

## Commissioners Proceedings

On June 1, 2021, at 1:00 p.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session. Austin Lafrenz attended the meeting via Webex. Webex was utilized for those wanting to attend the meeting virtually. The meeting began with the Pledge of Allegiance. Vice Chairman Greg Goodman called the meeting to order and proceeded as follows:

Goodman asked if there were any changes to the agenda. Stanley Dick made a motion to approve the agenda, seconded by Nick Moser; motion carried. David Zeis made a motion to approve the minutes, seconded by Stanley Dick; motion carried.

There was discussion on whether or not to continue using Webex for commission meetings. It was decided to continue the Webex subscription and use it "as needed" in the future. Greg Goodman stated that the idea of a county engineer combined with road supervisor was an unlikely combination of positions after consulting with HR. Goodman and Moser will be meeting with Terry Johnston to explore the idea of one person supervising the roadmen.

**Nick Moser made a motion to approve Beer & Liquor License for Frost Fire, seconded by David Zeis, motion carried. David Zeis made a motion to add a letter of support for Frost Fire to the agenda at 3:30 p.m., seconded by Stanley Dick, motion carried.**

**Stanley Dick made a motion to nominate Nick Moser for the NDACo Resolutions Committee, seconded by David Zeis, motion carried.**

**David Zeis made a motion to appoint Diane Schill to the Cavalier County Library board, seconded by Nick Moser, motion carried.**

Terry Johnston, Road Supervisor, met with the commissioners and stated that Ramsey County had sent an estimate in the amount of \$32,000 for the replacing the bridge with culverts on the county line in Section 31 of Seivert Township. **Based on a contract signed in the past with Ramsey County for cost share, Nick Moser made a motion to pay 50% of the cost, seconded by Stanley Dick, motion carried.**

Greg Goodman discussed the possibility of using local engineers for future road projects. Goodman asked all commissioners to review Razor Tracking for the number of hours being put on the motor graders and asked that it be put on the agenda for the next meeting.

There was discussion on the culvert request that was approved for Minto Township at the last commission meeting. Johnston informed the commissioners that Minto Township did not have the full 10 mill excess levy required, so the county would not be cost sharing the culverts.

At 2:03 p.m. Nick Moser made a motion to recess the regular commission meeting for County Equalization, seconded by Stanley Dick, motion carried. At 3:15 p.m. Nick Moser made a motion to end County Equalization and reconvene the regular commission meeting, seconded by Stanley Dick, motion carried.

Greg Goodman stated the salary committee met, and with no salary increases given in January 2021, proposed up to a \$225/month salary increase starting July 1, 2021 for full-time benefited employees. The proposal would eliminate the prior proposal of a \$100/month cost of living increase to be budgeted

for starting January 1, 2022. Department heads would give up to \$225/month increase to employees, based on employee evaluations. Department heads were given the opportunity to shift a portion of their increase to an employee, but that would be the only way an employee could receive more than \$225/month. Commissioners, Social Services, Weed, and Part-time seasonal employees were not included in the proposal. **Stanley Dick made a motion for a salary adjustment of up to \$225/month starting July 1, 2021 for the proposed employees, based on employee evaluation/performance, due to financial improvement by the county, seconded by David Zeis. A roll call vote was taken, with all voting in favor.**

Greg Fetsch, Sheriff, met with the commissioners and discussed the need to add four dispatchers beginning January 1, 2022 to have coverage for 911 calls and have a jailer on at all times. Fetsch discussed the possibility of creating additional jail cells with two offices by the jail, which would allow the county to take on more prisoners from surrounding counties. Fetsch stated there had been some discussion on building a shared jail with Pembina and Walsh County as well. The commissioners stated they were on board with adding dispatchers if that was going to be required, but did not feel it was feasible to add jail cells or participate in building a new jail if the county is able to cover the needs for our own prisoners.

A letter of support was reviewed for Frost Fire’s EDA application for expansion of snowmaking infrastructure and parking improvements. **Nick Moser made a motion to approve the letter, seconded by Stanley Dick, motion carried.**

David Zeis made a motion, seconded by Nick Moser to review and approve the following audit of claims; motion carried:

96143	DAVID J. ZEIS	\$138.32	COMM
96144	NICK MOSER	\$230.72	COMM
96145	ND ASSOCIATION OF COUNTIES	\$225.00	GEN
96146	JOSH PLUMMER	\$882.00	MAINT
96147	COMPUTER EXPRESS	\$1,200.00	GEN
96148	ADVANCED BUSINESS METHODS	\$666.82	GEN/F-M
96149	MONTANA-DAKOTA UTILITIES	\$1,137.43	GEN/R&B
96150	LANGDON CITY	\$328.36	GEN/R&B
96151	US RECORDS MIDWEST LLC	\$131.01	RECORDER
96152	BALCO UNIFORM CO. INC.	\$81.24	SHERIFF
96153	BUSINESS ESSENTIALS	\$47.37	SHERIFF
96154	US FOODS, INC.	\$110.88	SHERIFF
96155	CAVALIER COUNTY HEALTH	\$85.00	SHERIFF
96156	D & B MOTORS	\$131.71	SHERIFF
96157	ADVANCED BUSINESS METHODS	\$261.97	SHERIFF
96158	GRANT WRITING USA	\$405.00	SHERIFF
96159	MOCIC ANNUAL CONFERENCE	\$550.00	SHERIFF
96160	GALLS, LLC	\$99.45	SHERIFF
96161	ZEE MEDICAL SERVICE	\$94.85	SHERIFF
96162	KEVLOTT TESTING SERVICES	\$924.50	F-M/WEED
96163	KLJ ENGINEERING LLC	\$5,624.45	F-M
96164	BUSINESS ESSENTIALS	\$179.87	F-M
96165	HIGH PLAINS EQUIPMENT	\$487.50	R&B
96166	RDO EQUIPMENT COMPANY	\$461.22	R&B

96167	JOHN DEERE FINANCIAL	\$431.26	R&B
96168	NORTHEAST REGIONAL WATER	\$63.00	R&B
96169	NEWMAN SIGNS	\$181.91	R&B
96170	RAZOR TRACKING, INC.	\$300.00	R&B
96171	NEWMAN SIGNS	\$3,831.89	R&B
96172	BUSINESS ESSENTIALS	\$39.86	EMG MGR
96173	JOSH SHORT	\$152.12	WEED
96174	MONTANA-DAKOTA UTILITIES	\$37.96	WEED
96175	FORESTRY SUPPLIERS	\$35.48	WEED
96176	NUTRIEN AG SOLUTIONS	\$400.00	WEED
96177	LANGDON HARDWARE & RENTAL	\$167.61	WEED
96178	OTTER TAIL POWER CO	\$32.65	WEED
96179	BUSINESS ESSENTIALS	\$106.30	WEED

At 4:25 p.m. Stanley Dick made a motion to adjourn the meeting, seconded by Nick Moser; motion carried.

*Board of Commissioners  
Cavalier County, North Dakota*

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Austin Lafrenz – Chairman

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Greg Goodman – Vice Chairman

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Stanley Dick

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David Zeis

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Nick Moser

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Attest: Lisa Gellner - Auditor