

Commissioners Proceedings

On April 21, 2020, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. David Zeis attended via phone conference. The courthouse was operating in lockdown at the time of this meeting in response to the COVID-19 pandemic. To comply with North Dakota open meetings laws, the meeting was live streamed on Facebook. The meeting began with the Pledge of Allegiance. Chairman Nick Moser called the meeting to order and proceeded as follows:

Moser asked if there were any changes to the agenda. Greg Goodman made a motion to approve the agenda, seconded by Austin Lafrenz; motion carried. Stanley Dick made a motion to approve the minutes, seconded by Austin Lafrenz; motion carried.

Lisa Gellner, Auditor, informed the commissioners that the Easement approved at the last meeting for Northeast Regional Water District would not need to be signed, as the water line would not be crossing county property in Hannah City.

There was discussion on the reclaiming done on County 7. It was decided that signs need to be used in the future to indicate something like "Road Work Ahead" so people know that work is still being done on the stretch of road being aggressively reclaimed. David Zeis suggested that the commissioners put together a plan for stretch(es) of road to aggressively reclaim each year with the reclaimer.

Terry Johnston, Road Supervisor, met with the commissioners via phone conference. Johnston was in agreement with getting additional signs to put up during aggressive reclaiming. Johnston suggested getting two more sets of signs. Johnston informed the commissioners that a call for bids was published for the gravel project on County 6, with a May 4th deadline. He also informed the commissioners of the FEMA Applicant Briefing online meeting scheduled for April 22nd.

Johnston reviewed culvert requests received from Henderson Township for one culvert and from Alsen City for two culverts. Johnston stated he inspected all requests and that all of the culverts are failing. Mill levies were reviewed and it was determined that both had adequate mill levies as required by the county's Culvert & Bridge Policy. **Stanley Dick made a motion to approve the one culvert requested by Henderson Township and two culverts requested by Alsen City, seconded by Greg Goodman, motion carried.**

Johnston also informed the commissioners that he published a help wanted ad for oil crew workers and that that he would need to hire two employees.

Nick Moser informed the commissioners that he had been contacted by Jared Johnson who has a Bobcat with tracks to do brush cutting for \$150/hour. Moser stated that he gave the contact information to Terry Johnston if anyone needed it.

David Zeis stated that reduced speed limit signs were being installed on a stretch of County 6 where shale was put down last year being there are some rocks showing up on one mile.

Lisa Gellner, Auditor, updated the commissioners on progress of the courthouse offices implementing their work from home plans. Gellner stated that the offices that could rotate employees being in the office were doing that. Customers have been utilizing the drop box at Door 1 outside the courthouse and offices have been able to continue business this way. Later in the meeting the commissioners discussed future commission meetings and whether or not they would switch to Webex meetings.

Moser stated they will continue to monitor COVID-19 positive tests to determine whether or not they would need to meet more frequently and make the transition in the future, if needed. The commissioners were in agreement to purchase a conference phone to allow for better phone conferencing.

Joint Powers Agreements with Langdon City and Munich City for elections were reviewed. Lisa Gellner discussed what the Auditor’s office does for each city related to the city elections. **David Zeis made a motion to approve the Joint Powers Agreement with Langdon City, seconded by Austin Lafrenz, motion carried. Greg Goodman made a motion to approve the Joint Powers Agreement with Munich City, seconded by Stanley Dick, motion carried.**

The Funding Agreement with the ND Supreme Court for Clerk of District Court services in Cavalier County was reviewed. Anita Beauchamp, Clerk of District Court, stated the percentage of reimbursement had decreased, based on a drop in criminal case load. Beauchamp was in favor of approving the agreement. **Austin Lafrenz made a motion to approve the Funding Agreement, seconded by David Zeis, motion carried.**

At 10:00 a.m. the commissioners proceeded into abatement hearings for parcels in Elgin Township and Wales City. At 10:35 a.m. Stanley Dick made a motion to close the abatement hearings and go back into the regular commission meeting, seconded by Greg Goodman, motion carried.

