

Commissioners Proceedings

On March 16, 2021, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. Due to the COVID-19 pandemic there was limited audience capacity in the courthouse meeting rooms. Webex was utilized for those wanting to attend the meeting virtually. The meeting began with the Pledge of Allegiance. Chairman Austin Lafrenz attended the meeting via Web. Vice Chairman, Greg Goodman, called the meeting to order and proceeded as follows:

Goodman asked if there were any changes to the agenda. Nick Moser made a motion to approve the agenda, seconded by Stanley Dick; motion carried. David Zeis made a motion to approve the minutes, seconded by Stanley Dick; motion carried.

Karen Kempert, Emergency Manager/911 Coordinator, met with the commissioners to discuss an Emergency Fire Declaration. Kempert explained that the burn ban would be based on the Fire Index, which is updated daily by the National Weather Service. **David Zeis made a motion to approve the Emergency Fire Declaration, seconded by Nick Moser, motion carried.** Communication with the public was discussed. Kempert stated she would check the fire index daily and update it on the Emergency Management Facebook page. Kempert also informed the commissioners that the repeater at the water tower base station was being replaced with the used one from the tower that was taken down. Stones's was working on getting it replaced. Kempert also reported that there were Homeland Security grants available for voluntary fire/EMS to purchase new radios.

Greg Goodman asked Kempert if she would contact CCMH ambulance and ask if they want to add Razor tracking to the ambulances, which would allow dispatch to see the location of the ambulance during an emergency call. Kempert stated she would.

Terry Johnston, Road Supervisor, as well as Jeff Daley, KLJ, met with the commissioners to discuss the replacement of the structure on County 45. Daley stated that the permitting for projects like this was taking longer and felt it would be a good idea to get started so the project is ready in case funding through ND DOT becomes available. **Nick Moser made a motion to approve the construction engineering contract with KLJ, seconded by Austin Lafrenz, motion carried.** The overlay project on County 6 from Wales to Hannah was discussed. Johnston stated he would have to get it added to the ND DOT project sheet. Johnston stated he would also check when County 55 is due for overlay. Johnston distributed gravel/equipment bid books to the commissioners.

Johnston, Phil Wold, Shawn Hall, Gene Feil, and Shawn Amundson, met with the commissioners to discuss plans to prepare County 13 for the upcoming gravel project. It was decided that a 2-3 mile stretch at a time would be reclaimed and pulled in. Other districts would assist with blading townships, if needed. Johnston stated he would check on the leased tractors with Langdon Implement to see when they will be available. Progress of the County 13 preparation will continue to be reviewed at commission meetings.

Jill Denault, Northern Valley Human Service Zone, met with the commissioners to discuss a new phone system for the zone, which would allow calls to be transferred between all three offices. It was explained that phone expenses are considered indirect expenses for each county. There would be an overall cost saving by switching to Verizon One Talk, but a decision needed to be made how to split the monthly bill. **Nick Moser made a motion to approve Verizon One Talk with the monthly cost being paid based on the percentage of phone bills being incurred by each county currently, seconded by Stanley Dick, motion carried.**

Steph Welsh, Public Health, reviewed progress on COVID vaccines with the commissioners. Welsh referred the commission to the ND Dept of Health COVID Vaccine Dashboard for current statistics by county on COVID vaccination progress. Cavalier County was currently at 41% of the eligible population having had their first COVID vaccine.

Welsh briefly discussed legislation on septic system regulations with the commission. Welsh informed the commission that Scott Stewart, State’s Attorney, had been working with Candace Carlson, Lake Region District Health, on a new agreement that could be used when buying/selling a property.

Greg Fetsch, Sheriff, met with the commissioners and informed them he had hired two Dispatchers and one Sheriff Deputy. Fetsch also stated he would be requesting a new patrol with the Stonegarden grant in 2023, but asked for approval to update one this year. **Nick Moser made a motion to purchase a new police equipped vehicle on state bid from Nelson Auto with federally allocated COVID funding if this is an allowable expense, seconded by David Zeis, motion carried.** There was discussion on possible use of the vehicle being replaced for another department.

Nick Moser made a motion to approve seasonal Beer and Liquor License for Walhalla Country Club, seconded by Stanley Dick, motion carried.

Stanley Dick made a motion, seconded by David Zeis to review and approve the following audit of claims; motion carried:

95636	COMPUTER EXPRESS	\$1,767.99	GEN/F-M
95637	STANLEY DICK	\$54.32	COMM
95638	DAVID J. ZEIS	\$68.88	COMM
95639	COUNTRY MEDIA, INC.	\$1,027.70	COMM
95640	PREMIUM WATERS, INC.	\$86.49	MISC
95641	SAMSON ELECTRIC LTD.	\$1,876.25	EMG MGR
95642	VANGUARD APPRAISALS, INC	\$5,000.00	TX DIR
95643	WEST PAYMENT CENTER	\$490.82	STATE'S ATTY
95644	THE SIDWELL COMPANY	\$60.00	TX DIR
95645	MATTHEW-BENDER & CO. INC. SANFORD HEALTH OCCUPATIONAL	\$82.10	GEN
95646	MEDICINE CLINIC	\$280.00	GEN
95647	BUSINESS ESSENTIALS	\$145.00	CLERK
95648	PREMIUM WATERS, INC.	\$22.49	CLERK
95649	BUSINESS ESSENTIALS	\$41.57	CLERK
95650	LISA GELLNER	\$32.00	MISC
95651	QUADIENT LEASING USA INC	\$977.10	MISC
95652	INFORMATION TECHNOLOGY DEPT.	\$5,113.05	GEN/E-911 GEN/F-
95653	VERIZON WIRELESS	\$153.61	M/R&B/WEED
95654	LANGDON HARDWARE & RENTAL	\$110.42	GEN/R&B
95655	LANGDON CITY	\$376.97	GEN/R&B
95656	UNDERGROUND VAULTS & STORAGE	\$200.00	RECORDER
95657	PREMIUM WATERS, INC.	\$43.49	DISP
95658	AT&T MOBILITY	\$610.76	SHERIFF
95659	ALLIED 100	\$112.00	SHERIFF
95660	STREICHER'S	\$39.96	SHERIFF

