

## Commissioners Proceedings

On February 4, 2020, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The meeting began with the Pledge of Allegiance. Chairman Nick Moser called the meeting to order and proceeded as follows:

Moser asked if there were any changes to the agenda. Austin Lafrenz made a motion to approve the agenda, seconded by Greg Goodman; motion carried. David Zeis made a motion to approve the minutes, seconded by Stanley Dick; motion carried.

Rick Rostvet, Roadman, met with the commissioners and stated he did not feel the new timekeeping sheets were going to work. Rostvet suggested going back to a blank calendar or using the spreadsheet in Excel, which would require a computer. Various options were discussed and later in the meeting Greg Goodman decided he would try to work with the timekeeping file get some formulas entered. Terry Johnston, Road Supervisor, stated he would be willing to help enter the time in Excel once the file is set up to do so.

Terry Johnston, Road Supervisor, met with the commissioners and reviewed the project update list from KLJ. The agreement with ND DOT for future bridges in sections was discussed. Johnston explained that Federal Highway requires the bridges to be inspected every two years, with the county paying 19.07% of the cost and the balance being paid from the county's federal bridge funding. Johnston stated it might be beneficial to remove bridges that are no longer in use so the county isn't paying to have them inspected. It was estimated that the bridge inspections will cost approximately \$16,000 under the new agreement. **David Zeis made a motion to approve the ND DOT Bridge Inspection Agreement with the county paying 19.07% of the inspection costs, seconded by Stanley Dick, motion carried.**

Johnston informed the commissioners that the Prairie Dog funding could start coming as soon as the end of 2020 or beginning of 2021. There was discussion on bidding projects in preparation for the funding. Discussion followed on using the gravel reclaimer on the gravel roads this spring. It was decided to have Shawn Amundson run it if the roadmen are busy blading. The commissioners asked Johnston to organize a date in April for the roadmen to get together to share ideas and decide the priority list for the reclaimer. An abandoned bridge in Section 13 of Dresden Township was discussed. It was decided that the Water Board would have to be approached, as it was on Mulberry Creek Drain.

Josh Short, Weed Officer, met with the commissioners for a department update. The commissioners discussed spraying brush/trees in county road ditches. The commissioners stated they would be in contact with Short to make sure the areas are maintained with chemical after removal.

Chris South, CCMH Ambulance, visited with the commissioners regarding a plan for leading the ambulance in inclement weather. The commissioners assured South that while they do not have a speed plow truck in the Langdon District, they would be able to send a motor grader out ahead of the ambulance and work on getting a truck sent from another district. A list of contact numbers would be supplied to the Sheriff's Department for dispatch. The commissioners also explained that they are in the process of trying out tracking devices for the trucks and motor graders, which would also help in knowing exactly where the equipment is when the emergency arises. It was suggested that if the system works well, the possibility of adding it to the Sheriff vehicles and ambulances could be considered.

Bill Hardy met with the commissioners regarding the Forest Stewardship program. Hardy expressed his desire to see the program continue. The commissioners explained that the tax of 50¢ per acre being paid for land in the program is outdated and becomes a burden on the other taxpayers, and that this amount cannot be increased without somebody taking it to the legislature. Other options were discussed such as the county ending the program and having local control for the value of the trees; or trying to get the ND Forestry to budget for the difference in tax revenue. Hardy stated he would get in contact with Larry Kotchman, the former ND State Forester and get his suggestion for approaching the legislature.

The commissioners discussed the letter from USDA Natural Resources Conservation Service regarding the need for rehabilitation of the following dams: Senator Young Dam, Olson Dam, and Bourbanis Dam. It was decided two commissioners would get on the next Water Board agenda to discuss how to proceed. **Greg Goodman made a motion to table any decisions on participation until after meeting with the Water Board, seconded by Stanley Dick, motion carried.**

The Vanguard website was discussed. The cost savings for a multiple year commitment was reviewed. **Greg Goodman made a motion to do a 5-year contract for the Vanguard website, seconded by Austin Lafrenz, motion carried.**

Stanley Dick made a motion to transfer \$74,000.00 from Special County Highway Fund to Road and Bridge Fund, seconded by David Zeis, motion carried. David Zeis made a motion to transfer \$274,922.25 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, seconded by Austin Lafrenz, motion carried. Austin Lafrenz made a motion to transfer \$755.00 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, seconded by Stanley Dick, motion carried. Greg Goodman made a motion to transfer \$27,492.22 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, seconded by David Zeis, motion carried.

David Zeis made a motion, seconded by Greg Goodman to review and approve the following audit of claims; motion carried:

92569	VERIZON WIRELESS	\$67.04	HUMAN SERV. ZONE
92570	OTTER TAIL POWER CO	\$213.68	SOCIAL SERVICES
92573	FREMONT TOWNSHIP AND CHOICE FINANCIAL WALHALLA	\$7,061.59	2017 FEMA ROAD FUND
92574	HAY TOWNSHIP TREASURER	\$6,802.07	2017 FEMA ROAD FUND
92575	DAVID J. ZEIS	\$102.92	COMMISSIONERS
92576	NICK MOSER	\$149.50	COMMISSIONERS
92577	ND SURPLUS PROPERTY	\$100.00	COMMISSIONERS
92578	ND COUNTY AUDITORS ASSOCIATION	\$100.00	AUDITOR
92579	VANGUARD APPRAISALS, INC	\$3,300.00	TAX DIRECTOR
92580	JOSH PLUMMER	\$1,080.00	GENERAL
92581	BUSINESS ESSENTIALS	\$171.36	GENERAL
92582	LISA GELLNER	\$93.70	ELECTIONS
92583	KJS COMPUTER SERVICES	\$60.00	GENERAL
92584	R. SCOTT STEWART	\$200.00	GENERAL
92585	SOFTWARE INNOVATIONS	\$750.00	GENERAL
92586	LANGDON HARDWARE & RENTAL	\$42.73	GENERAL/SHERIFF
92587	MONTANA-DAKOTA UTILITIES	\$2,363.53	GENERAL/SHERIFF
92588	ADVANCED BUSINESS METHODS	\$653.76	CLERK/AUD/RECORD/F-M
92589	LANGDON AMOCO	\$225.85	GENERAL/F-M/R&B
92590	VERIZON WIRELESS	\$160.13	GENERAL/F-M/R&B/WEED
92591	QUALITY INN	\$172.80	SHERIFF

