

Commissioners Proceedings

On November 5, 2020, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. Due to the COVID-19 pandemic there was limited audience capacity in the courthouse meeting rooms. Webex was utilized for those wanting to attend the meeting virtually and made available in the north meeting room to provide for social distancing. The meeting began with the Pledge of Allegiance. Chairman Nick Moser called the meeting to order and proceeded as follows:

Moser asked if there were any changes to the agenda. Stanley Dick made a motion to approve the agenda, seconded by David Zeis; motion carried. Austin Lafrenz made a motion to approve the minutes, seconded by Greg Goodman; motion carried.

Terry Johnston, Road Supervisor, met with the commissioners and reviewed the KLJ list of current/future road projects. There was discussion about putting the County 13 gravel project on the federal aid project list for 2021. David Zeis stated two of the soft spots on County 13 had been dug out and put ground up pavement product from Langdon City in to see how they would hold up in the spring. If it works well, this would possibly be done to about five more soft spots. It was decided to bid the County 13 project in April 2021. There was discussion on adding the very end of County 24 by Munich to the FAS routes so it would be eligible for federal aid. Johnston stated it has to connect up with another FAS route in order to qualify and it would no longer be eligible for FEMA reimbursement if it is a FAS route.

David Zeis made a motion to approve a 40% cost share for crossing in the new Cypress Creek #3 Drain in the amount of approximately \$22,890.04, seconded by Stanley Dick, motion carried. David Zeis made a motion to approve a culvert request from Cypress Township, seconded by Greg Goodman, motion carried.

Johnston stated the Razor Tracking pucks had come for the snowplow trucks. It was decided the employees would install them. There was also discussion on meeting with the roadmen during the next commission meeting. With the current COVID cases, it was decided not to and the roadmen would need to do their mandatory Worker's Comp training online.

It was also decided that the next commission meeting would be in the north meeting room to allow more audience space for the annual tax sale.

Greg Fetsch, Sheriff, met with the commissioners and stated they could appoint him as coroner and Shane Gallagher as deputy coroner. No training was required and the state medical examiner would assist them when filling out death certificates, if needed. **David Zeis made a motion to appoint Greg Fetsch as coroner and Shane Gallagher as deputy coroner, motion carried.**

Fetsch discussed mask mandates with the commissioners. He discouraged making it a mandate, as it would put his staff at risk of exposure when enforcing it and there is a lack of space in jails already.

David Zeis made a motion to transfer \$355.00 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, seconded by Greg Goodman, motion carried. Greg Goodman made a motion to transfer \$6,529.51 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, seconded by David Zeis, motion carried. Austin Lafrenz made a motion to transfer \$652.95 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, seconded by Stanley Dick, motion carried. David Zeis made a motion to transfer \$61,000.00 from Special County Highway Fund to Road and Bridge Fund, seconded by Stanley Dick, motion carried.

In light of audio problems being experienced while using Webex, Lisa Gellner, Auditor, suggested the commissioners begin a rotation for replacing their laptop computers, beginning with Austin Lafrenz's as the incoming chairman. The commissioners were in agreement.

Jill Denault, Northern Valley Human Service Zone Director, met with the commissioners via Webex regarding the Northern Valley Human Services Zone Plan. **Stanley Dick made a motion to approve the Zone Plan, seconded by David Zeis, motion carried.** Denault requested a list and camera be installed at the back door of the office in Langdon. **Greg Goodman made a motion to approve the request, seconded Austin Lafrenz, motion carried.** David Zeis suggested looking into the possibility of connecting the cameras to the Sheriff's Department. The commissioners also gave approval for WIFI to be installed by NRG at the Langdon office, as well as a permanent drop box outside. Denault stated she would look into the drop box being paid for as a direct expense. Denault asked the commissioners their opinion on limiting access to the zone offices due to COVID. The commissioners stated they would leave it up to each department.

The commissioners met with Steph Welsh, Public Health, as well as most department heads regarding the current increase in COVID cases and any changes that needed to be implemented. Welsh reiterated the importance of wearing masks in offices/businesses; only having one family/household in the offices at a time; staying home if you are sick; outside interactions being safer; using plastic barriers and making sure they are being cleaned; and opening windows if weather permits.

The commissioners recommended offices offer outdoor/curbside meetings with the public, if requested; and strongly encouraged employees to wear masks when they have to be around other employees/customers and especially when they are out of their offices; use work from home plans to rotate employees if possible.

Scott Stewart, State's Attorney, stated he was in support of wearing masks and stated the commissioners definitely could require employees to wear masks. Commissioners also could issue a public mandate, but it would be difficult to enforce. Steph Welsh, Public Health, suggested the commissioners should consider supporting masking, rather than mandating it. **David Zeis made a motion for Cavalier County Commissioners to support and encourage people to wear masks, social distance, and wash hands and put it into a resolution prepared by Scott Stewart and Steph Welsh.** The motion did not receive a second.

