

Commissioners Proceedings

On June 18, 2019, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The meeting began with the Pledge of Allegiance. Chairman David Zeis called the meeting to order and proceeded as follows:

Zeis asked if there were any changes to the agenda. Austin Lafrenz made a motion to approve the agenda, seconded by Nick Moser; motion carried. Greg Goodman made a motion to approve the minutes, seconded by Stanley Dick; motion carried. Nick Moser made a motion to approve the County Equalization Meeting minutes, seconded by Austin Lafrenz, motion carried.

Jill Denault, Social Services, met with the commissioners and requested to hire a social worker for the CPS program in Walsh, Pembina, Lakes District, and Rolette County. Denault stated she did not know if the employee would be in Pembina or Cavalier County, and would be making the same request to Pembina County Commissioners. **Stanley Dick made a motion to approve the request, seconded by Greg Goodman, motion carried.**

Jill Denault, Social Services, and Scott Stewart, State's Attorney, then discussed various aspects of the Social Services redesign with the commissioners, to include which county would be the host county for the zone (Pembina, Cavalier, Walsh). After much discussion on how the expense of hosting the zone would be covered, it was decided to wait for the state to set up a meeting with all three counties.

David Zeis stated they needed an impact wrench for District 1. The commissioners were in agreement to purchase one.

Lisa Gellner, Auditor, informed the commissioners that she had received a wellness grant for up to \$1,000 to use for First Aid/AED training/recertification for the county employees.

Terry Johnston, Road Supervisor, and Jeff Daley, K LJ, met with the commissioners and reviewed the progress on the road projects. A letter was reviewed from ND DOT for Special Road Fund projects for roads which provide access for recreational, tourist, and historical areas. Daley stated he would see if they had submitted any projects in the past for other counties from this funding. **Nick Moser made a motion to approve engineering contracts with K LJ for the County 55 gravel project and the road striping project, with the cost being paid from Farm to Market Fund, seconded by Greg Goodman, motion carried.** Johnston told the commissioners that Sheldon Romfo would be coming in the office to train on the traffic counters and then take them out to County 55. Zeis stated that Leon Pederson, Weed Officer, will be checking with Cavalier REC on renting a tree chipper for trees in the county road right of way. There was also discussion on rip wrapping slough areas along County 30 to prevent erosion.

There was discussion on implementation of the timekeeping policy to allow time for HR to do training with the employees. **Greg Goodman made a motion to postpone implementation to September 1, 2019, seconded by Austin Lafrenz, motion carried.**

Leon Hiltner, VSO, met with the commissioners regarding the status of hiring a part-time employee in his department. Hiltner stated his personal situation had changed and he did not feel he needed to hire help for his department at this time. No scoring of the applications received for the position had been done with HR, and the applicants have been informed the hiring will be postponed as of now. **Nick Moser made a motion to postpone hiring part-time help for VSO due to the change in**

circumstances with the current employee and to revisit the possibility of hiring in March 2020, at which time the applicants would be contacted and the position would be advertised again, seconded by Greg Goodman, motion carried.

Hiltner asked the commissioners for permission to hire an additional VSO van driver, which would be paid for with grant funds. **Greg Goodman made a motion to approve VSO to hire up to four drivers total for the van grant, seconded by Nick Moser, motion carried.**

The commissioners reviewed the only quote received from Walhalla Building Center Inc. for the Senior Center CDBG project through North Central Planning. No bids were received for the project during the bidding process. Austin Lafrenz stated he had a conflict of interest due to a portion of the quote being from Schroeder Furniture for flooring, and stated he would recuse himself from any decisions on the project. **Stanley Dick made a motion to accept the conflict of interest and the only quote for the project from Walhalla Building Center, Inc., seconded by Greg Goodman. A roll call vote was taken: Austin Lafrenz–recused; Stanley Dick-yes; Greg Goodman-yes; Nick Moser-yes; David Zeis-yes, motion carried. Nick Moser made a motion to approve the Request for Amendment to extend the grant deadline, seconded by Greg Goodman. A roll call vote was taken: Stanley Dick-yes; Greg Goodman-yes; Nick Moser-yes; David Zeis-yes; Austin Lafrenz-recused, motion carried.**

Anitha Chirumamilla, NDSU Extension, met with the commissioners to discuss hiring options. The option of sharing positions with Pembina County was discussed. Chirumamilla was directed to budget for a 70% employee and communicate with her director on the possibility of sharing positions with Pembina County.

