

Commissioners Proceedings

On October 6, 2020, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session with all members present. Meeting was available virtually via Webex due to audience restrictions in the Commission Room related to the COVID pandemic. Webex was also available in the north meeting room. The meeting began with the Pledge of Allegiance. Chairman Nick Moser called the meeting to order and proceeded as follows:

Moser asked if there were any changes to the agenda. Lisa Gellner, Auditor, added Cindy Stremick, Treasurer, to the agenda at 8:50 a.m. David Zeis made a motion to approve the agenda with the one addition, seconded by Austin Lafrenz; motion carried. Greg Goodman made a motion to approve the minutes, seconded by Stanley Dick; motion carried.

Steph Welsh, Public Health, met with the commissioners and asked if Public Health could use the north meeting room for COVID static testing on Wednesdays due to the weather turning too cold to do the testing outside. The commissioners were in agreement. Welsh also discussed the number of active COVID cases in the county and reviewed some of the updated recommendations.

Cindy Stremick, Treasurer, met with the commissioners to review the current fees for Motor Vehicle. Based on state recommendation, Stremick suggested increasing some of the fees. The commissioners were in agreement with the suggested increases.

Terry Johnston, Road Supervisor, met with the commissioners and reviewed district gravel budgets and current project updates from KLJ. Johnston asked the commission if they wanted KLJ to inspect the minor structure bridges for \$18,000 or \$38,000, which would include rating load restrictions. The commissioners decided not to incur the expense and advised Johnston to do more load restrictions on any bridges that were questionable. Johnston informed the commissioners that 3D Technology had located a new post driver, but it had not been delivered yet, and that the old one was being repaired at Acme Electric. After the major bridge inspections were completed, there were multiple critical warnings for signs that needed to be repaired or replaced and one bridge had to be closed. The commissioners stated they needed to communicate with the roadmen that they need to keep track of signs that are needing repair/replacement. The Federal Aid Program sheet for future projects was reviewed. The commission decided to add the County 13 gravel project and eventually the Wales road overlay would need to be added. Culvert requests from Mike Roppel north of Alsen were discussed. Johnston suggested that the requests go to the Water Board due to the wildlife easements. KLJ asked if the county wanted them to look at anything in the gorge with their drone while they were working on another project in the area. The commissioners did not. Jared Johnson had contacted Johnston about doing brush cutting in the ditches. Stanley Dick suggested having the Weed Board spray the brush instead and use Rodeo if there was water in the ditch. Johnston informed the commissioners that Knife River would not be doing any work in Munich, so the county would not be able to get them to repair the pavement on the county road north of Munich. The commissioners decided they would wait until spring and see if they could get a local contractor to do it.

Snowplow trucks and operators were discussed. David Zeis informed the commissioners that the operator in the Sarles District asked that the county try to find another operator for that district. Stanley Dick stated that it was possible to get a new Western Star truck delivered to Grand Forks before winter. **Stanley Dick made a motion to advertise for bids on a new snowplow truck, seconded by David Zeis. A roll call vote was taken with all voting in favor.** The commissioners asked Terry Johnston to see if Western Star possibly participates in a program similar to SourceWell, which would equate to state bid and would not require advertising for bids. **David Zeis made a**

motion to advertise for a snowplow driver in the Sarles District, seconded by Stanley Dick, motion carried. It was decided to discuss snowplow operators and trucks again at the next meeting. Lisa Gellner stated she would contact the applicants from the last help wanted ad and let them know that no decision has been made yet.

The commissioners reviewed the list of parcels for the upcoming November tax sale and put prices the parcels. **David Zeis made a motion to approve the tax sale appraisal as proposed, seconded by Stanley Dick, motion carried.**

Austin Lafrenz made a motion to approve a raffle permit for Our Lady Preservation, seconded by Stanley Dick, motion carried.

Stanley Dick made a motion, seconded by David Zeis, to appoint Janelle Bata and Amanda Buchweitz as State Fair Delegates, motion carried.

