

## Commissioners Proceedings

On June 15, 2021, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session. David Zeis was not in attendance. The meeting began with the Pledge of Allegiance. Chairman Austin Lafrenz called the meeting to order and proceeded as follows:

Lafrenz asked if there were any changes to the agenda. Nick Moser made a motion to approve the agenda, seconded by Stanley Dick; motion carried. Stanley Dick made a motion to approve the minutes, seconded by Greg Goodman; motion carried. Nick Moser made a motion to approve the County Equalization minutes, seconded by Greg Goodman, motion carried.

There was discussion on the possibility of the ND Association of Counties and the ND League of Cities combining being they will both be needing a new director. The commission did not feel it would be beneficial to the counties if they combined.

Nick Moser made a motion to appoint Austin Lafrenz to the Cavalier County Library Board, seconded by Stanley Dick, motion carried.

**Nick Moser made a motion to transfer \$348.71 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, seconded by Stanley Dick, motion carried. Stanley Dick made a motion to transfer \$3,487.09 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, seconded by Greg Goodman, motion carried. Greg Goodman made a motion to transfer \$850.00 from Road and Bridge Fund to Road and Bridge Equipment Fund, seconded by Nick Moser, motion carried.**

Terry Johnston, Road Supervisor, met with the commissioners. The month-end timesheet summary for the roadmen was reviewed and approved. Johnston informed the commission that the extended warranty on the Vang motor grader would soon be expiring, so any warranty work needed should be done. Johnston presented a request from Craig Stein for an approach and culvert along County 17 so he can access 8 acres of his field. The commissioners approved the request with the landowner paying all the expense and proper sloping must be used when the approach is installed. Johnston presented a request from Adam Olson for a culvert in County 6. **Stanley Dick made a motion to approve the request, seconded by Greg Goodman, motion carried.** Johnston asked the commission if they would be watching the Bud's Welding auction to possibly bid on the skid steer. No direction was given. Johnston stated that the Hannah and Vang Districts still needed to pick up their cutting edges at the Langdon shop. The commissioners asked Johnston to look into whether there was funding available through ND DOT for County 55 through the gorge.

It was decided to publish the ad requiring landowners to mow the ditches on county roads. Ad will run for two weeks the end of June/beginning of July.

Steph Welsh, Public Health, met with the commissioners and proposed using Public Health grant funding for a free-standing electronic sign on the south side of the courthouse, if they county would pay the cost for the electrical, insurance, and future maintenance. Welsh presented a proposal from Indigo Signs in Jamestown. **Nick Moser made a motion to approve the purchase of the sign as proposed, seconded by Greg Goodman, motion carried.**

Capacity limits for the courthouse meeting rooms and signs on courthouse entrances were reviewed. Welsh recommended removing the meeting room restrictions on the meeting rooms and updated the signs to read that masks are recommended for anyone who is not vaccinated. The commissioners were in agreement with the changes.

Greg Fetsch, Sheriff, and Shane Gallagher, Chief Deputy Sheriff, met with the commissioners to discuss adding four full-time dispatchers. Fetsch stated that the jail inspectors would most like require him to have two staff on at all times starting in 2023, and that the increased 9-1-1 call volume was creating a need for two dispatchers for each shift. The commissioners suggested he budget to hire two dispatchers in 2022 and negotiate with Langdon City next year for the other two positions. Fetsch briefly discussed his proposal for a \$600/month salary increase for all officers starting January 1, 2022. The commissioners stated they would review his proposal before he presented his budget.

The conditional burn ban was discussed. Karen Kempert, Emergency Manager, suggested continuing the conditional burn ban just for the extreme and red flag fire indexes. **Greg Goodman made a motion to cancel the conditional burn ban and re-visit it at every commission meeting in the coming months, seconded by Stanley Dick, motion carried.** It was also discussed that if conditions changed, the Emergency Manager and Sheriff can work with the Commission Chair to put it back on between commission meetings.

Karen Kempert informed the commissioners that her grant applications were successful for radios for the eight rural fire departments she had applied for. There would be a small amount of out-of-pocket left for the fire departments to pay. Langdon Fire applied for the grant and to date had not been approved.