92592	GALLS, LLC	\$41.60	SHERIFF
92593	D & B MOTORS	\$1,526.50	SHERIFF
92594	ND SHERIFF'S & DEPUTIES ASSOCIATION	\$250.00	SHERIFF
92595	ADVANCED BUSINESS METHODS	\$253.06	SHERIFF
92596	GREGORY FETSCH	\$131.50	SHERIFF
92597	FARMERS UNION OIL CO	\$1,853.03	SHERIFF
92598	HANSEL PLUMBING & HEATING	\$1,028.20	SHERIFF
92599	SIGN IT	\$680.00	SHERIFF
92601	ERLING'S OIL, INC.	\$1,751.75	ROAD & BRIDGE
92602	RAZOR TRACKING INC.	\$37.50	ROAD & BRIDGE
92603	RAZOR TRACKING INC.	\$792.00	ROAD & BRIDGE
92604	FARMERS UNION OIL CO	\$6,351.64	AUDITOR/R&B
92605	BLUETARP CREDIT SERVICES	\$185.30	ROAD & BRIDGE
92606	GCR	\$695.40	ROAD & BRIDGE
92607	NEWMAN SIGNS	\$112.67	ROAD & BRIDGE
92608	MCCURDY, INC.	\$908.34	ROAD & BRIDGE
92609	NORTHEAST REGIONAL WATER	\$49.50	ROAD & BRIDGE
92610	CARQUEST OF LANGDON	\$65.95	ROAD & BRIDGE
92611	BUD'S SERVICE PRODUCTS	\$438.00	ROAD & BRIDGE
92612	ERLING'S OIL, INC.	\$501.28	ROAD & BRIDGE
92613	WALHALLA COOP OIL CO.	\$326.19	ROAD & BRIDGE
92614	KAREN KEMPERT	\$356.50	EMG MNGR
92615	KJS COMPUTER SERVICES	\$367.40	E-911 EXCISE TAX
92616	KJS COMPUTER SERVICES	\$16.45	E-911 EXCISE TAX
92617	OTTER TAIL POWER CO	\$30.44	WEED CONTROL
92618	ANITHA CHIRUMAMILLA	\$619.12	NDSU EXT.
92619	JAN WILD	\$80.00	NDSU EXT.
92620	SCHROEDER FURNITURE	\$109.98	NDSU EXT.
92621	LINDA BALSDON	\$80.00	NDSU EXT.
92622	CURTIS STEINOLFSON	\$16.15	VSO
92623	LANGDON AMOCO	\$126.67	VSO
92624	CURTIS STEINOLFSON	\$53.37	VSO
92625	LANGDON AMOCO	\$107.86	VSO
92626	MONTANA-DAKOTA UTILITIES	\$146.75	SOCIAL SERVICES
92627	DISCOVER	\$888.88	HUMAN SERV. ZONE
92628	KADRMAS, LEE, & JACKSON INC.	\$6,351.86	F-M/R&B
MONTHLY	COMMISSIONERS	\$7,185.00	PAYROLL
MONTHLY	CLERK OF COURT	\$7,994.00	PAYROLL
MONTHLY	AUDITOR	\$10,783.00	PAYROLL
MONTHLY	TREASURER	\$8,930.00	PAYROLL
MONTHLY	STATE'S ATTORNEY	\$7,223.00	PAYROLL
MONTHLY	RECORDER	\$7,919.00	PAYROLL
MONTHLY	TAX DIRECTOR	\$7,037.00	PAYROLL
MONTHLY	MAINTENANCE	\$3,633.00	PAYROLL
MONTHLY	SHERIFF'S DEPARTMENT	\$38,089.16	PAYROLL
MONTHLY	DISPATCH	\$17,397.13	PAYROLL
MONTHLY	EMERGENCY MANAGER	\$4,224.00	PAYROLL
MONTHLY	PUBLIC HEALTH	\$2,575.00	PAYROLL
MONTHLY	FARM – MARKET	\$5,401.00	PAYROLL
MONTHLY	ROAD & BRIDGE	\$32,736.00	PAYROLL
MONTHLY	SOCIAL SERVICES	\$148,212.50	PAYROLL
MONTHLY	VSO	\$1,133.00	PAYROLL
MONTHLY	NDSU EXTENSION	\$3,468.00	PAYROLL
MONTHLY	WEED	\$3,250.00	PAYROLL
MONTHLY	RETIREMENT	\$45,362.86	PAYROLL
MONTHLY	HEALTH INSURANCE	\$112,955.28	PAYROLL

At 11:20 a.m., Stanley Dick made a motion to adjourn the meeting, seconded by Austin Lafrenz; motion carried.

*Board of Commissioners  
Cavalier County, North Dakota*

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Nick Moser – Chairman

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Austin Lafrenz – Vice Chairman

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Greg Goodman

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Stanley Dick

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David Zeis

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Attest: Lisa Gellner - Auditor