Nick Moser made a motion to transfer \$774,888.84 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, seconded by Stanley Dick, motion carried. Austin Lafrenz made a motion to transfer \$95,259.19 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, seconded by Greg Goodman, motion carried. Nick Moser made a motion to transfer \$500,000.00 from County Road Fund to Road and Bridge Fund, seconded by Stanley Dick, motion carried.

Nick Moser made a motion, seconded by Stanley Dick to review and approve the following audit of claims; motion carried:

90880	CAVALIER COUNTY MVD	\$5.00	WEED CONTROL
90881	STANLEY DICK	\$40.60	COMMISSIONERS
90882	COUNTRY MEDIA, INC.	\$697.21	COMMISSIONERS
90883	MONICA PORTERFIELD	\$46.49	AUDITOR
90884	THE SIDWELL COMPANY	\$240.00	TAX DIRECTOR
90885	LISA JACOBSON	\$75.00	TAX DIRECTOR
90886	LISA BUCHWEITZ	\$75.00	TAX DIRECTOR
90887	VICKI KUBAT	\$344.74	RECORDER
90888	RADISSON HOTEL BISMARCK	\$169.20	RECORDER
90889	OTTER TAIL POWER CO	\$2,256.74	GENERAL/R&B
90890	BUSINESS ESSENTIALS	\$261.71	GENERAL/F-M
90891	FARMERS UNION OIL CO	\$2,623.17	AUDITOR/R&B
90892	SHARON LIVINGOOD	\$757.08	GENERAL
90893	MEBULBS	\$553.18	GENERAL
90894	COMPUTER EXPRESS	\$2,419.14	GENERAL
90895	UNITED COMMUNICATIONS	\$1,515.92	GENERAL