Greg Goodman made a motion to put an ad in the newspaper from the Cavalier County Commission thanking employees, healthcare systems, Public Health office, schools, churches, and businesses for their support on taking steps to flatten the curve and encourage the community to continue the following: staying home when sick; social distancing; washing hands; and follow other Public Health recommendations, seconded by Austin Lafrenz. David Zeis suggested adding wearing masks. **Greg Goodman amended the above motion to include thanking law enforcement and citizens and striking the following: ~~staying home when sick; social distancing; washing hands~~ and leave it with "continue to following Public Health recommendations", Austin Lafrenz seconded the amended motion. A roll call vote was taken with all voting in favor.**

Karen Kempert, Emergency Manager, asked the commissioners if they were in agreement to add the county logo to the list of supporters for a ND Mask Up sign to be used by businesses in the community. **David Zeis made a motion to approve the Cavalier County logo being included on the sign, Nick Moser seconded the motion for discussion. A roll call vote was taken: David Zeis: yes; Stanley Dick: no; Austin Lafrenz: no; Greg Goodman: no; Nick Moser: no. Motion did not pass.**

Steph Welsh, Public Health, stated she was able to get UV lights to be used to sanitize entire rooms and stated they were available for use in the courthouse.

Stanley Dick made a motion, seconded by David Zeis to review and approve the following audit of claims; motion carried:

94526	11/04/2020	BUSINESS ESSENTIALS	\$818.73	AUDITOR/ELECTIONS
94527	11/04/2020	DS SOLUTIONS, INC.	\$200.00	ELECTIONS
94528	11/04/2020	JOSH PLUMMER	\$810.00	GENERAL
94529	11/04/2020	COMPUTER EXPRESS	\$804.99	TREASURER
94530	11/04/2020	BARCODES INC	\$106.96	RECORDER

94531	11/04/2020	ES&S ELECTION SYSTEMS & SOFTWARE	\$171.82	ELECTIONS
94532	11/04/2020	ND ASSOCIATION OF COUNTIES	\$250.00	COMMISSIONERS
94533	11/04/2020	BUSINESS ESSENTIALS	\$37.99	TAX DIRECTOR
94534	11/04/2020	NATIONAL ASSOCIATION OF COUNTIES	\$450.00	COMMISSIONERS
94535	11/04/2020	ND EMA	\$50.00	EMG MNGR
94536	11/04/2020	DACOTAH PAPER CO.	\$408.17	GENERAL
94537	11/04/2020	POLAR COMMUNICATIONS	\$373.70	E-911 EXCISE TAX
94538	11/04/2020	NEW PIG	\$775.01	EMERG. MANAGEMENT TRUST ACC'T
94539	11/04/2020	LANGDON HARDWARE & RENTAL	\$103.16	GENERAL/ROAD & BRIDGE
94540	11/04/2020	FARMERS UNION OIL CO	\$589.52	GENERAL/ROAD & BRIDGE/F-M
94541	11/04/2020	LANGDON CITY	\$376.60	GENERAL/ROAD & BRIDGE
94542	11/04/2020	CARQUEST OF LANGDON	\$103.42	GENERAL/ROAD & BRIDGE
94543	11/04/2020	ADVANCED BUSINESS METHODS	\$667.99	GENERAL/FARM - MARKET
94544	11/04/2020	MONTANA-DAKOTA UTILITIES	\$578.82	GENERAL/ROAD & BRIDGE
94545	11/04/2020	ACCUSOURCE	\$168.87	GENERAL/ROAD & BRIDGE
94546	11/04/2020	VERIZON WIRELESS	\$159.52	GENERAL/ROAD & BRIDGE/WEED
94547	11/04/2020	KEVIN FINNISON	\$88.78	SHERIFF
94548	11/04/2020	MARCIE FINNISON	\$267.44	SHERIFF
94549	11/04/2020	CHRISTIE MOTOR SALES, INC.	\$416.88	SHERIFF
94550	11/04/2020	ADVANCED BUSINESS METHODS	\$261.97	SHERIFF
94551	11/04/2020	GALLS, LLC	\$94.93	SHERIFF
94552	11/04/2020	US FOODS, INC.	\$169.57	SHERIFF
94553	11/04/2020	D & B MOTORS	\$356.50	SHERIFF
94554	11/04/2020	NATIONAL SHERIFF'S ASSOCIATION	\$68.00	SHERIFF
94555	11/04/2020	DAKOTA WHOLESALE TIRE	\$670.36	SHERIFF
94556	11/04/2020	APCO INTERNATIONAL INC.	\$72.00	DISPATCHERS
94557	11/04/2020	FARMERS UNION OIL CO	\$1,296.50	SHERIFF
94558	11/04/2020	LEEVERS FOODS	\$94.70	SHERIFF
94559	11/04/2020	STONE'S MOBILE RADIO, INC.	\$174.62	SHERIFF
94560	11/04/2020	ABOLUTE EXHIBITS, INC.	\$520.00	SHERIFF
94561	11/04/2020	BALCO UNIFORM CO. INC.	\$108.39	SHERIFF
94562	11/04/2020	SENIOR MEALS AND SERVICES	\$547.50	SHERIFF
94563	11/04/2020	KYLE MCCONNELL	\$450.00	ROAD & BRIDGE
94564	11/04/2020	ERLING'S OIL, INC.	\$1,449.00	ROAD & BRIDGE
94565	11/04/2020	RAZOR TRACKING, INC.	\$1,200.00	ROAD & BRIDGE
94566	11/04/2020	MARCOTTE BUILDER'S SUPPLY CO.	\$49.47	ROAD & BRIDGE
94567	11/04/2020	BLUETARP CREDIT SERVICES	\$167.10	ROAD & BRIDGE
94568	11/04/2020	WALHALLA COOP OIL CO.	\$20.91	ROAD & BRIDGE
94569	11/04/2020	KLJ ENGINEERING LLC	\$100.00	FARM - MARKET
94570	11/04/2020	MIKKELSEN BROS. CONSTRUCTION	\$2,272.00	FARM - MARKET/ROAD & BRIDGE
94571	11/04/2020	NDSU EXT	\$11,811.13	NDSU EXT.
94572	11/04/2020	EPSILON SIGMA PHI COVANESSA HOINES	\$75.00	NDSU EXT.
94573	11/04/2020	ANITHA CHIRUMAMILLA	\$97.53	NDSU EXT.
94574	11/04/2020	BUSINESS ESSENTIALS	\$53.36	NDSU EXT.
94575	11/04/2020	SIGN IT	\$25.00	NDSU EXT.
94576	11/04/2020	NDAAEA - ATTN PENNY NESTER, TREASURER	\$75.00	NDSU EXT.
94577	11/04/2020	ANITHA CHIRUMAMILLA	\$60.00	NDSU EXT.
94578	11/04/2020	LANGDON HARDWARE & RENTAL	\$65.98	WEED CONTROL
94579	11/04/2020	BUSINESS ESSENTIALS	\$211.28	WEED CONTROL
94580	11/04/2020	APCO INTERNATIONAL	\$72.00	EMG MNGR
94581	11/04/2020	MONTANA-DAKOTA UTILITIES	\$20.30	WEED CONTROL
94582	11/04/2020	FORESTRY SUPPLIERS	\$179.75	WEED CONTROL

