

## Commissioners Proceedings

On October 1, 2019, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session. David Zeis was not in attendance. The meeting began with the Pledge of Allegiance. Vice Chairman Nick Moser called the meeting to order and proceeded as follows:

Moser asked if there were any changes to the agenda. Stanley Dick made a motion to approve the agenda, seconded by Austin Lafrenz; motion carried. Austin Lafrenz made a motion to approve the minutes, seconded by Greg Goodman; motion carried.

Nick Moser stated he had been contacted and asked if the courthouse would store records in file cabinets for a cemetery. The commissioners were against it due to the fact that there isn't anywhere secure to store them that would have adequate accessibility as well as the liability it would create.

Mark Schneider stated that County 55 was needing to be bladed and asked why it hasn't been kept up since the gravel project. Austin Lafrenz stated he was aware of the condition of the road and would get his operator to blade it again when he is finished mowing roadsides.

Tom Borgen discussed possible salary adjustments, the role of HR, and the budget for 2020 with the commissioners.

Terry Johnston, Road Supervisor, together with Jon Markusen and Jeff Daley, KLJ, met with the commissioners to discuss future road projects. There was discussion on the SRF grant and plans to apply for it in the future, as well as other possible funding/grants to use on County 55 through the gorge. Johnston discussed the Transportation Alternatives Program for pedestrian paths, as well as DOT funding for railroad crossings. It was suggested that Johnston send a copy of the Transportation Alternatives Program information to Langdon City and Munich City. Johnston stated he had finished an inventory of the minor structures and gave the commissioners a copy of his summary. The estimate for overhauling the Langdon motor grader at RDO was reviewed. There had been some indication that RDO may cover some of the cost. RDO had given no explanation as to what caused the problem.

The commissioners reviewed the delinquent tax parcels for 2019 and set sale amounts on the parcels. **Greg Goodman made a motion to approve the amounts as set forth for publication, seconded by Austin Lafrenz, motion carried.** The commissioners were in agreement to allow the cities and townships to purchase the parcels if they do not sell on the tax sale.

The NDACo conference was discussed, as well as the resolutions being voted on by the delegates. **Stanley Dick made a motion to replace Greg Goodman with Nick Moser as delegate for the conference, seconded by Greg Goodman, motion carried.**

**Stanley Dick made a motion to appoint Monica Porterfield and Janelle Bata as ND State Fair Delegates, seconded by Greg Goodman, motion carried.**

Greg Fetsch, Sheriff, met with the commissioners and reviewed the following purchases he would be making, which are all included in his current year budget: radio for new Tahoe purchased by Langdon City, two vehicle cameras, and a radar. Fetsch also stated he had received bids on the purchase of a patrol vehicle in 2020. The commissioners asked the Auditor to check loan interest rates with the local banks for half the purchase price of the new vehicle, with a payoff in 2021. Fetsch stated he would

like to take the extra pickup in his department and have it available for the part-time officers to use in Munich. The commissioners were in agreement.

Fetsch presented the Policing Contract which had been signed by Langdon City to the commission. After Scott Stewart, State's Attorney, reviewed the Policing Contract, **Stanley Dick made a motion to approve the contract, seconded by Greg Goodman, motion carried.**

Scott Stewart, State's Attorney, met with the commissioners and discussed a notice from the Northern District of Ohio on a class action opioid lawsuit in which the judge certified all cities and counties across the country. Stewart suggested not opting out. The commissioners were in agreement, so no action was taken.

Stewart also discussed an engineer letter received for a Conditional Use Permit in Glenila Township for a cell tower. Stewart stated he felt the cell tower company would need to provide a letter stating that the tower they are ordering will be in compliance with the mid-point collapse requirements in the Conditional Use Permit. The commissioners were in agreement. Stewart stated he would be in contact with the company. The Conditional Use Permit had not been issued due to the requirements not being met.

At 11:00 a.m. Austin Lafrenz made a motion to recess the commission meeting for a Public Hearing on proposed updates to the Zoning Regulations, seconded by Greg Goodman, motion carried. At 11:15 a.m., after all changes to the Zoning Regulations had been reviewed, Greg Goodman made a motion to close the hearing and reconvene the commission meeting, seconded by Stanley Dick, motion carried.

**Austin Lafrenz made a motion to approve the changes to the Zoning Regulations as published, seconded by Greg Goodman, motion carried.**

Shawn Hall, Munich Roadman, met with the commissioners and had an estimate in the amount of \$2,199.00 from Acme Electric to replace the chain hoist in the Munich shop. Hall stated he had checked with McCurdy's and they would have to order one and did not give an estimate. Stanley Dick explained earlier in the meeting that the chain hoist is needed to put the wings on the motor graders. The current one had been repaired in the past and is no longer operational. **Stanley Dick made a motion to purchase a new chain hoist from Acme Electric for \$2,199.00 as quoted, seconded by Greg Goodman, motion carried.**

Greg Goodman informed the commission that the Weed Board had hired Josh Short as Weed Officer.

