

Commissioners Proceedings

On March 31, 2021 at 1:00 p.m. the commissioners had a quorum to tour the Bud's Welding building. Greg Goodman was not in attendance. No decisions were made. Discussion on the tour was put on the agenda for the commission meeting on April 6, 2021.

On April 6, 2021, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. Due to the COVID-19 pandemic there was limited audience capacity in the courthouse meeting rooms. Webex was utilized for those wanting to attend the meeting virtually. The meeting began with the Pledge of Allegiance. Chairman Austin Lafrenz called the meeting to order and proceeded as follows:

Lafrenz asked if there were any changes to the agenda. Nick Moser made a motion to approve the agenda, seconded by Greg Goodman; motion carried. Greg Goodman made a motion to approve the minutes, seconded by Stanley Dick; motion carried.

Greg Goodman stated he had received an email from Houston Engineering with an invite for an upcoming meeting regarding the Senator Young Dam. This was added to the agenda under old business. A letter sent to USDA Natural Resources Conservation Service on February 18, 2020 was reviewed. There was concern that attending the meeting would be construed as Cavalier County's "participation" in the rehabilitation project, with expectation for Cavalier County to financially contribute. This was later discussed with Scott Stewart, State's Attorney. Stewart stated he would check to see if there were any easements on file for Pembina County's dams in Cavalier County and suggested looking to see if the Auditor's Office had any agreements on file from when the dams were built. Stewart stated that if Cavalier County's road were damaged during the project, it would be considered a crime. It was decided to have Goodman meet with Stewart to respond to the email after the commission meeting.

Terry Johnston, Road Supervisor, met with the commissioners and reviewed the list of project updates from KLJ. Johnston stated that KLJ was wondering if they wanted Braun Intertec to do FWD Testing for the design engineering on the County 6 overlay project. Johnston stated he discussed the Full-Depth Core testing with KLJ and they agreed that it was not necessary for them to do that again. **David Zeis made a motion to approve having Braun Intertec do FWD Testing with the estimated cost being \$5,000 to \$6,500, on County 6, seconded by Greg Goodman, motion carried.** It was decided not to put a bid date on the County 6 project until DOT funding was available. As a follow-up to discussion on County 55 and County 6 overlays, Johnston informed the commissioners that County 6 would need to be overlaid first, with County 55 being due for a seal coat.

An update was given on the prep work for the County 13 gravel project. The roadmen had completed the reclaiming and had the road crowned and ready for gravel. Frost boils were discussed and it was decided to watch for any frost boils that may develop.

Johnston stated that Tom Lill had reported there was a culvert on County 21 between Sections 8 & 9 in North Loma Township which was too high. Johnston had inspected the culvert and it was rusted out. **Stanley Dick made a motion to replace the culvert with an 18" culvert, seconded by Nick Moser, motion carried.**

Road signs being shot up in the Vang District were discussed. There was concern not only about the cost being incurred to replace the signs, but also for the safety of the homes around the signs being shot. This was brought to the attention of Greg Fetsch, Sheriff, later in the meeting. Fetsch stated they

will patrol the areas mentioned and if they are able to catch anyone shooting the signs, they could be prosecuted.

The possible purchase of the Bud's Welding building was discussed. Various options were discussed, with a few ideas being run by Scott Stewart, State's Attorney, later in the meeting. Without any spending directives on the recently approved federal funding, it was decided to send a letter to Jaci Oakland informing her they would not be purchasing the building at this time. Other options for replacing the Langdon shop were discussed, as well as whether or not any shops would be consolidated in the future if Langdon did have a larger shop.

Cindy Stremick, Treasurer, met with the commissioners and informed them that the Motor Vehicle kiosk had been installed once the courthouse door project was completed and is available 24/7 in the entrance of Door 1. The additional cost of the change orders on the door project were discussed and it was decided use the remaining grant funds and to pay the remainder of the final bill from Motor Vehicle fees. Stremick also discussed the CD that is up for renewal at FM Bank, with the renewal interest rate being the same as the checking account. **Greg Goodman made a motion to cash the CD at FM Bank and put it into the checking account and transfer some of the funds to the account at Choice Financial with higher interest rate, seconded by David Zeis, motion carried.**

The following met with the commissioners for department updates: Shannon Duerr and Carol Goodman – Job Development; Karen Kempert – Emergency Manager/911 Coordinator; Kensi Breyer – Water Board; Anitha Chirumamilla – NDSU Extension; Terry Girodat – Maintenance; Greg Fetsch – Sheriff.