Steph Bata, Tax Director, met with the commissioners and discussed the upcoming renewals for the Forest Stewardship Program. The commissioners were hopeful that one of the local legislators would bring a proposed increase per acre for the program to legislature in the upcoming legislative session. There was a question raised whether the commissioners could restrict approval of applications for the Forest Stewardship Program to just local or state landowners. Bata stated she would look into it.

Austin Lafrenz made a motion to transfer \$2,091.43 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, seconded by Stanley Dick, motion carried. Greg Goodman made a motion to transfer \$209.14 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, seconded by David Zeis, motion carried. Stanley Dick made a motion to transfer \$800.00 from Road and Bridge Fund to Road and Bridge Equipment Fund, seconded by Stanley Dick, motion carried.

David Zeis made a motion, seconded by Greg Goodman to review and approve the following audit of claims; motion carried:

94324	READY TALK	\$144.79	SOCIAL SERVICES
94325	OTTER TAIL POWER CO	\$256.42	SOCIAL SERVICES
94326	VISA	\$214.75	HUMAN SERV. ZONE
94327	VISA	\$25.00	HUMAN SERV. ZONE
94329	VERIZON WIRELESS	\$593.97	HUMAN SERV. ZONE
94343	MAPPING SOLUTIONS	\$170.00	GENERAL
94344	JOSH PLUMMER	\$756.00	GENERAL
94345	LANGDON CITY	\$379.20	GENERAL/R&B
94346	LANGDON HARDWARE & RENTAL	\$518.60	GENERAL/SHERIFF/R&B
94347	MONTANA-DAKOTA UTILITIES	\$390.45	GENERAL/SHERIFF/R&B
94348	COUNTRY MEDIA, INC.	\$351.48	COMMISH/AUDITOR
94349	ADVANCED BUSINESS METHODS	\$657.24	CLERK/AUD/RECORD/F-M
94350	WEST PAYMENT CENTER	\$245.41	STATE'S ATTORNEY
94351	T R WAIND INSURANCE AGENCY	\$71.00	GENERAL
94352	D & B MOTORS	\$353.04	GENERAL
94353	DOCU SHRED INC.	\$37.36	GENERAL
94354	QUALITY SPECIALTY PRODUCTS & PRINTING	\$164.98	CLERK
94356	LISA GELLNER	\$32.00	GENERAL
94357	INFORMATION TECHNOLOGY DEPT.	\$4,451.70	GENERAL
94358	LANGDON FIRE EQUIPMENT	\$383.00	SHERIFF
94359	JOHN METZGER	\$27.69	SHERIFF

