

Commissioners Proceedings

On January 7, 2020, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session. Nick Moser was not present. The meeting began with the Pledge of Allegiance. Vice Chairman Austin Lafrenz called the meeting to order and proceeded as follows:

Lafrenz asked if there were any changes to the agenda. Review of the proposed E-911 Agreement with Towner County was added to the agenda at 8:30 a.m. Stanley Dick made a motion to approve the agenda, seconded by David Zeis; motion carried. David Zeis made a motion to approve the minutes, seconded by Greg Goodman; motion carried.

Greg Fetsch, Sheriff, visited with the commissioners regarding the E911 Agreement with Towner County. Stanley Dick made a motion to charge Towner County \$15,000.00 for admin in 2020, with the cost being reviewed at year-end. Dick rescinded his motion.

David Zeis made a motion to transfer \$2,802.96 from Road & Bridge Fund to Road and Bridge Excess Levy Fund, seconded by Greg Goodman, motion carried. Greg Goodman made a motion to transfer \$280.30 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, seconded by Stanley Dick, motion carried. Stanley Dick made a motion to transfer \$2,715.00 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, seconded by Greg Goodman, motion carried. Stanley Dick made a motion to transfer \$84,687.71 from Social Services Fund to Northern Valley Human Service Zone Fund, seconded by David Zeis, motion carried. David Zeis made a motion to transfer \$4,019.13 from E911 Fund to County General Fund, seconded by Greg Goodman, motion carried. Stanley Dick made a motion to transfer \$504.80 from VSO Fund to County General Fund, seconded by David Zeis, motion carried.

Terry Johnston, Road Supervisor, met with the commissioners and reviewed the road project status report from KLJ. Various projects were discussed for future Prairie Dog funding, and gravel budgets were reviewed. Johnston informed the commissioners that Butler would be doing some warranty work on the Hannah motor grader at the Munich shop. Johnston also stated he had requested an extension with FEMA for the townships that have not submitted bills for reimbursement yet, which will give them until January 2021 to get the bills submitted for reimbursement. Greg Goodman asked if the seasonal snowplow operators have job descriptions that outline the expectations for maintenance of the trucks. Johnston stated he had not seen one, but he would check with HR.

Steph Bata, Tax Director, met with the commissioners to review the 2020 Forest Stewardship Contracts. Stanley Dick stated he is frustrated that ND Forest Service has not been following NDCC and indicating which contracts have been renewed for the current year. Bata stated she would talk to Josh Wolk at the local office to see if he has copies of the current contract renewals. **Greg Goodman made a motion to approve the four new contracts as proposed the ND Forest Service and to review prior contracts that are more than 5 years old and declassify them unless the ND State Forest Service gets copies of renewals to the county, seconded by Stanley Dick. A roll call vote was taken: Greg Goodman-yes; David Zeis-yes; Stanley Dick-no; Austin Lafrenz-yes. Nick Moser was not in attendance to vote. Motion carried three to one.**

Greg Goodman was not in attendance for the remainder of the meeting.

The soil values for 2020 as proposed by the Soils Committee were presented by Steph Bata, Tax Director. Bata stated the proposal would put the county at 92.95% tolerance with the state. **David Zeis made a motion to approve the 2020 soil values as proposed, seconded by Stanley Dick, motion carried.**

Paperwork for the Senior Meals CDBG through North Central Planning was reviewed. **Stanley Dick made a motion to approve the Request for Amendment, Project Completion Certification, and Final Performance Report, seconded by David Zeis, motion carried.**

The commissioners had a phone conference with Towner County regarding the 911 Agreement. Towner County stated they were not in agreement with paying one mill for administration expense. It was offered they pay \$15,000 for administration. Towner County stated they would discuss it further and get back to Cavalier County.

Jill Denault, Interim Director for NVHSZ, met with the commissioners to review progress with the zone. **Stanley Dick made a motion to transfer the two Chevy Traverse vehicles at Social Services to the Northern Valley Human Service Zone, seconded by David Zeis, motion carried.** There was discussion on vehicle and liability insurance, advertising for the director position, and various other zone topics that would be discussed at the first meeting of the zone board.