Anita Beauchamp, Clerk of Court, met with the commissioners and asked if she could use some of her miscellaneous budget to help pay for Judge Fontaine's retirement party in Pembina County; close the office the day of the retirement party so they can help; and close the office for a couple hours to attend the retirement party for the Pembina County Clerk of Court; the commissioners were in agreement to all requests.

Stanley Dick made a motion to vote for Scott Ouradnik as the county representative for the NDIRF Board of Directors, seconded by Greg Goodman, motion carried.

David Zeis made a motion to transfer \$30,299.85 from Road & Bridge Fund to Road & Bridge Excess Levy Fund, seconded by Stanley Dick, motion carried. Nick Moser made a motion to transfer \$3,029.98 from Road & Bridge Fund to Road & Bridge Equipment Replacement Fund, seconded by Greg Goodman, motion carried. Nick Moser made a motion to transfer \$1,325.15 from Road & Bridge Fund to Road & Bridge Equipment Replacement Fund, seconded by Greg Goodman, motion carried.

Stanley Dick made a motion, seconded by Greg Goodman to review and approve the following audit of claims; motion carried:

95749	DAVID J. ZEIS	\$	266.56	COMM
95750	NICK MOSER	\$	125.44	COMM
95751	ALLIED 100	\$	95.00	MISC
95752	HOAG AND SONS	\$	140.15	AUD
95753	COMPUTER EXPRESS	\$	1,228.00	GEN
95754	BUSINESS ESSENTIALS	\$	321.27	AUD/MAINT
95755	COUNTRY MEDIA, INC.	\$	501.92	COMM
95756	DACOTA PAPER CO.	\$	891.58	MAINT

95757	QUALITY SPECIALTY PRODUCTS & PRINTING	\$ 40.50	TX DIR
95759	RICHARD'S WELDING, INC.	\$ 395.00	MAINT
95760	CHRISTIE MOTOR SALES, INC.	\$ 1,251.23	SHERIFF/F-M
95761	T R WAIND INSURANCE AGENCY	\$ 48,520.00	NDIRF INS
95762	COUNTRY MEDIA, INC.	\$ 549.35	COMM/F-M
95763	JOSH PLUMMER	\$ 1,017.00	MAINT
95764	ADVANCED BUSINESS METHODS	\$ 666.82	GEN/F-M
95765	WEST PAYMENT CENTER	\$ 245.41	STATE'S ATTY
95766	LANGDON CITY	\$ 377.34	GEN/R&B
95767	MONTANA-DAKOTA UTILITIES	\$ 2,339.71	GEN/R&B
95768	UNITED COMMUNICATIONS	\$ 1,312.37	GEN/F-M/R&B/VSO
95769	VERIZON WIRELESS	\$ 153.27	GEN/F-M/R&B/WEED
95770	LANGDON HARDWARE & RENTAL	\$ 146.19	GEN
95771	SENIOR MEALS AND SERVICES	\$ 105.00	SHERIFF
95772	SPORTS & SHIRTS	\$ 90.00	DISP
95773	BREAD PAN	\$ 39.74	DISP
95774	BUSINESS ESSENTIALS	\$ 33.45	SHERIFF
95775	ADVANCED BUSINESS METHODS	\$ 261.97	SHERIFF
95776	BALCO UNIFORM CO. INC.	\$ 213.43	SHERIFF
95777	LEEVEES FOODS	\$ 33.44	SHERIFF
95778	GALLS, LLC	\$ 527.42	SHERIFF
95779	FARMERS UNION OIL CO	\$ 1,444.51	SHERIFF
95780	ND STATE RADIO COMMUNICATIONS	\$ 300.00	SHERIFF
95781	JOSH PLUMMER	\$ 250.00	SHERIFF
95782	STREICHER'S	\$ 70.98	SHERIFF
95783	NORTH AMERICAN RESCUE, LLC	\$ 431.74	SHERIFF
95784	STREICHER'S	\$ 119.97	SHERIFF
95785	KEVIN HETTWER	\$ 180.00	R&B
95786	STEVE AMES	\$ 180.00	R&B
95787	ERIC RODER	\$ 180.00	R&B
95788	SHAWN AMUNDSON	\$ 180.00	R&B
95789	BLUETARP CREDIT SERVICES	\$ 422.14	R&B
95790	CAVALIER RURAL ELECTRIC CO-OP.	\$ 92.33	R&B
95791	ACME TOOLS	\$ 582.19	R&B
95792	LORNE SATEREN ON TRACK DOOR COMPANY LLC	\$ 546.00	R&B
95793	ERLING'S OIL, INC.	\$ 1,197.27	R&B
95794	RAZOR TRACKING, INC.	\$ 300.00	R&B
95795	KLJ ENGINEERING LLC	\$ 3,200.00	F-M
95796	KLJ ENGINEERING LLC	\$ 803.69	F-M
95797	3D SPECIALTIES	\$ 3,628.10	R&B
95798	NORTHEAST REGIONAL WATER	\$ 55.00	R&B
95799	KEVIN MIKKELSEN	\$ 95.00	R&B
95800	BUTLER MACHINERY CO.	\$ 23,224.97	R&B
95801	FARMERS UNION OIL CO	\$ 5,449.45	MAINT/F-M/R&B
95802	WITZEL CONSTRUCTION LLC	\$ 1,000.00	MAINT/R&B
95803	WALHALLA COOP OIL CO.	\$ 95.06	R&B
95804	UNITED COMMUNICATIONS	\$ 48.33	EMG MGR

