

Commissioners Proceedings

On November 19, 2019, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session. David Zeis attended a portion of the meeting by telephone. All other members were present. The meeting began with the Pledge of Allegiance. Vice Chairman Nick Moser called the meeting to order and proceeded as follows:

Moser asked if there were any changes to the agenda. Austin Lafrenz made a motion to approve the agenda, seconded by Greg Goodman; motion carried. Greg Goodman made a motion to approve the minutes, seconded by Stanley Dick; motion carried.

Stanley Dick, on behalf of the Cavalier County Commission, wanted to congratulate the Langdon-Munich-Edmore football team on their undefeated season and state championship win.

Stanley Dick made a motion, seconded by Austin Lafrenz, to appoint Greg Goodman to the Census Committee Board, motion carried.

Stanley Dick made a motion, seconded by Greg Goodman, to approve signing the Building Contractor's Agreement for work to be completed in the Weed building, motion carried.

David Zeis joined the meeting by telephone.

Terry Johnston, Road Supervisor, and Jeff Daley, KLJ, met with the commissioners. There was discussion on the bridge scour analysis they have been working on; possible road safety projects; and future DOT projects.

After much discussion on various options for the road foreman position, no decision was made on how to proceed.

There was discussion on the possibility of GPS units in the motor graders and trucks. David Zeis stated it was not cost effective when it was last looked into, and stated he needed to leave the meeting until later. The commissioners decided to see if the new machines had free GPS trials with them. Greg Goodman stated he would also look into some options.

The commissioners reviewed the townships that are currently using contractors for blading and/or snow removal. Stanley Dick suggested moving the Osnabrock snowplow truck to Langdon District. Terry Johnston also stated he felt it is important to have a snowplow truck in Langdon in case of an emergency. No decision was made, but later in the meeting it was decided to utilize the Osnabrock truck for the townships in the Langdon District south of Highway 5.

At 10:00 a.m. Nick Moser stated that the County Delinquent Tax Sale was open and asked if anyone in attendance was interested in any of the parcels on the tax sale. With no response, he stated the sale would remain open.

Terry Johnston informed the commissioners that Don Jonasson had stopped and stated that a culvert end in County 45 by CHS in Milton was covered and asked if it was okay if he were to put an extension on the culvert at his own expense. The commissioners were in agreement.

At 10:30 a.m. Nick Moser again asked if there was anyone in attendance wanting to purchase anything from the County Delinquent Tax Sale. With no response, the tax sale was closed.

The roadmen were in attendance for their semi-annual meeting with the commissioners. David Zeis joined the meeting again by phone. Numerous agenda items were reviewed/discussed with the roadmen.

Anita Beauchamp, Clerk of Court, met with the commissioners and asked for approval to use some of the remaining capital outlay in her budget to clean carpets in her office. The commissioners were in agreement. Beauchamp also stated she was having trouble getting bids for the Court Facilities Grant. Austin Lafrenz stated he would help her try to get bids.

Crystal Beggs, HR, met with the commissioners and made a suggestion to change the work week in the policy manual to reflect it running from Saturday to Friday. **Stanley Dick made a motion to change the work week from Saturday to Friday, effective January 1, 2020, seconded by Austin Lafrenz, motion carried.**

New timekeeping formats for the courthouse and Social Service employees, as well as a separate timekeeping format for the roadmen were reviewed. Beggs stated it is important to get most employees using the same format for timekeeping. Beggs also stated that she would have the Auditor's Office scan the roadmen calendars/timekeeping sheets to her monthly until they all seem to understand the new format, and that she would be training the rest of the employees on their approved format on December 5th. **Austin Lafrenz made a motion to approve the new timekeeping format for the courthouse and Social Service employees, seconded by Greg Goodman, motion carried.**

Stanley Dick made a motion, seconded by Greg Goodman, to review and approve the following audit of claims, motion carried:

91867	STANLEY DICK	\$113.68	COMMISSIONERS
91868	ND COUNTY COMMISSIONERS ASSOCIATION	\$1,650.00	COMMISSIONERS
91869	ND COUNTY RECORDERS ASSOCIATION	\$200.00	RECORDER
91870	MARK SCHNEIDER	\$75.00	TAX DIRECTOR
91871	LISA JACOBSON	\$75.00	TAX DIRECTOR
91872	CHAD HENDERSON	\$75.00	TAX DIRECTOR
91874	BUSINESS ESSENTIALS	\$367.63	TAX DIRECTOR
91875	THE CAR CLINIC	\$61.60	GENERAL
91876	QUALITY SPECIALTY PRODUCTS & PRINTING	\$6,926.19	GENERAL
91877	DOCU SHRED INC.	\$38.50	GENERAL
91878	BUSINESS ESSENTIALS	\$57.95	ROAD & BRIDGE
91879	COUNTRY MEDIA, INC.	\$241.90	COMMISSIONERS
91880	INFORMATION TECHNOLOGY DEPT.	\$4,398.51	GENERAL
91881	PREMIUM WATERS, INC.	\$166.87	CLERK/GENERAL
91882	UNITED COMMUNICATIONS	\$1,415.59	GENERAL
91883	OTTER TAIL POWER CO	\$2,555.22	GENERAL/R&B
91884	COMPUTER EXPRESS	\$1,411.98	ST ATTY/RECORD/GENERAL
91886	BOB BARKER COMPANY, INC.	\$77.92	SHERIFF
91887	REDWOOD TOXICOLOGY LABORATORY	\$39.58	SHERIFF
91888	AT-SCENE LLC	\$1,440.00	SHERIFF
91889	QUALITY INN	\$169.20	SHERIFF
91890	QUALITY SPECIALTY PRODUCTS & PRINTING	\$85.93	SHERIFF
91891	BLUE 360 MEDIA LLC	\$137.02	SHERIFF