94583	11/04/2020	NDWCA	\$405.00	WEED CONTROL
94585	11/04/2020	CARQUEST OF LANGDON	\$174.52	WEED CONTROL
94586	11/04/2020	OTTER TAIL POWER CO	\$34.24	WEED CONTROL
94587	11/04/2020	TOM HARDY	\$19.25	VSO
94588	11/04/2020	MID-CONTINENT CABLE CO.	\$202.34	HUMAN SERV. ZONE
94589	11/04/2020	DISCOVER	\$158.48	HUMAN SERV. ZONE
94590	11/04/2020	QUILL CORPORATION	\$170.03	HUMAN SERV. ZONE
94591	11/04/2020	ADVANCED BUSINESS METHODS	\$248.73	SOCIAL SERVICES
94592	11/04/2020	DACOTAH PAPER CO.	\$51.75	SOCIAL SERVICES
94593	11/04/2020	READY TALK	\$189.55	SOCIAL SERVICES
94594	11/04/2020	MONTANA-DAKOTA UTILITIES	\$39.83	SOCIAL SERVICES
94595	11/04/2020	JOSH PLUMMER	\$600.00	SOCIAL SERVICES
94596	11/04/2020	LANGDON CITY	\$128.26	SOCIAL SERVICES
94597	11/04/2020	ND 911 ASSOCIATION	\$50.00	EMG MNGR
94598	11/04/2020	PLUMMER CONSTRUCTION	\$8,890.00	GENERAL
94599	11/05/2020	STANLEY DICK	\$117.29	COMMISSIONERS
94600	11/05/2020	NICK MOSER	\$79.35	COMMISSIONERS
94601	11/05/2020	MUNICH ELEVATOR & OIL CO.	\$1,401.10	ROAD & BRIDGE
94604	11/06/2020	T R WAIND INSURANCE AGENCY	\$6.00	WEED CONTROL

At 11:40 a.m., David Zeis made a motion to adjourn the meeting, seconded by Greg Goodman; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Nick Moser – Chairman

Austin Lafrenz – Vice Chairman

Greg Goodman

Stanley Dick

David Zeis

Attest: Lisa Gellner - Auditor