90896	SAMSON ELECTRIC LTD.	\$866.62	GENERAL
90897	TOTAL FUNDS	\$2,000.00	GENERAL
90898	PLUMMER CONSTRUCTION	\$7,500.00	GENERAL
90899	LANGDON CITY	\$396.16	GENERAL/R&B
90900	LANGDON AMOCO	\$384.16	GENERAL/R&B/F-M/EMG MGR
90901	INFORMATION TECHNOLOGY DEPT.	\$3,900.45	GENERAL
90902	PREMIUM WATERS, INC.	\$113.58	GENERAL/CLERK
90903	SOCIETY FOR HUMAN RESOURCE MGMT	\$209.00	GENERAL
90904	MAILFINANCE	\$891.24	GENERAL
90905	PREMIUM WATERS, INC.	\$49.09	DISPATCHERS
90906	KEVIN FINNISON	\$36.50	SHERIFF
90907	JODY M. GIRODAT	\$281.02	SHERIFF
90908	MID-CONTINENT CABLE CO.	\$99.57	SHERIFF
90909	US FOODS, INC.	\$150.28	SHERIFF
90910	CAVALIER CO MEMORIAL HOSPITAL	\$277.83	SHERIFF
90911	LEEVERS FOODS	\$49.44	SHERIFF
90912	FARMERS UNION OIL CO	\$1,880.84	SHERIFF
90913	CAVALIER COUNTY SENIOR MEALS & SERVICES	\$729.00	SHERIFF
90914	ND DEPT. OF TRANSPORTATION	\$15.98	FARM - MARKET
90915	KRYSTAL RATZLAFF	\$67.95	FARM - MARKET
90916	ZIP'S TRUCK EQUIPMENT	\$207.51	FARM - MARKET
90917	KEVLOTT TESTING SERVICES	\$536.25	F-M/WEED
90918	CAVALIER RURAL ELECTRIC CO-OP.	\$86.05	ROAD & BRIDGE
90919	RICHARD'S WELDING, INC.	\$307.00	ROAD & BRIDGE
90920	CLARK CONSTRUCTION	\$234.00	FARM - MARKET
90921	SWANSTON EQUIPMENT CORP	\$274.93	ROAD & BRIDGE
90922	ERLING'S OIL, INC.	\$27.02	ROAD & BRIDGE
90923	MUNICH ELEVATOR & OIL CO.	\$2,162.05	ROAD & BRIDGE
90924	ON THE RUN SERVICE	\$40.00	ROAD & BRIDGE
90925	KAREN KEMPERT	\$148.76	EMG MNGR
90926	UNITED COMMUNICATIONS	\$35.40	EMG MNGR
90927	VERIZON WIRELESS	\$49.14	EMG MNGR
90928	UNITED COMMUNICATIONS	\$195.05	E-911 EXCISE TAX
90929	ELECTRIC COMMUNICATIONS INC	\$1,995.00	E-911 EXCISE TAX
90930	LANGDON AMOCO	\$230.34	VSO
90931	JOSH PLUMMER	\$225.00	WEED CONTROL
90932	REDWOOD TOXICOLOGY LABORATORY	\$39.58	WEED CONTROL
90933	JOHN DEERE FINANCIAL	\$178.81	WEED CONTROL
90934	DAHL TRUCK & AUTO	\$14.14	WEED CONTROL
90935	AG TERRA TECHNOLOGIES INC	\$55.00	WEED CONTROL
90936	BREAD PAN	\$98.96	WEED CONTROL
90937	FINEST AUTO BODY & GLASS	\$327.50	WEED CONTROL
90938	FARMERS UNION OIL CO	\$191.85	WEED CONTROL
90939	COUNTRY MEDIA, INC.	\$15.00	WEED CONTROL
90940	SUSAN K. (FETSCH) CROCKETT	\$50.89	SOCIAL SERVICES
90941	OTTER TAIL POWER CO	\$358.26	SOCIAL SERVICES
90942	STANLEY DICK	\$276.08	SOCIAL SERVICES
90943	VISA	\$49.00	SOCIAL SERVICES
90944	LANGDON CITY	\$114.05	SOCIAL SERVICES
90945	LINDA GEISEN	\$50.89	SOCIAL SERVICES

90946	MELODY KING	\$50.89	SOCIAL SERVICES
90947	DACOTAH PAPER CO.	\$127.51	SOCIAL SERVICES
90948	AMERIPRIDE	\$74.67	SOCIAL SERVICES
90949	UNITED STATES POSTAL SERVICE	\$150.00	SOCIAL SERVICES
90950	BUSINESS ESSENTIALS	\$684.67	SOCIAL SERVICES
90951	LEEVERS FOODS	\$33.51	SOCIAL SERVICES
90952	QUALITY SPECIALTY PRODUCTS & PRINTING	\$98.00	SOCIAL SERVICES
90953	UNITED COMMUNICATIONS	\$715.45	SOCIAL SERVICES
90954	READY TALK	\$326.84	SOCIAL SERVICES
90955	INFORMATION TECHNOLOGY DEPT.	\$42.41	SOCIAL SERVICES
90956	PREMIUM WATERS, INC.	\$20.69	SOCIAL SERVICES
90957	LISA GELLNER	\$335.50	SOCIAL SERVICES
90958	LA QUINTA INN & SUITES	\$169.20	SOCIAL SERVICES
90959	DAVID J. ZEIS	\$24.00	SOCIAL SERVICES

At 12:05 p.m., Greg Goodman made a motion to adjourn the meeting, seconded by Stanley Dick; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

David Zeis – Chairman

Nick Moser – Vice Chairman

Greg Goodman

Austin Lafrenz

Stanley Dick

Attest: Lisa Gellner - Auditor