95661	US FOODS, INC.	\$78.32	SHERIFF
95662	BUSINESS ESSENTIALS	\$37.34	SHERIFF
95663	MID-CONTINENT CABLE CO.	\$102.24	SHERIFF
95664	GALLS, LLC	\$36.45	SHERIFF
95665	CHRISTIE MOTOR SALES, INC.	\$227.51	SHERIFF
95666	FARMERS UNION OIL CO	\$1,461.62	SHERIFF
95667	STONE'S MOBILE RADIO, INC.	\$110.00	SHERIFF
95668	ND WORKFORCE SAFETY & INS.	\$250.00	SHERIFF
95669	CAVALIER RURAL ELECTRIC CO-OP.	\$105.67	R&B
95670	ERLING'S OIL, INC.	\$97.25	R&B
95671	RICHARD'S WELDING, INC.	\$1,118.90	R&B
95672	FARMERS UNION OIL CO	\$5,672.52	MAINT/F-M/R&B
95673	MUNICH ELEVATOR & OIL CO.	\$148.18	R&B
95674	ALSEN FARMER'S ELEVATOR	\$32.98	R&B
95675	BLUETARP CREDIT SERVICES	\$446.11	R&B
95677	NDTC	\$128.03	E-911
95678	BUSINESS ESSENTIALS	\$345.00	EMG MGR
95679	PENGUIN COMMUNICATIONS, LLC	\$2,568.00	EMG MGR
95680	KAREN KEMPert	\$65.41	EMG MGR
95681	KAREN KEMPert	\$423.36	EMG MGR
95682	UNITED COMMUNICATIONS	\$59.18	EMG MGR
95683	VERIZON WIRELESS	\$47.59	EMG MGR
95684	UNITED COMMUNICATIONS	\$201.46	E-911
95685	WARNE CHEMICAL & EQUIPMENT CO	\$430.00	WEED
95686	SPRAY ADVANTAGE, INC.	\$1,405.93	WEED
95687	RICHARD'S WELDING, INC.	\$3,800.00	WEED
95688	FARMERS UNION OIL CO	\$183.77	WEED
95689	FARMERS UNION OIL CO	\$49.54	VSO
95690	OTTER TAIL POWER CO	\$146.01	SS
95691	HOFFARTH STEAM CLEAN	\$849.00	SS
95692	KIM RUDE	\$85.55	SS
95693	UNITED COMMUNICATIONS	\$664.90	SS
95694	D & B MOTORS	\$158.98	SS
95695	CARL HOFFARTH	\$175.00	SS
95696	ADVANCED BUSINESS METHODS	\$248.73	SS
95697	PREMIUM WATERS, INC.	\$36.49	SS
95698	LANGDON CITY	\$110.82	SS
95699	ARAMARK	\$101.25	SS
95700	TERRI MACHART	\$17.92	NVHSZ
95701	JENNIFER PUPPE	\$34.22	NVHSZ
95702	AMBER JONES	\$70.56	NVHSZ
95703	JEANETTE JOHNSON	\$36.23	NVHSZ
95704	INFORMATION TECHNOLOGY DEPT.	\$155.85	SS/NVHSZ
95705	OTTER TAIL POWER CO	\$558.41	NVHSZ
95706	AUSTIN FUNERAL HOME	\$4,000.00	NVHSZ
95707	HISTORIC NORMAN FUNERAL HOME	\$1,900.00	NVHSZ
95708	MOUNTAIN PLAINS YOUTH SERVICES	\$2,970.00	NVHSZ
95709	DOMESTIC VIOLENCE & ABUSE CENTER	\$21,000.00	NVHSZ

95710	NORTHDAL OIL INC	\$30.01	NVHSZ
95711	BJORNSON OIL CO	\$10.17	NVHSZ
95712	MICHELLE MANLEY	\$101.36	NVHSZ
95713	S&A, INC.	\$1,015.00	NVHSZ
95714	COMFORT SUITES	\$86.40	NVHSZ
95715	SUSAN K. (FETSCH) CROCKETT	\$50.89	NVHSZ
95716	KRYSTLE GIRE	\$76.00	NVHSZ
95717	STANLEY DICK	\$83.60	NVHSZ
95718	KAREN ANDERSON	\$40.48	NVHSZ
95719	DAVID J. ZEIS	\$50.00	NVHSZ
95720	LUTHERAN SOCIAL SERVICES OF ND	\$3,337.00	NVHSZ
95721	WALSH COUNTY HIGHWAY DEPT	\$270.08	NVHSZ
95722	ANN WEST	\$50.00	NVHSZ
95723	AMY KRAM	\$50.00	NVHSZ
95724	VISA	\$65.39	NVHSZ
95725	VISA	\$65.90	NVHSZ
95726	OTTER TAIL POWER CO	\$2,884.77	GEN/R&B
95727	TYLER TECHNOLOGIES, INC.	\$750.00	MISC
95737	CHOICE FINANCIAL GROUP	\$31,260.42	R&B
95738	VERIZON WIRELESS	\$681.44	NVHSZ

At 11:42 a.m., David Zeis made a motion to adjourn the meeting, seconded by Stanley Dick; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Austin Lafrenz – Chairman

Greg Goodman – Vice Chairman

Stanley Dick

David Zeis

Nick Moser

Attest: Lisa Gellner - Auditor