

Commissioners Proceedings

On September 7, 2021, at 1:00 p.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. Greg Goodman attended via phone conference. The meeting began with the Pledge of Allegiance. Chairman Austin Lafrenz called the meeting to order and proceeded as follows:

Lafrenz asked if there were any changes to the agenda. Nick Moser added the Courthouse Maintenance position as the last agenda item. Nick Moser made a motion to approve the agenda with the added agenda item, seconded by David Zeis; motion carried. Nick Moser made a motion to approve the minutes, seconded by Stanley Dick; motion carried.

Austin Lafrenz informed the commission that the first reporting on the American Rescue Plan funding had been submitted, and that the county did not have a loss of revenue to report. Stanley Dick discussed the census data for Cavalier County and stated that other counties were requesting a recount.

Terry Johnston, Road Supervisor, met with the commissioners and presented a timesheet summary for the roadmen for July and August. After reviewing more detail, the summary sheets were approved by all commissioners. Status of current road projects were reviewed. Special Road Fund project funding through NDDOT for access to recreational, tourist, and historical areas was discussed. County 23 to the Dresden Museum and the road to Mt. Carmel Dam were discussed. It was decided to have KLJ look into a project on the Mt. Carmel Dam road.

Added job duties for the Road Supervisor were discussed. Moser reviewed the proposal for the Road Supervisor to supervise all roadmen, which included a \$4,000/year increase in pay. Johnston made a counter offer on the compensation for the added job duties. Nick Moser made a motion to start the added job duties on October 1, 2021 with compensation at \$4,000/year with a 6-month probationary period and a possible salary increase at that time, seconded by Greg Goodman. A roll call vote was taken: Greg Goodman-yes; Stanley Dick-yes; David Zeis-no; Nick Moser-yes; Austin Lafrenz-yes. Motion carried 4 to 1.

Greg Goodman discussed future gravel bids and how to verify the requested amount of gravel was being delivered. Goodman also wanted ideas on how to implement a system to verify the gravel bills received from contractors. It was decided to put this on the agenda for the next meeting.

The commissioners received department updates from the following departments: Public Health, Recorder, Tax Director, Weed Control, Clerk of Court, VSO, and NVHSZ.

The commissioners reviewed a proposed update to the policy manual in the holiday pay and timekeeping sections. Lisa Gellner, Auditor, stated she would send it out to the departments to review with their employees, and put it on the agenda for the next meeting for approval.

Conditions were reviewed with regard to any need for a conditional burn ban. Commissioners discussed it with Karen Kempert, Emergency Manager, and it was decided there has been enough moisture so there should not be a need to review conditions for the rest of the year.

The Courthouse Maintenance position opening was discussed by Nick Moser. It was decided to place a help wanted ad for the position to allow time for training.

Stanley Dick made a motion to transfer \$2,235.00 from Road and Bridge Fund to Road & Bridge Equipment Replacement Fund, seconded by David Zeis, motion carried. Nick Moser made a motion to transfer \$236.54 from Road & Bridge Fund to Road & Bridge Equipment Replacement Fund, seconded by Stanley Dick, motion carried. David Zeis made a motion to transfer \$2,365.44 from Road & Bridge Fund to Road & Bridge Excess Levy Fund, seconded by Nick Moser, motion carried. Stanley Dick made a motion to transfer \$110,000.00 from Special County Highway Fund to Road & Bridge Fund, seconded by David Zeis, motion carried.

Purchase of a v-plow for the new snowplow truck was discussed. Bids received with the truck were reviewed. Terry Johnston stated he would look into options.