Stanley Dick made a motion, seconded by David Zeis to review and approve the following audit of claims; motion carried:

92231	DAVID J. ZEIS	\$52.78	COMMISSIONERS
92232	BUSINESS ESSENTIALS	\$717.86	RECORDER
92233	CRYSTAL BEGGS	\$406.00	GENERAL
92234	MATTHEW-BENDER & CO. INC.	\$249.61	COMMISH/CLERK/ST ATTY/SHERIFF
92235	ADVANCED BUSINESS METHODS	\$653.76	CLERK/AUD/RECORD/F-M
92236	QUALITY SPECIALTY PRODUCTS & PRINTING	\$1,722.55	GENERAL/SHERIFF
92237	RELIANCE TELEPHONE	\$200.00	SHERIFF
92238	ADVANCED BUSINESS METHODS	\$253.06	SHERIFF
92239	BRUCE WIRTH	\$45.00	SHERIFF
92240	KADRMAS, LEE, & JACKSON INC.	\$6,563.35	F-M/R&B
92241	NEWMAN SIGNS	\$26.37	ROAD & BRIDGE
92242	BUD'S SERVICE PRODUCTS	\$783.00	ROAD & BRIDGE
92243	JOHN DEERE FINANCIAL	\$3,348.34	ROAD & BRIDGE
92244	KAREN KEMPERT	\$63.80	EMG MNGR
92245	MONTANA-DAKOTA UTILITIES	\$110.26	SOCIAL SERVICES
92246	JENSON A/C & HEATING	\$4,500.00	SOCIAL SERVICES
92247	JENSON A/C & HEATING	\$15,111.00	SOCIAL SERVICES
92248	RICHARD FLANDERS	\$85.00	SOCIAL SERVICES
92249	STANLEY DICK	\$85.00	SOCIAL SERVICES
92250	DAVID J. ZEIS	\$85.00	SOCIAL SERVICES
92251	ND ASSOCIATION OF COUNTIES	\$250.00	FARM - MARKET
92252	LANGDON HARDWARE & RENTAL	\$322.07	GENERAL/SHERIFF/R&B
92332	JACLYN NYE	\$699.00	TAX DIRECTOR
92333	TOTAL FUNDS	\$2,000.00	GENERAL
92334	WEST PAYMENT CENTER	\$240.60	STATE'S ATTORNEY

