by Greg Goodman; motion carried.

Anita Beauchamp, Clerk of Court, introduced her new Deputy Clerk of Court, Teresa Anderson, to the commissioners.

Karen Kempert, Emergency Manager/911 Coordinator, met with the commissioners and informed them that the courthouse security grant she applied for through Homeland Security was successful in the amount of \$40,140.00, with no matching funds required. Kempert stated the grant would electronically secure the exterior doors of the courthouse and would allow dispatch in the Sheriff's Department to lockdown the courthouse in an emergency situation.

Kempert also informed the commissioners that the federal funds for storm shelters at the Mt. Carmel Dam rec area were released. A change of scope had been submitted for 4 small shelters that could be moved. The estimated cost was the same, so Kempert did not think the change would be a problem.

The commissioners discussed the ARPA funds and possible uses with Kempert. Allowable uses were discussed and ways it could benefit the community. The commissioners decided to put it on the next agenda to possibly designate amounts for various categories and put a committee together that would review proposals from the community. The committee would then bring proposed projects to the commission.

Terry Johnston, Road Supervisor, met with the commissioners. Summary of roadmen hours was approved. There was discussion on the future maintenance of County 13 following the gravel lift project. The project update list from KLJ was reviewed, as well as KLJ's report on how various other counties handle their gravel maintenance of roads. Options for the Mt. Carmel Dam road to apply for SRT funding were reviewed. It was decided to have KLJ do another estimate for a 4" gravel lift and reshape of the Mt. Carmel Dam road. It was also decided to have KLJ put a plan/estimate together for a gravel lift with dust control and any culverts needed for drainage on County 55 through the gorge. Johnston asked the commissioners if they were in agreement with transitioning the equipment from the Sarles shop to the Munich shop. The commissioners were in agreement if the operators were. The Trojan loader that was moved from Vang to Langdon was discussed. It was decided to look into the cost of repairs and utilizing it at the Langdon shop.

The commissioners reviewed properties for appraisal for the upcoming tax sale. In light of new legislation not allowing the county to keep any sale proceeds in excess of the taxes owing, **Nick Moser made a motion to set the selling prices at the amount of taxes owing, to include the estimate for the 2021 taxes, seconded by Stanley Dick, motion carried.**

Nick Moser made a motion to appoint Amanda Buchweitz and Jackie Nye as ND State Fair Delegates, seconded by Stanley Dick, motion carried.

Cindy Stremick, Treasurer, met with the commissioners and requested purchasing a two-desk unit that would allow both employees to be accessible at the front of the office, share printers, eliminate two computers, and allow for accessibility when they start doing driver's license testing/renewals. The cost of the desk unit was \$7,375.00. **Nick Moser made a motion to purchase the desk unit utilizing Motor Vehicle funds, seconded by David Zeis, motion carried.** Stremick informed the commissioners that the county's software provider developed an update to the taxation program that would allow website access to tax statements. The cost of the update was \$7,500.00, with an annual maintenance fee of \$850 starting in 2022. **David Zeis made a motion to approve the update to taxation paid from the Treasurer's capital outlay budget, seconded by Greg Goodman, motion carried.**

Greg Goodman made a motion to approve a Raffle Permit for Our Lady's Preservation, seconded by Stanley Dick, motion carried.

Greg Goodman stated he wanted to publicly thank Stanley Dick for all his work as President of the ND Association of Counties Board this past year and his continued position as past president in the coming year. Goodman stressed the importance of rural input and representation on the board.

The proposed legislative redistricting was reviewed and discussed which would split Cavalier County between two districts, leaving the east 10 townships in the same legislative district and the remainder of the county in a legislative district with counties to the west.

Anita Beauchamp, Clerk of Court, met with the commissioners and explained that she had not taken the full \$225/month increase given July 2021, as she swapped it with her deputy, who was eligible for \$180/month increase, due to added job duties her deputy had taken on. Beauchamp asked if, in light of having a newly hired deputy who will not have the added job duties, she could get approval to receive the difference of \$45/month. Beauchamp explained that the deputy position, after designated training goals have been met, will be compensated at \$45/month less than the former deputy and this would keep her within the set budget for 2022. **David Zeis made a motion to approve the \$45/month increase effective October 1, 2021, seconded by Nick Moser, motion carried.**

Commissioners had discussion on gravel PI requirements for future gravel bids, as well as a system to spot check gravel quantity. It was decided to review the ad for gravel bids and possibly set up a meeting with area contractors to discuss PI expectations with the gravel bids for next year.

