

## Commissioners Proceedings

On September 15, 2020, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. Due to the COVID-19 pandemic there was limited audience capacity in the courthouse meeting rooms. Webex was utilized for those wanting to attend the meeting virtually and made available in the north meeting room to provide for social distancing. The meeting began with the Pledge of Allegiance. Chairman Nick Moser called the meeting to order and proceeded as follows:

Moser asked if there were any changes to the agenda. David Zeis made a motion to approve the agenda, seconded by Austin Lafrenz; motion carried. Stanley Dick made a motion to approve the minutes, seconded by Greg Goodman; motion carried.

Greg Fetsch, Sheriff, introduced his newly hired officers, Tom Sabo and Shane Gallagher.

COVID expenses/reimbursements were discussed. It was decided to invoice Public Health for COVID expenses incurred to date.

Terry Johnston, Road Supervisor, met with the commissioners. The summary of roadmen hours for August was reviewed. Gene Feil had gained another hour of comp time. The commission agreed that all comp time needed to be used up by the end of the year. The commissioners reviewed progress on mowing county roads. There was also discussion on US Fish & Wildlife drains that were plugged and what could be done. There was discussion on culverts needing to be checked on County 13 for possible replacement. Johnston stated that the bridge inspections are now complete and the barricade needed to be tighter on the bridge south of Mt. Carmel, as ATV's were going around it. There was discussion on the snowplow trucks/applicants/locations. It was decided to look into availability of another snowplow truck. This will be discussed again at the next meeting.

Lisa Gellner, Auditor, discussed the upcoming polling site hours for the General Election, November 3, 2020. The commissioners decided to keep the hours the same: 9:00 AM to 7:00 PM. Gellner stated the green application postcards would be mailed to active voters that have not yet requested a ballot on September 23, 2020, and ballots will go out once they are received, hopefully around the end of September or beginning of October.

Josh Short, Weed Officer, met with the commissioners for a department update.

Scott Stewart, State's Attorney, met with the commissioners to discuss proposed changes to the employee policy manual related to the Northern Valley Human Service Zone's development of a policy manual for the zone employees. The commissioners were in agreement to the updates to the county employee policy manual. A motion will be made to accept the changes once the zone policy is completed and signed off on by the zone employees. The non-zone employees will not need to sign off on the changes, as the changes are only related to zone employees.

At 11:06 AM David Zeis made a motion to recess the meeting for the budget hearing, seconded by Greg Goodman, motion carried. At 11:27 AM Greg Goodman made a motion to close the budget hearing and reconvene the meeting, seconded by Austin Lafrenz, motion carried. **Austin Lafrenz made a motion to approve the budget as published and reduce the mills for County General to 35 mills, seconded by Stanley Dick, motion carried.**

Austin Lafrenz made a motion, seconded by Stanley Dick to review and approve the following audit of claims; motion carried:

