

## Commissioners Proceedings

On August 17, 2021, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The meeting began with the Pledge of Allegiance. Chairman Austin Lafrenz called the meeting to order and proceeded as follows:

Lafrenz asked if there were any changes to the agenda. Nick Moser made a motion to approve the agenda, seconded by David Zeis; motion carried. Nick Moser made a motion to approve the minutes, seconded by Greg Goodman; motion carried.

Nick Moser discussed possible supervisory duties to be added to the Road Supervisor position and stated it would be discussed again at the next commission meeting.

Terry Johnston, Road Supervisor, and Jeff Daley, KLJ, met with the commissioners and reviewed the map of upcoming road projects. Daley updated the commissioners on the County 13 gravel project, as well as pavement testing to be done on County 6. Culvert options for on County 45 were discussed. **Stanley Dick made a motion to proceed with a concrete box culvert, seconded by Nick Moser, motion carried.** Daley stated he would contact DOT to get a bid date for the culvert project.

Johnston informed the commissioners that with the shortage of tractors, he signed a letter of intent with Langdon Implement for tractor leases in 2022.

The plow and plow mount on the new snowplow truck was discussed. It was decided to get the mount modified when the truck gets delivered so the plows from other districts could be interchanged as needed.

Lisa Gellner, Auditor, stated she had discussed re-districting with Scott Stewart, State's Attorney, following the 2020 Census, and that there was no need to re-district being the county does not have districts.

Karen Kempert, Emergency Manager, met with the commissioners and discussed an emergency drought declaration. Kempert stated that the county did not need to declare, as it had already been done at the state and federal level. If declared, it would allow use of the county's emergency funds, if needed. **David Zeis made a motion to approve the proposed Emergency Drought Declaration. Motion failed for a lack of a second.**

Fire conditions were reviewed and it was decided that a conditional burn ban was not needed at this time. Kempert had checked with the fire chiefs and they did not feel it was needed.

Nick Moser made a motion, seconded by Stanley Dick to review and approve the following audit of claims; motion carried:

96622	RAMADA BISMARCK HOTEL	\$259.20	TX DIR
96623	JACLYN NYE	\$125.00	TX DIR
96624	STEPHANIE BATA	\$344.26	TX DIR
96625	KLEMETSrud PLUMBING & HEATING CO.	\$1,965.89	GEN/R&B/VSO
96626	PREMIUM WATERS, INC.	\$33.98	CLERK
96627	FARMERS UNION OIL CO	\$43.25	MAINT

