

Commissioners Proceedings

On March 10, 2020, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The meeting began with the Pledge of Allegiance. Chairman Nick Moser called the meeting to order and proceeded as follows:

Moser asked if there were any changes to the agenda. David Zeis made a motion to approve the agenda, seconded by Greg Goodman; motion carried. Greg Goodman made a motion to approve the minutes, seconded by Austin Lafrenz; motion carried.

Stanley Dick stated he is considering resigning from the North Central Housing Authority, to allow representatives to be on the board from other counties needing issues addressed. Dick stated he would discuss it at the next meeting.

Terry Johnston, Road Supervisor, met with the commissioners and reviewed the road project status report. Options for the culvert at Cole's Crossing were discussed. A culvert request from Ronnie Schill in Dresden Township was reviewed. The request was for a culvert in the right of way of County Rd 23. **Stanley Dick made a motion to approve the culvert request, seconded by David Zeis, motion carried.** There was also discussion on graveling six miles west of Hannah. Johnston stated he would get a couple more quotes on the project.

It was decided have a meeting with the roadmen at the Vang county shop on April 21st at 11:00 a.m., rather than having them come to the commission meeting for their semi-annual department update.

Load limits were discussed and it was reiterated that the county load limits would go on whenever the state put theirs on, which most likely would be happening soon.

Razor Tracking devices were discussed. The three trial units installed in motor graders were working well. **Stanley Dick made a motion to purchase five more Razor Tracking units for the motor graders, seconded by David Zeis, motion carried.** The possibility of adding them to the Sheriff vehicles in the future was discussed.

Jane Hayen, NDSU Extension, met with the commissioners and informed them that their NDSU district director, Kim Ruliffson, was resigning effective May 15th. Stanley Dick stated he is on the search committee and they would be reviewing possible candidates soon for the position.

There was discussion on possible HR options for the county. Stanley Dick stated that NDACo is aware of the need for HR, especially in the counties hosting the Human Service Zones and that the state may start covering a portion of the cost for HR after the next legislative session. It was reiterated that the State's Attorney will still be available for any harassment/discrimination issues that would arise in the meantime. Any other employment issues should be reported to the department supervisor and addressed as needed. Commissioners welcomed any input from employees on future HR options.

Austin Lafrenz made a motion to approve a seasonal Beer & Liquor License for the Walhalla Country Club, seconded by Greg Goodman, motion carried. Austin Lafrenz made a motion to approve a seasonal Beer & Liquor License for the Langdon Country Club, seconded by David Zeis, motion carried.

Shannon Duerr, JDA, met with the commission and discussed the importance of the upcoming Census and the options available for individuals to self-report on-line for the Census. Computers will be made available at both the Senior Center and Langdon Area High School with volunteers available to assist in completing it on-line.

Terri Gustafson, Public Health, met with the commissioners and reiterated the precautions that should be taken to prevent the spread of COVID-19. Gustafson stated that the information and recommendations change daily and that her office is busy taking in meetings to keep up to date.

Greg Goodman made a motion to transfer \$1,190.00 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, seconded by Stanley Dick, motion carried. Stanley Dick made a motion to transfer \$219,357.76 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, seconded by Greg Goodman, motion carried. David Zeis made a motion to transfer \$21,935.78 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, seconded by Austin Lafrenz, motion carried.

Greg Goodman made a motion, seconded by Austin Lafrenz to review and approve the following audit of claims; motion carried:

