

Commissioners Proceedings

On December 15, 2020, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. Due to the COVID-19 pandemic there was limited audience capacity in the courthouse meeting rooms. Webex was utilized for those wanting to attend the meeting virtually. The meeting began with the Pledge of Allegiance. Chairman Austin Lafrenz called the meeting to order and proceeded as follows:

Lafrenz asked if there were any changes to the agenda. Nick Moser made a motion to approve the agenda, seconded by Greg Goodman; motion carried. Stanley Dick made a motion to approve the minutes, seconded by David Zeis; motion carried.

Austin Lafrenz asked for an update on the open position on the Education Board. Lisa Gellner stated she reached out to Elsie Magnus and she was willing to accept the position. **Nick Moser made a motion to appoint Elsie Magnus to the Education Board, seconded by David Zeis, motion carried.**

The upcoming Christmas Eve holiday was discussed, in light of President Trump declaring it a holiday for all federal employees. Nick Moser made a motion to follow President Trump's declaration. It was decided a motion was not necessary being the employee policy manual already included it.

Anita Beauchamp, Clerk of Court, met with the commissioners and presented her proposed Court Facilities Grant Application. **David Zeis made a motion to approve the application as proposed, seconded by Nick Moser, motion carried.** Austin Lafrenz abstained from the vote due to a conflict of interest with the flooring quote for the grant. Greg Goodman signed the application as Vice Chairman.

Terry Johnston, Road Supervisor, and Jeff Daley, KLJ, met with the commissioners. Johnston had the DOT Final Certification for the road striping project signed by the commission. The summary of hours for the roadmen was reviewed. There was concern raised about Gene Feil's hours for November, as well as a couple other personnel issues. It was decided that David Zeis, Austin Lafrenz, Gene Feil, and HR would meet to address the timekeeping issue.

There was discussion with Daley on possible special funding through ND DOT without any local match for the structure south of Milton on County 45. There was also discussion on location for DOT traffic counters in 2021.

David Zeis presented a proposal on behalf of Greg Fetsch to purchase a computerized active shooter virtual training program for the officers. Zeis explained that it has been difficult to access enough ammunition and it has taken a significant increase in cost. Donations had been received from the community for a large portion of the cost of the \$13,200.00 for the active shooter training program. Zeis stated there was a possibility that they could train officers from other counties with certified instructors in the Sheriff's Department. Later in the meeting the commissioners spoke to Greg Fetsch via phone conference regarding the purchase and Lisa Gellner reached out to Scott Stewart, State's Attorney to make sure he was comfortable with donations being used for the purchase. The commissioners decided to approved the purchase once Greg Fetch is able to tell them how much he received in donations and how much would be paid from his budget.

Steph Welsh, Public Health; Candace Carlson and Allen McKay, Lake Region Public Health; met virtually with the commissioners to review the county's Sewage Treatment System Rules & Regulations. There was discussion on permits needed for new septic systems being installed, as well as inspections required when selling a house with a septic system and/or well. It was explained that Cavalier County contracts with Lake Region Public Health for the permits and inspections. Options for the buyer and seller to sign an agreement for a 90-day trial period when selling a house were also discussed. A resolution by the ND Association of Counties for the upcoming legislative session was also discussed which would require much more uniform sewer requirements and regulations state-wide.

Shannon Duerr, JDA, met with the commissioners virtually and presented proposed board members for open board positions. **Nick Moser made a motion to appoint the following recommended individuals to the Job Development Authority Board: Patrick Rime, Austin Lafrenz, Marcus Lewis, Duane Otto, and Jeff Stanley, seconded by David Zeis, motion carried. Greg Goodman and Austin Lafrenz abstained from voting due to conflicts of interest.**

Nick Moser made a motion to transfer \$43,200.00 from Special County Highway Fund to Road and Bridge Fund, seconded by Stanley Dick, motion carried. Greg Goodman made a motion to transfer \$300.00 from Road and Bridge Fund to Road and Bridge Equipment Fund, seconded by David Zeis, motion carried. Nick Moser made a motion to transfer \$145.22 from Road and Bridge Fund to Road and Bridge Equipment Fund, seconded by Greg Goodman, motion carried. David Zeis made a motion to transfer \$1,452.20 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, seconded by Greg Goodman, motion carried. Greg Goodman made a motion to transfer \$21,682.25 from Vanguard Receivables Fund to County General Fund, seconded by Stanley Dick, motion carried. Nick Moser made a motion to transfer \$2.30 from County Poor Fund to County General Fund, seconded by Stanley Dick, motion carried.

