

## Commissioners Proceedings

On February 18, 2020, at 1:00 p.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session. David Zeis attended a portion of the meeting via telephone conference. The meeting began with the Pledge of Allegiance. Chairman Nick Moser called the meeting to order and proceeded as follows:

Moser asked if there were any changes to the agenda. The Forest Stewardship Program was added to the agenda under old business. Stanley Dick made a motion to approve the agenda, seconded by Austin Lafrenz; motion carried. Austin Lafrenz made a motion to approve the minutes, seconded by Greg Goodman; motion carried.

Stanley Dick discussed various legislative options for changes to the Forest Stewardship Program. Dick stated he would continue to work on it through the ND Association of Counties. Greg Goodman showed the commissioners the Razor Tracking system that had been installed in the Vang motor grader. It was decided to put the other two tracking systems in the Sarles and Osnabrock motor graders, and put it on the agenda for the next commission meeting to discuss ordering more for the rest of the motor graders.

Terry Johnston, Road Supervisor, and Jeff Daley, KLJ, met with the commissioners to discuss preliminary engineering options for the County 55 project through the gorge. **Stanley Dick made a motion to accept the low quote from NTI in the amount of \$11,500.00 to proceed with Task 1.1 as presented, seconded by Greg Goodman, motion carried.** Upon approval to proceed with Task 1.1, Nick Moser signed the Agreement with KLJ.

Johnston asked the commissioners where they wanted to have the roadmen gathering in April. It was decided to have it at the shop in Vang. Excel timesheets for the roadmen were discussed. Johnston stated he had most of the formulas entered, but there were still a few areas needing more complex formulas. The commissioners stated they wanted to get all the formulas entered before any of the roadmen tried doing it on the computer.

The meeting with the Water Board regarding the Senator Young Dam was discussed. Nick Moser and Greg Goodman agreed they would attend any meetings on behalf of the commission. Scott Stewart, State's Attorney drafted a letter stating that if the commissioners and/or Water Board attended any meetings, it should not be construed as Cavalier County's agreement to participate in the rehabilitation projects. **Greg Goodman made a motion to send representation from Cavalier County to the meetings and to send the proposed letter, seconded by Austin Lafrenz, motion carried.**

The commissioners reviewed the letter received from the ND Court Administrator asking if the county wanted to enter into another funding agreement for the Cavalier County Clerk of District Court. Anita Beauchamp, Clerk of District Court, was in agreement to continue the funding agreement. **Austin Lafrenz made a motion to send a letter requesting to continue with another funding agreement for 2021-2023, seconded by Stanley Dick, motion carried.**

Josh Short, Weed Officer, met with the commissioners regarding the sale of the Mahindra UTV. Short stated the Weed Board may attempt to sell the UTV on sealed bids again, but if it is not successful, they may need to have a sale with oral bidding as set forth in NDCC 11-27-03. The commissioners were in agreement to have the sale during a commission meeting, allowing them to approve the bid if it meets the reserve the Weed Board sets forth.

Crystal Beggs, HR, joined the meeting via phone conference. Gap time and holiday time were discussed. It was explained that employees working over 40 hours were already receiving comp time. Based on opinions given, the commissioners were in agreement to proceed with straight time being given back to the employees for extra hours worked under 40 hours at a 1:1 ratio, to include an employee that would have to work a holiday. It was suggested that the county put the straight time and holiday time reimbursements into the policy manual. The temporary pay increase for the Administrative Assistant in NDSU Extension office was discussed. It was advised to let the employee know that the additional compensation was for hours worked up to 40 hours per week.

Beggs proceeded to inform the commissioners that she was submitting her resignation due to time constraints and stressful situations, effective immediately if the commission was in agreement. Stanley Dick asked Beggs if she would finish with the hiring process for the Social Services zone director. Beggs agreed to do so. **Greg Goodman made a motion to accept Crystal Beggs resignation effective today, with the exception of finishing the hiring of the Social Services zone director position, seconded by Stanley Dick, motion carried.** It was decided to put options for hiring the HR position on the agenda for the next commission meeting.

