

Commissioners Proceedings

On August 18, 2020, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. Due to the COVID-19 pandemic the courthouse was open by appointment only, with limited audience capacity in the meeting rooms. Webex was utilized for the meeting and made available in the north meeting room. The meeting began with the Pledge of Allegiance. Chairman Nick Moser called the meeting to order and proceeded as follows:

Moser asked if there were any changes to the agenda. David Zeis made a motion to approve the agenda, seconded by Stanley Dick; motion carried. Austin Lafrenz pointed out typographical change to the minutes. Greg Goodman made a motion to approve the minutes with the noted change, seconded by Stanley Dick; motion carried.

The following presented department updates: Clerk of Court, VSO, Public Health, Recorder, Tax Director, and Social Services.

Terry Johnston, Road Supervisor, and Jeff Daley, KLJ, met with the commissioners and reviewed project status report. There was discussion on digging out the soft spots on County 13, as well as the timeline to bid the gravel project for next year. It was decided to wait and see if there is gravel left from the McLean pit. Future plans for County 55 through the gorge were discussed, to include possibly adding culverts to alleviate the water running across the road. Daley suggested watching for grant opportunities, possibly from ND Parks and Recs.

Courthouse restrictions due to the COVID-19 pandemic were reviewed. It was decided to end the “by appointment only” restriction and leave masks “highly recommended” on the signs at each entrance.

Leon Hiltner, VSO, introduced Steven Anderson, who will be training to take over the VSO position. Hiltner stated they will be going to conference/training October 24-26 in Fargo, and that Anderson will also be starting his accreditation training. Hiltner stated he will continue to keep his accreditation current so he is available to help, if needed. Nick Moser suggested that he, Austin Lafrenz and Lisa Gellner, meet to set the starting pay for Anderson. The commissioners were in agreement. It was also decided to replace the VSO computer with a laptop, which would be covered with the current department budget.

Austin Lafrenz made a motion, seconded by Greg Goodman to review and approve the following audit of claims; motion carried:

94158	T R WAIND INSURANCE AGENCY	\$4,099.00	GENERAL/WEED
94159	LANGDON AREA CHAMBER OF COMMERCE	\$175.00	COMMISSIONERS
94160	QUADIENT FINANCE USA, INC	\$2,000.00	GENERAL
94161	NICK MOSER	\$45.00	GENERAL
94162	CAROL GOODMAN	\$45.00	GENERAL
94163	ELSIE MAGNUS	\$45.00	GENERAL
94164	STANLEY DICK	\$45.00	GENERAL
94165	PAUL HENDERSON	\$45.00	GENERAL
94166	LAWRENCE HENRY	\$45.00	GENERAL
94167	NORTHEAST REGIONAL WATER	\$55.00	ROAD & BRIDGE
94168	RAZOR TRACKING, INC.	\$200.00	ROAD & BRIDGE
94169	ADVANCED BUSINESS METHODS	\$657.24	CLERK/AUD/RECORD/F-M
94170	CAVALIER COUNTY TREASURER	\$99,923.82	2017 FEMA ROAD FUND