96628	WEST PAYMENT CENTER	\$250.32	STATE'S ATTY
96629	COMPUTER EXPRESS	\$66.00	CLERK
96630	COUNTRY MEDIA, INC.	\$46.50	CLERK
96631	PREMIUM WATERS, INC.	\$185.98	MISC
96632	DAKOTA BUSINESS SOLUTIONS	\$59.99	MISC
96633	NORTH DAKOTA SAFETY COUNCIL	\$320.00	AUD
96634	MAPPING SOLUTIONS	\$1,280.00	MISC
96635	COUNTRY MEDIA, INC.	\$820.40	SS/NVHSZ
96636	QUADIENT FINANCE USA, INC	\$2,000.00	MISC
96637	INFORMATION TECHNOLOGY DEPT.	\$5,106.53	STATE'S ATTY
96638	LANGDON CITY	\$328.75	MAINT
96639	OTTER TAIL POWER CO	\$3,523.62	MAINT
96640	UNITED COMMUNICATIONS	\$1,289.42	COMM
96642	GALLS, LLC	\$272.63	SHERIFF
96643	FARMERS UNION OIL CO	\$2,836.21	SHERIFF
96644	CHRISTIE MOTOR SALES, INC.	\$219.62	SHERIFF
96645	CODE 4 SERVICES	\$52.16	SHERIFF
96646	STONE'S MOBILE RADIO, INC.	\$314.58	SHERIFF
96647	SENIOR MEALS AND SERVICES	\$31.50	SHERIFF
96648	LEEVEES FOODS	\$10.70	SHERIFF
96649	PREMIUM WATERS, INC.	\$78.98	DISP
96650	MID-CONTINENT CABLE CO.	\$102.24	SHERIFF
96651	MUNICH ELEVATOR & OIL CO.	\$91.65	SHERIFF
96652	UNIFORM CENTER	\$63.00	SHERIFF
96653	QUALITY PRINTING	\$58.99	SHERIFF
96654	DARYL'S LOCKSMITH SHOP	\$150.00	SHERIFF
96655	CAVALIER COUNTY HEALTH	\$85.00	SHERIFF
96656	UND OFFICE OF EXTENDED LEARNING	\$650.00	SHERIFF
96657	ERLING'S OIL, INC.	\$99.02	R&B
96659	CAVALIER RURAL ELECTRIC CO-OP.	\$79.73	R&B
96660	BUTLER MACHINERY CO.	\$509.40	R&B
96661	MUNICH ELEVATOR & OIL CO.	\$2,281.87	R&B
96662	WITZEL CONSTRUCTION LLC	\$35,136.00	R&B
96663	NEWMAN SIGNS	\$974.42	R&B
96664	LANGDON FIRE EQUIPMENT	\$296.00	R&B
96665	CLARK GRAVEL & CONST. INC.	\$52,779.30	F-M
96666	KAREN KEMPert	\$293.25	EMG MGR
96667	EXPRESSWAY SUITES	\$432.00	EMG MGR
96668	UNITED COMMUNICATIONS	\$36.48	EMG MGR
96669	NDTC	\$128.03	E-911
96670	UNITED COMMUNICATIONS	\$210.22	E-911
96671	XEROX CORPORATION	\$241.22	NDSU EXT.
96672	NDSU EXT	\$16,597.85	NDSU EXT.
96673	FARMERS UNION OIL CO	\$1,224.31	WEED
96674	COUNTRY MEDIA, INC.	\$325.50	WEED
96675	RICHARD'S WELDING, INC.	\$100.00	WEED
96676	PREMIUM WATERS, INC.	\$28.49	SS
96677	DACOTAH PAPER CO.	\$150.44	SS

96678	ARAMARK	\$158.26	SS
96679	LANGDON CITY	\$110.08	SS
96680	INFORMATION TECHNOLOGY DEPT.	\$162.30	SS
96681	AMANDA GALARZA	\$100.00	NVHSZ
96682	BUSINESS ESSENTIALS	\$77.98	NVHSZ
96683	ANGIE SCHERER	\$42.00	NVHSZ
96684	TAMMY MCMILLAN	\$385.84	NVHSZ
96685	TERRI MACHART	\$210.00	NVHSZ
96686	CORAL BERG	\$1,244.28	NVHSZ
96687	MARLENE GUNDERSON	\$754.26	NVHSZ
96688	NATHAN SLOOP	\$277.50	NVHSZ
96689	VALORIE LETKEMAN	\$224.64	NVHSZ
96690	ALL SEASONS LAUNDRY	\$8.75	NVHSZ
96691	BJORNSON OIL CO	\$65.00	NVHSZ
96692	BELEN FLORES	\$624.22	NVHSZ
96693	KAYLYN HUFFMAN	\$313.60	NVHSZ
96694	ASKEW FUNERAL HOMES	\$2,000.00	NVHSZ
96695	VISA	\$717.33	SS
96696	VISA	\$5,998.14	NVHSZ
96697	KEVLOTT TESTING SERVICES	\$438.75	SS
96698	RICHARD'S WELDING, INC.	\$900.00	R&B
96699	BUSINESS ESSENTIALS	\$36.08	NDSU EXT.
96788	STONE'S MOBILE RADIO, INC.	\$121,398.16	EMG MGR
96789	ERLING'S OIL, INC.	\$707.55	R&B
96803	OTTER TAIL POWER CO	\$174.54	SS
96804	VERIZON WIRELESS	\$1,632.59	SS
96805	VERIZON WIRELESS	\$47.59	EMG MGR
96806	ERLING'S OIL, INC.	\$2,136.00	R&B
96807	STONE'S MOBILE RADIO, INC.	\$9,232.85	EMG MGR

At 10:20 a.m., Nick Moser made a motion to adjourn the meeting, seconded by Greg Goodman; motion carried.

*Board of Commissioners  
Cavalier County, North Dakota*

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Austin Lafrenz – Chairman

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Greg Goodman – Vice Chairman

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Stanley Dick

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David Zeis

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Nick Moser

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Attest: Lisa Gellner - Auditor