94223	STANLEY DICK	\$127.07	COMMISSIONERS
94224	DAVID J. ZEIS	\$483.58	COMMISSIONERS
94225	BUSINESS ESSENTIALS	\$526.17	CLERK
94226	PREMIUM WATERS, INC.	\$4.00	CLERK
94227	WEST PAYMENT CENTER	\$245.41	STATE'S ATTORNEY
94228	BUSINESS ESSENTIALS	\$251.88	TAX DIRECTOR
94229	SAMSON ELECTRIC LTD.	\$82.10	GENERAL
94230	DACOTAH PAPER CO.	\$363.59	GENERAL
94231	GLENN'S APPLIANCE CENTER	\$16.99	GENERAL
94232	SIGN IT	\$35.00	ELECTIONS
94233	PREMIUM WATERS, INC.	\$77.49	GENERAL
94234	KEVLOTT TESTING SERVICES	\$536.25	GENERAL/SOCIAL SERVICES
94235	QUADIANT LEASING USA, INC.	\$891.24	GENERAL
94236	MATTHEW-BENDER & CO. INC.	\$80.10	COMMISH/CLERK/ST ATTY/SHERIFF
94237	COMPUTER EXPRESS	\$1,950.00	VSO
94238	LANGDON CITY	\$339.87	GENERAL/R&B
94239	OTTER TAIL POWER CO	\$2,843.83	GENERAL/R&B
94240	COUNTRY MEDIA, INC.	\$586.07	COMMISH/R&B
94241	INFORMATION TECHNOLOGY DEPT.	\$52,276.66	GENERAL
94242	UNITED COMMUNICATIONS	\$1,318.92	GENERAL
94243	VERIZON WIRELESS	\$154.75	GENERAL/F-M/R&B/WEED
94244	BUSINESS ESSENTIALS	\$47.42	SHERIFF
94245	LEEVEERS FOODS	\$52.65	SHERIFF
94246	LANGDON COMMUNITY DRUG	\$31.05	SHERIFF
94247	CHRISTIE MOTOR SALES, INC.	\$644.95	SHERIFF
94248	UNIFORM CENTER	\$130.99	SHERIFF
94249	FARMERS UNION OIL CO	\$1,107.84	SHERIFF
94250	JOSH PLUMMER	\$60.00	SHERIFF
94251	BALCO UNIFORM CO. INC.	\$160.00	SHERIFF
94252	BALCO UNIFORM CO. INC.	\$317.43	SHERIFF
94253	US FOODS, INC.	\$70.17	SHERIFF
94254	BALCO UNIFORM CO. INC.	\$160.73	SHERIFF
94255	AT-SCENE LLC	\$1,440.00	SHERIFF
94256	PREMIUM WATERS, INC.	\$35.49	DISPATCHERS
94257	SAMSON ELECTRIC LTD.	\$250.83	SHERIFF
94258	SENIOR MEALS AND SERVICES	\$987.00	SHERIFF
94259	MID-CONTINENT CABLE CO.	\$99.57	SHERIFF
94260	ND POST BOARD	\$90.00	SHERIFF
94261	3D SPECIALTIES	\$9,032.00	FARM - MARKET
94262	KENT MIKKELSEN	\$63.25	ROAD & BRIDGE
94263	SHAWN HALL	\$184.00	ROAD & BRIDGE
94264	ERLING'S OIL, INC.	\$35.56	ROAD & BRIDGE
94265	LANGDON FIRE EQUIPMENT	\$80.00	ROAD & BRIDGE
94266	HOFFARTH OIL COMPANY	\$167.28	ROAD & BRIDGE
94267	LANGDON IMPLEMENT CO.	\$500.00	ROAD & BRIDGE
94268	MIKKELSEN BROS. CONSTRUCTION	\$3,407.60	ROAD & BRIDGE
94269	MUNICH ELEVATOR & OIL CO.	\$2,000.01	ROAD & BRIDGE
94270	ERLING'S OIL, INC.	\$664.32	ROAD & BRIDGE
94271	PARK RIVER IMPLEMENT	\$847.92	ROAD & BRIDGE
94272	DAHL TRUCK & AUTO	\$148.99	ROAD & BRIDGE
94273	WALHALLA COOP OIL CO.	\$29.93	ROAD & BRIDGE