Stanley Dick informed the commissioners that Aaron Birst from ND Association of Counties is drafting a bill to increase the Forest Stewardship Program tax from 50¢ per acre to \$2 per acre, based on it being an outdated amount in the NDCC.

Stanley Dick made a motion, seconded by David Zeis to review and approve the following audit of claims; motion carried:

| | | | |
|-------|---------------------------------------|-------------|--------------------------|
| 94832 | QUALITY SPECIALTY PRODUCTS & PRINTING | \$38.05 | CLERK |
| 94833 | US IMAGING INC | \$10,000.00 | RECORDER |
| 94834 | QUADIENT LEASING USA INC | \$977.10 | GENERAL |
| 94835 | STANLEY DICK | \$548.55 | COMMISSIONERS |
| 94836 | PREMIUM WATERS, INC. | \$78.49 | GENERAL |
| 94837 | UNITED COMMUNICATIONS | \$1,309.79 | GENERAL/R&B/VSO |
| 94838 | LANGDON CITY | \$335.05 | GENERAL/ROAD & BRIDGE |
| 94839 | INFORMATION TECHNOLOGY DEPT. | \$37,246.70 | GENERAL/E-911 EXCISE TAX |
| 94840 | PREMIUM WATERS, INC. | \$11.00 | CLERK |
| 94841 | BUSINESS ESSENTIALS | \$253.53 | TREASURER |
| 94842 | THE VILLAGE FAMILY SERVICE CENTER | \$1,254.00 | GENERAL |
| 94843 | BUSINESS ESSENTIALS | \$977.37 | GENERAL |
| 94844 | GLENN'S APPLIANCE CENTER | \$445.11 | GENERAL |
| 94845 | ND SECRETARY OF STATE | \$36.00 | CLERK |
| 94846 | BUSINESS ESSENTIALS | \$560.78 | TAX DIRECTOR |
| 94847 | BUSINESS ESSENTIALS | \$226.00 | TAX DIRECTOR |
| 94848 | VERIZON WIRELESS | \$153.49 | GENERAL/F-M/R&B/WEED |
| 94849 | DAVID J. ZEIS | \$191.48 | COMMISSIONERS |
| 94850 | C & M HOME MARKETING | \$41.99 | STATE'S ATTORNEY |
| 94851 | DACOTAH PAPER CO. | \$69.27 | GENERAL |
| 94852 | COUNTRY MEDIA, INC. | \$764.22 | COMMISSIONERS/ELECTIONS |
| 94853 | SIDWELL | \$6,042.00 | TAX DIRECTOR |
| 94854 | ANITA BEAUCHAMP | \$21.39 | CLERK |
| 94855 | CAVALIER COUNTY TREASURER | \$25.00 | VICTIMS ASSISTANCE |
| 94857 | JOHN METZGER | \$257.07 | SHERIFF |
| 94858 | GALLS, LLC | \$68.31 | SHERIFF |
| 94859 | MID-CONTINENT CABLE CO. | \$101.40 | SHERIFF |
| 94860 | STONE'S MOBILE RADIO, INC. | \$209.72 | SHERIFF |
| 94861 | STALKER RADR | \$2,895.00 | SHERIFF |
| 94862 | BUSINESS ESSENTIALS | \$262.83 | SHERIFF |