94360	BALCO UNIFORM CO. INC.	\$77.12	SHERIFF
94361	AT&T MOBILITY	\$570.37	SHERIFF
94362	BUD'S SERVICE PRODUCTS	\$250.00	SHERIFF
94363	ADVANCED BUSINESS METHODS	\$253.06	SHERIFF
94364	HANSEL PLUMBING & HEATING, LLC	\$3,601.63	SHERIFF
94365	KJS COMPUTER SERVICES	\$104.99	SHERIFF
94366	BALCO UNIFORM CO. INC.	\$81.00	SHERIFF
94367	CARQUEST OF LANGDON	\$79.81	SHERIFF
94368	BALCO UNIFORM CO. INC.	\$316.00	SHERIFF
94369	GALLS, LLC	\$233.47	SHERIFF
94370	SENIOR MEALS AND SERVICES	\$31.50	SHERIFF
94371	US FOODS, INC.	\$115.95	SHERIFF
94372	FARMERS UNION OIL CO	\$1,273.26	SHERIFF
94373	ND STATE RADIO COMMUNICATIONS	\$120.00	SHERIFF
94374	CHRISTIE MOTOR SALES, INC.	\$126.60	SHERIFF
94375	CAVALIER RURAL ELECTRIC CO-OP.	\$90.56	ROAD & BRIDGE
94376	FARMERS UNION OIL CO	\$1,773.94	GENERAL/F-M
94377	BUTLER MACHINERY CO.	\$535.15	ROAD & BRIDGE
94378	SCHILL'S SHOP	\$98.50	ROAD & BRIDGE
94379	RICHARD'S WELDING, INC.	\$604.00	ROAD & BRIDGE
94380	MIKKELSEN BROS. CONSTRUCTION	\$152,546.60	F-M/R&B
94381	ERLING'S OIL, INC.	\$61.54	ROAD & BRIDGE
94382	BLUETARP CREDIT SERVICES	\$110.69	ROAD & BRIDGE
94383	WALHALLA COOP OIL CO.	\$130.97	ROAD & BRIDGE
94384	DUBOIS OIL CO.,INC	\$1,053.00	ROAD & BRIDGE
94385	CARQUEST OF LANGDON	\$132.78	ROAD & BRIDGE
94386	KLJ ENGINEERING LLC	\$118.32	R&B EXCESS LEVY
94387	RAZOR TRACKING, INC.	\$200.00	ROAD & BRIDGE
94388	JOHN DEERE FINANCIAL	\$190.31	ROAD & BRIDGE
94389	LANGDON FIRE EQUIPMENT	\$160.00	ROAD & BRIDGE
94390	GERALD URLAUB	\$585.00	WEED CONTROL
94391	LEO URLAUB	\$630.00	WEED CONTROL
94392	OTTER TAIL POWER CO	\$34.18	WEED CONTROL
94393	CARQUEST OF LANGDON	\$181.70	WEED CONTROL
94394	LANGDON HARDWARE & RENTAL	\$18.88	WEED CONTROL
94395	BUSINESS ESSENTIALS	\$676.97	WEED CONTROL
94396	MONTANA-DAKOTA UTILITIES	\$23.10	WEED CONTROL
94397	POLAR COMMUNICATIONS	\$373.70	E-911 EXCISE TAX
94398	UNITED COMMUNICATIONS	\$34.31	EMG MNGR
94399	UNITED COMMUNICATIONS	\$213.43	E-911 EXCISE TAX
94400	FARMERS UNION OIL CO	\$92.53	VSO
94401	C & M HOME MARKETING	\$45.00	VSO
94402	DATASPEC INC	\$449.00	VSO
94403	JOSH PLUMMER	\$600.00	SOCIAL SERVICES
94404	AMBER KASSENBOG	\$10.69	SOCIAL SERVICES
94405	ADVANCED BUSINESS METHODS	\$248.73	SOCIAL SERVICES
94406	MONTANA-DAKOTA UTILITIES	\$27.02	SOCIAL SERVICES
94407	STEIN AUTO BODY, INC.	\$70.00	SOCIAL SERVICES
94408	CAVALIER COUNTY REPUBLICAN	\$75.00	SOCIAL SERVICES
94409	RYAN KALINOWSKI	\$239.80	SOCIAL SERVICES
94410	JEANETTE JOHNSON	\$51.64	SOCIAL SERVICES
94411	SERI GERSZEWSKI	\$39.10	HUMAN SERV. ZONE
94412	SUSAN K. (FETSCH) CROCKETT	\$101.78	HUMAN SERV. ZONE
94413	LINDA GEISEN	\$101.78	HUMAN SERV. ZONE

94414	DISCOVER	\$99.15	HUMAN SERV. ZONE
94415	TOLLEFSON FUNERAL HOME	\$1,900.00	HUMAN SERV. ZONE
94416	QUILL CORPORATION	\$124.46	HUMAN SERV. ZONE
94417	WALSH COUNTY HIGHWAY DEPT	\$346.09	HUMAN SERV. ZONE
94418	S&A, INC.	\$560.00	HUMAN SERV. ZONE
94419	LITTLE KEEPERS	\$1,208.99	HUMAN SERV. ZONE
94420	LITTLE MIRACLES, INC	\$1,522.00	HUMAN SERV. ZONE

At 11:36 a.m. Greg Goodman made a motion to adjourn the meeting, seconded by Austin Lafrenz; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Nick Moser – Chairman

Austin Lafrenz – Vice Chairman

Greg Goodman

Stanley Dick

David Zeis

Attest: Lisa Gellner - Auditor