Austin Lafrenz made a motion, seconded by David Zeis to review and approve the following audit of claims; motion carried:

93272	4/13/2020	SANFORD HEALTH OCC MEDICINE CLINIC	\$340.00	SOCIAL SERVICES/GENERAL
93273	4/13/2020	T R WAIND INSURANCE AGENCY	\$52,927.00	GENERAL/SOCIAL SERVICES
93285	4/21/2020	STANLEY DICK	\$58.08	COMMISSIONERS
93286	4/21/2020	PREMIUM WATERS, INC.	\$40.98	CLERK
93287	4/21/2020	US IMAGING INC.	\$266.12	RECORDER
93288	4/21/2020	HANSEL PLUMBING & HEATING, LLC	\$150.00	GENERAL
93289	4/21/2020	MID AMERICAN RESEARCH CHEMICAL	\$591.55	GENERAL
93290	4/21/2020	DOLLAR GENERAL -REGIONS 410526	\$21.00	GENERAL/ELECTION
93291	4/21/2020	ES&S, LLC	\$118.73	ELECTIONS
93292	4/21/2020	QUADIENT FINANCE USA, INC	\$2,000.00	GENERAL
93293	4/21/2020	BUSINESS ESSENTIALS	\$514.02	GENERAL
93294	4/21/2020	PROOF ARTISAN DISTILLERS LLC	\$800.00	GENERAL
93295	4/21/2020	QUALITY SPECIALTY PRODUCTS & PRINTING	\$630.00	GENERAL
93296	4/21/2020	BUD'S SERVICE PRODUCTS	\$475.00	GENERAL
93297	4/21/2020	LANGDON HARDWARE & RENTAL	\$33.81	GENERAL/R&B
93298	4/21/2020	COMPUTER EXPRESS	\$2,872.49	GENERAL
93299	4/21/2020	MONTANA-DAKOTA UTILITIES	\$1,496.22	GENERAL/SHERIFF/R&B
93300	4/21/2020	NICK HOFFMAN	\$25.00	SHERIFF
93301	4/21/2020	GARY BIMLER	\$160.00	SHERIFF
93302	4/21/2020	SIGN IT	\$150.00	SHERIFF
93303	4/21/2020	AT&T MOBILITY	\$648.64	SHERIFF
93304	4/21/2020	BUSINESS ESSENTIALS	\$76.20	SHERIFF
93305	4/21/2020	MID-CONTINENT CABLE CO.	\$99.57	SHERIFF
93306	4/21/2020	ND DEPT. OF TRANSPORTATION	\$2,289.28	FARM - MARKET
93307	4/21/2020	CLOSE CONSTRUCTION	\$954.00	FARM - MARKET

