

## Commissioners Proceedings

On April 20, 2021, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. Due to the COVID-19 pandemic there was limited audience capacity in the courthouse meeting rooms. Webex was utilized for those wanting to attend the meeting virtually. The meeting began with the Pledge of Allegiance. Chairman Austin Lafrenz called the meeting to order and proceeded as follows:

Lafrenz asked if there were any changes to the agenda. Nick Moser made a motion to approve the agenda, seconded by Stanley Dick; motion carried. Stanley Dick made a motion to approve the minutes, seconded by Greg Goodman; motion carried.

Stanley Dick reviewed progress on multiple bills in legislature. Dick also stated that we would no longer be allowed to have two commissioners on the NVHSZ board, and that he is hoping we will still be able keep that board position being from Cavalier County. The restrictions for use of the federal COVID funding were discussed and possible allowable expenses were discussed. More communication on restrictions is expected to come in the near future.

Terry Johnston, Road Supervisor, and Jeff Daley, KLJ, met with the commissioners and discussed the one bid received on the County 13 gravel project. After lengthy discussion on whether or not to re-bid the project or proceed with the project with local funds, **David Zeis made a motion to accept the bid from Mikkelsen Aggregate LLC in the amount of \$1,140,490.75, seconded by Stanley Dick. A roll call vote was taken: David Zeis-yes; Nick Moser-no; Greg Goodman-yes; Stanley Dick-yes; Austin Lafrenz-no. Motion carried 3 to 2.**

Daley presented a contract from KLJ for design and testing in preparation for the County 6 overlay project. The commissioners decided to table it until next meeting.

Johnston asked the commissioners if they wanted to put the old truck parked outside the Osnabrock shop on the public auction this summer. The commissioners were in agreement and stated any other vehicles/equipment not being used should be put on the sale as well.

Karen Kempert, Emergency Manager, met with the commissioners with a proposed Amended Emergency Fire Declaration, which included the penalty for not abiding by the fire ban when it is in effect based on the fire index. The amendment was suggested by Scott Stewart, State's Attorney. Kempert reiterated that the fire ban is intended for open burning, not contained burning or fire pits, etc. **David Zeis made a motion to approve the Amended Emergency Fire Declaration, seconded by Nick Moser, motion carried.**

The commissioners discussed the salary committee's proposed COLA increases for 2022 – 1.5% with a \$100/month minimum and 2023 – flat 2%. There was concern that 2% COLA may not be enough for 2022, based on the current economy. **David Zeis made a motion to have the departments proceed with a 1.5% COLA with \$100/month minimum increase for 2022, seconded by Nick Moser, motion carried.** Departments were directed to discuss any other proposed salary adjustments with their designated commissioner before presenting their budget to the commission. All increases would be presented in department budgets, with no final approval until the budget is approved as a whole. There was discussion about having one person as supervisor of all the roadmen. **David Zeis made a motion to have Nick Moser and Greg Goodman work on a job description for this supervisory position for the upcoming budget, seconded by Stanley Dick, motion carried.**

The commissioners had a semi-annual department meeting with the roadmen in the north meeting room. Webex was not available during this portion of the meeting. There were a number of items discussed with the roadmen: the commissioners were in agreement to allow Hope Township to use an I-beam from the Osnabrock shop; storage of truck/equipment; shark cutting edges; signs; upcoming road projects; possible purchase of a heavier disk – prices will be researched; modifying the height of the plow on the Munich snowplow – decided to have Richard’s Welding modify it in the fall.

Nick Moser made a motion, seconded by Greg Goodman to review and approve the following audit of claims; motion carried:

95834	LORNE SATEREN	\$546.00	R&B
95835	POST BOARD	\$45.00	SHERIFF
95837	ND ASSOCIATION OF COUNTIES	\$220.00	GEN
95913	STANLEY DICK	\$154.56	COMM
95914	COMPUTER EXPRESS	\$1,487.98	GEN
95915	THE SIDWELL COMPANY	\$264.60	TX DIR
95916	QUALITY SPECIALTY PRODUCTS & PRINTING	\$40.50	TX DIR
95917	PREMIUM WATERS, INC.	\$81.49	MISC
95918	PREMIUM WATERS, INC.	\$11.00	CLERK
95919	SAMSON ELECTRIC LTD.	\$3,654.64	MAINT
95921	UNITED COMMUNICATIONS	\$1,316.96	GEN/R&B/VSO
95922	AT&T MOBILITY	\$610.92	SHERIFF
95923	STREICHER'S	\$9.99	SHERIFF
95924	STREICHER'S	\$3,718.92	SHERIFF
95925	QUALITY INN	\$172.80	SHERIFF
95926	GREGORY FETSCH	\$94.30	SHERIFF
95927	SIRCHIE	\$99.65	SHERIFF
95928	LIPP, CARLSON, WITUCKI & ASSOCIATES, LTD	\$500.00	SHERIFF
95929	SPORTS & SHIRTS	\$156.00	DISP
95930	ND CHAPTER OF APCO	\$180.00	DISP
95931	CAVALIER CO MEMORIAL HOSPITAL	\$707.12	SHERIFF
95932	UNIFORM CENTER	\$264.00	SHERIFF
95933	PREMIUM WATERS, INC.	\$8.00	DISP
95934	QUALITY SPECIALTY PRODUCTS & PRINTING	\$40.50	SHERIFF
95935	STREICHER'S	\$109.98	SHERIFF
95936	MID-CONTINENT CABLE CO.	\$102.24	SHERIFF
95937	JODY M. GIRODAT	\$52.50	SHERIFF
95938	BUTLER MACHINERY CO.	\$639.72	R&B
95939	WOLD WELDING, LLC	\$300.00	R&B
95940	MUNICH ELEVATOR & OIL CO.	\$3,424.48	R&B
95941	CLARK GRAVEL & CONST. INC.	\$2,205.20	F-M
95942	MAERTENS WELDONG & MACHINE COMPANY	\$286.10	R&B
95943	NEWMAN SIGNS	\$387.00	R&B
95944	OTTER TAIL POWER CO	\$2,792.28	GEN/R&B
95945	NORTH DAKOTA ONE CALL	\$3.60	R&B
95946	JOHN DEERE FINANCIAL	\$3,891.85	R&B
95947	VERIZON WIRELESS	\$47.60	EMG MGR
95948	NDC	\$128.03	E-911
95949	NDSU EXT	\$14,171.24	NDSU EXT.

95950	XEROX CORPORATION	\$229.74	NDSU EXT.
95951	ANITHA CHIRUMAMILLA	\$213.92	NDSU EXT.
95952	KATIE HENRY	\$425.60	NDSU EXT.
95953	GREG HOFFMAN	\$115.00	WEED
95954	MARK SCHNEIDER	\$115.00	WEED
95955	STEVE RATZLAFF	\$115.00	WEED
95956	FARMERS UNION OIL CO	\$64.75	VSO
95957	THE CAR CLINIC	\$49.94	VSO
95958	CARL HOFFARTH	\$25.00	SS
95959	QUALITY SPECIALTY PRODUCTS & PRINTING	\$81.00	SS
95960	OTTER TAIL POWER CO	\$134.63	SS
95961	NRG	\$6,051.40	SS
95962	UNITED COMMUNICATIONS	\$614.64	SS
95963	LANGDON CITY	\$111.19	SS
95964	ARAMARK	\$101.25	SS
95965	PREMIUM WATERS, INC.	\$36.49	SS
95966	QUILL CORP	\$403.96	SS/NVHSZ
95967	CONNIE KASTE	\$150.08	NVHSZ
95968	JEANETTE JOHNSON	\$51.68	NVHSZ
95969	TERRI MACHART	\$43.68	NVHSZ
95970	AMBER JONES	\$19.04	NVHSZ
95971	TAMMY MCMILLAN	\$380.80	NVHSZ
95972	ANN WEST	\$50.00	NVHSZ
95973	DEBRA FRASER	\$50.00	NVHSZ
95974	LAVERNE DOYLE	\$50.00	NVHSZ
95975	KAREN ANDERSON	\$50.00	NVHSZ
95976	STANLEY DICK	\$50.00	NVHSZ
95977	VERIZON WIRELESS	\$681.60	NVHSZ
95978	DAVID J. ZEIS	\$89.20	NVHSZ
95979	NORTHDAL OIL INC	\$225.00	NVHSZ
95980	S&A, INC.	\$160.00	NVHSZ
95981	WALSH COUNTY HIGHWAY DEPARTMENT	\$510.14	NVHSZ
95982	PEMBINA COUNTY HIGHWAY DEPT	\$243.35	NVHSZ
95983	THE CHILD FAMILY CENTER	\$1,670.00	NVHSZ
95984	SUSAN K. (FETSCH) CROCKETT	\$50.89	NVHSZ
95985	INFORMATION TECHNOLOGY DEPT.	\$125.85	SS/NVHSZ
95986	VISA	\$183.32	NVHSZ
95987	INFORMATION TECHNOLOGY DEPT.	\$5,117.10	GENERAL/VSO/WEED/E-911

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At 12:00 p.m., Nick Moser made a motion to adjourn the meeting, seconded by David Zeis; motion carried.

*Board of Commissioners  
Cavalier County, North Dakota*

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Austin Lafrenz – Chairman

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Greg Goodman – Vice Chairman

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Stanley Dick

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David Zeis

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Nick Moser

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Attest: Lisa Gellner - Auditor