

## Commissioners Proceedings

On August 4, 2020, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session. All commissioners were in attendance. David Zeis attended via Webex and Greg Goodman attended via phone conference. The meeting was available in person, as well as Webex due to the COVID-19 pandemic. The meeting began with the Pledge of Allegiance. Chairman Nick Moser called the meeting to order and proceeded as follows:

Moser asked if there were any changes to the agenda. Stanley Dick made a motion to approve the agenda, seconded by David Zeis; motion carried. Austin Lafrenz made a motion to approve the minutes, seconded by Stanley Dick; motion carried.

Stanley Dick informed the commissioners that Bruce Wirth had decided not to run the snowplow this winter in the Munich District. Lisa Gellner, Auditor, stated she would find the help wanted ad from the last time there was an opening.

Terry Johnston, Road Supervisor, met with the commissioners and presented a culvert request from Banner Township for a 36" culvert. **Stanley Dick made a motion to approve the request, seconded by Austin Lafrenz, motion carried.** Another culvert request was presented for Loam Township for a 48" X 70' culvert. Johnston stated the county policy would only cover up to 40' of culvert. **Austin Lafrenz made a motion to approve a 48" X 40' culvert, seconded by David Zeis, motion carried.**

Johnston informed the commissioners that one of the motor graders in the Langdon District had a wire harness needing to be replaced. The commissioners were in agreement. Bridge inspections for 2020 were reviewed with the county's share of the cost being \$33,778 and additional inspection needed in 2021 with the county's share being \$15,800. Gravel budgets to date were reviewed. Johnston presented a quote from 3D Specialties for a post driver in the amount of \$4,725.89. Approval had already been given to make the purchase. There was discussion regarding a complaint Nick and Greg had received regarding one of the motor graders that doesn't take the wing off during road blading in the summer. Johnston stated he would check with Butler to see what their recommendation is. Johnston stated the oil crew would be finishing this week.

Stanley Dick discussed a proposed 10 cent gas tax NDACo had suggested to help fund infrastructure needs instead of the Prairie Dog funding that was dependent on oil prices. Gas tax in other states were reviewed. The commissioners had mixed feelings on the proposal. Dick stated he would take their thoughts back to NDACo.

A raffle permit request from District 10 Republicans was reviewed. Paul Henderson and Scott Stewart, State's Attorney, were in attendance via Webex. Stewart explained that the commissioners have the discretion to approve the raffle permit if they determine it is for a public-spirited organization. After hearing explanation from Paul Henderson what the raffle funds were going to be used for, **Stanley Dick made a motion recognize the District 10 Republicans as a public-spirited organization and approve the raffle permit, seconded by Greg Goodman, motion carried.**

The HR Consulting Agreement with Premier Benefits was reviewed. Scott Stewart, State's Attorney, was concerned that there was nothing in the agreement addressing credit the county potentially would have on account if they terminated the agreement. The commissioners decided to purchase 4-hour blocks of time to prevent having a large amount of credit with Premier Benefits. **Greg Goodman made a motion to approve the HR Consulting Agreement with a 4-hour block of time being purchased and**

**the Auditor's Office having authority to continue to purchase up to 40 hours total, at which time the commissioners would re-visit future purchases, seconded by David Zeis, motion carried.**

**Stanley Dick made a motion to transfer \$1,823.31 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, seconded by Austin Lafrenz, motion carried. David Zeis made a motion to transfer \$182.33 from Road and Bridge Fund to Road and Bridge Equipment Fund, seconded by Austin Lafrenz, motion carried. Austin Lafrenz made a motion to transfer \$530.00 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, seconded by Greg Goodman, motion carried. Greg Goodman made a motion to transfer \$157,000.00 from Special County Highway Fund to Road and Bridge Fund, seconded by Stanley Dick, motion carried.**

The preliminary budget was reviewed. **Stanley Dick made a motion to levy 37 mills for County General; 2.5 mills for NDSU Extension, and approve the preliminary budget as presented, seconded by David Zeis, motion carried.** The commission discussed reviewing potential funding sources before deciding on the final budget in September to see if any mills can be reduced.