| | | | |
|-------|---------------------------------------|-------------|-----------------------|
| 94863 | LEXIPOL, LLC | \$2,852.00 | SHERIFF |
| 94864 | AT&T MOBILITY | \$610.20 | SHERIFF |
| 94865 | SPORTS & SHIRTS | \$101.00 | DISPATCHERS |
| 94866 | BUSINESS ESSENTIALS | \$17.99 | SHERIFF |
| 94867 | DOLLAR GENERAL -REGIONS 410526 | \$8.00 | SHERIFF |
| 94868 | LEEVERS FOODS | \$84.05 | SHERIFF |
| 94869 | QUALITY SPECIALTY PRODUCTS & PRINTING | \$85.93 | SHERIFF |
| 94870 | FARMERS UNION OIL CO | \$1,363.86 | SHERIFF |
| 94871 | SENIOR MEALS AND SERVICES | \$21.00 | SHERIFF |
| 94872 | HIGH POINT NETWORKS, LLC | \$325.95 | SHERIFF |
| 94873 | PREMIUM WATERS, INC. | \$43.49 | DISPATCHERS |
| 94874 | CHRISTIE MOTOR SALES, INC. | \$1,293.24 | SHERIFF |
| 94875 | FARMERS UNION OIL CO | \$3,636.41 | GENERAL/F-M/R&B |
| 94876 | OTTER TAIL POWER CO | \$2,327.78 | GENERAL/ROAD & BRIDGE |
| 94877 | QUALITY SPECIALTY PRODUCTS & PRINTING | \$32.48 | FARM - MARKET |
| 94878 | DEPARTMENT OF TRANSPORTATION | \$545.88 | FARM - MARKET |
| 94879 | ERLING'S OIL, INC. | \$60.02 | ROAD & BRIDGE |
| 94880 | KLJ ENGINEERING LLC | \$150.00 | FARM - MARKET |
| 94881 | CLARK GRAVEL & CONST. INC. | \$2,857.00 | FARM - MARKET |
| 94882 | MIKKELSEN BROS. CONSTRUCTION | \$25,179.50 | GENERAL/ROAD & BRIDGE |
| 94883 | KENT MIKKELSEN | \$360.00 | ROAD & BRIDGE |
| 94884 | KEVIN MIKKELSEN | \$360.00 | ROAD & BRIDGE |
| 94885 | SHAWN HALL | \$360.00 | ROAD & BRIDGE |
| 94886 | SHELDON ROMFO | \$360.00 | ROAD & BRIDGE |
| 94887 | RICK ROSTVET | \$360.00 | ROAD & BRIDGE |
| 94888 | PHIL WOLD | \$360.00 | ROAD & BRIDGE |
| 94889 | VALLEY TRUCK | \$26.67 | ROAD & BRIDGE |
| 94890 | RICHARD'S WELDING, INC. | \$488.00 | ROAD & BRIDGE |
| 94891 | BUTLER MACHINERY CO. | \$9,712.93 | ROAD & BRIDGE |
| 94892 | DALGLIESH ENTERPRISES | \$367.45 | ROAD & BRIDGE |
| 94893 | ALKEN GLASS UNLIMITED LLC | \$1,340.00 | ROAD & BRIDGE |
| 94894 | HIGH PLAINS EQUIPMENT | \$153.25 | ROAD & BRIDGE |
| 94895 | DAHL TRUCK & AUTO | \$2,571.76 | ROAD & BRIDGE |
| 94896 | BLUETARP CREDIT SERVICES | \$286.61 | ROAD & BRIDGE |
| 94897 | WALHALLA COOP OIL CO. | \$29.97 | ROAD & BRIDGE |
| 94898 | CAVALIER RURAL ELECTRIC CO-OP. | \$98.31 | ROAD & BRIDGE |
| 94899 | MUNICH ELEVATOR & OIL CO. | \$405.29 | SHERIFF/ROAD & BRIDGE |
| 94900 | UNITED COMMUNICATIONS | \$211.97 | E-911 EXCISE TAX |
| 94901 | NDTC | \$128.03 | E-911 EXCISE TAX |
| 94902 | NATIONAL EMERGENCY NUMBER ASSOC | \$55.00 | EMG MNGR |
| 94904 | BUSINESS ESSENTIALS | \$213.02 | EMG MNGR |
| 94905 | UNITED COMMUNICATIONS | \$35.71 | EMG MNGR |
| 94906 | UNITED COMMUNICATIONS | \$61.81 | NDSU EXT. |
| 94907 | XEROX CORPORATION | \$163.79 | NDSU EXT. |
| 94908 | ANITHA CHIRUMAMILLA | \$50.00 | NDSU EXT. |
| 94909 | ANITHA CHIRUMAMILLA | \$105.00 | NDSU EXT. |
| 94910 | NORTH DAKOTA STATE UNIVERSITY | \$150.00 | NDSU EXT. |
| 94911 | ANITHA CHIRUMAMILLA | \$60.00 | NDSU EXT. |
| 94912 | FARMERS UNION OIL CO | \$50.40 | VSO |
| 94913 | JOHN DEERE FINANCIAL | \$454.85 | WEED CONTROL |
| 94914 | LANGDON IMPLEMENT CO. | \$4,900.00 | WEED CONTROL |
| 94915 | NDWCA | \$275.00 | WEED CONTROL |
| 94916 | DAN'S TRUCK & CAR WASH | \$90.45 | WEED CONTROL |
| 94917 | OTTER TAIL POWER CO | \$35.42 | WEED CONTROL |