Austin Lafrenz made a motion, seconded by Stanley Dick to review and approve the following audit of claims; motion carried:

92629	ND STATE TREASURER	\$13,203.63	E-911 EXCISE TAX/MED LEVY
92630	ND ASSOCIATION OF COUNTIES	\$549.75	E-911 EXCISE TAX
92631	D & B MOTORS	\$39,550.00	SHERIFF
92632	CAVALIER COUNTY MVD	\$12.50	SHERIFF
92718	NATHAN & LORI BECK	\$11,965.13	ABATEMENT
92719	GARY & LYNETTE BECK	\$10,016.57	ABATEMENT
92720	COUNTRY MEDIA, INC.	\$458.85	COMMISSIONERS
92721	PREMIUM WATERS, INC.	\$46.98	CLERK
92722	SOFTWARE INNOVATIONS	\$9,500.00	AUDITOR/TREASURER
92723	ND COUNTY TREASURERS' ASSOC	\$200.00	TREASURER
92724	WEST PAYMENT CENTER	\$240.60	STATE'S ATTORNEY
92725	THE SIDWELL COMPANY	\$5,320.00	TAX DIRECTOR
92726	MID AMERICAN RESEARCH CHEMICAL	\$1,016.76	GENERAL
92727	JOHNSON CONTROLS FIRE PROTECTION	\$1,298.32	GENERAL
92728	LANGDON FIRE EQUIPMENT	\$152.00	GENERAL
92729	PREMIUM WATERS, INC.	\$223.16	GENERAL
92730	T.R. WAIND INS. CO. LTD.	\$185.00	GENERAL
92731	MAPPING SOLUTIONS	\$150.00	GENERAL
92732	DOCU SHRED INC.	\$38.29	GENERAL
92733	CRYSTAL BEGGS	\$402.50	GENERAL
92734	QUALITY INN	\$345.60	TAX DIR/EMG MGR
92735	UNITED COMMUNICATIONS	\$1,309.95	GENERAL
92736	MONTANA-DAKOTA UTILITIES	\$1,825.55	GENERAL/SHERIFF
92737	INFORMATION TECHNOLOGY DEPT.	\$4,398.94	GENERAL
92738	OTTER TAIL POWER CO	\$3,082.76	GENERAL/R&B
92739	LANGDON CITY	\$373.76	GENERAL/R&B
92740	COMPUTER EXPRESS	\$1,452.74	AUD/RECORD/GENERAL/R&B
92741	JODY M. GIRODAT	\$131.10	SHERIFF
92742	CHRISTIE MOTOR SALES, INC.	\$1,161.14	SHERIFF
92743	CAVALIER CO MEMORIAL HOSPITAL	\$113.56	SHERIFF
92744	MID-CONTINENT CABLE CO.	\$204.14	SHERIFF
92745	CITY OF DEVILS LAKE	\$9,000.00	SHERIFF

