

Commissioners Proceedings

On July 22, 2019, at 12:00 p.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The meeting began with the Pledge of Allegiance. Chairman David Zeis called the meeting to order and proceeded as follows:

Zeis asked if there were any changes to the agenda. Stanley Dick made a motion to approve the agenda, seconded by Greg Goodman; motion carried. Greg Goodman made a motion to approve the minutes, seconded by Austin Lafrenz; motion carried.

Cell phones/reimbursements for roadmen were discussed. **Greg Goodman made a motion to increase the reimbursement for using personal cell phones to \$30/month, effective August 1, 2019, seconded by Nick Moser, motion carried.** Later in the meeting a cell phone for Gene Feil was discussed and it was decided that Terry Johnston would manage the cell phone plan.

There was discussion on whether or not to increase the contribution to the Domestic Violence and Abuse Center from \$6,000 to \$10,000 as requested. No motion was made to increase.

Terry Johnston, Road Supervisor, met with the commissioners. Contracts were signed with West River Striping Company for the road striping project. There was discussion on which v-plow to adapt to the Sarles truck. Johnston was asked to contact Mitch Otto to look at the options. It was decided to switch the Langdon motor graders over to Sharq blades. Greg Goodman suggested getting the roadmen together in the Vang district to do a demo with the Sharq blades. Johnston stated he would check with the roadmen on a date that would work.

Contractors in the bid book were contacted for a quote on the County 33 gravel project for 2020. After reviewing the quotes, it was decided to wait until late fall to decide after seeing the quality of product used this season.

Mark Zimmer, Munich City, met with the commissioners regarding a Court Services Contract and Policing Contract with the county. Zimmer stated that they had approved their Ordinance Book and that Scott Stewart was working on a Policing Contract. Anita Beauchamp, Clerk of Court, explained the process with the State for adopting a Court Services Contract. Casey Breyer, attorney, joined the meeting with Zimmer, to explain Munich needing enforcement of the ordinances. Greg Fetsch, Sheriff, was asked to reach out to other counties to see how they handle the enforcement of ordinances in small cities. It was decided to put this on the agenda for the August 20th meeting.

The Devils Lake Basin budget was reviewed. **Stanley Dick made a motion to continue with the seven cents per benefited acre assessment for Devils Lake Basin, seconded by Nick Moser, motion carried.**

Cindy Stremick, Treasurer, met with the commissioners for a department update. Stremick brought the following pledges: Choice Financial – balance of \$3,311,023, with a pledge pool of public funds in the amount of \$127,000,000; Farmers & Merchants State Bank – balance of \$3,308,150, with security of pledges of \$5,449,743, and Bank of North Dakota – balance of \$6,652 being covered under \$250,000 FDIC. **Nick Moser made a motion, seconded by Austin Lafrenz, to accept the security of pledges, motion carried.**

The following department updates were also presented: Anita Beauchamp – Clerk of Court; Stephanie Bata – Tax Director; Jill Denault – Social Services. The Social Services indirect cost budget was also presented.

Anitha Chirumamilla, NDSU Extension, met with the commissioners and requested the FCW position be hired at a 1.0 FTE, rather than a .7 FTE. **Greg Goodman made a motion to hire the FCW position at 1.0 FTE, seconded by Austin Lafrenz, motion carried.** The requested pay increase for the NDSU Extension Secretary position was discussed. It was decided to budget the pay increase as temporary pay, which would end when the FCW position is hired. **Stanley Dick made a motion to temporarily increase the NDSU Extension Secretary pay by \$417/month retroactive to July 1, 2019, and only effective until the FCW position is hired, seconded by Nick Moser, motion carried.**

Karen Kempert, Emergency Manager/E-911 Coordinator, met with the commissioners regarding the building’s electrical grounding that would need to be completed before the new radio counsels are installed in the Sheriff’s Department. Kempert stated she had received an estimate of \$21,591 for the electrical grounding. It was decided to include \$10,000 in the Sheriff’s capital outlay budget for the electrical grounding.

The commissioners discussed the need to select an agent for the county’s Fire and Tornado Insurance, which is being taken over by ND Insurance Reserve Fund. **Nick Moser made a motion to appoint TR Waind Insurance as the agent so all insurance is with one agent, seconded by Greg Goodman, motion carried.**

Greg Fetsch, Sheriff, met with the commissioners to discuss the cost of the PREA jail inspection for 2020. It was decided not to add an additional amount to the budget.

Crystal Beggs, HR, met with the commissioners and presented an updated salary comparison. After much discussion, the commissioners decided to budget for the proposed salary adjustments for the Sheriff’s Department and the roadmen, with the remaining employees left at a 3% increase.