92851	NDPSE - MATHCOUNTS	\$40.00	AUDITOR
92863	SPORTS AWARDS COMPANY	\$101.50	AUDITOR
92870	DOMESTIC VIOLENCE & ABUSE CENTER	\$1,403.61	GENERAL
92871	DAVID J. ZEIS	\$97.58	COMMISSIONERS
92872	STANLEY DICK	\$103.50	COMMISSIONERS
92873	BUSINESS ESSENTIALS	\$55.56	CLERK
92874	DOLLAR GENERAL -REGIONS 410526	\$27.45	AUDITOR
92875	UNDERGROUND VAULTS & STORAGE	\$200.00	RECORDER
92876	STEPHANIE BATA	\$330.60	TAX DIRECTOR
92877	VANGUARD APPRAISALS, INC	\$3,660.50	TAX DIRECTOR
92878	VANGUARD APPRAISALS, INC	\$2,550.00	TAX DIRECTOR
92879	BUSINESS ESSENTIALS	\$156.70	TAX DIRECTOR
92880	JOSH PLUMMER	\$1,017.00	GENERAL
92881	LISA GELLNER	\$333.00	ELECTIONS
92882	BUSINESS ESSENTIALS	\$201.58	ELECTIONS
92883	COMPUTER EXPRESS	\$1,100.00	GENERAL
92884	CARLA SYMONS	\$331.25	GENERAL
92885	PREMIUM WATERS, INC.	\$10.00	GENERAL
92886	VERIZON WIRELESS	\$160.01	GENERAL/F-M/R&B/WEED
92887	OTTER TAIL POWER CO	\$2,617.00	GENERAL/R&B
92888	ADVANCED BUSINESS METHODS	\$653.76	CLERK/AUD/RECORD/F-M
92889	LANGDON AMOCO	\$148.65	GENERAL/EMG MGR/F-M/R&B
92890	UNITED COMMUNICATIONS	\$1,310.44	GENERAL
92891	LANGDON CITY	\$440.16	GENERAL/R&B
92892	LANGDON HARDWARE & RENTAL	\$91.41	GENERAL/R&B
92893	CHRISTIE MOTOR SALES, INC.	\$1,645.62	SHERIFF
92894	JOHN METZGER	\$42.05	SHERIFF
92895	KEVIN FINNISON	\$20.00	SHERIFF
92896	DANIELLE LINDSETH	\$202.00	DISPATCHERS
92897	JOHN METZGER	\$59.74	SHERIFF
92898	KEVIN FINNISON	\$20.00	SHERIFF
92899	GREGORY FETSCH	\$38.25	SHERIFF
92900	ZEE MEDICAL SERVICE	\$45.25	SHERIFF
92901	CAVALIER COUNTY REPUBLICAN	\$75.00	SHERIFF

92902	QUALITY SPECIALTY PRODUCTS & PRINTING	\$40.50	SHERIFF
92903	ADVANCED BUSINESS METHODS	\$253.06	SHERIFF
92904	D & B MOTORS	\$77.55	SHERIFF
92905	GALLS, LLC	\$286.01	SHERIFF
92906	CODE 4 SERVICES	\$514.25	SHERIFF
92907	US FOODS, INC.	\$54.65	SHERIFF
92908	BALCO UNIFORM CO. INC.	\$124.39	SHERIFF
92909	QUALITY INN	\$86.40	SHERIFF
92910	FARMERS UNION OIL CO	\$1,770.18	SHERIFF
92911	CODE 4 SERVICES, INC	\$3,160.00	SHERIFF
92912	SENIOR MEALS AND SERVICES	\$58.50	SHERIFF
92913	MID-CONTINENT CABLE CO.	\$99.57	SHERIFF
92914	GALLS, LLC	\$19.36	SHERIFF
92915	LEEVEFS FOODS	\$39.39	SHERIFF
92916	SPORTS & SHIRTS	\$107.00	DISPATCHERS
92917	HEATHER PODHRADSKY	\$300.00	DISPATCHERS
92918	EXPRESSWAY SUITES	\$86.40	DISPATCHERS
92919	ND ASSOCIATION OF COUNTIES	\$250.00	FARM - MARKET
92920	KADRMAS, LEE, & JACKSON INC.	\$6,047.45	F-M/R&B
92921	NORTH COUNTRY HEATING & A/C, LLC	\$235.47	ROAD & BRIDGE
92922	DAHL TRUCK & AUTO	\$2,903.22	ROAD & BRIDGE
92923	BLUETARP CREDIT SERVICES	\$804.19	ROAD & BRIDGE
92924	WALHALLA COOP OIL CO.	\$63.42	ROAD & BRIDGE
92925	VALLEY TRUCK	\$367.87	ROAD & BRIDGE
92926	CAVALIER RURAL ELECTRIC CO-OP.	\$106.24	ROAD & BRIDGE
92927	RICHARD'S WELDING, INC.	\$584.20	ROAD & BRIDGE
92928	RAZOR TRACKING	\$75.00	ROAD & BRIDGE
92929	ACME TOOLS FARGO	\$40.56	ROAD & BRIDGE
92930	CARQUEST OF LANGDON	\$100.94	ROAD & BRIDGE
92931	NORTH COUNTRY HEATING & A/C	\$244.00	ROAD & BRIDGE
92932	NORTHEAST REGIONAL WATER	\$55.00	ROAD & BRIDGE
92933	CLYDE FARM SERVICE & SUPPLY	\$249.98	ROAD & BRIDGE
92934	ERLING'S OIL, INC.	\$70.51	ROAD & BRIDGE
92935	JOHN DEERE FINANCIAL	\$81.34	ROAD & BRIDGE
92936	FARMERS UNION OIL CO	\$4,707.20	ROAD & BRIDGE
92937	NORTH DAKOTA ONE CALL	\$2.40	ROAD & BRIDGE
92938	BUSINESS ESSENTIALS	\$433.07	EMG MNGR
92939	UNITED COMMUNICATIONS	\$34.77	EMG MNGR
92940	KAREN KEMPERT	\$387.47	EMG MNGR
92941	PENGUIN COMMUNICATIONS, LLC	\$2,847.00	EMG MNGR
92942	POLAR COMMUNICATIONS	\$373.70	E-911 EXCISE TAX
92943	UNITED COMMUNICATIONS	\$195.25	E-911 EXCISE TAX
92944	NDTC	\$128.03	E-911 EXCISE TAX
92945	LANGDON AMOCO	\$175.88	VSO
92946	ANITHA CHIRUMAMILLA	\$661.30	NDSU EXT.
92947	XEROX CORPORATION	\$231.95	NDSU EXT.
92948	LEEVEFS FOODS	\$17.15	NDSU EXT.
92949	MAIN STREET FLORAL & MORE	\$38.00	NDSU EXT.
92950	UNITED COMMUNICATIONS	\$58.17	NDSU EXT.
92951	OTTER TAIL POWER CO	\$25.97	WEED CONTROL
92952	SAMSON ELECTRIC LTD.	\$303.77	WEED CONTROL
92953	LANGDON HARDWARE & RENTAL	\$26.67	WEED CONTROL
92954	LANGDON HARDWARE & RENTAL	\$20.48	SOCIAL SERVICES
92955	LANGDON CITY	\$113.70	SOCIAL SERVICES