Nick Moser made a motion, seconded by David Zeis to review and approve the following audit of claims; motion carried:

96811	US FOODS, INC.	\$48.78	COMM/WEED
96812	MONTANA-DAKOTA UTILITIES	\$177.79	GEN/R&B
96813	RICARD PLUMBING, HEATING & COOLING, INC.	\$220.00	SHERIFF
96814	AT&T MOBILITY	\$610.68	SHERIFF
96815	NORTHEAST REGIONAL WATER	\$63.00	R&B
96816	JOHN DEERE FINANCIAL	\$184.87	R&B
96817	BLUETARP CREDIT SERVICES	\$299.40	R&B
96818	DANIEL TRUCKING	\$3,722.40	F-M
96819	CLOSE CONSTRUCTION	\$16,028.25	F-M
96820	WITZEL CONSTRUCTION LLC	\$6,444.50	WEED
96821	UNITED COMMUNICATIONS	\$54.76	NDSU EXT.
96822	MONTANA-DAKOTA UTILITIES	\$24.00	WEED
96823	TRUCK COUNTRY OF INDIANA, INC.	\$156,170.00	R&B
96824	TRUCK COUNTRY OF INDIANA, INC	\$2,350.00	R&B EQUIP
96825	ND PUBLIC EMPLOYEES RETIREMENT	\$112,565.16	HEALTH INS
96826	ND STATE TREASURER	\$2,445.15	FEES
96827	ND ASSOCIATION OF COUNTIES	\$466.83	FEES
96896	STANLEY DICK	\$69.44	COMM
96897	NICK MOSER	\$232.96	COMM
96898	T R WAIND INSURANCE AGENCY	\$1,736.00	MISC
96899	CUMMINS SALES & SERVICE	\$1,184.11	MAINT
96900	SANFORD HEALTH OCC MED CLINIC	\$315.00	SS/GEN
96901	MAPPING SOLUTIONS	\$634.33	MISC
96902	PREMIUM WATERS, INC.	\$22.49	CLERK
96903	FARMERS UNION OIL CO	\$47.11	MAINT
96904	PREMIUM WATERS, INC.	\$118.24	MISC
96905	COUNTRY MEDIA, INC.	\$463.68	COMM
96906	DACOTAH PAPER CO.	\$110.88	MAINT
96907	WEST PAYMENT CENTER	\$250.32	STATE'S ATTY
96909	JOSH PLUMMER	\$962.00	MAINT
96910	MID AMERICAN RESEARCH CHEMICAL	\$1,441.00	MAINT
96911	BUSINESS ESSENTIALS	\$504.12	GEN
96912	CAVALIER COUNTY REPUBLICAN	\$75.00	TX DIR
96913	MATTHEW-BENDER & CO. INC.	\$82.10	GEN
96914	VERIZON WIRELESS	\$154.67	GEN/R&B/WEED