Scott Stewart, State's Attorney, met with the commissioners regarding a letter he received on the opioid lawsuit, which would allow Cavalier County to register for the lawsuit. Stewart stated he is waiting for a return call and will follow up with the commissioners before the registration deadline.

Nick Moser made a motion, seconded by David Zeis to review and approve the following audit of claims; motion carried:

97061	NICK MOSER	\$340.00	COMM
97062	NICK MOSER	\$193.76	COMM
97063	DAVID J. ZEIS	\$72.88	COMM/MISC
97064	STANLEY DICK	\$383.04	COMM
97065	ACCUSOURCE	\$57.04	CLERK
97066	MATTHEW-BENDER & CO. INC.	\$1,134.24	GEN
97067	JOSH PLUMMER	\$943.50	MAINT
97068	DAKOTA BUSINESS SOLUTIONS	\$2,150.53	TREAS

97069	DOCUMENT OUTPUT CENTER LLC	\$1,824.09	MISC
97071	WEST PAYMENT CENTER	\$250.32	STATE'S ATTY
97072	GLENN'S APPLIANCE CENTER	\$729.00	MAINT
97073	INFORMATION TECHNOLOGY DEPT.	\$5,099.53	GEN/E-911
97074	VERIZON WIRELESS	\$155.76	GEN/F-M/R&B/WEED
97075	SIGN IT	\$105.00	MAINT/NVHSZ
97076	CARQUEST OF LANGDON	\$191.00	MAINT/R&B
97077	ADVANCED BUSINESS METHODS	\$651.89	GEN/F-M
97078	LANGDON HARDWARE & RENTAL	\$190.49	GEN/R&B
97079	LANGDON CITY	\$376.98	GEN/R&B
97080	UNITED COMMUNICATIONS	\$1,308.67	GEN/R&B/F-M/VSO
97081	NDACS STATE SPELLING BEE	\$240.00	AUD
97082	LISA GELLNER	\$44.50	MISC/R&B
97083	QUALITY INN	\$172.80	TX DIR
97084	GOOD TIMES LLC	\$160.00	SHERIFF
97085	QUALITY INN	\$86.40	SHERIFF
97086	STEIN AUTO BODY, INC.	\$20.00	SHERIFF
97087	CHRISTIE MOTOR SALES, INC.	\$596.04	SHERIFF
97088	FARMERS UNION OIL CO	\$2,172.43	SHERIFF
97089	ND STATE RADIO COMMUNICATIONS	\$240.00	SHERIFF
97090	STONE'S MOBILE RADIO, INC.	\$129.77	SHERIFF
97091	BUSINESS ESSENTIALS	\$34.99	SHERIFF
97092	ALLIED 100	\$338.00	SHERIFF
97093	US FOODS, INC.	\$159.35	SHERIFF
97094	BUSINESS ESSENTIALS	\$49.99	SHERIFF
97095	LANGDON FIRE EQUIPMENT	\$330.00	SHERIFF
97096	GABE JOHNSTON	\$157.50	SHERIFF
97097	D & B MOTORS	\$117.15	SHERIFF
97098	BOBS HAIRCUTTING	\$50.00	SHERIFF
97099	REDWOOD TOXICOLOGY LABORATORY, INC.	\$108.75	SHERIFF
97100	POST BOARD	\$45.00	SHERIFF
97101	LEEVERS FOODS	\$43.24	SHERIFF
97102	SENIOR MEALS AND SERVICES	\$756.00	SHERIFF
97103	DANIELLE LINDSETH	\$73.31	SHERIFF
97104	CAVALIER COUNTY HEALTH	\$85.00	SHERIFF
97105	ADVANCED BUSINESS METHODS	\$261.97	SHERIFF
97106	AT&T MOBILITY	\$610.88	SHERIFF
97107	DAHL TRUCK & AUTO	\$2,473.12	R&B
97108	FARMERS UNION OIL CO	\$99.74	MAINT
97109	NORTHEAST REGIONAL WATER	\$63.00	R&B
97110	PARK RIVER IMPLEMENT	\$240.03	R&B
97111	CAPITAL ONE TRADE CREDIT	\$965.29	R&B
97112	MIKKELSEN BROS. CONSTRUCTION	\$27,528.75	F-M/R&B
97113	WALHALLA COOP OIL CO.	\$73.32	R&B
97114	RDO EQUIPMENT COMPANY	\$2,875.75	R&B
97115	SHAWN HALL	\$67.20	R&B
97116	ERLING'S OIL, INC.	\$170.01	R&B
97117	FARMERS UNION OIL CO	\$2,246.49	F-M/R&B