| | | | |
|-------|----------------------------------|-------------|----------------------|
| 94918 | MONTANA-DAKOTA UTILITIES | \$42.27 | WEED CONTROL |
| 94919 | BUSINESS ESSENTIALS | \$581.94 | SOCIAL SERVICES |
| 94920 | UNITED COMMUNICATIONS | \$624.23 | SOCIAL SERVICES |
| 94921 | LANGDON CITY | \$110.82 | SOCIAL SERVICES |
| 94922 | ARAMARK | \$101.25 | SOCIAL SERVICES |
| 94923 | NDACO RESOURCES GROUP, INC. | \$1,167.79 | SOCIAL SERVICES |
| 94924 | PREMIUM WATERS, INC. | \$20.49 | SOCIAL SERVICES |
| 94925 | READY TALK | \$19.80 | SOCIAL SERVICES |
| 94926 | OTTER TAIL POWER CO | \$116.06 | SOCIAL SERVICES |
| 94927 | MONTANA-DAKOTA UTILITIES | \$78.49 | SOCIAL SERVICES |
| 94928 | DACOTAH PAPER CO. | \$146.03 | SOCIAL SERVICES |
| 94929 | ADVANCED BUSINESS METHODS | \$248.73 | SOCIAL SERVICES |
| 94931 | D & B MOTORS | \$73.65 | SOCIAL SERVICES |
| 94932 | LANGDON AREA CHAMBER OF COMMERCE | \$2,000.00 | SS - CHRISTMAS CHEER |
| 94933 | COUNTRY MEDIA, INC. | \$62.00 | SS - CHRISTMAS CHEER |
| 94934 | QUILL CORP | \$160.80 | HUMAN SERV. ZONE |
| 94935 | INFORMATION TECHNOLOGY DEPT. | \$307.70 | SS/HUMAN SERV. ZONE |
| 94936 | SUSAN K. (FETSCH) CROCKETT | \$50.89 | HUMAN SERV. ZONE |
| 94937 | NODAK ELECTRIC COOP. | \$628.00 | HUMAN SERV. ZONE |
| 94938 | DEBRA FRASER | \$50.00 | HUMAN SERV. ZONE |
| 94939 | VISA | \$75.15 | HUMAN SERV. ZONE |
| 94940 | WALSH COUNTY HIGHWAY DEPT | \$135.37 | HUMAN SERV. ZONE |
| 94941 | STANLEY DICK | \$84.50 | HUMAN SERV. ZONE |
| 94942 | KAREN ANDERSON | \$50.00 | HUMAN SERV. ZONE |
| 94943 | JANNE MYRDAL | \$50.00 | HUMAN SERV. ZONE |
| 94944 | DAVID J. ZEIS | \$50.00 | HUMAN SERV. ZONE |
| 94945 | ANN WEST | \$50.00 | HUMAN SERV. ZONE |
| 94946 | AMY KRAM | \$50.00 | HUMAN SERV. ZONE |
| 94947 | LINDA GEISEN | \$50.89 | HUMAN SERV. ZONE |
| 94948 | JEANETTE JOHNSON | \$14.56 | HUMAN SERV. ZONE |
| 94949 | AMBER JONES | \$237.70 | HUMAN SERV. ZONE |
| 94950 | TERRI MACHART | \$23.00 | HUMAN SERV. ZONE |
| 94951 | DISCOVER | \$74.10 | HUMAN SERV. ZONE |
| 94952 | LITTLE KEEPERS | \$400.40 | HUMAN SERV. ZONE |
| 94953 | LITTLE MIRACLES, INC | \$410.00 | HUMAN SERV. ZONE |
| 94954 | NORTHDALE OIL INC | \$39.13 | HUMAN SERV. ZONE |
| 94957 | CARL HOFFARTH | \$50.00 | SOCIAL SERVICES |
| 94967 | DIGIMATION | \$13,200.00 | SHERIFF |

At 12:00 p.m. Greg Goodman made a motion to adjourn the meeting, seconded by Nick Moser; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Austin Lafrenz – Chairman

Greg Goodman – Vice Chairman

Stanley Dick

David Zeis

Nick Moser

Attest: Lisa Gellner - Auditor