96915	CHRISTIE MOTOR SALES, INC.	\$210.94	SHERIFF/F-M
96916	LANGDON CITY	\$329.44	GEN/R&B
96917	ADVANCED BUSINESS METHODS	\$651.89	GEN/F-M
96918	LANGDON HARDWARE & RENTAL	\$24.16	GEN/R&B
96919	D & B MOTORS	\$127.95	SHERIFF
96920	ADVANCED BUSINESS METHODS	\$261.97	SHERIFF
96921	BOB BARKER COMPANY, INC.	\$155.33	SHERIFF
96922	BOB BARKER COMPANY, INC.	\$18.88	SHERIFF
96923	WALSH CO SHERIFFS DEPT	\$343.33	SHERIFF
96924	US FOODS, INC.	\$276.80	SHERIFF
96925	SENIOR MEALS AND SERVICES	\$528.00	SHERIFF
96926	BUSINESS ESSENTIALS	\$22.99	SHERIFF
96927	JOSH PLUMMER	\$120.00	SHERIFF
96928	LANGDON COMMUNITY DRUG	\$42.00	SHERIFF
96929	FARMERS UNION OIL CO	\$2,734.58	SHERIFF
96930	LEEVEFS FOODS	\$48.86	SHERIFF
96931	PREMIUM WATERS, INC.	\$35.49	DISP
96932	RDO EQUIPMENT COMPANY	\$7,256.95	R&B
96933	RAZOR TRACKING, INC.	\$300.00	R&B
96934	CARQUEST OF LANGDON	\$18.71	R&B
96935	THE CAR CLINIC	\$134.94	R&B
96936	MARCOTTE BUILDER'S SUPPLY CO.	\$25.00	R&B
96937	TRI-STATE PAVING INC.	\$18,620.00	R&B EXCESS
96938	CLOSE CONSTRUCTION	\$14,293.50	F-M/R&B
96939	KLJ ENGINEERING LLC	\$24,047.82	F-M/R&B
96940	KENT MIKKELSEN	\$61.60	R&B
96941	BUTLER MACHINERY CO.	\$9,854.67	R&B
96942	FARMERS UNION OIL CO	\$3,084.85	F-M/R&B
96943	MUNICH ELEVATOR & OIL CO.	\$2,913.02	R&B
96944	CAVALIER RURAL ELECTRIC CO-OP.	\$72.98	R&B
96945	ACME TOOLS	\$19.04	F-M
96946	DAHL TRUCK & AUTO	\$19.22	R&B
96947	ERLING'S OIL, INC.	\$196.03	R&B
96948	KEVIN MIKKELSEN	\$140.18	R&B
96949	MIKKELSEN BROS. CONSTRUCTION	\$20,727.00	F-M/R&B
96950	POLAR COMMUNICATIONS	\$373.70	E-911
96951	NDTC	\$128.03	E-911
96952	UNITED COMMUNICATIONS	\$207.00	E-911
96953	UNITED COMMUNICATIONS	\$34.88	EMG MGR
96954	PENGUIN COMMUNICATIONS, LLC	\$2,868.00	EMG MGR
96955	QUALITY INN	\$86.40	EMG MGR
96956	LEEVEFS FOODS	\$12.25	NDSU EXT.
96957	BUSINESS ESSENTIALS	\$33.63	NDSU EXT.
96958	LANGDON CITY	\$15.00	WEED
96959	LANGDON HARDWARE & RENTAL	\$47.91	WEED
96960	OTTER TAIL POWER CO	\$37.98	WEED
96961	CARQUEST OF LANGDON	\$129.51	WEED
96962	DAN'S TRUCK & CAR WASH	\$332.37	WEED

96963	FARMERS UNION OIL CO	\$371.85	WEED
96964	LANGDON BLDG. CENTER	\$27.17	WEED
96966	FARMERS UNION OIL CO	\$119.44	VSO
96967	ADVANCED BUSINESS METHODS	\$254.67	SS
96968	MONTANA-DAKOTA UTILITIES	\$24.00	SS
96969	JOSH PLUMMER	\$600.00	SS
96970	ARAMARK	\$78.13	SS
96971	LANGDON CITY	\$110.82	SS
96972	BUSINESS ESSENTIALS	\$37.98	NVHSZ
96973	LEEVEES FOODS	\$16.96	SS
96974	PREMIUM WATERS, INC.	\$28.49	SS
96975	MICHELLE MANLEY	\$99.93	NVHSZ
96976	JENNIFER PUPPE	\$18.68	NVHSZ
96977	JEANETTE JOHNSON	\$314.72	NVHSZ
96978	TAMMY MCMILLAN	\$497.28	NVHSZ
96979	QUILL CORP	\$95.98	NVHSZ
96980	HEARTLAND EYE CARE PC-PARK RIVER	\$121.00	NVHSZ
96981	LOREN AND ASHLEY HOWARD	\$101.64	NVHSZ
96982	LITTLE ADVENTURES DAYCARE	\$1,848.00	NVHSZ
96983	AMANDA GALARZA	\$125.00	NVHSZ
96984	AMY CHALLY	\$400.00	NVHSZ
96985	ALL SEASONS LAUNDRY	\$35.00	NVHSZ
96986	WRIGHT FUNERAL HOME	\$2,000.00	NVHSZ
96987	BROOKS FUNERAL HOME	\$2,365.00	NVHSZ
96988	S&A, INC.	\$160.00	NVHSZ
96989	SUSAN K. (FETSCH) CROCKETT	\$101.78	NVHSZ
96990	TYLER TECHNOLOGIES, INC.	\$449.00	VSO

At 5:00 p.m., Nick Moser made a motion to adjourn the meeting, seconded by David Zeis; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Austin Lafrenz – Chairman

Greg Goodman – Vice Chairman

Stanley Dick

David Zeis

Nick Moser

Attest: Lisa Gellner - Auditor