Greg Goodman made a motion, seconded by Stanley Dick to review and approve the following audit of claims; motion carried:

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| 91098 | DAVID J. ZEIS | \$107.30 | COMMISSIONERS |
| 91099 | STANLEY DICK | \$43.50 | COMMISSIONERS |
| 91100 | COUNTRY MEDIA, INC. | \$496.07 | COMMISSIONERS |
| 91101 | LISA GELLNER | \$342.50 | AUDITOR |
| 91102 | RADISSON HOTEL BISMARCK | \$169.20 | AUDITOR |
| 91103 | WEST PAYMENT CENTER | \$235.88 | STATE'S ATTORNEY |
| 91104 | WEST PAYMENT CENTER | \$240.60 | STATE'S ATTORNEY |
| 91105 | JP MORGAN CHASE BANK | \$22.00 | STATE'S ATTORNEY |
| 91106 | ND STATE'S ATTORNEY ASSN | \$300.00 | STATE'S ATTORNEY |
| 91107 | QUALITY SPECIALTY PRODUCTS & PRINTING | \$200.00 | TAX DIRECTOR |
| 91108 | HONEYWELL INTERNATIONAL INC. | \$23,513.62 | GENERAL |
| 91109 | DACOTAH PAPER CO. | \$628.62 | GENERAL |
| 91110 | MID AMERICAN RESEARCH CHEMICAL | \$1,689.76 | GENERAL |
| 91111 | LAWRENCE HENRY | \$45.00 | GENERAL |
| 91112 | CAROL GOODMAN | \$45.00 | GENERAL |
| 91113 | KEN JENNINGS | \$45.00 | GENERAL |
| 91114 | STANLEY DICK | \$45.00 | GENERAL |

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| 91115 | NICK MOSER | \$45.00 | GENERAL |
| 91116 | SANFORD HEALTH OCCUPATIONAL MEDICINE CLINIC | \$374.00 | GENERAL |
| 91117 | ACCUSOURCE | \$99.00 | GENERAL |
| 91118 | OFFICE OF THE STATE AUDITOR | \$11,950.00 | GENERAL |
| 91119 | CAVALIER COUNTY | \$123.50 | EMG MGR/VSOWEED |
| 91120 | PREMIUM WATERS, INC. | \$102.98 | CLERK/GENERAL |
| 91121 | LANGDON AMOCO | \$346.28 | GENERAL/EMG MGR/F-M/R&B |
| 91122 | INFORMATION TECHNOLOGY DEPT. | \$6,703.36 | GENERAL |
| 91123 | UNITED COMMUNICATIONS | \$1,328.59 | GENERAL |
| 91124 | VERIZON WIRELESS | \$132.42 | GENERAL/F-M/WEED |
| 91125 | LANGDON CITY | \$402.26 | GENERAL/R&B |
| 91126 | OTTER TAIL POWER CO | \$2,355.43 | GENERAL/R&B |
| 91127 | MONTANA-DAKOTA UTILITIES | \$326.65 | GENERAL/SHERIFF/R&B |
| 91128 | FARMERS UNION OIL CO | \$3,224.08 | COMMISH/F-M/R&B |
| 91129 | CARQUEST OF LANGDON | \$252.22 | SHERIFF/F-M/R&B |
| 91130 | REDWOOD TOXICOLOGY LABORATORY | \$158.32 | SHERIFF/HEALTH |
| 91131 | LANGDON COMMUNITY DRUG | \$32.67 | SHERIFF |
| 91132 | KEVIN FINNISON | \$18.00 | SHERIFF |
| 91133 | BEST WESTERN PLUS KELLY INN & SUITES | \$84.60 | SHERIFF |
| 91134 | LEEVEFS FOODS | \$46.83 | SHERIFF |
| 91135 | SENIOR MEALS AND SERVICES | \$819.00 | SHERIFF |
| 91136 | FARMERS UNION OIL CO | \$1,996.18 | SHERIFF |
| 91137 | MID-CONTINENT CABLE CO. | \$99.57 | SHERIFF |
| 91138 | GARY BIMLER | \$425.00 | SHERIFF |
| 91139 | BUSINESS ESSENTIALS | \$218.38 | SHERIFF |
| 91140 | BUSINESS ESSENTIALS | \$219.51 | SHERIFF |
| 91141 | AT&T MOBILITY | \$649.44 | SHERIFF |
| 91142 | ND APCO | \$225.00 | SHERIFF |
| 91143 | SCHROEDER FURNITURE | \$86.56 | SHERIFF |
| 91144 | ND STATE RADIO COMMUNICATIONS | \$120.00 | SHERIFF |
| 91145 | JOSH PLUMMER | \$100.00 | SHERIFF |
| 91146 | SPORTS & SHIRTS | \$65.00 | DISPATCHERS |
| 91147 | PREMIUM WATERS, INC. | \$41.49 | DISPATCHERS |
| 91148 | BUD'S SERVICE PRODUCTS | \$120.00 | FARM - MARKET |
| 91149 | CLOSE CONSTRUCTION | \$24,599.25 | FARM - MARKET |
| 91150 | SCHILL'S SHOP | \$54.90 | FARM - MARKET |
| 91151 | CLOSE CONSTRUCTION | \$18,525.75 | F-M/R&B |
| 91152 | LANGDON FIRE EQUIPMENT | \$284.00 | ROAD & BRIDGE |
| 91153 | MIKKELSEN BROS. CONSTRUCTION | \$39,087.50 | F-M/R&B |
| 91154 | ERLING'S OIL, INC. | \$88.01 | ROAD & BRIDGE |
| 91155 | JOHN DEERE FINANCIAL | \$38.94 | ROAD & BRIDGE |
| 91156 | ERLING'S OIL, INC. | \$829.55 | ROAD & BRIDGE |
| 91157 | 3D SPECIALTIES | \$3,309.75 | ROAD & BRIDGE |
| 91158 | BUTLER MACHINERY CO. | \$30,737.74 | ROAD & BRIDGE |
| 91159 | CAVALIER RURAL ELECTRIC CO-OP. | \$70.60 | ROAD & BRIDGE |
| 91160 | RICHARD'S WELDING, INC. | \$382.00 | ROAD & BRIDGE |
| 91161 | KAREN KEMPert | \$374.80 | EMG MNGR |
| 91162 | BREAD PAN | \$57.00 | E-911 EXCISE TAX |
| 91163 | LEEVEFS FOODS | \$8.97 | E-911 EXCISE TAX |
| 91164 | UNITED COMMUNICATIONS | \$38.18 | EMG MNGR |
| 91165 | VERIZON WIRELESS | \$50.04 | EMG MNGR |
| 91166 | POLAR COMMUNICATIONS | \$373.00 | E-911 EXCISE TAX |
| 91167 | NDTC | \$257.90 | E-911 EXCISE TAX |

