

Commissioners Proceedings

On August 6, 2019, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The meeting began with the Pledge of Allegiance. Chairman David Zeis called the meeting to order and proceeded as follows:

Zeis asked if there were any changes to the agenda. Harvest permits were added to the agenda at 9:30 a.m. Nick Moser made a motion to approve the agenda, seconded by Austin Lafrenz; motion carried. Austin Lafrenz made a motion to approve the minutes, seconded by Stanley Dick; motion carried.

There was discussion about repairing the chipped paint on the side of the Sarles snowplow truck. The commissioners were in agreement it needed to be repaired.

Terry Johnston, Road Supervisor, and Jeff Daley, KLJ, met with the commissioners and reviewed the current road projects. There was discussion on projects that would qualify for the State Special Road Fund Program, to include the road to Mt. Carmel Dam and County 55 to Frost Fire. Johnston discussed his progress on the minor structure inventory.

There was discussion on hiring or promoting an employee to a road foreman position. **Nick Moser made a motion to pursue the option to hire a road foreman internally and form a committee to create a job description, seconded by Austin Lafrenz. A roll call vote was taken with all voting in favor.** It was decided that the following would be on the committee: Nick Moser, Greg Goodman, Terry Johnston, and Crystal Beggs, HR.

Terri Gustafson, Public Health, met with the commissioners and introduced her newly hired administrative assistant, Bailey Dahl.

Nick Moser made a motion to transfer \$96.43 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, seconded by Stanley Dick, motion carried. Austin Lafrenz made a motion to transfer \$964.28 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, seconded by Nick Moser, motion carried. Nick Moser made a motion to transfer \$1,275.00 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, seconded by Stanley Dick, motion carried. Austin Lafrenz made a motion to transfer \$111,000.00 from Special County Highway Fund to Road and Bridge Fund, seconded by Greg Goodman, motion carried.

Clay Smaaladen, Butler, met with the commissioners and informed them that the new motor graders would be coming in September.

Vicki Kubat, Recorder, met with the commissioners to give a department update.

Stanley Dick made a motion to amend the CDBG for the bathroom project to extend the project end date to August 31, 2019, seconded by Greg Goodman, motion carried.

A delegate for the NDACo conference was discussed. **Nick Moser made a motion for Greg Goodman to be the county's delegate for 2019-2020, seconded by Austin Lafrenz, motion carried.**

There was discussion on the board members for the Social Services zone board. **Nick Moser made a motion to appoint Stanley Dick, David Zeis, and Amy Kram to the board, seconded by Greg Goodman, motion carried.** Hosting the zone was also discussed. Stanley Dick stated he felt the

county should move forward and agree to hosting being the state would most likely force Cavalier County to host, and the zone would be able to move forward with implementing the zone agreement and plan. **Greg Goodman made a motion to host the zone consisting of Cavalier, Pembina, and Walsh Counties, with a sunset of June 30, 2021, seconded by Stanley Dick. A roll call vote was taken: Austin Lafrenz – “yes”; Stanley Dick – “yes”; Greg Goodman – “yes”; Nick Moser “no”; David Zeis – “yes”; Motion carried 4-1.** There was discuss on a part-time employee and pay adjustments for the Auditor’s Office related to being the zone host. **Nick Moser made a motion for the Auditor’s Office to hire a part-time employee 2.5 days/week and approve a \$10,000 temporary pay adjustment for the Auditor’s Office for hosting the zone, seconded by Austin Lafrenz. A roll call vote was taken with all voting in favor. Greg Goodman made a motion for the zone board compensation to be \$50 per meeting, plus mileage, motion carried.**

The preliminary county budget was reviewed. There was a long discussion with the employees in attendance regarding various aspects of the salary comparison. It was reiterated that the comparison was not complete, and many factors would need to be considered before anything is implemented. The commissioners reiterated that any salary adjustments put into the preliminary budget were not final and that they only guaranteed all employees would receive a 3% increase, the rest of the adjustments would be looked at before finalizing the budget. There was discussion on waiting to implement any adjustments until next year, which would give more time to look at the concerns that were discussed. **Greg Goodman made a motion to levy 37 mills for County General for the estimated statements, seconded by Stanley Dick, motion carried.** The commissioners also confirmed the NDSU Extension levy would be decreased to 1 mill and the Weed levy to 2 mills. **Greg Goodman made a motion to approve the budget with one change to the Auditor’s Office budget to reflect the 2.5/day week position, seconded by Nick Moser. A roll call vote was taken, with all voting in favor.**

There was discussion on an extended vacation for one of the roadmen. The commissioners felt the other operators would be able to cover the district and were in agreement to approve up to 30 days.