92956	AMERIPRIDE	\$80.54	SOCIAL SERVICES
92957	CARL HOFFARTH CONSTRUCTION	\$100.00	SOCIAL SERVICES
92958	QUILL CORPORATION	\$113.62	SOCIAL SERVICES
92959	QUALITY SPECIALTY PRODUCTS & PRINTING	\$121.50	SOCIAL SERVICES
92960	ADVANCED BUSINESS METHODS	\$245.13	SOCIAL SERVICES
92961	UNITED COMMUNICATIONS	\$793.68	SOCIAL SERVICES
92962	LEEVERS FOODS	\$10.60	SOCIAL SERVICES
92963	JOSH PLUMMER	\$600.00	SOCIAL SERVICES
92964	DISCOVER	\$1,019.63	HUMAN SERV. ZONE
92965	INFORMATION TECHNOLOGY DEPT.	\$49.55	HUMAN SERV. ZONE
92966	VISA	\$101.86	HUMAN SERV. ZONE
92967	BUSINESS ESSENTIALS	\$119.86	SOCIAL SERVICES
92968	QUILL CORPORATION	\$248.83	HUMAN SERV. ZONE
92969	PEMBINA COUNTY PUBLIC HEALTH	\$30.00	HUMAN SERV. ZONE
92970	QUILL CORPORATION	\$301.30	HUMAN SERV. ZONE
92971	VERIZON WIRELESS	\$272.40	HUMAN SERV. ZONE
92972	TAMMY MCMILLAN	\$326.60	HUMAN SERV. ZONE
92973	NORTHDAL OIL, INC	\$330.19	HUMAN SERV. ZONE
92974	LITTLE KEEPERS	\$1,827.54	HUMAN SERV. ZONE
92975	SIMONSON STATION STORE	\$280.00	HUMAN SERV. ZONE
92976	CHRONICLE PUBLISHING CO. INC	\$84.00	HUMAN SERV. ZONE
92977	INFORMATION TECHNOLOGY DEPT.	\$131.16	HUMAN SERV. ZONE
92978	SUSAN K. (FETSCH) CROCKETT	\$50.89	HUMAN SERV. ZONE
92979	ALISSA PARSONS	\$28.18	HUMAN SERV. ZONE
92980	SERI GERSZEWSKI	\$398.25	HUMAN SERV. ZONE
92981	JAYNE BROWN	\$323.43	HUMAN SERV. ZONE
92982	JEANETTE JOHNSON	\$6.90	HUMAN SERV. ZONE
92983	BROOKS FUNERAL HOME	\$2,535.00	HUMAN SERV. ZONE
92984	TWILA NOVAK	\$218.50	HUMAN SERV. ZONE
92985	NDEWA	\$45.00	HUMAN SERV. ZONE
92986	REDWOOD TOXICOLOGY LABORATORY	\$14.16	HUMAN SERV. ZONE
92987	S & A INC	\$80.00	HUMAN SERV. ZONE
92988	LINDA GEISEN	\$50.89	HUMAN SERV. ZONE
92989	BJORNSON OIL CO	\$70.00	HUMAN SERV. ZONE
92990	CHARLES HALL YOUTH SERVICES	\$261.01	HUMAN SERV. ZONE

At 11:30 a.m. David Zeis made a motion to adjourn the meeting, seconded by Greg Goodman; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Nick Moser – Chairman

Austin Lafrenz – Vice Chairman

Greg Goodman

Stanley Dick

David Zeis

Attest: Lisa Gellner - Auditor

March 10, 2020

Page 4 of 4