The commissioners decided to move the October 15<sup>th</sup> commission meeting to October 24<sup>th</sup> at 1:00 p.m., provided one of the agenda items scheduled for that meeting is able to be rescheduled. They also decided to request HR to submit the updated salary/benefit information by October 15<sup>th</sup> so they can decide on any salary adjustments for 2020 and make a final decision on mills on October 24<sup>th</sup>.

Greg Goodman made a motion, seconded by Austin Lafrenz to review and approve the following audit of claims; motion carried:

91597	NICK MOSER	\$139.20	COMMISSIONERS
91598	STANLEY DICK	\$66.12	COMMISSIONERS
91599	LISA GELLNER	\$284.30	AUDITOR/ELECTIONS
91600	NDACS STATE SPELLING BEE	\$240.00	AUDITOR
91601	DOCUMENT OUTPUT CENTER LLC	\$935.21	TREASURER
91602	DAKOTA BUSINESS SOLUTIONS	\$600.00	TREASURER
91603	DACOTAH PAPER CO.	\$183.43	GENERAL
91604	JOSH PLUMMER	\$900.00	GENERAL
91605	COMPUTER EXPRESS	\$1,100.00	GENERAL
91606	DOCU SHRED INC.	\$38.38	GENERAL
91607	T.R. WAIND INS. CO. LTD.	\$1,128.00	GENERAL
91608	ADVANCED BUSINESS METHODS	\$638.90	CLERK/AUD/RECORD/F-M
91609	MONTANA-DAKOTA UTILITIES	\$480.89	GENERAL/SHERIFF/R&B
91610	RAMANDA BISMARCK HOTEL	\$498.00	SHERIFF/EMG MNGR
91611	PAUL PODHRADSKY	\$31.98	SHERIFF
91612	GREGORY FETSCH	\$15.50	SHERIFF
91613	MAINSTAY SUITES	\$169.20	SHERIFF
91614	BUD'S SERVICE PRODUCTS	\$40.00	SHERIFF
91615	ADVANCED BUSINESS METHODS	\$244.23	SHERIFF
91616	HIGH POINT NETWORKS	\$31,199.00	SHERIFF
91617	LANGDON FIRE EQUIPMENT	\$130.00	SHERIFF
91618	KJS COMPUTER SERVICES	\$20.00	E-911 EXCISE TAX
91619	BLUE TO GOLD LLC	\$349.00	SHERIFF
91620	LANGDON HARDWARE & RENTAL	\$142.80	GENERAL/SHERIFF/F-M/R&B
91621	POST BOARD	\$45.00	SHERIFF
91622	KADRMAS, LEE, & JACKSON INC.	\$7,898.02	FARM - MARKET
91623	NORTHEAST REGIONAL WATER	\$55.00	ROAD & BRIDGE
91624	JOHN DEERE FINANCIAL	\$1,364.57	ROAD & BRIDGE
91625	3D SPECIALTIES	\$322.18	ROAD & BRIDGE
91626	NEWMAN SIGNS	\$80.05	ROAD & BRIDGE
91627	MIKKELSEN BROS. CONSTRUCTION	\$31,460.96	F-M/R&B
91628	T & C FILTER CLEANING	\$140.00	ROAD & BRIDGE
91629	POLAR COMMUNICATIONS	\$373.00	E-911 EXCISE TAX
91630	VERIZON WIRELESS	\$49.53	EMG MNGR
91631	VON CHRISTIANSON	\$115.00	WEED CONTROL
91632	GREG HOFFMAN	\$115.00	WEED CONTROL
91633	STEVE RATZLAFF	\$115.00	WEED CONTROL
91634	LARRY PENGILLY	\$115.00	WEED CONTROL
91635	ALLEN KINGZETT	\$115.00	WEED CONTROL
91636	DEVIN HURSMAN	\$115.00	WEED CONTROL
91637	OTTER TAIL POWER CO	\$52.61	WEED CONTROL
91638	JOHN DEERE FINANCIAL	\$960.70	WEED CONTROL
91639	THE CAR CLINIC	\$214.31	WEED CONTROL
91640	DACOTAH PAPER CO.	\$144.33	SOCIAL SERVICES
91641	KEVLOTT TESTING SERVICES	\$125.00	SOCIAL SERVICES
91642	ADVANCED BUSINESS METHODS	\$245.13	SOCIAL SERVICES
91643	JOSH PLUMMER	\$520.00	SOCIAL SERVICES
91644	READY TALK	\$109.45	SOCIAL SERVICES

At 12:00 p.m., Greg Goodman made a motion to adjourn the meeting, seconded by Austin Lafrenz; motion carried.

*Board of Commissioners  
Cavalier County, North Dakota*

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David Zeis – Chairman

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Nick Moser – Vice Chairman

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Greg Goodman

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Austin Lafrenz

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Stanley Dick

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Attest: Lisa Gellner - Auditor