

## Commissioners Proceedings

On May 5, 2020, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session. David Zeis attended via phone conference. The courthouse was operating in lockdown at the time of this meeting in response to the COVID-19 pandemic. To comply with North Dakota open meetings laws, the meeting was live streamed on Facebook. The meeting began with the Pledge of Allegiance. Chairman Nick Moser called the meeting to order and proceeded as follows:

Moser asked if there were any changes to the agenda. Stanley Dick made a motion to approve the agenda, seconded by David Zeis; motion carried. Austin Lafrenz made a motion to approve the minutes, seconded by Greg Goodman; motion carried.

Terry Johnston, Road Supervisor, met with the commissioners and reviewed the project updates from KLJ. There was discussion on the locations marked for possible stabilization on County 55 and whether or not to do additional boring with NTI. There was also discussion on whether or not to have KLJ continue with the survey work. It was decided to wait for now until we get a better financial forecast from the state.

Greg Goodman asked Johnston if it would be possible to get the leased tractors from Langdon Implement earlier in the spring to assist with working the reclaimed roads. Johnston stated he would check for next year.

**Stanley Dick made a motion to approve a culvert request from Hay Township for two culverts that had rusted out, seconded by David Zeis, motion carried. Stanley Dick made a motion to approve a culvert request from Waterloo Township for a rusted-out culvert, seconded by Austin Lafrenz, motion carried.**

Stanley Dick stated that Henderson Township determined that the culvert request that had been approved prior was not needed, as they were able to repair it.

Bids were opened for the County 6 gravel project. After opening three bids, the commissioners had a phone conference with Chris Mikkelsen regarding the bid he submitted. There was concern about the amount of gravel that would be available in the McLean pit, as well as what the completion date would potentially be. **Greg Goodman made a motion to reject all bids and rebid the project, seconded by Stanley Dick. A roll call vote was taken with all voting “no”. Stanley Dick made a motion to only accept the bid from Mikkelsen Bros. for \$13/yard (approximately \$93,600 completed) from the McLean pit and revisit if there is not enough gravel to complete the project, seconded by David Zeis. A roll call vote was taken with all voting “yes”.**

Bids were opened for the 2015 Ford Explorer from the Sheriff’s Department. **David Zeis made a motion to accept the high bid in the amount of \$6,000.00 from Eugene and Victor Heck, seconded by Stanley Dick, motion carried.**

The commissioners continued with an update on COVID-19. **David Zeis made a motion to approve the Addendum to continue county office lockdown and continue to review the status at each commission meeting, seconded by Greg Goodman, motion carried.** The commissioners decided to continue with the state’s recommendations for a 14-day quarantine following out of state travel and send out the self-monitoring sheet provided by Cavalier County Public Health.

Karen Kempert, Emergency Manager, met with the commissioners and informed them that a preliminary plan was in place for mass testing. Kempert stated she has been helping the salons get a supply of masks for their re-openings.

The commissioners agreed to pay out any extra hours incurred directly related to the COVID-19 pandemic by non-exempt employees and submit them for reimbursement. Lisa Gellner, Auditor, stated that all expenses to date had been submitted to the ND Association of Counties, which would then be submitted to the ND State Treasurer for reimbursement.

Cindy Stremick, Treasurer, briefly met with the commissioners and reported that the interest rate at Choice Financial was at .55% and FM Bank was at .75%. Stremick also stated that the state was considering starting to re-open Motor Vehicle at the state level on May 11.

Stanley Dick shared slides from the latest ND Association of Counties board meeting with the commissioners. There was discussion on the income forecast from the state and how it may affect the upcoming budgeting for 2021.

**Austin Lafrenz made a motion to transfer \$1,020.00 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, seconded by David Zeis, motion carried. Greg Goodman made a motion to transfer \$413.93 from Road and Bridge Fund to Road and Bridge Equipment Fund, seconded by Stanley Dick, motion carried. David Zeis made a motion to transfer \$4,139.31 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, seconded by Austin Lafrenz, motion carried. Stanley Dick made a motion to transfer \$132,000.00 from Special County Highway Fund to Road and Bridge Fund, seconded by Austin Lafrenz, motion carried.**

Nick Moser reviewed a letter from the Bureau of Land Management. It was decided to discuss it further at the next commission meeting.

Austin Lafrenz made a motion, seconded by Greg Goodman to review and approve the following audit of claims; motion carried:

93353	ND STATE TREASURER	\$2,785.72	E-911/MED LEVY/DOM VIOLENCE
93354	ND ASSOCIATION OF COUNTIES	\$467.38	E-911 EXCISE TAX
93355	BUSINESS ESSENTIALS	\$11.52	CLERK
93356	ND SCHOOL BOARDS ASSOCIATION	\$200.00	AUDITOR
93357	BUSINESS ESSENTIALS	\$2,012.19	AUD/ELECTION
93358	NORTHERN PLAINS LABEL	\$36.10	ELECTIONS
93359	SEACHANGE ELECTION SERVICES	\$25.00	ELECTIONS
93360	ND RECORDERS ASSOC.	\$200.00	RECORDER
93361	LANGDON HARDWARE & RENTAL	\$42.98	GENERAL
93362	JOSH PLUMMER	\$909.00	GENERAL
93363	DAKOTA BUSINESS SOLUTIONS	\$53.70	GENERAL
93364	UNITED COMMUNICATIONS	\$570.00	GENERAL
93365	COMPUTER EXPRESS	\$120.46	GENERAL
93366	QUADIENT FINANCE USA, INC	\$3,000.00	GENERAL
93367	VERIZON WIRELESS	\$159.95	GENERAL/F-M/R&B/WEED
93368	ADVANCED BUSINESS METHODS	\$653.76	CLERK/AUD/RECORD/F-M