Stanley Dick made a motion, seconded by Nick Moser to review and approve the following audit of claims; motion carried:

91201	NICK MOSER	\$161.24	COMMISSIONERS
91202	BUSINESS ESSENTIALS	\$143.95	CLERK
91203	WEST PAYMENT CENTER	\$240.60	STATE'S ATTORNEY
91204	ME BULBS	\$771.54	GENERAL
91205	WALHALLA BUILDING CENTER	\$2,270.00	GENERAL
91206	JOSH PLUMMER	\$954.00	GENERAL
91207	DOCU SHRED INC.	\$38.48	GENERAL
91208	BUSINESS ESSENTIALS	\$250.55	GENERAL
91209	PREMIUM WATERS, INC.	\$53.20	GENERAL
91210	CRYSTAL BEGGS	\$406.00	GENERAL
91211	ND DEPT OF ENVIRONMENTAL QUALITY	\$700.00	GENERAL
91212	ACCUSOURCE	\$47.50	PUBLIC HEALTH
91213	LANGDON CITY	\$383.91	GENERAL/R&B
91214	VERIZON WIRELESS	\$133.59	GENERAL/F-M/WEED
91215	ADVANCED BUSINESS METHODS	\$636.04	CLERK/AUD/RECORD/F-M
91216	LANGDON AMOCO	\$331.25	GENERAL/EMG MGR/F-M/R&B
91217	CARQUEST OF LANGDON	\$207.32	SHERIFF/R&B
91218	LANGDON HARDWARE & RENTAL	\$608.28	GENERAL/SHERIFF/R&B
91219	RELIANCE TELEPHONE	\$100.00	SHERIFF

91220	CHRISTIE MOTOR SALES, INC.	\$426.12	SHERIFF
91221	QUALITY SPECIALTY PRODUCTS & PRINTING	\$40.50	SHERIFF
91222	GALLS, LLC	\$70.93	SHERIFF
91223	LEEVERS FOODS	\$19.52	SHERIFF
91224	AXON ENTERPRISE INC	\$1,584.00	SHERIFF
91225	D & B MOTORS	\$15.61	SHERIFF
91226	RELIANCE TELEPHONE	\$100.00	SHERIFF
91227	ADVANCED BUSINESS METHODS	\$244.23	SHERIFF
91228	D & B MOTORS	\$62.65	SHERIFF
91229	DAKOTA ANIMAL CARE	\$110.78	SHERIFF
91230	PREMIUM WATERS, INC.	\$49.09	DISPATCHERS
91231	ND POA	\$560.00	SHERIFF/DISPATCHERS
91232	TERRY JOHNSTON	\$28.87	FARM - MARKET
91233	MIKKELSEN BROS. CONSTRUCTION	\$137,668.80	GENERAL/F-M
91234	DAHL TRUCK & AUTO	\$273.33	ROAD & BRIDGE
91235	ERLING'S OIL, INC.	\$2,462.05	ROAD & BRIDGE
91236	STEIN AUTO BODY, INC.	\$14.98	ROAD & BRIDGE
91237	CLOSE CONSTRUCTION	\$320.00	ROAD & BRIDGE
91238	NORTHEAST REGIONAL WATER	\$55.00	ROAD & BRIDGE
91239	HIGH PLAINS EQUIPMENT	\$92.00	ROAD & BRIDGE
91240	CAVALIER RURAL ELECTRIC CO-OP.	\$68.93	ROAD & BRIDGE
91241	BUTLER MACHINERY CO.	\$7,053.84	ROAD & BRIDGE
91242	BLUETARP CREDIT SERVICES	\$136.72	ROAD & BRIDGE
91243	WALHALLA COOP OIL CO.	\$494.37	ROAD & BRIDGE
91244	UNITED COMMUNICATIONS	\$195.77	E-911 EXCISE TAX
91245	POLAR COMMUNICATIONS	\$374.10	E-911 EXCISE TAX
91246	UNITED COMMUNICATIONS	\$37.44	EMG MNGR
91247	ND APCO	\$225.00	EMG MNGR
91248	CAVALIER CO MEMORIAL HOSPITAL	\$1,190.00	EMG MNGR
91249	LANGDON AMOCO	\$115.33	VSO
91250	TOM HARDY	\$41.50	VSO
91251	ANITHA CHIRUMAMILLA	\$247.08	NDSU EXT.
91252	DAHL TRUCK & AUTO	\$323.39	WEED CONTROL
91253	CARQUEST OF LANGDON	\$189.98	WEED CONTROL
91254	SIMPLOT GROWER SOLUTIONS	\$2,166.98	WEED CONTROL
91255	OTTER TAIL POWER CO	\$24.77	WEED CONTROL
91256	LANGDON HARDWARE & RENTAL	\$211.67	WEED CONTROL
91257	CARQUEST OF LANGDON	\$357.30	WEED CONTROL
91258	PEMBINA COUNTY SOCIAL SERVICES	\$14,561.18	SOCIAL SERVICES
91259	STANLEY DICK	\$169.80	SOCIAL SERVICES
91260	ADVANCED BUSINESS METHODS	\$245.13	SOCIAL SERVICES
91261	RICHARD FLANDERS	\$85.00	SOCIAL SERVICES
91262	TED DAHL	\$85.00	SOCIAL SERVICES
91263	BENSON COUNTY FARMERS PRESS	\$126.75	SOCIAL SERVICES
91264	THE CAVALIER CHRONICLE	\$140.00	SOCIAL SERVICES
91265	AMY KRAM	\$85.00	SOCIAL SERVICES
91266	LANGDON FIRE EQUIPMENT	\$80.00	SOCIAL SERVICES
91267	JOSH PLUMMER	\$520.00	SOCIAL SERVICES
91268	DAVID J. ZEIS	\$85.00	SOCIAL SERVICES
91269	MORGAN PRINTING	\$178.50	SOCIAL SERVICES

At 12:05 p.m., Nick Moser made a motion to adjourn the meeting, seconded by Austin Lafrenz; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

David Zeis – Chairman

Nick Moser – Vice Chairman

Greg Goodman

Austin Lafrenz

Stanley Dick

Attest: Lisa Gellner - Auditor