97118	D & B MOTORS	\$501.63	F-M
97119	SHAWN HALL	\$224.00	R&B
97120	RAZOR TRACKING, INC.	\$300.00	R&B
97121	HOFFARTH OIL COMPANY	\$1,600.82	R&B
97122	KLJ ENGINEERING LLC	\$49,452.86	F-M
97123	CLYDE FARM SERVICE & SUPPLY	\$21.50	R&B
97124	RAMSEY COUNTY TREASURER	\$18,832.07	R&B
97125	LANGDON FIRE EQUIPMENT	\$261.00	R&B
97126	CAVALIER RURAL ELECTRIC CO-OP.	\$73.98	R&B
97127	OTTER TAIL POWER CO	\$2,993.96	GEN/R&B
97128	HILTON DOUBLETREE	\$417.00	EMG MGR
97129	UNITED COMMUNICATIONS	\$40.11	EMG MGR
97130	UNITED COMMUNICATIONS	\$205.69	E-911
97131	POLAR COMMUNICATIONS	\$373.70	E-911
97132	KATIE HENRY	\$212.80	NDSU EXT.
97133	BREAD PAN	\$48.00	NDSU EX TR
97134	ANITHA CHIRUMAMILLA	\$533.12	NDSU EXT.
97135	COLE PAPERS, INC.	\$93.30	NDSU EXT.
97136	UNITED COMMUNICATIONS	\$57.36	NDSU EXT.
97137	CAVALIER COUNTY AUDITOR	\$176.27	NDSU EXT.
97138	BUSINESS ESSENTIALS	\$9.99	NDSU EXT.
97139	TOM HARDY	\$25.67	VSO
97140	TOM HARDY	\$22.87	VSO
97141	CAVALIER COUNTY AUDITOR	\$79.39	EMG MGR/WEED
97142	FARMERS UNION OIL CO	\$237.61	WEED
97143	NUTRIEN AG SOLUTIONS	\$12,812.50	WEED
97144	LANGDON HARDWARE & RENTAL	\$37.96	WEED
97145	GERALD URLAUB	\$260.00	WEED
97146	ED STREMICK	\$783.75	WEED
97147	LARRY SEIM	\$1,000.00	WEED
97148	OTTER TAIL POWER CO	\$39.41	WEED
97149	LEROY CARPENTER	\$370.00	WEED
97150	ARAMARK	\$78.13	SS
97151	JOSH PLUMMER	\$600.00	SS
97152	ADVANCED BUSINESS METHODS	\$254.67	SS
97153	MONTANA-DAKOTA UTILITIES	\$22.50	SS
97154	NDACO RESOURCES GROUP, INC.	\$1,390.32	SS/NVHSZ
97155	TOLLEFSON FUNERAL HOME	\$1,900.00	NVHSZ
97156	WALSH COUNTY HIGHWAY DEPT	\$946.32	NVHSZ
97157	KAREN ANDERSON	\$50.00	NVHSZ
97158	JANNE MYRDAL	\$50.00	NVHSZ
97159	DEBRA FRASER	\$50.00	NVHSZ
97160	DAVID J. ZEIS	\$50.00	NVHSZ
97161	ANN WEST	\$50.00	NVHSZ
97162	AMY KRAM	\$50.00	NVHSZ
97163	QUILL CORP	\$261.65	NVHSZ
97164	S&A, INC.	\$240.00	NVHSZ
97165	CHRONICLE PUBLISHING CO. INC	\$135.00	NVHSZ

97166	THE WALSH COUNTY RECORD	\$237.32	NVHSZ
97167	KIM DEARINGER	\$2,599.35	NVHSZ
97168	GREG GOODMAN	\$287.50	COMM
97169	BUSINESS ESSENTIALS	\$1,466.73	GEN

Stanley Dick stated after his experience being President of the NDACo board, that Cavalier County has a great group of employees that get involved and look out for the best interest of our county and wanted to thank everyone for what they do for Cavalier County.

At 11:15 a.m., Greg Goodman made a motion to adjourn the meeting, seconded by Nick Moser; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Austin Lafrenz – Chairman

Greg Goodman – Vice Chairman

Stanley Dick

David Zeis

Nick Moser

Attest: Lisa Gellner - Auditor