95805	PENGUIN COMMUNICATIONS, LLC	\$	300.00	EMG MGR
95806	POLAR COMMUNICATIONS	\$	373.70	E-911
95807	UNITED COMMUNICATIONS	\$	199.85	E-911
95808	KATIE HENRY	\$	14.59	NDSU EXT.
95809	CAVALIER COUNTY AUDITOR	\$	287.73	NDSU EXT.
95810	UNITED COMMUNICATIONS	\$	61.10	NDSU EXT.
95811	XEROX CORPORATION	\$	231.81	NDSU EXT.
95812	UNITED COMMUNICATIONS	\$	57.56	NDSU EXT.
95814	NDSU - DEPT 3110	\$	4.00	NDSU EXT.
95815	CAVALIER COUNTY TREASURER	\$	94.28	VSO/WEED
95816	MARCOTTE BUILDER'S SUPPLY CO.	\$	35.00	WEED
95817	FARMERS UNION OIL CO	\$	89.68	WEED
95818	MARCOTTE BUILDER'S SUPPLY CO.	\$	40.00	WEED
95819	CARQUEST OF LANGDON	\$	981.99	WEED
95820	LANGDON HARDWARE & RENTAL	\$	120.39	WEED
95821	MONTANA-DAKOTA UTILITIES	\$	111.51	WEED
95822	OTTER TAIL POWER CO	\$	34.47	WEED
95823	BUSINESS ESSENTIALS	\$	134.12	WEED
95824	WALHALLA BUILDING CENTER	\$	21,223.00	EMG MGR
95825	ADVANCED BUSINESS METHODS	\$	248.73	SS
95826	JOSH PLUMMER	\$	600.00	SS
95827	MONTANA-DAKOTA UTILITIES	\$	155.77	SS
95828	QUILL CORP	\$	108.01	NVHSZ
95829	DISCOVER	\$	285.20	NVHSZ
95830	ANITHA CHIRUMAMILLA	\$	60.00	NDSU EXT.
95832	PEMBINA COUNTY CLERK OF COURT	\$	150.00	CLERK

At 12:15 p.m., Stanley Dick made a motion to adjourn the meeting, seconded by Greg Goodman; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Austin Lafrenz – Chairman

Greg Goodman – Vice Chairman

Stanley Dick

David Zeis

Nick Moser

Attest: Lisa Gellner - Auditor