94274	JOHN DEERE FINANCIAL	\$273.19	ROAD & BRIDGE
94275	DUBOIS OIL CO.,INC	\$696.50	ROAD & BRIDGE
94276	ERLING'S OIL, INC.	\$115.96	ROAD & BRIDGE
94277	FARMERS UNION OIL CO	\$2,550.33	GENERAL/F-M/R&B
94278	CAVALIER RURAL ELECTRIC CO-OP.	\$70.12	ROAD & BRIDGE
94279	POMPS TIRE SERVICE	\$989.31	ROAD & BRIDGE
94280	THE CAR CLINIC	\$78.43	VSO
94281	ACCUSOURCE	\$64.79	VSO
94282	FARMERS UNION OIL CO	\$125.49	VSO
94283	UNITED COMMUNICATIONS	\$35.29	EMG MNGR
94284	VERIZON WIRELESS	\$48.00	EMG MNGR
94285	UNITED COMMUNICATIONS	\$210.91	E-911 EXCISE TAX
94286	NDC	\$128.03	E-911 EXCISE TAX
94287	PENGUIN COMMUNICATIONS, LLC	\$2,568.00	EMG MNGR
94288	ANITHA CHIRUMAMILLA	\$30.00	NDSU EXT.
94289	UNITED COMMUNICATIONS	\$62.59	NDSU EXT.
94290	KATIE HENRY	\$150.00	NDSU EXT.
94291	XEROX CORPORATION	\$242.35	NDSU EXT.
94292	ANITHA CHIRUMAMILLA	\$158.13	NDSU EXT.
94293	DAHL TRUCK & AUTO	\$44.04	WEED CONTROL
94294	WARNE CHEMICAL & EQUIPMENT CO	\$15.65	WEED CONTROL
94295	LANGDON HARDWARE & RENTAL	\$28.06	WEED CONTROL
94296	FARMERS UNION OIL CO	\$235.56	WEED CONTROL
94297	JILL DENAULT	\$78.10	SOC SERV/HUMAN SERV ZONE
94298	PREMIUM WATERS, INC.	\$43.49	SOCIAL SERVICES
94299	AMERIPRIDE	\$85.54	SOCIAL SERVICES
94300	LANGDON CITY	\$110.45	SOCIAL SERVICES
94301	UNITED COMMUNICATIONS	\$676.66	SOCIAL SERVICES
94302	INFORMATION TECHNOLOGY DEPT.	\$52.61	SOCIAL SERVICES
94303	DACOTAH PAPER CO.	\$75.76	SOCIAL SERVICES
94304	LUTHERAN SOCIAL SERVICES OF ND	\$12,575.50	HUMAN SERV. ZONE
94305	CEDAR INN - CAVALIER	\$714.55	HUMAN SERV. ZONE
94306	ASKEW FUNERAL HOMES	\$2,000.00	HUMAN SERV. ZONE
94307	SUSAN K. (FETSCH) CROCKETT	\$101.78	HUMAN SERV. ZONE
94308	LINDA GEISEN	\$101.78	HUMAN SERV. ZONE
94309	INFORMATION TECHNOLOGY DEPT.	\$230.09	HUMAN SERV. ZONE
94310	LITTLE MIRACLES, INC	\$950.00	HUMAN SERV. ZONE
94311	LITTLE KEEPERS	\$3,096.10	HUMAN SERV. ZONE
94312	AUSTIN FUNERAL HOME	\$2,000.00	HUMAN SERV. ZONE
94313	BUSINESS ESSENTIALS	\$62.04	HUMAN SERV. ZONE
94314	S&A, INC.	\$80.00	HUMAN SERV. ZONE
94315	NORTHDALE OIL INC	\$102.56	HUMAN SERV. ZONE
94316	BJORNSON OIL CO	\$90.00	HUMAN SERV. ZONE
94317	TAMMY MCMILLAN	\$247.83	HUMAN SERV. ZONE
94318	MANNY DOYLE	\$50.00	HUMAN SERV. ZONE
94319	ANN WEST	\$50.00	HUMAN SERV. ZONE
94320	KAREN ANDERSON	\$50.00	HUMAN SERV. ZONE
94321	DEBRA FRASER	\$50.00	HUMAN SERV. ZONE
94322	STANLEY DICK	\$124.75	HUMAN SERV. ZONE
94323	DAVID J. ZEIS	\$90.25	HUMAN SERV. ZONE

At 11:30 a.m., Greg Goodman made a motion to adjourn the meeting, seconded by David Zeis; motion carried.

*Board of Commissioners  
Cavalier County, North Dakota*

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Nick Moser – Chairman

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Austin Lafrenz – Vice Chairman

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Greg Goodman

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Stanley Dick

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David Zeis

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Attest: Lisa Gellner - Auditor