91892	AT&T MOBILITY	\$649.60	SHERIFF
91893	MOTOROLA SOLUTIONS INC	\$115.38	SHERIFF
91894	GLENN'S APPLIANCE CENTER	\$730.13	SHERIFF
91895	SENIOR MEALS AND SERVICES	\$415.50	SHERIFF
91896	MID-CONTINENT CABLE CO.	\$99.57	SHERIFF
91897	PREMIUM WATERS, INC.	\$98.18	DISPATCHERS
91898	ALTRU HEALTH SYSTEM	\$209.00	DISPATCHERS
91899	ARLAN AMUNDSON	\$12,450.00	ROAD & BRIDGE
91900	KYLE MCCONNELL	\$450.00	ROAD & BRIDGE
91901	MUNICH ELEVATOR & OIL CO.	\$2,823.38	ROAD & BRIDGE
91902	SARLES CITY AUDITOR	\$2,400.00	ROAD & BRIDGE
91903	CAVALIER RURAL ELECTRIC CO-OP.	\$106.29	ROAD & BRIDGE
91904	RICHARD'S WELDING, INC.	\$9,172.60	ROAD & BRIDGE
91905	NORMONT EQUIPMENT	\$40.19	ROAD & BRIDGE
91906	ON THE RUN SERVICE	\$237.99	ROAD & BRIDGE
91907	JOHN DEERE FINANCIAL	\$3.60	ROAD & BRIDGE
91908	VERIZON WIRELESS	\$49.58	EMG MNGR
91909	NDTC	\$128.03	E-911 EXCISE TAX
91910	LANGDON AMOCO	\$69.29	VSO
91911	CURTIS STEINOLFSON	\$12.00	VSO
91912	QUALITY SPECIALTY PRODUCTS & PRINTING	\$6.49	VSO
91913	JANE HAYEN	\$122.84	NDSU EXT.
91914	ANITHA CHIRUMAMILLA	\$544.62	NDSU EXT.
91915	UNITED COMMUNICATIONS	\$56.71	NDSU EXT.
91916	EPSILON SIGMA PHI %VANESSA HOINES	\$75.00	NDSU EXT.
91917	NDSU EXT	\$5,879.27	NDSU EXT.
91918	BUSINESS ESSENTIALS	\$46.28	NDSU EXT.
91919	XEROX CORPORATION	\$177.61	NDSU EXT.
91920	NDSU - DEPT 3110	\$9.25	NDSU EXT.
91921	NDWCA	\$520.00	WEED CONTROL
91922	FARMERS UNION OIL CO	\$889.00	WEED CONTROL
91923	LANGDON HARDWARE & RENTAL	\$40.93	WEED CONTROL
91924	KEN JENNINGS	\$799.50	WEED CONTROL
91925	COUNTRY MEDIA, INC.	\$298.68	WEED CONTROL
91926	OTTER TAIL POWER CO	\$292.30	SOCIAL SERVICES
91927	VISA	\$1,020.89	SOCIAL SERVICES
91928	LANGDON HARDWARE & RENTAL	\$24.96	SOCIAL SERVICES
91929	AMERIPRIDE	\$80.54	SOCIAL SERVICES
91930	READY TALK	\$96.13	SOCIAL SERVICES
91931	PREMIUM WATERS, INC.	\$49.49	SOCIAL SERVICES
91932	UNITED COMMUNICATIONS	\$788.39	SOCIAL SERVICES
91933	BUSINESS ESSENTIALS	\$395.41	SOCIAL SERVICES
91934	LEEVEFS FOODS	\$12.55	SOCIAL SERVICES
91935	LANGDON CITY	\$111.85	SOCIAL SERVICES
91936	INFORMATION TECHNOLOGY DEPT.	\$52.31	SOCIAL SERVICES
91937	SAMSON ELECTRIC LTD.	\$404.44	SOCIAL SERVICES
91938	BETHANY IVESDAL	\$175.00	SOCIAL SERVICES
91939	LEEVEFS FOODS	\$100.66	SHERIFF

At 12:25 p.m., Austin Lafrenz made a motion to adjourn the meeting, seconded by Stanley Dick; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

David Zeis – Chairman

Nick Moser – Vice Chairman

Greg Goodman

Austin Lafrenz

Stanley Dick

Attest: Lisa Gellner - Auditor