Greg Goodman made a motion, seconded by Stanley Dick to review and approve the following audit of claims; motion carried:

96180	ND ASSOCIATION OF COUNTIES	\$ 50.00	NVHSZ
96181	INFORMATION TECHNOLOGY DEPT.	\$ 5,103.80	GEN/E-911
96192	STANLEY DICK	\$ 128.24	COMM
96193	NICK MOSER	\$ 45.00	MISC
96194	BILL HARDY	\$ 45.00	MISC
96195	LAWRENCE HENRY	\$ 45.00	MISC
96196	AUSTIN LAFRENZ	\$ 45.00	MISC
96197	SHANE PETERSON	\$ 45.00	MISC
96198	CAROL GOODMAN	\$ 45.00	MISC
96199	SUSAN FAY CROCKETT	\$ 45.00	MISC
96200	PAUL HENDERSON	\$ 45.00	MISC
96201	DARYLS LOCKSMITH SHOP	\$ 335.00	MAINT
96202	COMPUTER EXPRESS	\$ 1,200.00	MISC
96203	FARMERS UNION OIL CO	\$ 77.93	MAINT
96204	WEST PAYMENT CENTER	\$ 245.41	STATE'S ATTY
96205	SCHROEDER FURNITURE	\$ 7,314.83	CLERK
96206	SANFORD HEALTH OCCUPATIONAL MEDICINE CLINIC	\$ 129.00	MISC
96207	PREMIUM WATERS, INC.	\$ 116.98	MISC
96208	OTTER TAIL POWER CO	\$ 2,417.54	MAINT/R&B
96209	COUNTRY MEDIA, INC.	\$ 506.84	COMM/F-M
96210	VERIZON WIRELESS	\$ 153.65	MAINT/R&B/F-M/WEED
96211	LANGDON HARDWARE & RENTAL	\$ 456.19	MAINT/R&B
96212	CARQUEST OF LANGDON	\$ 182.78	MAINT/R&B
96213	UNITED COMMUNICATIONS	\$ 1,286.89	GEN/F-M/R&B/VSO
96214	QUADIENT LEASING USA INC	\$ 977.10	MISC
96215	PREMIUM WATERS, INC.	\$ 27.49	DISP
96216	TOM SABO	\$ 134.02	SHERIFF
96217	DOLLAR GENERAL -REGIONS 410526	\$ 15.10	SHERIFF
96218	AT&T MOBILITY	\$ 610.92	SHERIFF
96219	QUALITY INN	\$ 172.80	SHERIFF
96220	QUALITY SPECIALTY PRODUCTS & PRINTING	\$ 97.00	SHERIFF
96221	JOHN METZGER	\$ 677.98	SHERIFF
96222	GALLS, LLC	\$ 88.00	SHERIFF
96223	MID-CONTINENT CABLE CO.	\$ 102.24	SHERIFF
96224	HANSEL PLUMBING & HEATING, LLC	\$ 101.00	SHERIFF
96225	MOTOROLA SOLUTIONS INC	\$ 54,655.37	SHERIFF
96226	COMPUTER EXPRESS	\$ 50.00	SHERIFF
96227	MUNICH ELEVATOR & OIL CO.	\$ 307.76	SHERIFF