93369	LANGDON BLDG. CENTER	\$177.95	SHERIFF
93370	CARQUEST OF LANGDON	\$106.17	SHERIFF
93371	ADVANCED BUSINESS METHODS	\$253.06	SHERIFF
93372	CHRISTIE MOTOR SALES, INC.	\$799.78	SHERIFF
93373	STEIN AUTO BODY, INC.	\$502.58	SHERIFF
93374	CARQUEST OF LANGDON	\$354.40	ROAD & BRIDGE
93375	THE CAR CLINIC	\$66.60	FARM - MARKET
93376	WALHALLA COOP OIL CO.	\$31.82	ROAD & BRIDGE
93377	DAHL TRUCK & AUTO	\$2,192.64	ROAD & BRIDGE
93378	BLUETARP CREDIT SERVICES	\$125.91	ROAD & BRIDGE
93379	RDO TRUST ACCOUNT #80-5800	\$143.10	ROAD & BRIDGE
93380	BRANDON GIRODAT	\$150.00	ROAD & BRIDGE
93381	RAZOR TRACKING, INC.	\$200.00	ROAD & BRIDGE
93382	ERLING'S OIL, INC.	\$42.00	ROAD & BRIDGE
93383	MUNICH CITY AUDITOR	\$516.00	ROAD & BRIDGE
93384	VALLEY TRUCK	\$419.99	ROAD & BRIDGE
93385	KLJ ENGINEERING LLC	\$18,708.34	F-M/R&B
93386	COUNTRY MEDIA, INC.	\$130.00	GENERAL
93387	BUSINESS ESSENTIALS	\$111.00	GENERAL
93388	PENGUIN COMMUNICATIONS, LLC	\$279.00	EMG MNGR
93389	VERIZON WIRELESS	\$44.24	EMG MNGR
93390	POLAR COMMUNICATIONS	\$373.70	E-911 EXCISE TAX
93391	STONE'S MOBILE RADIO, INC.	\$175.60	E-911 EXCISE TAX
93393	THE CAR CLINIC	\$131.77	WEED CONTROL
93394	OTTER TAIL POWER CO	\$30.10	WEED CONTROL
93395	MONTANA-DAKOTA UTILITIES	\$134.50	WEED CONTROL
93396	STANLEY DICK	\$82.23	COMMISSIONERS
93397	NICK MOSER	\$244.95	COMMISSIONERS
93399	RICHARD'S WELDING, INC.	\$629.00	ROAD & BRIDGE
93400	FARMERS UNION OIL CO	\$2,969.15	R&B/GENERAL/F-M
93401	BUTLER MACHINERY CO.	\$1,345.40	ROAD & BRIDGE
93402	ADVANCED BUSINESS METHODS	\$245.13	SOCIAL SERVICES
93403	JOSH PLUMMER	\$600.00	SOCIAL SERVICES
93404	MONTANA-DAKOTA UTILITIES	\$90.46	SOCIAL SERVICES
93405	SUSAN K. (FETSCH) CROCKETT	\$101.78	HUMAN SERV. ZONE
93406	LINDA GEISEN	\$101.78	HUMAN SERV. ZONE
93407	VERIZON WIRELESS	\$271.60	HUMAN SERV. ZONE
93408	LITTLE KEEPERS	\$2,359.61	HUMAN SERV. ZONE
93409	QUALITY SPECIALTY PRODUCTS & PRINTING	\$74.25	HUMAN SERV. ZONE
93410	DISCOVER	\$689.16	HUMAN SERV. ZONE
93411	HP INC	\$3,247.74	HUMAN SERV. ZONE
93412	S&A, INC.	\$40.00	HUMAN SERV. ZONE
93413	TAMMY MCMILLAN	\$100.63	HUMAN SERV. ZONE
93414	LITTLE KEEPERS	\$526.79	HUMAN SERV. ZONE
93415	ND PUBLIC EMPLOYEES RETIREMENT	\$111,487.92	HEALTH INSURANCE
93416	BUD'S SERVICE PRODUCTS	\$30.00	WEED CONTROL

At 11:40 a.m. David Zeis made a motion to adjourn the meeting, seconded by Greg Goodman; motion carried.

*Board of Commissioners  
Cavalier County, North Dakota*

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Nick Moser – Chairman

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Austin Lafrenz – Vice Chairman

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Greg Goodman

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Stanley Dick

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David Zeis

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Attest: Lisa Gellner - Auditor