The commissioners discussed the proposed CARES funding formula with Greg Fetsch, Sheriff, which is based on salaries and benefits paid for licensed officers in the Sheriff's Department. The contract for policing with Langdon City was also discussed and the potential of needing to split the funding with the city.

Austin Lafrenz made a motion, seconded by Stanley Dick to review and approve the following audit of claims; motion carried:

93984	NICK MOSER	\$169.05	COMMISSIONERS
93985	WEST PAYMENT CENTER	\$245.01	STATE'S ATTORNEY
93986	MID AMERICAN RESEARCH CHEMICAL	\$870.39	GENERAL
93987	HANSEL PLUMBING & HEATING, LLC	\$838.00	GENERAL
93988	JOSH PLUMMER	\$810.00	GENERAL
93989	ELSIE MAGNUS	\$45.00	GENERAL
93990	CAROL GOODMAN	\$45.00	GENERAL
93991	WILLIAM S. HARDY	\$45.00	GENERAL
93992	PAUL HENDERSON	\$45.00	GENERAL
93993	NICK MOSER	\$45.00	GENERAL
93994	LAWRENCE HENRY	\$45.00	GENERAL
93995	SHANE PETERSON	\$45.00	GENERAL
93996	DAKOTA BUSINESS SOLUTIONS	\$199.00	GENERAL
93997	MARCOTTE BUILDER'S SUPPLY CO.	\$31.92	GENERAL
93998	BAILEY DAHL	\$33.36	GENERAL
93999	LANGDON CITY	\$376.98	GENERAL/R&B
94000	CAVALIER COUNTY REPUBLICAN	\$150.00	TREASURER/RECORDER
94001	LANGDON HARDWARE & RENTAL	\$117.19	GENERAL/SHERIFF/F-M/R&B
94002	COMPUTER EXPRESS	\$2,856.98	RECORDER/ELECTION
94003	VERIZON WIRELESS	\$161.85	GENERAL/F-M/R&B/WEED
94004	ADVANCED BUSINESS METHODS	\$653.76	CLERK/AUD/RECORD/F-M
94005	MONTANA-DAKOTA UTILITIES	\$146.45	GENERAL/SHERIFF/R&B
94006	FOREMAX INCORPORATED	\$146.15	SHERIFF
94007	WATCH GUARD	\$22,847.45	SHERIFF
94008	SHELLEY MESSNER	\$200.00	SHERIFF
94009	BROOKE CARIK	\$160.00	SHERIFF
94010	ADVANCED BUSINESS METHODS	\$253.06	SHERIFF
94011	BALCO UNIFORM CO. INC.	\$14.72	SHERIFF