94171	WEST HOPE TOWNSHIP CLERK/TREASURER	\$10,690.20	2017 FEMA ROAD FUND
94172	CAVALIER COUNTY REPUBLICAN	\$82.00	AUDITOR/TAX DIRECTOR
94173	SEACHANGE PRINT INNOVATIONS	\$103.33	ELECTIONS
94174	DOCUMENT OUTPUT CENTER LLC	\$2,070.90	TREASURER
			COMMISH/CLERK/ST
94175	MATTHEW-BENDER & CO. INC.	\$301.61	ATTY/SHERIFF
94176	MONTANA-DAKOTA UTILITIES	\$117.26	GENERAL/SHERIFF/R&B
94177	COMPUTER EXPRESS	\$1,557.00	ELECTION/GENERAL
94178	LANGDON BLDG. CENTER	\$267.17	GENERAL/R & B
94179	REDWOOD TOXICOLOGY LABORATORY, INC.	\$108.75	SHERIFF
94180	WATCH GUARD	\$152.00	SHERIFF
94181	US FOODS, INC.	\$206.15	SHERIFF
94182	ADVANCED BUSINESS METHODS	\$253.06	SHERIFF
94183	CAVALIER COUNTY HEALTH	\$79.14	SHERIFF
94184	HIGH PLAINS EQUIPMENT	\$240.00	ROAD & BRIDGE
94185	CLOSE CONSTRUCTION	\$2,970.00	ROAD & BRIDGE
94186	LANGDON FIRE EQUIPMENT	\$347.00	ROAD & BRIDGE
94187	CAVALIER RURAL ELECTRIC CO-OP.	\$64.15	ROAD & BRIDGE
94188	KLJ ENGINEERING LLC	\$2,735.86	F-M/R&B
94189	POLAR COMMUNICATIONS	\$373.70	E-911 EXCISE TAX
94190	COLE PAPERS, INC.	\$83.40	NDSU EXT.
94191	ANITHA CHIRUMAMILLA	\$32.05	NDSU EXT.
94192	ANITHA CHIRUMAMILLA	\$35.95	NDSU EXT.
94193	INTEGRATED WEED CONTROL	\$4,090.00	WEED CONTROL
94194	OTTER TAIL POWER CO	\$38.01	WEED CONTROL
94195	CARQUEST OF LANGDON	\$96.49	WEED CONTROL
94196	C&R SUPPLY	\$1,879.56	WEED CONTROL
94197	MONTANA-DAKOTA UTILITIES	\$19.60	WEED CONTROL
94198	JOSHUA SHORT	\$282.64	WEED CONTROL
94199	JOHN DEERE FINANCIAL	\$160.92	WEED CONTROL
94200	WARNE CHECMICAL & EQUIPMENT CO	\$81.65	WEED CONTROL
94201	VICTOR HECK	\$10.00	VSO
94202	JOSH PLUMMER	\$600.00	SOCIAL SERVICES
94203	ADVANCED BUSINESS METHODS	\$248.73	SOCIAL SERVICES
94204	MONTANA-DAKOTA UTILITIES	\$20.00	SOCIAL SERVICES
94205	T R WAIND INSURANCE AGENCY	\$410.00	SOCIAL SERVICES
94206	PEMBINA COUNTY PUBLIC HEALTH	\$30.00	HUMAN SERV. ZONE
94207	S&A, INC.	\$200.00	HUMAN SERV. ZONE
94208	ASKEW FUNERAL HOMES	\$2,000.00	HUMAN SERV. ZONE
94209	LINDA GEISEN	\$41.40	HUMAN SERV. ZONE
94210	DISCOVER	\$496.48	HUMAN SERV. ZONE
94211	KIM RUDE	\$78.10	SOCIAL SERVICES
94212	CARQUEST OF LANGDON	\$735.91	ROAD & BRIDGE
94213	NICK MOSER	\$182.85	COMMISSIONERS
94214	JOSH PLUMMER	\$758.50	GENERAL
94215	COMPUTER EXPRESS	\$3,035.00	CLERK/ELECTION/GENERAL
94216	LANGDON HARDWARE & RENTAL	\$165.87	GENERAL/SHERIFF/F-M/R&B
94217	RDO TRUST ACCOUNT #80-5800	\$9,548.62	ROAD & BRIDGE
94218	MIKKELSEN BROS. CONSTRUCTION	\$6,954.50	ROAD & BRIDGE

At 10:45 a.m. David Zeis made a motion to recess the meeting to go into executive session, per NDCC 44-04-19.1, seconded by Stanley Dick. At 11:00 a.m. Greg Goodman made a motion to close executive session and reconvene the meeting, seconded by Austin Lafrenz, motion carried. **Stanley Dick made a motion to have Scott Stewart, State’s Attorney, send a letter to rectify damage done to Cavalier County property, seconded by David Zeis. A roll call vote was taken with all members voting in favor.**

At 11:10 a.m. Austin Lafrenz made a motion to adjourn the meeting, seconded by David Zeis; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Nick Moser – Chairman

Austin Lafrenz – Vice Chairman

Greg Goodman

Stanley Dick

David Zeis

Attest: Lisa Gellner - Auditor