92335	NORTH CENTRAL PLANNING COUNCIL	\$27,500.00	PLANNING
92336	ND CLERKS ASSOCIATION	\$100.00	CLERK
92337	ND ASSOCIATION OF COUNTIES	\$6.00	CLERK
92338	LANGDON CITY	\$362.61	GENERAL/R&B
92339	LISA JACOBSON	\$75.00	TAX DIRECTOR
92340	LISA BUCHWEITZ	\$75.00	TAX DIRECTOR
92341	CHAD HENDERSON	\$75.00	TAX DIRECTOR
92342	TIM KINGZETT	\$75.00	TAX DIRECTOR
92343	MARK SCHNEIDER	\$75.00	TAX DIRECTOR
92344	VERIZON WIRELESS	\$160.92	GENERAL/F-M/R&B/WEED
92345	CARQUEST OF LANGDON	\$560.36	SHERIFF/R&B
92346	JOSH PLUMMER	\$1,044.00	GENERAL
92347	INFORMATION TECHNOLOGY DEPT.	\$4,399.86	GENERAL
92348	STEIN AUTO BODY, INC.	\$850.36	SHERIFF
92349	LAKE CHEVROLET BUICK GMC	\$1,612.22	SHERIFF
92350	MOCIC	\$100.00	SHERIFF
92351	CHRISTIE MOTOR SALES, INC.	\$201.19	SHERIFF
92352	BOB TAPSON	\$25.00	SHERIFF
92353	JOHN METZGER	\$17.54	SHERIFF
92354	ND STATE RADIO COMMUNICATIONS	\$120.00	SHERIFF
92355	SENIOR MEALS AND SERVICES	\$460.50	SHERIFF
92356	FARMERS UNION OIL CO	\$1,879.66	SHERIFF
92357	LEEVEFS FOODS	\$23.74	SHERIFF
92358	BUSINESS ESSENTIALS	\$37.93	SHERIFF
92359	LANGDON COMMUNITY DRUG	\$32.00	SHERIFF
92360	GALLS, LLC	\$32.41	SHERIFF
92361	CODE 4 SERVICES, INC.	\$9,159.63	SHERIFF
92362	BUSINESS ESSENTIALS	\$220.00	ROAD & BRIDGE
92363	DAHL TRUCK & AUTO	\$4,142.98	ROAD & BRIDGE
92364	WALHALLA COOP OIL CO.	\$52.25	ROAD & BRIDGE
92365	DUBOIS OIL CO.,INC	\$2,295.36	ROAD & BRIDGE
92366	ZIMMER PLUMBING & HOME CENTER	\$2.18	ROAD & BRIDGE
92367	BUTLER MACHINERY CO.	\$5,603.50	ROAD & BRIDGE
92368	GCR TIRES & SERVICE	\$695.40	ROAD & BRIDGE
92369	ERLING'S OIL, INC.	\$1,220.20	ROAD & BRIDGE
92371	KEVIN MIKKELSEN	\$107.24	ROAD & BRIDGE
92372	BLUETARP CREDIT SERVICES	\$263.21	ROAD & BRIDGE
92373	FARMERS UNION OIL CO	\$6,181.75	ROAD & BRIDGE
92374	VALLEY TRUCK PARTS & SERVICE, INC.	\$735.16	ROAD & BRIDGE
92375	RICHARD'S WELDING, INC.	\$23,558.38	ROAD & BRIDGE
92376	MUNICH ELEVATOR & OIL CO.	\$200.25	SHERIFF/R&B
92377	RDO TRUST ACCOUNT #80-5800	\$751.41	ROAD & BRIDGE
92379	JOSH SHORT	\$107.88	WEED CONTROL
92380	CAVALIER COUNTY AUDITOR	\$16.95	VSO
92381	ANITHA CHIRUMAMILLA	\$168.70	NDSU EXT.
92382	CAVALIER COUNTY AUDITOR	\$144.15	NDSU EXT.
92383	BUSINESS ESSENTIALS	\$73.12	NDSU EXT.
92384	POLAR COMMUNICATIONS	\$373.70	E-911 EXCISE TAX

92385	UNITED COMMUNICATIONS	\$228.47	EMG MNGR
92386	JOSH PLUMMER	\$520.00	SOCIAL SERVICES
92387	ADVANCED BUSINESS METHODS	\$245.13	SOCIAL SERVICES
92388	QUILL CORPORATION	\$70.26	SOCIAL SERVICES
92389	CARL HOFFARTH	\$150.00	SOCIAL SERVICES
92390	UNITED COMMUNICATIONS	\$641.42	SOCIAL SERVICES
92391	LANGDON CITY	\$112.20	SOCIAL SERVICES
92392	AMERIPRIDE	\$80.54	SOCIAL SERVICES
92393	THE VILLAGE FAMILY SERVICE CENTER	\$1,080.00	GENERAL
92394	LINDA GEISEN	\$50.89	SOCIAL SERVICES
92395	SUSAN K. (FETSCH) CROCKETT	\$50.89	SOCIAL SERVICES
92396	BETHANY IVESDAL	\$115.50	SOCIAL SERVICES
92397	ND ASSOCIATION OF COUNTIES	\$454.27	E-911 EXCISE TAX
92398	ND STATE TREASURER	\$19,627.34	E-911/MEDICAL LEVY
92399	FARMERS & MERCHANTS STATE BANK	\$66,715.96	ROAD & BRIDGE
92400	LANGDON AMOCO	\$204.39	GENERAL/R&B
92401	OTTER TAIL POWER CO	\$23.66	WEED CONTROL
92403	CAVALIER COUNTY MVD	\$22.00	SOCIAL SERVICES

At 11:40 a.m., Stanley Dick made a motion to adjourn the meeting, seconded by David Zeis; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Nick Moser – Chairman

Austin Lafrenz – Vice Chairman

Greg Goodman

Stanley Dick

David Zeis

Attest: Lisa Gellner - Auditor