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| 91168 | UNITED COMMUNICATIONS | \$196.90 | E-911 EXCISE TAX |
| 91169 | LANGDON AMOCO | \$195.93 | VSO |
| 91170 | ANITHA CHIRUMAMILLA | \$335.36 | NDSU EXT. |
| 91171 | UNITED COMMUNICATIONS | \$64.95 | NDSU EXT. |
| 91172 | MACINE A LUKACH | \$179.26 | NDSU EXT. |
| 91173 | ANITHA CHIRUMAMILLA | \$750.78 | NDSU EXT. |
| 91174 | XEROX CORPORATION | \$254.59 | NDSU EXT. |
| 91175 | CAVALIER COUNTY AUDITOR | \$362.89 | NDSU EXT. |
| 91176 | LEEVEERS FOODS | \$14.97 | NDSU EXT. |
| 91177 | JEN HOFFARTH | \$375.00 | NDSU EXT. |
| 91178 | SIMPLOT GROWER SOLUTIONS | \$1,172.83 | WEED CONTROL |
| 91179 | HWY 35 DESIGN | \$394.68 | WEED CONTROL |
| 91180 | JOHN DEERE FINANCIAL | \$227.70 | WEED CONTROL |
| 91181 | RICHARD'S WELDING, INC. | \$303.00 | WEED CONTROL |
| 91182 | RAMADA BISMARCK HOTEL | \$84.60 | WEED CONTROL |
| 91183 | FARMERS UNION OIL CO | \$2,688.07 | WEED CONTROL |
| 91184 | DAHL TRUCK & AUTO | \$65.98 | WEED CONTROL |
| 91185 | MELODY KING | \$90.33 | SOCIAL SERVICES |
| 91186 | LINDA GEISEN | \$50.89 | SOCIAL SERVICES |
| 91187 | LANGDON HARDWARE & RENTAL | \$69.98 | SOCIAL SERVICES |
| 91188 | AMERIPRIDE | \$74.67 | SOCIAL SERVICES |
| 91189 | READY TALK | \$121.71 | SOCIAL SERVICES |
| 91190 | BUSINESS ESSENTIALS | \$23.07 | SOCIAL SERVICES |
| 91191 | INFORMATION TECHNOLOGY DEPT. | \$44.25 | SOCIAL SERVICES |
| 91192 | VISA | \$122.02 | SOCIAL SERVICES |
| 91193 | PREMIUM WATERS, INC. | \$41.89 | SOCIAL SERVICES |
| 91194 | SUSAN K. (FETSCH) CROCKETT | \$50.89 | SOCIAL SERVICES |
| 91195 | UNITED COMMUNICATIONS | \$637.31 | SOCIAL SERVICES |
| 91196 | LANGDON CITY | \$114.05 | SOCIAL SERVICES |
| 91197 | OTTER TAIL POWER CO | \$362.72 | SOCIAL SERVICES |

At 5:45 p.m., Greg Goodman made a motion to adjourn the meeting, seconded by Nick Moser; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

David Zeis – Chairman

Nick Moser – Vice Chairman

Greg Goodman

Austin Lafrenz

Stanley Dick

Attest: Lisa Gellner - Auditor