94012	MOTOROLA SOLUTIONS INC	\$44,373.25	SHERIFF
94013	AXON ENTERPRISE INC	\$1,584.00	SHERIFF
94014	HIGH POINT NETWORKS, LLC	\$260.96	SHERIFF
94015	KJS COMPUTER SERVICES	\$56.27	SHERIFF
94016	US FOODS, INC.	\$171.32	SHERIFF
94017	RELIANCE TELEPHONE	\$200.00	SHERIFF
94018	D & B MOTORS	\$340.00	FARM - MARKET
94019	SARLES CITY AUDITOR	\$2,400.00	ROAD & BRIDGE
94020	DUBOIS OIL CO.,INC	\$1,405.80	ROAD & BRIDGE
94021	BLUETARP CREDIT SERVICES	\$40.70	ROAD & BRIDGE
94022	ERLING'S OIL, INC.	\$739.20	ROAD & BRIDGE
94023	NORTHEAST REGIONAL WATER	\$55.00	ROAD & BRIDGE
94024	RAZOR TRACKING, INC.	\$200.00	ROAD & BRIDGE
94025	CLYDE FARM SERVICE & SUPPLY	\$63.00	ROAD & BRIDGE
94026	KEVIN MIKKELSEN	\$131.10	ROAD & BRIDGE
94027	KENT MIKKELSEN	\$47.15	ROAD & BRIDGE
94028	WALHALLA COOP OIL CO.	\$80.47	ROAD & BRIDGE
94029	FARMERS UNION OIL CO	\$2,253.21	GENERAL/F-M/R&B
94030	WITZEL CONSTRUCTION LLC	\$25,431.90	F-M/R&B
94031	MIKKELSEN BROS. CONSTRUCTION	\$249,869.10	F-M/R&B
94032	CAVALIER COUNTY WATER BOARD	\$24,206.00	R&B EXCESS LEVY
94033	CAVALIER COUNTY TREASURER	\$4,540.00	EMG. MGR TRUST
94034	POLAR COMMUNICATIONS	\$373.70	E-911 EXCISE TAX
94035	ANITHA CHIRUMAMILLA	\$60.00	NDSU EXT.
94036	ACCO BRAND DIRECT	\$16.39	NDSU EXT.
94037	BILL HODOUS	\$62.68	NDSU EXT.
94038	NDSU EXT OFFICE - AG BUDGET OFFICE	\$10,695.46	NDSU EXT.
94039	XEROX CORPORATION	\$216.54	NDSU EXT.
94040	UNITED COMMUNICATIONS	\$67.50	NDSU EXT.
94041	CARQUEST OF LANGDON	\$197.16	WEED CONTROL
94042	OTTER TAIL POWER CO	\$36.46	WEED CONTROL
94043	NUTRIEN AG SOLUTIONS	\$4,450.00	WEED CONTROL
94044	JOSH SHORT	\$81.08	WEED CONTROL
94045	WARNE CHECMICAL & EQUIPMENT CO	\$63.70	WEED CONTROL
94046	WARNE CHECMICAL & EQUIPMENT CO	\$202.46	WEED CONTROL
94047	MONTANA-DAKOTA UTILITIES	\$22.40	WEED CONTROL
94048	LANGDON FIRE EQUIPMENT	\$80.00	SOCIAL SERVICES
94049	HOFFARTH STEAM CLEAN	\$2,010.52	SOCIAL SERVICES
94050	STEIN AUTO BODY, INC.	\$70.00	SOCIAL SERVICES
94051	JOSH PLUMMER	\$600.00	SOCIAL SERVICES
94052	MONTANA-DAKOTA UTILITIES	\$22.40	SOCIAL SERVICES
94053	D & B MOTORS	\$105.25	SOCIAL SERVICES
94054	CAVALIER RURAL ELECTRIC CO-OP.	\$437.40	SOCIAL SERVICES
94055	ADVANCED BUSINESS METHODS	\$248.73	SOCIAL SERVICES
94056	TOLLEFSON FUNERAL HOME	\$2,500.00	HUMAN SERV. ZONE
94057	LUTHERAN SOCIAL SERVICES OF ND	\$4,937.50	HUMAN SERV. ZONE
94058	KELLY RASMUSSEN	\$75.43	HUMAN SERV. ZONE
94059	QUILL CORP	\$137.98	HUMAN SERV. ZONE
94060	DISCOVER	\$671.19	HUMAN SERV. ZONE
94061	PREMIER BENEFITS GROUP	\$500.00	HUMAN RESOURCES

At 10:55 a.m. Austin Lafrenz made a motion to adjourn the meeting, seconded by Stanley Dick; motion carried.

*Board of Commissioners  
Cavalier County, North Dakota*

\_\_\_\_\_  
Nick Moser – Chairman

\_\_\_\_\_  
Austin Lafrenz – Vice Chairman

\_\_\_\_\_  
Greg Goodman

\_\_\_\_\_  
Stanley Dick

\_\_\_\_\_  
David Zeis

\_\_\_\_\_  
Attest: Lisa Gellner - Auditor