93308	4/21/2020	FARMERS & MERCHANTS STATE BANK	\$27,366.80	ROAD & BRIDGE
93309	4/21/2020	FARMERS & MERCHANTS STATE BANK	\$27,638.13	ROAD & BRIDGE
93310	4/21/2020	FARMERS & MERCHANTS STATE BANK	\$27,212.08	ROAD & BRIDGE
93311	4/21/2020	NEWMAN SIGNS	\$690.81	ROAD & BRIDGE
93312	4/21/2020	WITZEL CONSTRUCTION LLC	\$5,112.50	GENERAL/R&B
93313	4/21/2020	WALHALLA COOP OIL CO.	\$230.31	ROAD & BRIDGE
93314	4/21/2020	ERLING'S OIL, INC.	\$882.30	ROAD & BRIDGE
93315	4/21/2020	JOHN DEERE FINANCIAL	\$60.88	ROAD & BRIDGE
93316	4/21/2020	PHIL WOLD	\$42.55	ROAD & BRIDGE
93317	4/21/2020	GARY BADDING	\$120.00	ROAD & BRIDGE
93318	4/21/2020	SHAWN AMUNDSON	\$180.00	ROAD & BRIDGE
93319	4/21/2020	ERIC RODER	\$180.00	ROAD & BRIDGE
93320	4/21/2020	JASON ESTENSON	\$180.00	ROAD & BRIDGE
93321	4/21/2020	BRUCE WIRTH	\$180.00	ROAD & BRIDGE
93322	4/21/2020	KEVIN MIKKELSEN	\$61.11	ROAD & BRIDGE
93323	4/21/2020	JOSH PLUMMER	\$50.00	WEED CONTROL
93324	4/21/2020	DAHL TRUCK & AUTO	\$1,350.64	WEED CONTROL
93325	4/21/2020	SAMSON ELECTRIC LTD.	\$454.98	WEED CONTROL
93326	4/21/2020	WARNE CHECMICAL & EQUIPMENT CO.	\$663.26	WEED CONTROL
93327	4/21/2020	VICTOR HECK	\$10.00	VSO
93328	4/21/2020	PREMIUM WATERS, INC.	\$51.49	SOCIAL SERVICES
93329	4/21/2020	OTTER TAIL POWER CO	\$179.40	SOCIAL SERVICES
93330	4/21/2020	LANGDON CITY	\$113.79	SOCIAL SERVICES
93331	4/21/2020	LEEVEFS FOODS	\$25.95	SOCIAL SERVICES
93332	4/21/2020	UNITED COMMUNICATIONS	\$653.19	SOCIAL SERVICES
93333	4/21/2020	CARL HOFFARTH CONSTRUCTION	\$100.00	SOCIAL SERVICES
93334	4/21/2020	KEVLOTT TESTING SERVICES	\$475.00	SOCIAL SERVICES
93335	4/21/2020	AMERIPRIDE	\$85.54	SOCIAL SERVICES
93336	4/21/2020	SANFORD HEALTH OCC MEDICINE CLINIC	\$204.00	SOCIAL SERVICES
93337	4/21/2020	LUTHERAN SOCIAL SERVICES OF ND	\$7,083.50	HUMAN SERV. ZONE
93339	4/21/2020	HP INC	\$188.81	HUMAN SERV. ZONE
93340	4/21/2020	VISA	\$59.47	HUMAN SERV. ZONE
93341	4/21/2020	QUILL CORPORATION	\$400.10	HUMAN SERV. ZONE
93342	4/21/2020	INFORMATION TECHNOLOGY DEPT.	\$181.16	HUMAN SERV. ZONE
93343	4/21/2020	KELLY RASMUSSEN	\$61.97	HUMAN SERV. ZONE
93344	4/21/2020	QUILL CORPORATION	\$71.98	HUMAN SERV. ZONE
93345	4/21/2020	LITTLE KEEPERS	\$1,688.00	HUMAN SERV. ZONE
93346	4/21/2020	INFORMATION TECHNOLOGY DEPT.	\$136.54	HUMAN SERV. ZONE
93347	4/21/2020	ALISSA PARSONS	\$17.06	HUMAN SERV. ZONE
93348	4/21/2020	S&A, INC.	\$40.00	HUMAN SERV. ZONE
93349	4/21/2020	CAVALIER COUNTY AUDITOR	\$25.00	HUMAN SERV. ZONE
93350	4/21/2020	VERIZON WIRELESS	\$88.48	HUMAN SERV. ZONE
93351	4/21/2020	BUSINESS ESSENTIALS	\$210.30	HUMAN SERV. ZONE

Current expenditures were reviewed by the commissioners. Cindy Stremick, Treasurer, stated she would get interest rates from the banks for the next commission meeting.

At 11:00 a.m., Greg Goodman made a motion to adjourn the meeting, seconded by Austin Lafrenz; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Nick Moser – Chairman

Austin Lafrenz – Vice Chairman

Greg Goodman

Stanley Dick

David Zeis

Attest: Lisa Gellner - Auditor