92746	US FOODS, INC.	\$49.61	SHERIFF
92747	SAMSON ELECTRIC LTD.	\$27.88	SHERIFF
92748	PATTY FETSCH	\$335.00	SHERIFF
92749	GREGORY FETSCH	\$474.88	SHERIFF
92750	AT&T MOBILITY	\$648.96	SHERIFF
92751	SENIOR MEALS AND SERVICES	\$73.50	SHERIFF
92752	NDCCAA	\$100.00	DISPATCHERS
92753	LEEVERS FOODS	\$5.00	SHERIFF
92754	PREMIUM WATERS, INC.	\$86.98	DISPATCHERS
92755	DOLLAR GENERAL -REGIONS 410526	\$7.00	FARM - MARKET
92756	ALSEN FARMER'S ELEVATOR	\$137.99	ROAD & BRIDGE
92757	RICHARD'S WELDING, INC.	\$1,780.75	ROAD & BRIDGE
92758	CAVALIER RURAL ELECTRIC CO-OP.	\$116.15	ROAD & BRIDGE
92759	DALGLIESH ENTERPRISES	\$943.36	ROAD & BRIDGE
92760	DAHL TRUCK & AUTO	\$1,704.39	ROAD & BRIDGE
92761	SCHILL'S SHOP	\$67.00	ROAD & BRIDGE
92762	VALLEY TRUCK	\$112.79	ROAD & BRIDGE
92763	PHIL WOLD	\$17.51	ROAD & BRIDGE
92764	NEWMAN SIGNS	\$360.00	ROAD & BRIDGE
92765	MUNICH ELEVATOR & OIL CO.	\$6,333.31	ROAD & BRIDGE
92766	BUTLER MACHINERY CO.	\$3,170.07	ROAD & BRIDGE
92767	NDTC	\$128.03	E-911 EXCISE TAX
92768	SPORTY'S	\$209.70	EMG MNGR
92769	KAREN KEMPERT	\$293.25	EMG MNGR
92770	VERIZON WIRELESS	\$49.48	EMG MNGR
92771	POLAR COMMUNICATIONS	\$373.70	E-911 EXCISE TAX
92772	UNITED COMMUNICATIONS	\$196.32	E-911 EXCISE TAX
92773	UNITED COMMUNICATIONS	\$34.77	EMG MNGR
92774	CURTIS STEINOLFSON	\$16.16	VSO
92775	ND ASSOC OF VETERAN SERVICE OFFICERS	\$110.00	VSO
92776	TOM HARDY	\$16.46	VSO
92777	SAMPSON ELECTRIC, LTD	\$465.26	WEED CONTROL
92778	JOSH PLUMMER	\$75.00	WEED CONTROL
92779	JANE HAYEN	\$52.50	NDSU EXT.
92780	XEROX CORPORATION	\$209.75	NDSU EXT.
92781	UNITED COMMUNICATIONS	\$56.15	NDSU EXT.
92782	BREAD PAN	\$12.90	NDSU EXT.
92783	READY TALK	\$63.59	SOCIAL SERVICES
92784	CARL HOFFARTH	\$325.00	SOCIAL SERVICES
92785	JOSH PLUMMER	\$600.00	SOCIAL SERVICES
92786	AMERIPRIDE	\$80.54	SOCIAL SERVICES
92787	LANGDON HARDWARE & RENTAL	\$33.97	SOCIAL SERVICES
92788	D & B MOTORS	\$125.95	SOCIAL SERVICES
92789	PREMIUM WATERS, INC.	\$43.49	SOCIAL SERVICES
92790	BUSINESS ESSENTIALS	\$150.25	SOCIAL SERVICES
92791	ADVANCED BUSINESS METHODS	\$245.13	SOCIAL SERVICES
92792	LEEVERS FOODS	\$48.86	SOCIAL SERVICES
92793	LANGDON CITY	\$113.35	SOCIAL SERVICES
92794	UNITED COMMUNICATIONS	\$768.47	SOCIAL SERVICES
92795	OTTER TAIL POWER CO	\$228.41	SOCIAL SERVICES
92796	MONTANA-DAKOTA UTILITIES	\$108.91	SOCIAL SERVICES
92797	CAVALIER COUNTY TREASURER	\$24,370.19	HUMAN SERV. ZONE
92798	CAVALIER COUNTY TREASURER	\$16,656.25	HUMAN SERV. ZONE