96228	LANGDON COMMUNITY DRUG	\$ 58.00	SHERIFF
96229	FARMERS UNION OIL CO	\$ 1,976.82	SHERIFF
96230	LEEVEES FOODS	\$ 7.32	SHERIFF
96231	CHRISTIE MOTOR SALES, INC.	\$ 383.78	SHERIFF
96232	SENIOR MEALS AND SERVICES	\$ 420.00	SHERIFF
96233	CLOSE CONSTRUCTION	\$ 31,056.50	F-M/R&B
96234	WITZEL CONSTRUCTION LLC	\$ 54,977.00	F-M/R&B
96236	ERLING'S OIL, INC.	\$ 58.01	F-M
96237	RICHARD'S WELDING, INC.	\$ 2,469.00	R&B
96238	MIKKELSEN BROS. CONSTRUCTION	\$ 14,856.10	R&B
96239	WALHALLA COOP OIL CO.	\$ 36.15	R&B
96240	DUBOIS OIL CO.,INC	\$ 2,251.70	R&B
96241	FARMERS UNION OIL CO	\$ 3,034.95	CLERK/F-M/R&B
96242	WALHALLA FARMER GRAIN LLC	\$ 62.43	R&B
96243	3D SPECIALTIES	\$ 4,630.72	R&B
96244	JOHN DEERE FINANCIAL	\$ 4,977.50	R&B
96245	JOHN DEERE FINANCIAL	\$ 4,977.50	R&B
96246	MUNICH ELEVATOR & OIL CO.	\$ 2,218.13	R&B
96247	BLUETARP CREDIT SERVICES	\$ 352.38	R&B
96248	CAVALIER RURAL ELECTRIC CO-OP.	\$ 78.02	R&B
96249	BUTLER MACHINERY CO.	\$ 6,063.04	R&B
96250	DAHL TRUCK & AUTO	\$ 268.83	R&B
96251	KAREN KEMPERT	\$ 432.77	EMG MGR
96252	ELECTRIC COMMUNICATIONS INC	\$ 1,995.00	EMG MGR
96253	UNITED COMMUNICATIONS	\$ 35.67	EMG MGR
96254	UNITED COMMUNICATIONS	\$ 203.22	E-911
96255	NDTC	\$ 128.03	E-911
96256	POLAR COMMUNICATIONS	\$ 373.70	E-911
96257	VERIZON WIRELESS	\$ 47.60	EMG MGR
96258	CAVALIER COUNTY REPUBLICAN	\$ 41.00	NDSU EXT.
96259	BUSINESS ESSENTIALS	\$ 83.80	NDSU EXT.
96260	UNITED COMMUNICATIONS	\$ 61.52	NDSU EXT.
96261	XEROX CORPORATION	\$ 271.62	NDSU EXT.
96262	VICTOR HECK	\$ 15.00	VSO
96263	FARMERS UNION OIL CO	\$ 33.90	VSO
96264	JOSHUA SHORT	\$ 205.42	WEED
96265	RICHARD'S WELDING, INC.	\$ 95.00	WEED
96266	WARNE CHECMICAL & EQUIPMENT CO	\$ 605.48	WEED
96267	C&R SUPPLY	\$ 2,268.48	WEED
96268	AGTERRA TECHNOLOGIES, INC	\$ 195.00	WEED
96269	COUNTRY MEDIA, INC.	\$ 200.00	WEED
96270	JOSH PLUMMER	\$ 600.00	SS
96271	ARAMARK	\$ 80.13	SS
96272	PREMIUM WATERS, INC.	\$ 36.49	SS
96273	QUILL CORP	\$ 378.99	SS
96274	U.S. POSTAL SERVICE	\$ 150.00	SS
96275	LANGDON CITY	\$ 111.57	SS
96276	MONTANA-DAKOTA UTILITIES	\$ 77.50	SS
96277	ADVANCED BUSINESS METHODS	\$ 248.73	SS
96278	S&A, INC.	\$ 120.00	NVHSZ

96279	TERRI MACHART	\$ 149.10	NVHSZ
96280	JENNIFER PUPPE	\$ 113.50	NVHSZ
96281	JAYNE BROWN	\$ 65.52	NVHSZ
96282	ANN WEST	\$ 50.00	NVHSZ
96283	KAREN ANDERSON	\$ 50.00	NVHSZ
96284	AMY KRAM	\$ 72.40	NVHSZ
96285	LAVERNE DOYLE	\$ 89.20	NVHSZ
96286	JANNE MYRDAL	\$ 94.80	NVHSZ
96287	DEBRA FRASER	\$ 50.00	NVHSZ
96288	STANLEY DICK	\$ 83.60	NVHSZ
96289	TAMMY MCMILLAN	\$ 346.08	NVHSZ
96290	JILL DENAULT	\$ 40.32	NVHSZ
96291	INFORMATION TECHNOLOGY DEPT.	\$ 150.55	SS/NVHSZ
96292	QUILL CORP	\$ 64.18	NVHSZ
96293	KRYSTLE GIRE	\$ 240.00	NVHSZ
96294	HOLLY FETSCH	\$ 20.33	NVHSZ
96296	MARY STARK	\$ 835.00	NVHSZ
96297	SUSAN K. (FETSCH) CROCKETT	\$ 50.89	NVHSZ
96298	NDACO RESOURCES GROUP, INC.	\$ 4,886.00	NVHSZ
96299	SUNRISE YOUTH BUREAU	\$ 2,797.50	NVHSZ
96300	BJORNSON OIL CO	\$ 10.00	NVHSZ
96301	MORGAN PRINTING	\$ 235.00	NVHSZ
96302	DIANE BJARNASON	\$ 29.99	NVHSZ

At 12:15 p.m. Stanley Dick made a motion to adjourn the meeting, seconded by Greg Goodman; motion carried.

*Board of Commissioners  
Cavalier County, North Dakota*

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Austin Lafrenz – Chairman

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Greg Goodman – Vice Chairman

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Stanley Dick

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David Zeis

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Nick Moser

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Attest: Lisa Gellner - Auditor