92799	CAVALIER COUNTY TREASURER	\$41,868.00	HUMAN SERV. ZONE
92800	PEMBINA COUNTY AUDITOR/TREAS	\$19,913.81	HUMAN SERV. ZONE
92801	WALSH COUNTY AUDITOR	\$41,952.28	HUMAN SERV. ZONE
92802	ANN WEST	\$50.00	HUMAN SERV. ZONE
92803	DEBRA FRASER	\$86.23	HUMAN SERV. ZONE
92804	JANNE MYRDAL	\$50.00	HUMAN SERV. ZONE
92805	KAREN ANDERSON	\$121.30	HUMAN SERV. ZONE
92806	AMY KRAM	\$73.00	HUMAN SERV. ZONE
92807	STANLEY DICK	\$84.50	HUMAN SERV. ZONE
92808	AMBER KASSENBERG	\$48.30	HUMAN SERV. ZONE
92809	ALISSA PARSONS	\$33.35	HUMAN SERV. ZONE
92810	JAYNE BROWN	\$63.22	HUMAN SERV. ZONE
92811	LINDA GEISEN	\$50.89	HUMAN SERV. ZONE
92812	SUSAN K. (FETSCH) CROCKETT	\$50.89	HUMAN SERV. ZONE
92813	LINDA GEISEN	\$24.73	HUMAN SERV. ZONE
92814	MARY DVORAK	\$456.00	HUMAN SERV. ZONE
92815	TAMMY MCMILLAN	\$180.55	HUMAN SERV. ZONE
92816	TWILA NOVAK	\$367.98	HUMAN SERV. ZONE
92817	VALORIE LETKEMAN	\$17.14	HUMAN SERV. ZONE
92818	MEGIN MITCHELL	\$122.50	HUMAN SERV. ZONE
92819	INFORMATION TECHNOLOGY DEPT.	\$128.40	HUMAN SERV. ZONE
92820	INFORMATION TECHNOLOGY DEPT.	\$48.63	HUMAN SERV. ZONE
92821	INFORMATION TECHNOLOGY DEPT.	\$72.59	HUMAN SERV. ZONE
92822	INFORMATION TECHNOLOGY DEPT.	\$131.16	HUMAN SERV. ZONE
92823	KELLY RASMUSSEN	\$50.55	HUMAN SERV. ZONE
92824	TIM OR KIM KOEHN	\$75.40	HUMAN SERV. ZONE
92825	TED DAHL	\$800.00	HUMAN SERV. ZONE
92826	BJORNSON OIL CO	\$190.00	HUMAN SERV. ZONE
92827	NORTHDALE OIL INC	\$33.31	HUMAN SERV. ZONE
92828	VISA	\$212.50	SOCIAL SERVICES
92829	CHARLES HALL YOUTH SERVICES	\$139.00	HUMAN SERV. ZONE
92830	QUINN COUNSELING	\$200.00	HUMAN SERV. ZONE
92831	ND DEPARTMENT OF HEALTH	\$15.00	HUMAN SERV. ZONE
92832	TOLLEFSON FUNERAL HOME	\$1,900.00	HUMAN SERV. ZONE
92833	DOMESTIC VIOLENCE & ABUSE CENTER	\$15,000.00	HUMAN SERV. ZONE
92834	QUILL CORPORATION	\$195.00	HUMAN SERV. ZONE
92835	QUILL CORPORATION	\$34.14	HUMAN SERV. ZONE
92836	LITTLE KEEPERS GRAND FORKS	\$1,565.66	HUMAN SERV. ZONE
92837	RSR HUMAN SERVICE ZONE	\$50.00	HUMAN SERV. ZONE
92838	VISA	\$448.57	HUMAN SERV. ZONE
92839	HEIDE TRANSPORT LLC	\$125.65	HUMAN SERV. ZONE
92840	LANGDON AMOCO	\$38.02	HUMAN SERV. ZONE
92841	REDWOOD TOXICOLOGY LAB, INC.	\$13.75	HUMAN SERV. ZONE
92842	SCHMIDT & ASSOCIATES, INC.	\$320.00	HUMAN SERV. ZONE
92843	REDWOOD TOXICOLOGY LAB, INC.	\$310.50	HUMAN SERV. ZONE
92844	QUINN COUNSELING	\$75.00	HUMAN SERV. ZONE
92845	VERIZON WIRELESS	\$88.72	HUMAN SERV. ZONE
92846	WALSH COUNTY HIGHWAY DEPT	\$359.05	HUMAN SERV. ZONE
92847	WALSH COUNTY HIGHWAY DEPT	\$374.32	HUMAN SERV. ZONE
92848	NDACS SPELLING BEE	\$75.00	AUDITOR
92849	QUILL CORPORATION	\$152.85	HUMAN SERV. ZONE
92850	BARB'S PROPERTY MANAGEMENT	\$395.00	HUMAN SERV. ZONE

Scheduling conflicts with the March commission meetings were discussed. It was decided to move the commission meetings to March 10<sup>th</sup> at 8:30 a.m. and March 24<sup>th</sup> at 1:00 p.m.

At 4:05 p.m., Stanley Dick made a motion to adjourn the meeting, seconded by Austin Lafrenz; motion carried.

*Board of Commissioners  
Cavalier County, North Dakota*

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Nick Moser – Chairman

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Austin Lafrenz – Vice Chairman

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Greg Goodman

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Stanley Dick

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David Zeis

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Attest: Lisa Gellner - Auditor